
COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 2nd DECEMBER 2025 AT 7.30 PM AT THE STEYNING CENTRE

Present: Cllrs Norcross (Deputy Chair), Young, Hanson, Johnson and Sharp.

Clerk: John Fullbrook

Members of the public: 0

Meeting Commenced : 7.33 pm

DRAFT MINUTES

C/25/32 APOLOGIES FOR ABSENCE

32.1 Apologies received from Cllrs Linfield, Lloyd, Simon Alexander and Ian Alexander.

ACTIONS

C/25/33 DECLARATIONS OF INTEREST AND DISPENSATIONS

33.1 None

C/25/34 QUESTIONS FROM THE FLOOR {in summary}

34.1 None

C/25/35 MINUTES OF PREVIOUS MEETINGS - To agree 4th November draft minutes.

35.1 Cllr Norcross **proposed, seconded** by Cllr Johnson to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 4th November 2025. **Agreed**

C/25/36 MATTERS ARISING AND ACTIONS - These items were taken as read.

36.1 Clerk's office to purchase Woodland Trust Trees for use at Abbey Road – **Actioned**

36.2 Roger to oversee Abbey Road works by contractor including digging scrapes – **Actioned**

36.3 Clerk to continue with remedial tree works and bring back invoices if necessary – **Actioned**

36.4 Volunteer tree works as per agreed to be dealt with at an appropriate time – **Actioned**

36.5 Clerk to include Fletcher's Croft Tree report as part of Expressions of interest information – **Actioned**

36.6 Clerk to take grass cutting and street cleaning contract extension requests to F&GP – **Actioned**

36.7 Clerk to arrange final Memorial Bench installation adjacent Car Park on the MPF – **Actioned**

36.8 Clerk to arrange for Planters to be purchased & for installation to take place in Spring '26 – **Actioned**

36.9 Clerk to bring back potential TRO request for further discussion – **See item 37.4**

36.10 Clerk to meet Sussex Wildlife Trust representative and report back to next meeting – **See item 37.3**

36.11 Clerk to report back concerning Bramber Brooks discussion with Richard Black – **Taken to F&GP Com.**

36.12 Clerk's office to continue to monitor Bee installation at Canada Gardens & report any news – **Actioned**

- 36.13 Interpretation board project developments brought back, & ensure further actions discussed– **Item 37.5**
- 36.14 Snow angel reminder message sent by Chair and grit bins checked – **Actioned**
- 36.15 High Street Railings item taken to F&GP for any agreement – **Actioned**
- 36.16 Armistice Day planning, publicity, purchases and invitations completed by Clerks office – **Actioned**
- 36.17 Cllr S Alexander to arrange Vet’s support, Audio Tech, plus be SPC rep for remembrance day - **Actioned**
- 36.18 Clerk to bring back Community Budget for final recommendation – **See item 38.2**

C/25/37 COMMUNITY MATTERS AND OPEN SPACE PROJECTS

37.1 Abbey Road Conservation Area update

Following last month’s agreement for work to be carried out, plus having obtained permission from the Ouse and Adur Rivers Trust and the Environment Agency, the pond has been deepened at Abbey Road and a ‘scrape’ excavated, adjacent the Stream. Huge thanks go to Roger Brown for coordinating the works and to a team of volunteers who helped supervise the work of a digger and driver, both of whom had been gifted to SPC for the day via Mr Guy Sanderson, the owner of Gatewick House. Members were indebted to Mr Sanderson for his collaboration and this generous philanthropic gesture.

37.2 Report on works concerning the recent SPC Tree Condition Report

The Clerk updated members on a raft of works being carried out following what had been identified within the September Tree Conditioning Report, and further explained that the majority of urgent and near urgent items noted had been dealt with or will have been by the 9th December (Next Week). Associated invoices were presented to members for their consideration.

37.2.1 Cllr Norcross **proposed, seconded** by Cllr Sharp that SPC pay the first invoice amounting to £1,620 (inc VAT) to the Sussex Timber Company. **Agreed** **CLERK**

37.2.2 Cllr Norcross **proposed, seconded** by Cllr Hanson that SPC pay the second invoice amounting to £1,716 (inc VAT) to the Sussex Timber Company. **Agreed**

37.2.3 Cllr Norcross **proposed, seconded** by Cllr Young that SPC pay the third invoice amounting to £1,800 (inc VAT) to the Sussex Timber Company. **Agreed**

37.2.4 Members asked that henceforth, and in terms of these ongoing tree surgery tasks, there was a need for the Clerk to obtain three quotes prior to work commencing. The Clerk pointed out that given the number of tasks, this presented a substantial increase in the workload, and this would likely affect the SPC Action Plan targets, and members agreed this matter should be taken to the F&GP Committee. **CLERK**

37.3 Report on Chandlers Way Pocket Park development

The Clerk reported on a meeting on the 7th November with the CEO of *Wilder Horsham* together with his deputy to check on progress at Chandlers Way and to help finalise the draft planting programme. The visit went very well indeed, with Richard Black approving of the plan to purchase the next tranche of plants and that the money spent could indeed be recouped from the £5,000 grant awarded to SPC for this venture.

The Clerk also updated on the next planned planting day with the school – due on the 4th Dec., provided the weather is not too harsh. Even so, it is likely the several volunteers being organised by Ronnie Reed will go ahead anyway. All being well a further 70 odd plants will likely go in. **CLERK**

37.4 To consider a potential TRO request at Coxham Lane

Members had visited the site and seen testimony to the strength of this application via the supporting papers. Cllr Norcross **proposed, seconded** by Cllr Sharp that the Clerk be delegated to submit a TRO for the addition of yellow lines in Coxham lane and as per outlined in the supporting papers. **Agreed.** This will be taken forward into next year’s Action Plan. **CLERK**

- 37.5 Interpretation board installations and to agree to recommend payment of completed project invoices to Full Council** Members felt the Clerk needed to revisit the papers that had been sent to him and re-present the case for SPC to make payments at the next F&GP Committee. **CLERK**
- 37.6 To discuss project priorities and consider any future project aspirations for this Committee**
No new projects were suggested.
- C/25/38 FINANCE AND GOVERNANCE**
- 38.1 To accept the I & E Reports.**
Cllr Norcross **proposed, seconded** by Cllr Sharp that the Community Income and Expenditure report for October 2025 be accepted as a true and fair record. **Agreed.** The water rebate from last year has now been reclaimed and this now presented the only anomaly.
- 38.2 Community Budget for the next financial year 2026/27**
Members discussed the second draft of the figures presented within the supporting papers. Cllr Norcross **proposed, seconded** by Cllr Hanson that this committee recommends to F&GP Committee the draft Community budget as per supporting papers. **Agreed** **CLERK**
- C/25/39 ONGOING ITEMS** – Any actions or ongoing items from the June, September and November meetings not completed within this agenda will be taken forward to the next Community meeting. **CLERK**
- 39.1**
- C/25/40 INFORMATION / CORRESPONDENCE ITEMS**
- 40.1** A letter had been received raising a concern regarding cars parked at the junction of Goring Road and Clays Hill which tends to make the turning unsafe. Members agreed this needs to be brought back to this committee as a proposed TRO project including yellow line installation for approx. 20 yards along Goring Road as it seemed initially an entirely appropriate suggestion. **CLERK**
- C/25/41 DATE OF NEXT MEETING – 3rd February 2026 at 7.30 pm.**
- Meeting ended at 8.23pm**
- Signed by the Chair: Date: 3rd February 2026**
- A recording of this meeting can be found using this link: <https://youtu.be/ad8D6H07Fxo>

COMMUNITY MATTERS & OPEN SPACE PROJECTS

Briefing Note

Item 6.0

6.1 - Report on recent Abbey Road Conservation Area volunteer works

There have been several volunteer days since the last Community Meeting

Here are the tasks our team were charged with trying to complete

Sat 17th Jan

- use the 100+ donated Christmas trees to extend/replenish our dead hedge.
- replace 12 failed hedging plants in our live hedge with Hawthorn saplings.
- various cutting/coppicing of willow/blackthorn around the site.
- fallen tree to cut up and stash.
- continue to crown lift boundary trees
- clear more of the stream bank to allow access for surveying/stream work this year.

Sat. 20th Dec.

- plant 2 Morello Cherries on wall at back of the orchard.
- add more posts to dead hedge, ready for more Christmas trees in January.
- clear loose vegetation in stream just below bridge. Litter pick stream.
- clear bramble back from the Italian Alder/Alder Buckthorn opposite grass dump area.
- continue to cut a path through the bramble on the stream-side bank.

Also, the team need some wood chip to mitigate against slip hazards on the grass track,- so the office will be arranging for this to be delivered

Mark Streeter has successfully removed the dead and fallen tree plus removed branches from another adjacent tree by the banks of the stream for us. And we believe the Environment Agency completed some tidying of the stream banks throughout the site for us – although there was no official notification of said works.

6.2 To discuss and agree installation of a Bollard, Paving and to renew a Dog Bin as part of the MPF 'Access Improvements'.

At this meeting we are going to consider three items (see supporting paper 6.2) to continue with the projects aim - to make the entrance to the MPF more accessible, aesthetically pleasing and informative to visitors.

1. Potential Dog bin replacement – for one with a bigger capacity
2. Bollard installation to be set in between the posts and to allow for chain removal and better access
3. 6 or 7 Paving slabs as stepping stones to provide a pathway from Car Park tarmac to grass – by avoiding the always wet and muddy current access situation

First an update since the last meeting:-

The Corten planters that this committee agreed to be purchased in November, have been fabricated and delivered to the Steyning Centre. – We await better weather conditions for installation and subsequent planting.

The last Memorial bench (in terms of the line of benches adjacent to the MPF Car Park) has been installed - and the balance on the associated costs for the installation has now been settled.

6.3 Update concerning ongoing Chandlers Way Pocket Park development

The supporting paper 6.3 shows some photos of the recent planting day.

The Clerk will further update regarding the meetings involving the primary school and the many associated volunteers in consideration of future planting and nurturing of plants.

Three points to also note, - following the last meeting, and in association with Steyning for Trees the Clerks office has secured 210 'Free Hedging plants' for the next phase of our wilding plan. There will be a need to purchase more soil and pots in preparation of the schools next planting day.

Steyning for Trees have also kindly donated 5 Field Maple whips, as per agreement 2 years ago.

Tree trunks from various parts of our estate, are being transported to Chandlers way in preparation for boundary works and to promote the feeling of a 'woodland' vibe, as per agreed by our working party – and a further explanation will be given at the meeting.

6.4 Update concerning SPC Play Area and Gym Area inspections and renewal works

The supporting paper 6.4.1 is a report from the contractor charged with our annual inspection of the Gym equipment. There was one item requiring attention, with the cross trainer having been subsequently repaired as per suggested by their engineer.

In terms of the play areas, we are also due another visit from the third party inspection team from Wicksteed, in the next few weeks. In the meantime our weekly checks highlighted a potentially serious issue with the slide at South Ash. Supporting paper 6.4.2 shows the before and after repair pictures for your understanding and information. A further report will be made at the meeting.

6.5 To discuss and agree to the replacement of the High Street Clock 'Bell hammer'

As per reported at last Full Council, our High Street clock has not been chiming, and this is a result of a broken bell hammer. Our Clock mech contractors have visited the site for us and have quoted as per below. We need agreement please for the repairs to be undertaken.

Following our most recent visit, our engineer found that the hammer had snapped.

*The cost for us to repair, repaint and install it back on site will be **£1,615.00 net + VAT***

MPF Access improvements

Item 6.2



Capacity	60 Litres
Depth	325mm
Width	540mm
Height	725mm
Weight	45kg

Cost From £266.15 Ex VAT + install



60 mm Square
900 mm Tall
410 mm Width

Cost from £258 Ex VAT + Delivery + install

Chandlers Way Pocket Park project

Item 6.3

Some of the Volunteers at Chandlers Way on the 4th December: - 100 + hedge shrubs planted.



It was a very wet day!



Operational Inspection

Site Information

Customer: Steyning Parish Council
Site Address: Fletchers Croft
Date of Inspection: 4.11.25
Inspector: Andrew Kirby

Risk Assessment: Low



Key: Severity: 5 = V High; 4 = High; 3 = Moderate; 2 = Slight; 1 = Negligible

Likelihood: 5 = Almost Certain; 4 = Likely; 3 = Even Chance; 2 = Unlikely; 1 = Improbable

Residual Risk = Severity x Likelihood: Score 1 to 5 = Low; 6 to 15 = Medium; 16-25 = High

Risk Rating: Low

Item: Welcome
Manufacturer: The Great Outdoor Gym Company Ltd
Surfacing: Grass
Equipment Standards Compliance: Yes
Surfacing Standards Compliance: Yes



Findings: None

Finding 1 – None.

Finding 2 -

Risk Rating: Low

Item: Energy Cross Trainer
Manufacturer: The Great Outdoor Gym Company Ltd
Surfacing: Wet Pour
Equipment Standards Compliance: Yes
Surfacing Standards Compliance: Yes



Findings: Excessive movement from main axle – investigate further

Finding 1

Finding 2

Risk Rating: Low

Item: Exercise Bike
Manufacturer: The Great Outdoor Gym Company Ltd
Surfacing: Wetpour
Equipment Standards Compliance: Yes
Surfacing Standards Compliance: Yes



Findings: None

Finding 1 -

Finding 2 -

Risk Rating: Low

Item: Recumbent Bike
Manufacturer: The Great Outdoor Gym Company Ltd
Surfacing: Wetpour
Equipment Standards Compliance: Yes
Surfacing Standards Compliance: Yes



Findings: None

Finding 1 - None

Finding 2 -

Risk Rating: Low

Item: Triple Step Up
Manufacturer: The Great Outdoor Gym Company Ltd
Surfacing: Wetpour
Equipment Standards Compliance: Yes
Surfacing Standards Compliance: Yes



Findings: None

Finding 1 - None

Finding 2 -

Risk Rating: Low

Item: Lat Pull Down/Shoulder Press
Manufacturer: The Great Outdoor Gym Company Ltd
Surfacing: Wetpour
Equipment Standards Compliance: Yes
Surfacing Standards Compliance: Yes



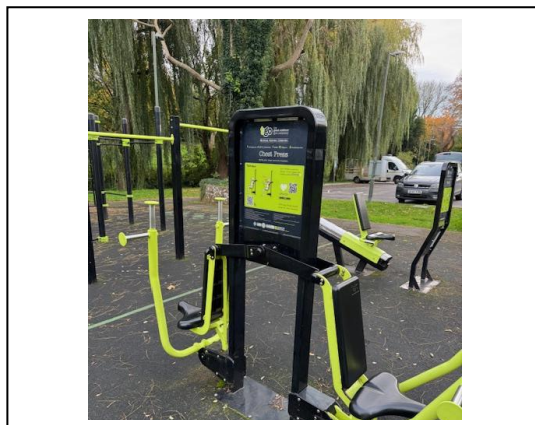
Findings: None

Finding 1 - None

Finding 2 -

Risk Rating: Low

Item: Chest Press / Seated Row
Manufacturer: The Great Outdoor Gym Company Ltd
Surfacing: Wetpour
Equipment Standards Compliance: Yes
Surfacing Standards Compliance: Yes



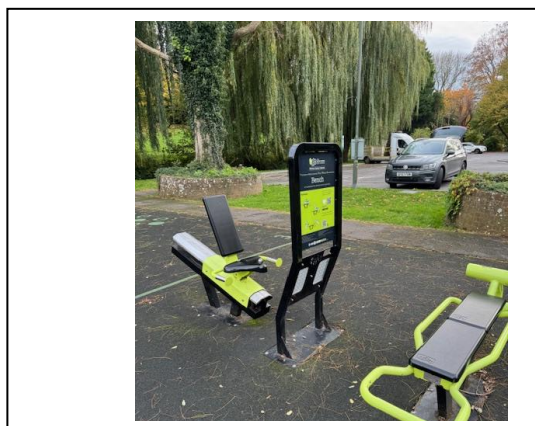
Findings: None

Finding 1 –

Finding 2 -

Risk Rating: Low

Item: Leg Press/Seated Row
Manufacturer: The Great Outdoor Gym Company Ltd
Surfacing: Wetpour
Equipment Standards Compliance: Yes
Surfacing Standards Compliance: Yes



Findings: None

Finding 1 –

Finding 2 -

Risk Rating: Low

Item: Triple Pull Up
Manufacturer: The Great Outdoor Gym Company Ltd
Surfacing: Wetpour
Equipment Standards Compliance: Yes
Surfacing Standards Compliance: Yes



Findings: None – missing user signage

Finding 1 –

Finding 2 -

Risk Rating: Low

Item: Training Rig
Manufacturer: The Great Outdoor Gym Company Ltd
Surfacing: Wetpour
Equipment Standards Compliance: Yes
Surfacing Standards Compliance: Yes



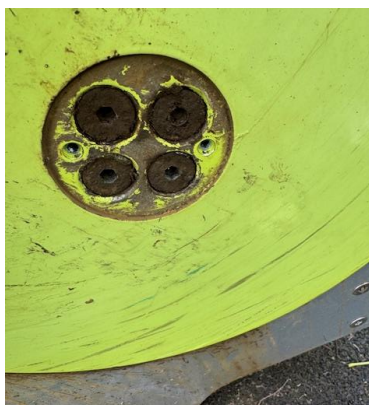
Findings: None

Finding 1 –

Finding 2 -

Risk Rating: Low

Item: Cross Trainer
Manufacturer: The Great Outdoor Gym Company Ltd
Surfacing:
Equipment Standards Compliance: Yes
Surfacing Standards Compliance: Yes



Findings: Main axle bearing replacement required.

Finding 1 –

Finding 2 -

Risk Rating: Low

Item: Triple Pull Up
Manufacturer: The Great Outdoor Gym Company Ltd
Surfacing:
Equipment Standards Compliance: Yes
Surfacing Standards Compliance: Yes



Findings: User Signage fitted

Finding 1 –

Finding 2 -

Repairs to South Ash Slide

Item 6.4.2

Before



After



Amenities Cttee**201 Highways & Lighting**

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1001 HDC Cleaning Grant	30,491	30,500	9			100.0%	
Highways & Lighting :- Income	30,491	30,500	9			100.0%	0
4200 Street Light Energy	1,303	1,800	497		497	72.4%	
4201 Street Light Maintenance	2,479	2,450	(29)		(29)	101.2%	
4202 Lamp Post Testing	1,500	1,500	0		0	100.0%	
4210 Road Sweeping	16,426	31,900	15,474		15,474	51.5%	
4211 Town Improvements	663	1,500	837		837	44.2%	333
4259 Grit	0	200	200		200	0.0%	
4260 Pressure wash High St	0	120	120		120	0.0%	
Highways & Lighting :- Indirect Expenditure	22,372	39,470	17,098	0	17,098	56.7%	333
Net Income over Expenditure	8,119	(8,970)	(17,089)				
6000 plus Transfer from EMR	333	0	(333)				
Movement to/(from) Gen Reserve	8,453	(8,970)	(17,423)				

301 Playing Fields

1004 Reimbursed Charges & donations	578	500	(78)			115.6%	
1014 Memorial Donations	616	1,000	384			61.6%	
Playing Fields :- Income	1,194	1,500	306			79.6%	0
4276 Tree and Hedge Cutting	2,250	5,000	2,750		2,750	45.0%	
4300 Grass Cutting	7,238	8,250	1,012		1,012	87.7%	
4309 Tree Reports & Essential works	1,450	2,000	550		550	72.5%	
4310 Grounds Maintenance	1,293	4,400	3,107		3,107	29.4%	
4312 Waste Removal	1,225	2,250	1,025		1,025	54.4%	
4320 Play & Gym Equip Inspections	2,308	2,550	242		242	90.5%	
4321 Play Equipment & Maintenance	4,333	4,900	567		567	88.4%	
4322 Memorial Tributes	848	1,000	152		152	84.8%	
4352 Litter and Bins	2,845	4,250	1,406		1,406	66.9%	
4360 Allotment Maintenance	1,264	3,250	1,986		1,986	38.9%	
Playing Fields :- Indirect Expenditure	25,054	37,850	12,796	0	12,796	66.2%	0
Net Income over Expenditure	(23,859)	(36,350)	(12,491)				
302 Allotments							
1005 Allotment Rents	6,115	5,550	(565)			110.2%	
Allotments :- Income	6,115	5,550	(565)			110.2%	0

Detailed Income & Expenditure by Budget Heading 30/11/2025

Month No: 8

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4253 Water Charges	4,470	1,350	(3,120)		(3,120)	331.1%	
Allotments :- Indirect Expenditure	<u>4,470</u>	<u>1,350</u>	<u>(3,120)</u>	<u>0</u>	<u>(3,120)</u>	<u>331.1%</u>	<u>0</u>
Net Income over Expenditure	<u>1,646</u>	<u>4,200</u>	<u>2,554</u>				
Amenities Cttee :- Income	37,801	37,550	(251)			100.7%	
Expenditure	51,896	78,670	26,774	0	26,774	66.0%	
Net Income over Expenditure	<u>(14,095)</u>	<u>(41,120)</u>	<u>(27,025)</u>				
plus Transfer from EMR	333	0	(333)				
Movement to/(from) Gen Reserve	<u>(13,761)</u>	<u>(41,120)</u>	<u>(27,359)</u>				

DECEMBER

Detailed Income & Expenditure by Budget Heading 31/12/2025

Month No: 9

Committee Report

Amenities Cttee**201 Highways & Lighting**

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1001 HDC Cleaning Grant	30,491	30,500	9			100.0%	
Highways & Lighting :- Income	30,491	30,500	9			100.0%	0
4200 Street Light Energy	1,303	1,800	497		497	72.4%	
4201 Street Light Maintenance	2,479	2,450	(29)		(29)	101.2%	
4202 Lamp Post Testing	1,500	1,500	0		0	100.0%	
4210 Road Sweeping	21,273	31,900	10,627		10,627	66.7%	
4211 Town Improvements	663	1,500	837		837	44.2%	333
4259 Grit	0	200	200		200	0.0%	
4260 Pressure wash High St	0	120	120		120	0.0%	
Highways & Lighting :- Indirect Expenditure	27,219	39,470	12,251	0	12,251	69.0%	333
Net Income over Expenditure	3,273	(8,970)	(12,243)				
6000 plus Transfer from EMR	333	0	(333)				
Movement to/(from) Gen Reserve	3,606	(8,970)	(12,576)				

301 Playing Fields :-

1004 Reimbursed Charges & donations	578	500	(78)			115.6%	
1014 Memorial Donations	616	1,000	384			61.6%	
Playing Fields :- Income	1,194	1,500	306			79.6%	0
4276 Tree and Hedge Cutting	7,430	5,000	(2,430)		(2,430)	148.6%	2,740
4300 Grass Cutting	8,440	8,250	(190)		(190)	102.3%	
4309 Tree Reports & Essential works	1,450	2,000	550		550	72.5%	
4310 Grounds Maintenance	1,457	4,400	2,943		2,943	33.1%	
4312 Waste Removal	1,367	2,250	883		883	60.7%	
4320 Play & Gym Equip Inspections	2,378	2,550	172		172	93.3%	
4321 Play Equipment & Maintenance	4,333	4,900	567		567	88.4%	
4322 Memorial Tributes	1,498	1,000	(498)		(498)	149.8%	
4352 Litter and Bins	3,285	4,250	966		966	77.3%	
4360 Allotment Maintenance	1,264	3,250	1,986		1,986	38.9%	
Playing Fields :- Indirect Expenditure	32,902	37,850	4,948	0	4,948	86.9%	2,740
Net Income over Expenditure	(31,708)	(36,350)	(4,642)				
6000 plus Transfer from EMR	2,740	0	(2,740)				
Movement to/(from) Gen Reserve	(28,968)	(36,350)	(7,382)				

Detailed Income & Expenditure by Budget Heading 31/12/2025

Month No: 9

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
302 Allotments							
1005 Allotment Rents	6,115	5,550	(565)			110.2%	
Allotments :- Income	<u>6,115</u>	<u>5,550</u>	<u>(565)</u>			<u>110.2%</u>	<u>0</u>
4253 Water Charges	4,646	1,350	(3,296)		(3,296)	344.1%	
Allotments :- Indirect Expenditure	<u>4,646</u>	<u>1,350</u>	<u>(3,296)</u>	<u>0</u>	<u>(3,296)</u>	<u>344.1%</u>	<u>0</u>
Net Income over Expenditure	<u>1,469</u>	<u>4,200</u>	<u>2,731</u>				
Amenities Cttee :- Income	37,801	37,550	(251)			100.7%	
Expenditure	64,766	78,670	13,904	0	13,904	82.3%	
Net Income over Expenditure	<u>(26,965)</u>	<u>(41,120)</u>	<u>(14,155)</u>				
plus Transfer from EMR	3,073	0	(3,073)				
Movement to/(from) Gen Reserve	<u>(23,892)</u>	<u>(41,120)</u>	<u>(17,228)</u>				

Briefing Notes

8.1 DMMO 'Hearing' preparation update, and to agree any actions

There has recently been correspondence in relation to the outstanding DMMO case concerning the Rifle Range path (see below). Cllr Young can speak in support of this item and update members.

Last Message

With reference to my previous email of the 12 December 2025, I must advise that the deadline for any statement of case and/or supporting documents has been extended until the **3 February 2026** (previously was the 27 February 2026).

Also, the date for the submission of any proof of evidence has been extended until the **18 February 2026** (previously was the 11 February 2026).



Jo Reid
Case Officer
Rights of Way and Common Land Decision Service
Planning Inspectorate

Previous Message

In relation to the above Order, the Inspector is planning to hold a Case Management Conference on Tuesday 10 February at 10am via Microsoft Teams, (Agenda Below).

The conference is solely to discuss the procedural side of the Inquiry and not the evidence.

AGENDA

1. *Introduction by Inspector*
2. *Purpose of the CMC*
3. *Confirmation of advocates and witnesses*
4. *Main issues*
5. *How the evidence will be dealt with*
6. *Evidence and documents*
7. *Timetable for submission of documents*
8. *Inquiry running order*
9. *Inquiry venue*
10. *Costs applications*
11. *Any other procedural matters*

8.2 To consider plans to potentially make some HDC Car Parking spaces designated as 'Free Parking', should their ownership be transferred to SPC.

SPC has submitted 'Expression of Interest' for a number of HDC Assets, three of which are the Steyning Car Parks. SPC are at the beginning of the process of negotiation and one factor which could be significant when trying to work out a business plan will be the desire for, and exact details associated with, the Steyning residents need for an element of Free Parking.

This committee needs to come up with some initial options and potentially agree to a working party to draft plans for this element of the final Business plan.

8.3 To consider a potential Operation Watershed project development to mitigate against some of the flooding issues at Mouse Lane, and to agree any actions.

Members and working party representatives have pondered potential solutions to the constant flooding issues at Mouse Lane. While there does not appear to be a complete solution available as yet, and because the upstream measures being undertaken by the Landowners will take a while to make any significant difference, SPC could potentially look at another scheme which would mitigate against the worst of the problems faced by the residents in this road.

The Clerk would like to ask the Committee to consider getting a quote for works to involve the installation of a channel drain along the Eastern side of the road to ease the issues faced by the residents in that area.



8.4 Members to consider TRO application to alleviate parking issues on Charlton Street

SPC has had communications/ emails from a number of residents on or near Charlton Street concerning both the number of Cars being parked there, which are non-resident, and because some of these cars are regularly blocking access points see below for an example. Residents are interested in either yellow lines being installed or potentially limited permit parking.



This agenda item is for members to consider this being a potential TRO for next year's Action Plan.

INFORMATION ITEM 10.1

Steyning Community Orchard Wassail. Sat 17th Jan with Mythago Morris. Report from Roger Brown

'The good people of Steyning, and beyond, came in their droves to support our annual Wassail last Saturday. We estimated there were 300 people there, our biggest turn out yet.

We started at the Cricket club, where Mythago warmed up themselves, and the crowd, with the start of the Wassail story with music dance and song.

We then processed over to the Orchard, where we had prepared the Wassail tree with lights and decorations. There the Wassail story continued with much music, singing and noise.

Lots of children joined in enthusiastically. Toast dipped in the Wassail cup was hung on the trees as an offering and hope of a good crop next year.

This was our 9th Wassail with the Mythago Morris side. This is now a real tradition for Steyning that we are really proud of.'

