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Published 18<sup>th</sup> February 2026

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE  
YOU ARE HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO  
BE HELD ON MONDAY 23<sup>RD</sup> FEBRUARY 2026 AT 7.30PM.**

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING**

**GDPR Notice** Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place

# A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting held on Monday 26<sup>th</sup> January, as true and fair record.
- 5.0 PLANNING APPLICATIONS**
  - 5.1 DC/25/2149** – Jarvis, Jarvis Lane - Erection of a single storey in-fill extension to rear elevation. Repair, restoration, selective alterations, including window repairs/replacements. Construction of a new driveway, and associated works (Householder).
  - 5.2 DC/25/2150** - Jarvis, Jarvis Lane - Erection of a single storey in-fill extension to rear elevation. Repair, restoration, selective alterations, including window repairs/replacements. Construction of a new driveway, and associated works (Listed Building Consent).
  - 5.3 DC/26/0191** - 29 Kings Stone Avenue - Variation of Condition 1 of previously approved application DC/25/1017 (Erection of side and rear extensions, including roof extensions with rear dormer and front, side and rear rooflights) to raise the height of the rear flat roof, small adjustment to the stairs and associated windows, reduction in the rear bifold doors, and change in orientation/type of the rear rooflight.
  - 5.4 CA/26/0017** - Little Whitcombe, Church Street - Surgery to 1x Mixed Species Group (Works to Trees in a Conservation Area)
- 6.0 LATE PLANS**
  - 6.1** None at time of printing
- 7.0 PLANNING DECISIONS FROM HDC and SDNP**
  - Permitted**
    - 7.1 DC/25/1696** - Farm Track To The East of Pump House, North West of Kings Barn Farm. Description: Surgery to mixed species.

- 7.2**      **DC/25/1911** - 95 High Street, Steyning, West Sussex, BN44 3RE. Description: Erection of an infill extension between existing garage and summer house outbuilding, and conversion to habitable living space. (Householder Application).
- 7.3**      **DC/25/ 1918**- Smugglers Cottage, 36 Church Street, Steyning, West Sussex, BN44 3YB. Description: Replacement of existing roof tiles and associated lead soakers/flashings including any rainwater goods and flat roof coverings to the dormers. (Listed Building Consent).
- 7.4**      **DC/25/1793** - Steyning Grammar Upper School, Shooting Field, Steyning, West Sussex, BN44 3RX. Description: Surgery to 2 x Oak and 1 x Ash.
- 7.5**      **DC/25/2034** - 34 Roman Road, Steyning, West Sussex, BN44 3FN. Description: Demolition of conservatory. Erection of a single storey rear extension. Changes to fenestration.
- 7.6**      **DC/25/1912** - 95 High Street, Steyning, West Sussex, BN44 3RE. Description: Erection of an infill extension between existing garage and summer house outbuilding, and conversion to habitable living space. (Listed Building Consent).
- 8.0**      **ENFORCEMENT NOTICES**
- 8.1**      **SDNP/22/00047/COU** - Land at Pivotts Farm, Washington Road, Steyning.
- 9.0**      **REPORT FOR THE STEYNING CENTRE**
- 9.1**      Deputy Clerk to report on bookings and maintenance items.
- 9.2**      To discuss and agree planning application for front door renewal.
- 10.0**     **FINANCE – PLANNING AND PREMISES**
- 10.1**     To discuss and agree the income and expenditure reports for January 2026.
- 10.2**     To discuss and agree electricity supplier quotes.
- 10.3**     To discuss and agree Gardening Contractor requested rate increase.
- 11.0**     **DRAFT NATIONAL PLANNING POLICY FRAMEWORK (NPPF) CONSULTATION**
- 11.1**     To note the consultation and consider the nature of the SPC response, if any.
- 12.0**     **CORRESPONDENCE/INFORMATION**
- 12.1**     None
- 13.0**     **DATE OF NEXT MEETING** – Monday 23<sup>rd</sup> March 2026

*John Fullbrook*  
*Clerk to the Council*