Warden Monthly Report

STEYNING, BRAMBER AND UPPER BEEDING

October 2026

Hi vis Patrol hours TOTAL:	**50**	**ASB incidents TOTAL:**	**5**
Foot - Steyning/Bramber/Upper Beeding	34.5	Noise	0
Vehicle - Steyning/Bramber/Upper Beeding	15.5	Neighbours	2
Notices/warnings TOTAL:	16	Driving/vehicles	3
Verbal warning	0	Bicycles	0
Parking alert	16	E-scooters	0
Yellow card warning (ASB)	0	Alcohol	0
Community Protection Warning/Notice	0		
Fixed Penalty Notice	0	**Clear up/disposal reports TOTAL:**	6
Reports into Police TOTAL:	4	Fly tipping / flyposting	5
Phone (including 101 and 999)	2	Graffiti	0
Online	0	Dog fouling	0
Intelligence report	0	Litter	0
Verbal	2	Drug litter	0
		Hazards	1
Media Reports TOTAL:	7		
Press release/Community magazines	1		
Social media posts	6	**Community events attended**	10
Admin	12.25	**School contact**	1
Vulnerable people welfare checks	13	**Youth engagement**	4
Signposting	6	**Reports to DVLA**	4
Safeguarding referral	0	**Reports to Operation Crackdown**	0

UPDATES FROM SEPTEMBER

- West Sussex County Council have now secured the old boarding school building after we reported damage that had been caused to it.





ASB crime

Steyning:

- We have received complaints of youths climbing the scaffold erected around St. Cuthman's Church. We have informed the Church and the Contractor carrying out the works. Police have been informed.
- We have had a report of someone hitting golf balls which are dangerously landing in neighbours gardens. Update:
- Unfortunately we have had reports of youths kicking and punching front doors along Charlton Street again. We have visited one resident who is deeply upset about this. Along with two gentleman she confronted these youths at the bust stop along the High Street. The bus refused to let them on the bus. We have pictures of these youths and will be visiting the local School to try and identify them. Our resident did report this incident to the Police.
- We received a report form a resident who informed us of kids getting into her rear garden and decided to start fishing in her pond. We paid a visit with our PCSO (Tracy) and spoke with the complainant. The kids have been identified. Tracy will be visiting their parents to discuss.
- We received a report of youths breaking glass in Fletchers Croft play area/car park. We couldn't find any broken glass when we took a look.

Upper Beeding: Nothing to report.

Bramber: Nothing to report.

Parking/vehicles

Steyning:

- Five parking alerts were issued along St Cushman's for obstructing the pavement. We will keep an eye on this area and if there are repeat offenders despite the parking alerts, we will start reporting to the police through Operation Crackdown.
- One of the vehicles on St Cushman's road tax had expired, this was reported to the DVLA.
- We received reports of cars parking on the pavement on Breach Close. We signposted to the Operation Crackdown website as this is a police issue. We patrolled the area but did not issue parking alerts as although there were cars parked on the grass verge and pavement; there was not an obstruction of the pavement. Enough space was left for the likes of prams or wheelchairs to pass.
- We have reported one car to our Enforcement Team which is parked in Newham Lane. The vehicle has no valid MOT or Tax. They were already aware of this and will work to have it removed.
- We received a report of a van that has been left in South Ash. The vehicle has valid Tax. The enforcement team have claimed they can do nothing about it. The van is parked close to the junction so we have reported this to them. **Update: The vehicle cannot be removed as it is legally parked as agencies do not believe it is causing an obstruction.**
- We have placed parking alert notices on eight vehicles in St. Cuthmans Road. Some vehicles are making it impossible for residents to walk along the public footpath.

Bramber: Nothing to report

Upper Beeding:

- Patrolled outside Upper Beeding Primary School on numerous occasions due to traffic congestion and irresponsible parking. The parking improves all the time we are there.
- We received a report of a vehicle being parked too close to the junction on Tottington Drive (Small Dole). We attended several times but the vehicle was not there.
- We received an enquiry about parking in a residential car park, we signposted the resident to Saxon Weald to resolve the issue as it is their private car park.

Fly tipping/littering/graffiti

Steyning:



- Fly tipping on Shooting Field was reported. A chair and a small amount of household items were left such as toys, glasses, and a bag.
- We signposted a resident to report fly-tipping to HDC to investigate as they know the details of the person that dumped green waste.
- We received a report of a car that was possibly abandoned on Norman Way. We were not able to find a car that matched the number plate or description. We advised the person to report to the police as they had concerns over

Bramber:

- We have received further reports of fly tipping at the back of the car park. We have contacted the Environmental Enforcement Officer for Horsham District Council as this seems to be becoming a regular occurrence.
- We reported fly-tipping on the Bostal for removal.

Upper Beeding:

- We contacted a Saxon Weald housing officer regarding fly tipping on one of their sites that we noticed when we were visiting a new resident.

Community engagement/events/meetings

- We attended the Safe and Happy Horsham event which was organised by Horsham District Council and West Sussex County Council. This event featured a series of talks concerning community safety issues such as AI, violence against women and girls, risk outside the home and mis/dis information.

Steyning:

- We held a drop-in session at the Leisure centre and were available for any questions or advice.
- We held a drop-in session at the Steyning centre. Two residents paid us a visit regarding parking issues outside the Medical centre.
- We hosted our Board Games Café at the Penfold Hall. Great turnout. One new Family and a vulnerable older person who doesn't get out much attended.
- We held the second Dungeons and Dragons session. Due to a booking clash, this month this was held in the Parish Church. It was well received and all of the group seemed to really enjoy the adventure of the day!
- We were asked to run a boardgames club at Primrose Court. This was a great way to engage with residents and the PCSO joined us. We will be attending Primrose Court monthly and will arrange other activities with the residents to keep things interesting.





Upper Beeding/Bramber:

- We were invited to attend the Bramber and Upper Beeding over sixties club. We gave them a presentation on what the role of the Neighbourhood Wardens is. We explained that we can organise trips out using the minibus, host board games, quizzes and showed them how to report any issues/problems that they may face. We joined in with their quiz. We hope to do more with this group in the future.
- We visited the Repair café and were able to give words of advice to a resident over a neighbour dispute.
- We held two drop in sessions at the Hub this month.
- We assisted at the Friendship lunch at the Hub, Upper Beeding. This is always a great opportunity to mix with over fifty residents and discuss any issues they may have. We are always encouraging residents to report problems through the right channels E.G: Police, West Sussex County Council/Horsham District Council. Some residents feel more comfortable talking to us first though. We advised residents on issues they raised, such as, problems with trees, abandoned vehicle, neighbour dispute. It's always an enjoyable and rewarding afternoon.





Patrols (foot/visible and car)

Steyning

High Street
Bus Shelter
MPF
Fletchers Croft
Schools
Mouse Lane
Rifle Range
Flint Barn

Bramber

Bramber Castle and nearby footpath/train line signs
Botolph's Church
Bramber car park

Upper Beeding

Smugglers Lane
Saltings Way Footpath
Playing field
Small Dole skate park

Beeding Hill/Truleigh Hill
Adur Valley Court
After school patrols

Older, vulnerable people and youth

Steyning:

- We met a person that is homeless by choice. They refused any support and did not want an outreach referral. We gave them our contact information and signposted them to the community fridge for food. They did not know at this point where they would be sleeping but had provisions to do so safely in the colder weather. We made the outreach worker aware in case they received reports of a homeless person matching the same description.
- The Parish Council received a report from a resident who is experiencing some hardship at present. We made contact with him and invited him in for a chat. Theis person is new to Steyning. We listened and signposted him to various agencies that will help him. We visited the medical centre who are going to help him complete the application to register with the surgery. We will stay in touch with him and offer any support that we are able to.
- We have been engaging with youths in the Fletchers Croft play area during half term. Most are enjoying the area but we have had reports that some youths causing anti-social behaviour (ASB) in the swing park. We have confronted some of these and explained they should not be in the swing park area as they are too old, more importantly they should be causing ASB, which can be intimidating for younger children.
- We spent time during half term engaging with our young people in Fletchers Croft park area, Steyning memorial playing fields, Upper Beeding sports ground. We informed some older kids that they should not be in the park at Fletchers Croft as they were too old. They had been tossing the swings over the bar. They put these back down and complied with our request. No problems reported to us over the half term regarding the young people.

Bramber:

Upper Beeding:

- Following on from reports regarding a caravan parked in High Trees car park, we managed to speak to the occupant of the caravan. He has been identified and details checked via the Police. This person has health concerns and the caravan is very cold. We have a duty to his wellbeing and have sent this over to Horsham District Councils Outreach team. They will be paying this gentleman a visit. The Outreach team have visited the occupant and they are engaging with him. The outreach team and us will work together to make welfare checks as there are concerns over his health. To date we have sourced three food parcels for this person and a sleeping bag. Outreach have supplied him with a phone. An Officer from Horsham District Council is going to assist him with Applying for benefits (P.I.P) Our aim is to get him the help he needs and to eventually move the caravan on.

Dog related issues

Steyning: Nothing to report.

Bramber: Nothing to report.

Upper Beeding: Nothing to report.

Cycling

Steyning: Nothing to report.

Bramber: Nothing to report.

Upper Beeding: Nothing to report.

Parish specific/other

Steyning:

- We had a report of a drain overflowing along the High Street opposite Norfolk Cottages. This is an historic problem. Two reports have been sent into Highways. We will chase this up.
- We have had reports due to the recent weather of trees that some residents feel are unsafe. They have been signposted accordingly.
- We have spent some time cutting back branches form fallen trees that have been causing an obstruction. We received thanks from residents for doing this.

Bramber:

- We were contacted by the HDC Parking team following reports of vehicles staying overnight in the car park. A request has been submitted by a resident for better signage to address unwanted behaviour that this has brought i.e.. Noise at night, possible fly tipping.

Upper Beeding:

- We checked on a report of an obstruction of a footpath due to building works making it difficult for people walking past. At the time we attended there was no obstruction. We will continue to patrol the area to monitor. No further action required.
- We have had reports due to the recent weather of trees that some residents feel are unsafe outside Nisa, Upper Beeding. Again, they have been signposted accordingly.

Contact details:

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How/where to report:

Litter issues can be reported to HDC:
You can report a damaged or overflowing litter **bin**:
https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/report-a-damaged-or-overflowing-litter-bin

If you witness **fly tipping in action**, please call Sussex Police and, if possible, provide them with the registration of the offending vehicle and subsequently any relevant dashcam footage you may have.
You can also report any fly-tipping you find to HDC at: https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/fly-tipping

Graffiti can be reported directly to Horsham District Council via their website: https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning

Dog related incidents:
https://www.horsham.gov.uk/report/dog-attacks
Stray Dogs can be reported to the HDC contractor on **07512 089777 but they must already be contained.**
https://www.horsham.gov.uk/environmental-health/stray-dogs