



The Steyning Centre
Fletchers Croft
Steyning
West Sussex, BN44 3XZ

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www.steyningpc.gov.uk

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**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO
BE HELD ON TUESDAY 26TH MAY 2026 AT 6.00PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Town Council. Members of the public are also advised that by attending a meeting of Steyning Town Council they give their consent to being filmed/recorded by other members of the public if such activity is taking place

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 ELECTION OF VICE-CHAIRMAN** – to elect a vice-chairman for the municipal year.
- 4.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 5.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting held on Monday 27th April, as true and fair record.
- 6.0 PLANNING APPLICATIONS**
 - 6.1 CA/26/0057** – Steyning Grammar School Boarding - Surgery x 1 Maple, x 1 Holly (Works in a Conservation Area)
 - 6.2 CA/26/0063** - Fletchers Croft St Cuthberts Open Space - Surgery to 1x Alder
 - 6.3 DC/26/0675** - 121 Shooting Field - Construction of ramped access to connect the existing front entrance to the public footpath to facilitate wheelchair access.
 - 6.4 DC/26/0695** - Hammes Barn Washington Road - Change of Use of an existing building from commercial use (Use Class E) to a single residential dwelling (Use Class C3) at the Cow Shed Studio.
- 7.0 LATE PLANS**
 - 7.1** None at time of printing
- 8.0 PLANNING DECISIONS FROM HDC and SDNP**
 - Permitted**
 - 8.1 DC/26/0305** - 90 High Street, Steyning, West Sussex, BN44 3RD. Description: Refurbishment works to existing detached garage.
 - 8.2 DC/26/0308** - Chequer Inn, 41 High Street, Steyning, West Sussex, BN44 3RE. Description: Installation of 1 x double sided illuminated hanging sign to existing bracket to with new linolites and drop panel, and 1 x clean and relamp of existing lantern. (Advertisement Application).



Town Clerk: John Fullbrook
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- 8.3** **DC/26/0309** - Chequer Inn, 41 High Street, Steyning, West Sussex, BN44 3RE. Description: Installation of 1 x double sided illuminated hanging sign to existing bracket to with new linolites and drop panel, and 1 x clean and re-lamp of existing lantern. (Listed Building Consent).
- 8.4** **DC/26/0315** - Elmley House, Holland Road, Steyning, West Sussex, BN44 3GJ. Description: Surgery to x1 Corsican Pine Tree
- 8.5** **DC/25/2149** – Jarvis, Jarvis Lane, Steyning, West Sussex, BN44 3GL. Description: Erection of a single storey in-fill extension to rear elevation. Repair, restoration, selective alterations, including window repairs/replacements. Construction of a new driveway, and associated works.
- 8.6** **DC/26/0333** - Wyckham Farmhouse, Wyckham Lane, Steyning, West Sussex, BN44 3YW. Description: Internal alterations to revise the line of separation between Wyckham Farm Cottage and Wyckham Farmhouse. (Listed Building Consent).
- 8.7** **DC/26/0351** - 39 First Floor, High Street, Steyning, West Sussex, BN44 3YE. Description: Erection of timber partition stud walls, installation of new WC at First floor (Listed Building Consent)
- 8.8** **DC/26/0431** - 6 Norfolk Cottages, High Street, Steyning, West Sussex, BN44 3GT. Description: Fell 4 x Sycamore (Works to trees in a Conservation Area).
- 9.0** **ENFORCEMENT NOTICES**
- 9.1** **EN/26/0138** - 20 Thornscoft, Steyning, West Sussex, BN44 3RP. Alleged: Condition of the front and rear garden of the house is harming the amenity of the area.
- 10.0** **REPORT FOR THE STEYNING CENTRE**
- 10.1** Deputy Clerk to report on bookings and maintenance items.
- 11.0** **CORRESPONDENCE/INFORMATION**
- 11.1** None.
- 12.0** **DATE OF NEXT MEETING** – Monday 22nd June 2026

John Fullbrook
Clerk to the Council