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**TO ALL MEMBERS OF STEYNING PARISH COUNCIL - YOU ARE HEREBY SUMMONED TO THE
PARISH COUNCIL MEETING TO BE HELD ON MONDAY 20th APRIL 2026 AT 7.30 PM
AT THE STEYNING CENTRE**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS MEETING

GDPR Notice : Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place.

AGENDA

{Timing references in brackets for each item are noted as a guide – As such therefore this meeting will likely take approx. 2 Hours 20 mins}

- 1.0 APOLOGIES FOR ABSENCE {1 minute}** - To receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST {2 minutes}** - Disclosure by Cllrs of their personal interests in regards matters on the agenda & whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR – {Up to 15 minutes}** (2 minutes per person) will be available for the public to make representations or ask questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded in the minutes.
- 4.0 MINUTES OF PREVIOUS MEETINGS {6 mins}**
 - 4.1** To agree the minutes of the Full Council Meetings held on the 16th February 2026 as a true and fair record.
- 5.0 MATTERS ARISING {2 mins}** - These items should be taken as read and do not need discussion unless specified
 - 5.1 FULL/25/99.1** 19th January Full Council meeting minutes amended and published – **Actioned**
 - 5.2 FULL/25/104.1** SPC Meeting Calendar to be published – **Actioned**
 - 5.3 FULL/25/104.2** Amended SPC Website Privacy policy published – **Actioned**
 - 5.4 FULL/25/104.2** SPC Accessibility Statement published – **Actioned**
 - 5.5 FULL/25/104.2** Draft IT Policy amended, and final version published – **Actioned**
 - 5.6 FULL/25/104.2** SPC Social media policy superseded by IT Policy and so removed from circulation – **Actioned**
 - 5.7 FULL/25/104.3** Clerk to go back to Logo designer once more and ask for minor changes and then bring back – **Item 8.8**
 - 5.8 FULL/25/104.4** D. Clerk to proceed with gaining permissions for Centre front door installation – **Actioned**
 - 5.9 FULL/25/104.5** SPC Chairs to submit Committee reports to SPC Chair before APM – **Actioned**
 - 5.10 FULL/25/104.6** Clerk to confirm to WSCC Highways that Railings project will receive match funding from SPC – **Actioned**
 - 5.11 FULL/25/104.6** Clerk to convey thanks for Steypning Society offer for match funding for railings – **Actioned**
 - 5.12 FULL/25/106.2** D. Clerk to publish 'Have your Say' themed CCTV publicity – **Actioned**
 - 5.13 FULL/25/107.1** Cllr Campbell to provide an apology to Council and Clerk – **See item 8.2**
 - 5.14 FULL/25/107.5** Clerk to arrange if possible the restriction of email access to external sources for Cllr Campbell, when using .gov Council address – **See item 8.1**
 - 5.15 FULL/25/107.9** Swimming pool discussion relating to Devolution taken be to F&GP – **Actioned**
 - 5.16 FULL/25/108.1** SDNP & HALC meeting attendance by Cllr Lloyd – **Actioned / Items 9.0**
 - 5.17 FULL/26/110.1** Cllr Linfield informed re agreed absence of leave – **Actioned**
 - 5.18 FULL/26/110.2** Lead Youth Worker position to be made Full Time – **Actioned**
- 6.0 NEIGHBOURHOOD WARDENS REPORT {12 mins}** (See supporting papers).
 - 6.1** To receive the Neighbourhood Wardens reports for February and March 2026.



Parish Clerk: John Fullbrook
Deputy Clerk: Leanne Poole

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7.0 REPORT FROM DISTRICT COUNCILLORS {20 mins}

7.1 Cllr Victoria Finnegan – (HDC) update

7.2 Cllr Nicholas Marks – (HDC) update

8.0 GOVERNANCE, FINANCE AND COMMUNITY MATTERS {55 mins}, (See supporting papers)

8.1 Having received a response from the Barristers, the formal legal advice states that there may be a viable claim for a civil injunction against a Councillor's poor behaviour, SPC to decide whether given the likely costs involved, the matter is pursued.

8.2 Subsequent to a Councillors unsuccessful challenge to the HDC Sanctions procedure against him, will the Councillor now apologise to the Council and the Clerk for his behaviour

8.3 To discuss and agree convening of the Personnel Committee and items to be discussed

8.4 To discuss and agree a recommendations from the N. Plan Steering Committee regarding Grammar School planning application.

8.5 Reminder regards timely response regards Committee preferences in advance of the Annual Parish Meeting

8.6 Members to consider the External Audit Report response, and subsequent F&GP recommendations and agree any actions.

8.7 To receive an update concerning Glebe Fields development {in addition to the report from Cllr Finnegan}

8.8 To further consider a new Steyning Town Council Emblem/ Logo, and make final agreement.

9.0 REPORTS FROM OUTSIDE BODIES {25 mins}, (See supporting papers)

9.1 Cllrs Young and Hanson – Isolation and Loneliness / PPG update

9.2 Cllr Johnson - Climate Action Group – To receive the latest meeting notes and agree any actions.

9.3 Cllr S Alexander – To receive the latest JPYC report

9.4 Cllrs Norcross and Lloyd – HALC Update

9.5 Cllr Lloyd – SDNP update

10.0 COMMUNITY MATTERS {10 mins}, (See supporting papers)

10.1 To be updated on response to the CCTV consultation and to consider the recommendations from the F&GP Committee, and agree any actions.

11.0 NOTIFICATION OF ONGOING ITEMS {0 mins}

To receive the following ongoing items – these will be taken to next Full Council meeting, with no discussion necessary

11.1 Chair & Clerk to speak with representatives to discuss parish wide disability awareness & bring back Full Council

11.2 Youth service team to make future presentation to SPC Full Council

11.3 Clerk to organise meetings with school to discuss Community Use Agreement

11.4 SPC to convene the Emergency Planning working party

11.5 NPPF updated Docs to be discussed by N. Plan Steering Committee

11.6 Each Chairman to consider summarising committee's work during receipt of minutes process

11.7 SPC to become a Town Council in May 2026

11.8 To meet representatives from Lassay-les-Chateaux and convene a working party to discuss potential twinning idea

11.9 Data protection training to be arranged for Cllrs and Staff

12.0 CORRESPONDENCE AND INFORMATION ITEMS {2 mins}

12.1 None at time of printing

13.0 DATE OF NEXT FULL COUNCIL MEETING: THE ANNUAL PARISH COUNCIL MEETING: 18th MAY 2026 at 7.30pm

**John Fullbrook,
Clerk to the Council**