



The Steyning Centre, Fletchers Croft, Steyning
West Sussex,
BN44 3XZ
Tel. 01903 812042

www.steyningpc.gov.uk

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TO ALL MEMBERS OF STEYNING TOWN COUNCIL - YOU ARE HEREBY SUMMONED TO THE TOWN COUNCIL MEETING TO BE HELD ON MONDAY 14th SEPTEMBER 2026 AT 7.30 PM AT THE STEYNING CENTRE

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS MEETING

GDPR Notice : Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Town Council. Members of the public are also advised that by attending a meeting of Steyning Town Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place.

AGENDA

{Timing references in brackets for each item are noted as a guide – As such therefore this meeting will likely take approx. 2 Hours 20 mins}

- 1.0 APOLOGIES FOR ABSENCE {1 minute}** - To receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST {2 minutes}** - Disclosure by Cllrs of their personal interests in regards matters on the agenda & whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR – {Up to 15 minutes}** (2 minutes per person) will be available for the public to make representations or ask questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes.
- 4.0 MINUTES OF PREVIOUS MEETINGS {6 mins}**
 - 4.1** To agree the minutes of the Full Council Meeting held on the 20th July 2026 as a true and fair record. And to discuss and agree whether to append PROW 3802 resident opinions to these minutes.
- 5.0 MATTERS ARISING {2 mins}** - These items should be taken as read and do not need discussion unless specified
 - 5.1 FULL/26/38.2** Office to put Youth Service 'Hang out' presentation on the website – **Actioned**
 - 5.2 FULL/26/40.1** Clerk to bring supporting papers back to Cllrs to discuss appending them to the minutes – **See item 4.1**
 - 5.3 FULL/26/40.1** Clerk to inform Bramber PC as to the agreed motion concerning PROW 3802 – **Actioned**
 - 5.4 FULL/26/41.6** Clerk, D Clerk and Cllr Finnegan to attend Glebe Fields monthly Teams meeting – **Actioned / item 7.1**
 - 5.5 FULL/26/41.10** Clerk & Cllr Finnegan to work with Wi-Fi contractors/ key stakeholders to aid installation – **Actioned**
 - 5.6 FULL/26/42.1** Cllr Campbell to provide written response to questions raised before September meeting – **Item 9.1**
 - 5.7 FULL/26/42.2** Cllr Campbell to provide an apology to Council and Clerk for his behaviour – **See item 9.2**
 - 5.8 FULL/26/42.3** Clerk's office to spend up to £20K on CCTV equipment as per quotes/recommendation – **Actioned**
 - 5.9 FULL/26/42.4** STC Cllrs and staff to attend if possible community engagement events re Brotherhood Hall site development – **Actioned / See item 9.3**
 - 5.10 FULL/26/42.5** Clerk to process successful grant application for Steyning & District Partnership of £500 – **Actioned**
 - 5.11 FULL/26/42.7** Clerk to bring back item in consideration of this Council's aspirations for remaining term – **See item 9.6**
 - 5.12 FULL/26/43.2** Clerk to complete WSCC Highways Scheme application for High Street – **Actioned**
 - 5.13 FULL/26/28.3** Clerk to support resident's WSCC Highways Scheme at Church Lane Junction when required – **Actioned**
- 6.0 NEIGHBOURHOOD WARDENS REPORT {8 mins}** (See supporting papers).
 - 6.1** To receive the Neighbourhood Wardens reports for July and August 2026 and discuss and questions arising.
- 7.0 REPORT FROM DISTRICT COUNCILLORS {15 mins}**
 - 7.1** Cllr Victoria Finnegan – (HDC) update
 - 7.2** Cllr Nicholas Marks – (HDC) update



Town Clerk: John Fullbrook
Deputy Clerk: Leanne Poole

Email: clerk@steyningpc.gov.uk
Email: leanne.poole@steyningpc.gov.uk

8.0 REPORT FROM COUNTY COUNCILLOR {10 mins}

8.1 Cllr Victoria Finnegan – (WSCC) update

9.0 GOVERNANCE AND COMMUNITY MATTERS {60 mins}, (See supporting papers)

9.1 In consideration of the recommendations from F&GP, Council has asked **Cllr Campbell to be accountable** for his most recent behaviour, and further requested that he provides to Council written answers to the questions raised by F&GP before this meeting (see confidential supporting paper for details of questions).

9.2 Subsequent to a Councillors unsuccessful challenge to the HDC Sanctions procedure against him, will the Councillor now **apologise to the Council and the Clerk** for his behaviour

9.3 Update concerning recent Brotherhood Hall development site presentation, and agree any actions

9.4 To discuss and agree this year's Chairmans function and the Community Award nominations procedure and promotion

9.5 To update concerning Newman Gardens Car Park renewal – if not already discussed under item 7.0

9.6 To consider the **aspirations of this council** and its members as it moves into the final year of this term, and to agree any actions.

10.0 COMMITTEE MINUTES TO BE RECEIVED BY FULL COUNCIL {5 mins} (Supporting papers)

10.1 Finance and General Purposes Committee – To receive the Minutes from the 7th July '26 meeting.

10.2 Planning and Premises Committee – To receive the Minutes and draft Minutes of the meetings held on the 22nd June and the 27th July 2026.

11.0 REPORTS FROM OUTSIDE BODIES {20 mins}, (See supporting papers)

11.1 Cllrs Young and Hanson – Isolation and Loneliness / PPG update

11.2 Cllrs S Alexander, Sharp and Linfield – Joint Parishes Youth Committee update regards report + next meeting

11.3 Clerk & Cllrs Norcross and Lloyd – HALC Update

12.0 NOTIFICATION OF ONGOING ITEMS {1 min}

To receive the following ongoing items – these will be taken to next Full Council meeting, with no discussion necessary

12.1 Chair & Clerk to speak with representatives to discuss parish wide disability awareness & bring back Full Council

12.2 Clerk to organise meetings with school to discuss Community Use Agreement

12.3 SPC to convene the Emergency Planning working party

12.4 NPPF updated Docs to be discussed by N. Plan Steering Committee

12.5 To meet representatives from Lassay-les-Chateaux and convene a working party to discuss potential twinning idea

12.6 Data protection training to be arranged for Cllrs and Staff

12.7 Asset transference negotiations to continue and to be overseen by F&GP Committee

12.8 Potential Cil grants available at HDC for STC to explore

12.9 Further Web site accessibility quotes to be obtained by Clerk's office

13.0 CORRESPONDENCE AND INFORMATION ITEMS {3 mins}

13.1 None at time of printing

14.0 DATE OF NEXT FULL COUNCIL MEETING: 16th NOVEMBER 2026 at 7.30pm

John Fullbrook,

Chief Executive Officer (Clerk and Responsible Finance Officer) to the Council