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TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs I Alexander (Chair), Norcross, Johnson, Young, S Alexander, Sharp, Hanson, Lloyd & Linfield.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 5th MAY 2026 AT 7.30 PM IN THE STEYNING CENTRE**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

*Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting.
The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.*

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. NB. Under Data protection regs we ask members of the public to only state their name if they agree to their name being recorded in the minutes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 3rd March 2026. (*Supporting Papers*)
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/24/58.1 Clerk & Chair to write to Sport England re loss of facility proposed at School redevelopment – **Actioned**
 - 5.2** C/24/58.2 Clerk to continue with planned Hedge and Tree works – **Actioned**
 - 5.3** C/24/59.2 Allotment rent rise agreement relayed to plot holders– **Actioned**
 - 5.4** C/25/59.2 Skip hire for Allotments put in place – Five used, potentially one more to go – **Actioned**
 - 5.5** C/25/59.2 Allotment tidy day organised, with support from plot holder volunteers – **Actioned/ See item 6.2**
 - 5.6** C/25/60.1 Pot Hole works completed – **Actioned**
 - 5.7** C/25/60.1 Pot Hole contacts for residents promoted on SPC Socials once more – **Actioned**
 - 5.8** C/25/49.2 Log seating, lockable gate, trees, hedge and trellis installed at Chandlers Way – **See item 6.3**
 - 5.9** C/25/81.1 Abbey Road volunteers to discuss stream location of willow bundles, potential stream side planting and additional 'scrapes' – **See item 6.1**
 - 5.10** C/25/37.3 Clerk's office to commence purchasing plants for Chandlers Way, against agreement which is part of the successful HDC Wilder Horsham £5,000 grant application – **Actioned/ See item 6.3**
 - 5.11** C/25/47.2 Installation of MPF improvement project features inc, grasscrete, planters and bollard – **Actioned**
 - 5.12** C/25/27.6 Tanyard TRO project taken forward to next year's Action Plan – **See Item 6.4**
 - 5.13** C/25/37.4 Coxham Lane TRO project taken forward to next year's Action Plan – **See Item 6.4**
 - 5.14** C/25/40.1 Goring Rd / Clays Hill junction TRO project taken forward to next Years Action Plan – **See Item 6.4**
 - 5.15** C/25/40.1 Charlton Street to be further considered as a TRO project – **See Item 6.4**
 - 5.16** C/25/47.3 School planting day organised for the 13th March – **Actioned**
 - 5.17** C/25/47.4 Annual Gym inspection moved to the Wicksteed engineers team for Winter 2026 – **Actioned/Item 6.5**



Parish Clerk: John Fullbrook
Deputy Clerk: Leanne Poole

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6.0 COMMUNITY MATTERS AND OPEN SPACE PROJECTS *(supporting papers)*

- 6.1 Report on the Abbey Road Conservation Area from the Lead Volunteer
- 6.2 Update regards the Allotments Tidy Day
- 6.3 Chandlers Way Pocket Park Project update
- 6.4 To discuss and agree priorities for the next years Action Plan projects
- 6.5 To consider the Wicksteed Play Area reports 2025/26 and receive updates concerning planned maintenance
- 6.6 To discuss and agree a course of action on what to do about the fencing that no longer exists around the Church St end of the Fletcher's croft stream.
- 6.7 To discuss and agree a course of action on what to do about the fencing that used to be around the Church St end of the Fletcher's croft stream that is along with an old car wheel now in the Fletcher's croft stream.

7.0 FINANCE AND GOVERNANCE *(supporting papers)*

- 7.1 To agree the Community Committee Income & Expenditure reports for February 2026

8.0 HIGHWAYS MATTERS *(supporting papers)*

- 8.1 To consider the recent DMMO Hearings report and agree any subsequent actions
- 8.2 To discuss and agree potential Canada Gardens entrance road upgrade
- 8.3 To begin to consider the Glebe Fields access pathway upgrade and agree any actions
- 8.4 To discuss and agree a course of action on what to do to ensure Fletcher's Croft car park sign is changed to say 'All Day Parking'.

9.0 ONGOING ITEMS – These items will be taken forward to the next Community Meeting.

- 9.1 C/24/68.2 DIY Dog washing machine to be brought back to future agenda
- 9.2 C/24/81.1 River bank management needs to be added to the Abbey Road Management Plan
- 9.3 C/24/81.1 SPC to discuss the need for a Parish Council Flood Plan
- 9.4 C/25/18.4 SPC to discuss potential its future management of Twittens with WSCC at appropriate time
- 9.5 C/25/27.5 Clerk to obtain pledged donations following completed MPF Planter installations.
- 9.6 C/25/47.6 Clerk to create a counterargument to attempt to get new waste bins installed after request rebuffed
- 9.7 C/25/47.6 Bus Shelter spot lights to be brought forward to next year's Action Plan
- 9.8 C/25/47.6 Clerk's office to attempt to remove HDC's recycling bin from the Car Park
- 9.9 C/25/48.3 Clerk to take latest Operation Watershed project idea forward to WSCC engineers and Working party
- 9.10 C/25/60.2 Clerk to work on draft Business plan for potential Car Park Asset Transfers
- 9.11 C/25/60.2 Clerk to seek approval for criteria which will balance the accounts in consideration of this business plan

10.0 INFORMATION / CORRESPONDENCE ITEMS

- 10.1 None at time of printing

11.0 DATE OF NEXT MEETING – 5th May 2026 at 7.30 pm

John Fullbrook,
Clerk to the Council



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Deputy Clerk: Leanne Poole

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