



The Steyning Centre
Fletchers Croft
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TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO BE HELD ON MONDAY 27TH JULY 2026 AT 7.30PM.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Town Council. Members of the public are also advised that by attending a meeting of Steyning Town Council they give their consent to being filmed/recorded by other members of the public if such activity is taking place

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting held on Monday 22nd June, as a true and fair record.
- 5.0 PLANNING APPLICATIONS**
 - 5.1 DC/26/0946** - Steyning Cricket Club - Demolition of the existing club house and changing building and the construction of a new single storey pavilion and part 1.5 storey changing facility with associated landscaping and storage areas
 - 5.2 DC/26/0702** – The Steyning Centre - Replacement of existing entrance automatic swing doors with external automatic sliding doors.
 - 5.3 CA/26/0074** - Holland Cottage, Church Street - Fell 1x Pear.
 - 5.4 DC/26/1041** - Steyning Grammar Upper School - Surgery to 3 x Oak.
 - 5.5 DC/26/0978** - Beltane Cottage, 29 Church Street - Replacement of 6 steel windows with slim line double glazed Royale Stepped Aluminium Heritage frames (Listed Building Consent).
 - 5.6 DC/26/0911** - 20 Newham Close - Installation of level access platform and steps to the front and rear. Replacement of door with level threshold door.
 - 5.7 DC/26/0915** - Alderwood Ponds, Horsham Road - Application to confirm the Use of 'The Dwelling' building as a self-contained dwellinghouse (Lawful Development Certificate Existing).
 - 5.8 DC/26/0955** - Calcot Farm, Horsham Road - Change of use of part of a former agricultural building and 10m x 18m of adjacent yard to commercial use; for the storage of soil improver bagging equipment, bagging of soil improver, storage of bagged surplus soil improver and distribution of the same. (Retrospective).
 - 5.9 DC/26/0953** - 119 High Street - Change of Use from a bakery, shop and residential flat to 4 no. residential units (3 x 2-bed flats and 1 x 2-bed maisonette) with associated alterations, including a hip to gable roof extension and addition of dormer windows.



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Deputy Clerk: Leanne Poole

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- 6.0 LATE PLANS**
6.1 None at time of printing
- 7.0 PLANNING DECISIONS FROM HDC and SDNP**
Permitted
7.1 DC/26/0845 - 37 Kings Stone Avenue - Conversion of loft into habitable living space with hip-to-gable roof extension, rear dormer and front rooflights. Erection of a single storey rear extension with raised rear platform. Erection of side extension and detached side shed. Installation of solar PV panels, air source heat pump and associated external alterations including re-rendering, and replacement windows and doors.
7.2 DC/26/0989 - Downsview 34 Shooting Field - Non Material Amendment to previously approved application DC/25/0930 (Conversion of loft into habitable living space with rear dormer and side window) to add 1no. window to rear dormer north elevation.
7.3 DC/26/0534 – Chewton - Demolition of side extension. Erection of single storey front extension. Loft conversion together with hip to gable roof, installation of front and rear dormers and balcony above rear bay window. Alterations to fenestration and elevational treatment.
7.4 DC/26/0675 - 121 Shooting Field - Construction of ramped access to connect the existing front entrance to the public footpath to facilitate wheelchair access.
Refused
7.5 DC/26/0695 - Hammes Barn, Washington Road - Change of Use of an existing building from commercial use (Use Class E) to a single residential dwelling (Use Class C3) at the Cow Shed Studio.
- 8.0 ENFORCEMENT NOTICES**
8.1 EN/26/0220 - The Barn, 20 Church Street. Alleged: Proposed use of The Barn for Airbnb purposes.
8.2 EN/26/0225 - 1 Bramber Road. Alleged: erection of a fence above one metre, adjacent to the highway without planning permission
- 9.0 REPORT FOR THE STEYNING CENTRE**
9.1 Deputy Clerk to report on bookings and maintenance items.
9.2 Consider future audiovisual upgrades for STC meetings.
- 10.0 FINANCE – PLANNING AND PREMISES**
10.1 To discuss and agree the income and expenditure reports for May and June 2026.
10.2 To discuss and agree quote for deep clean of toilets and bus stop area.
- 11.0 CORRESPONDENCE/INFORMATION**
11.1 None.
- 12.0 DATE OF NEXT MEETING** – Monday 17th August 2026

John Fullbrook
Clerk to the Council