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TO ALL MEMBERS OF STEYNING TOWN COUNCIL - YOU ARE HEREBY SUMMONED TO THE TOWN COUNCIL MEETING TO BE HELD ON MONDAY 16th NOVEMBER 2026 AT 7.30 PM AT THE STEYNING CENTRE

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS MEETING

GDPR Notice *: Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Town Council. Members of the public are also advised that by attending a meeting of Steyning Town Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place.*

AGENDA

{Timing references in brackets for each item are noted as a guide – As such therefore this meeting will likely take approx. 2 Hours 20 mins}

1.0 APOLOGIES FOR ABSENCE ***{1 minute}*** - To receive and accept apologies for absence

2.0 DECLARATIONS OF INTEREST ***{2 minutes}*** - Disclosure by Cllrs of their personal interests in regards matters on the agenda & whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.

3.0 QUESTIONS FROM THE FLOOR – ***{Up to 15 minutes}*** *(2 minutes per person) will be available for the public to make representations or ask questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes.*

4.0 MINUTES OF PREVIOUS MEETINGS ***{6 mins}***

4.1 To agree the minutes of the Full Council Meeting held on the 14th September 2026 as a true and fair record.

5.0 MATTERS ARISING ***{2 mins}*** **-** These items should be taken as read and do not need discussion unless specified

5.1	**FULL/26/58.4**	NPPF updated Docs to be discussed by N. Plan Steering Committee – **Actioned / See item 9.4**
5.2	**FULL/26/58.6**	Asset transference negotiations to continue and to be overseen by F&GP Committee – **Actioned**
5.3	**FULL/26/48.1**	Steyning Museum to be thanked by Clerk for the loan of the Town Mace **– Actioned**
5.4	**FULL/26/50.1**	Twitten 3802 Docs uploaded to STC website and resident asked if he too wanted Docs uploaded - **Actioned**
5.5	**FULL/26/53.1**	Brotherhood Hall development site consultation docs & feedback forms made available by STC - **Actioned**
5.6	**FULL/26/55.1**	Cllr Campbell to provide written response to questions raised before September meeting **– Item 9.2**
5.7	**FULL/26/55.2**	Cllr Campbell to provide an apology to Council and Clerk for his behaviour **– See item 9.1**
5.8	**FULL/26/53.3**	Clerk's office to amend and update Community Awards literature / promotions – **Actioned**
5.9	**FULL/26/53.3**	Chair's Function to be renamed the Mayors Function **– Actioned**
5.10	**FULL/26/55.5**	Long term Council aspirations to be discussed at STC sub-committee meetings **– Actioned**
5.11	**FULL/26/54.1**	Cllr Finnegan & Clerk to continue to communicate any issues arising to Vistry **– See item 7.1**
5.12	**FULL/26/54.1**	Cllr Finnegan to raise STC's requests for reduced speed near Cannons Way entrance with WSCC – **Item 8.1**
5.13	**FULL/26/54.1**	Clerk & Cllr Finnegan to continue to pursue WiFi installation and connections on the High Street – **Item 7.1**
5.14	**FULL/26/57.2**	Clerk to ensure next JPYC discusses new Business pan and MOU agreement – **See item 10.2**
5.15	**FULL/26/59.1**	Clerk to further promote Cllr attendance at the HDC/ Henfield local interest event **– Actioned**
5.16	**FULL/26/59.1**	Clerk & Cllr Finnegan to distribute information concerning Newmans Gardens Car Park renewal**– Actioned**

6.0 NEIGHBOURHOOD WARDENS REPORT ***{8 mins}*** ***(See supporting papers).***

6.1 To receive the Neighbourhood Wardens reports for September and October 2026 and any questions arising.

7.0 REPORT FROM DISTRICT COUNCILLORS *{15 mins}*

7.1 Cllr Victoria Finnegan – (HDC) update

7.2 Cllr Nicholas Marks – (HDC) update

8.0 REPORT FROM COUNTY COUNCILLOR *{10 mins}*

8.1 Cllr Victoria Finnegan – (WSCC) update

9.0 GOVERNANCE AND COMMUNITY MATTERS *{20 mins}, (See supporting papers)*

9.1 Subsequent to a Councillors unsuccessful challenge to the HDC Sanctions procedure against him, will the Councillor now **apologise to the Council and the Clerk** for his behaviour

9.2 Continued attempts to resolve fundamental issues with Cllr Campbell's behaviour having failed, and as he has not responded to Councils request to answer questions as per July's meetings, based on him being accountable for his actions, the Mayor to update on progress regarding the STC's discussions with its lawyers.

9.3 To discuss and agree how the Council might publicise the May 2027 Steyning Town Council elections

9.4 To consider approving the recommendations from the recent STC Neighbourhood Plan Steering Committee Meeting

9.5 Notification – Deed of variation to Bus Shelter Lease to be considered by the F&GP Committee {Wi-Fi Install}

10.0 REPORTS FROM OUTSIDE BODIES *{20 mins}, (See supporting papers)*

10.1 Cllrs Young and Hanson – Isolation and Loneliness / PPG update

10.2 Cllrs S Alexander, Sharp and Linfield – Joint Parishes Youth Committee update and to agree any actions

10.3 Cllrs I Alexander, Linfield & Young – Joint Parishes Cemetery Committee Update, and agree any actions

10.4 Cllr S Alexander – Climate Action Group update following recent meeting

11.0 NOTIFICATION OF ONGOING ITEMS *{1 min}*

To receive the following ongoing items – these will be taken to next Full Council meeting, with no discussion necessary

11.1 Chair & Clerk to speak with representatives to discuss parish wide disability awareness & bring back Full Council

11.2 Clerk to organise meetings with school to discuss Community Use Agreement

11.3 STC to convene the Emergency Planning working party

11.4 To convene a working party to discuss potential twinning idea

11.5 Data protection training to be arranged for Cllrs and Staff

11.6 Clerk to send link to Dementia friendly checklist to developers of Brotherhood Hall site

11.7 Potential Cil grants available at HDC for STC to explore

11.8 Further Web site accessibility quotes to be obtained by Clerk's office

12.0 CORRESPONDENCE AND INFORMATION ITEMS *{2 mins}*

12.1 A residents email concerning forthcoming 2027 Councillor elections

13.0 CONFIDENTIAL SESSION - To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3d to exclude the press and public on the grounds that the confidential matters to be discussed under item 14 & 15 may Involve disclosure of personal or privileged information which would be inappropriate to put in the public domain.

14.0 STC COMMUNITY AWARDS – *{20 mins} (Supporting papers)*

14.1 To consider and agree upon the recipients of this year's STC Community Awards - to be announced at the Mayor's Function

15.0 STAFFING MATTERS – *{20 mins} (Supporting papers)*

15.1 To consider a recommendation for the Wardens Steering Committee concerning a staffing matter

15.2 To discuss and agree any JPYC staffing matters further to agenda item 10.2

16.0 DATE OF NEXT FULL COUNCIL MEETING: 18th JANUARY 2027 at 7.30pm

John Fullbrook,
Chief Executive Officer (Clerk and Responsible Finance Officer to the Council)

Town Clerk: John Fullbrook
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