



The Steypning Centre, Fletchers Croft, Steypning
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Published 25th August 2026

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs I Alexander (Chair), Norcross, Young, S Alexander, Sharp, Hanson, Lloyd & Linfield.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 1st SEPTEMBER 2026 AT 7.30 PM IN THE STEYNING CENTRE**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

*Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting.
The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.*

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. NB. Under Data protection regs we ask members of the public to only state their name if they agree to their name being recorded in the minutes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 2nd June 2026. (*Supporting Papers*)
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/26/07.2 Clerk to write to Hockey Clubs concerning School development resolution - **Actioned**
 - 5.2** C/26/07.2 Clerk to pursue Community Use Agreement meeting with WSCC & HDC – **Actioned**
 - 5.3** C/26/07.3 Clerk to complete Interpretation board planter installation – **Actioned / See item 7.2**
 - 5.4** C/26/07.4 Community Committee project priorities taken to F&GP Committee for approval – **Actioned**
 - 5.5** C/26/07.5 Clerk to start process of Community Engagement concerning South Ash Play Area development – **Item 7.5**
 - 5.6** C/26/07.6 Clerk to purchase and consider installation of new 'Third' Planter – **Actioned / See item 7.3**
 - 5.7** C/26/07.7 Clerk's office to promote HDC Air quality consultation information – **Actioned**
 - 5.8** C/25/69.3 Community planting projects requiring watering plan for Summer and Autumn – **Actioned**
 - 5.9** C/25/60.2 Canada Gardens access road improvement project details to be brought back to committee when ready – **Actioned / See item 7.1**
 - 5.10** C/25/71.4 Updated directional Parking signs to be done by STC and then to inform WSCC and HDC after the event. – **Actioned**
 - 5.11** C/26/10.1 Clerk to maintain stance re advice to residents concerning antisocial behaviour near MPF bench–**Actioned**
 - 5.12** C/26/10.2 Clerk's Office to promote 'Save our South Coast Alliance' information on Web site – **Actioned**
 - 5.13** C/26/10.3 Chair to communicate with concerned resident regarding management of grass verge adjacent Museum – **Actioned**
- 6.0 FINANCE AND GOVERNANCE** (*supporting papers*)
 - 6.1** To agree the Community Committee Income & Expenditure reports for April, May, June and July 2026.



Town Council Chief Exec.: John Fullbrook
Deputy Clerk: Leanne Poole

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7.0 COMMUNITY MATTERS AND OPEN SPACE PROJECTS *(supporting papers)*

- 7.1** Report from the Clerk on Canada Gardens Access Road renewal project completion
- 7.2** Report from the Clerk on MPF Interpretation Board installation planter completion
- 7.3** MPF 'Third Planter' Project update from the Clerk including memorial donation from a resident
- 7.4** To discuss and agree a plan for the Chandlers Way autumn bulb planting project
- 7.5** To discuss and agree way forward for South Ash Play Park community engagement and equipment renewal
- 7.6** To consider ongoing tree works maintenance update across the STC open spaces, and agree any action
- 7.7** To discuss and agree a plan to renew play area access gates
- 7.8** Update from the Clerk concerning the HDC Cleansing Grant
- 7.9** To discuss and agree request for path/ roadway surface improvement between Chalcraft/Chequers Walkthrough
- 7.10** To discuss and agree Armistice Day arrangements and any planned actions
- 7.11** To discuss and agree whether to continue autumn Allotment skip service provision
- 7.12** To consider the proposed positioning of Steyning FC pitch markings at the MPF, and agree any actions
- 7.13** To consider a request from the Steyning Rugby Football Club for training facilities at the MPF and to agree any actions
- 7.14** To consider a request from a resident of Laines Road, concerning traffic calming measures installation
- 7.15** To discuss this seasons project priorities and consider any future project aspirations for this Committee

8.0 ONGOING ITEMS – These items will be taken forward to the next Community Meeting.

- 8.1** C/24/81.1 River bank management needs to be added to the Abbey Road Management Plan
- 8.2** C/24/81.1 SPC to discuss the need for a Parish Council Flood Plan
- 8.3** C/25/18.4 SPC to discuss potential its future management of Twittens with WSCC at appropriate time
- 8.4** C/25/27.5 Clerk to obtain pledged donations following completed MPF Planter installations.
- 8.5** C/25/47.6 Clerk to create a counterargument to attempt to get new waste bins installed after request rebuffed by HDC
- 8.6** C/25/48.3 Clerk to take latest Operation Watershed project idea forward to WSCC engineers and Working party
- 8.7** C/25/60.2 Clerk to seek approval for criteria which will balance the accounts in consideration of the business plan associated with Asset Transfers from HDC
- 8.8** C/26/07.1 Clerk & District Councillor to meet with HDC Car Park Manager to discuss possible Asset Transference

9.0 INFORMATION / CORRESPONDENCE ITEMS

- 9.1** None at time of printing

10.0 DATE OF NEXT MEETING – 3rd November 2026 at 7.30 pm

John Fullbrook,
Clerk to the Council



Town Council Chief Exec.: John Fullbrook
Deputy Clerk: Leanne Poole

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