

1. Participation and Engagement	TARGETS primary	TARGETS Junior	TARGETS Teen	Reporting Pack
Show reach, consistency, and demand across all three clubs.				
Targets reviewed termly and adjusted in line with demand, capacity, and safeguarding ratios				
Average weekly attendance per club (Primary / Junior / Teen)	8	20	10	Monthly
% of registered young people attending at least 2 sessions per month	70-80%	65-70%	60-70%	Attendance figures per club
Retention rate per term (young people returning week-to-week)	75-85%	70-80%	65-75%	Safeguarding summary (nil returns included)
Waiting list numbers (if applicable)	Waiting List only if capacity reached	Waiting List only if capacity reached	No waiting list expected	Brief highlights & challenges (1 page)
2. Quality of Youth Work Delivery	TARGETS primary	TARGETS Junior	TARGETS Teen	Termly
Demonstrates Level 3 practice, and just 'running sessions'				Outcomes summary
Session plans completed in advance for each club	100% of sessions planned at least 24 hours in advance	100% of sessions planned at least 24 hours in advance	100% of sessions planned at least 24 hours in advance	Young people's voice evidence
Sessions mapped to youth work outcomes (confidence, social skills, resilience, voice)	All sessions mapped to at least 1 outcome	All sessions mapped to at least 1 outcome	All sessions mapped to 1-2 outcomes	Retention & behaviour trends
Minimum 1 structured activity + 1 informal youth work element per session	Achieved in 100% of sessions	Achieved in 100% of sessions	Achieved in 100% of sessions	Annually
Age-appropriate delivery differentiated across the three clubs	Activities adapted to developmental stage	Activities adapted to developmental stage	Youth-led and discussion based where appropriate	Impact report
EVIDENCE				Case studies
Session plans				
Photos (with consent)				
Brief session evaluations				
3. Safeguarding & Welfare	TARGETS primary	TARGETS Junior	TARGETS Teen	
100% safeguarding compliance				
All incidents logged within 24 hours				
Safeguarding concerns escalated in line with council policy				
Up-to-date risk assessments for each club				
4. Young People's Voice & Outcomes	TARGETS primary	TARGETS Junior	TARGETS Teen	
Show impact				
Young people consulted at least once per term per club				
Evidence of youth-led ideas influencing sessions				
Recorded outcomes (confidence, teamwork, behaviour, aspiration)				
TOOLS				
Quick feedback forms				
Group discussions				
Visual methods (emoji boards, post-its, voting)				
5. Behaviour & Inclusion	TARGETS primary	TARGETS Junior	TARGETS Teen	
Particularly important across age ranges				
Clear behaviour expectations in place for all clubs				
Reduction in repeat behaviour incidents over time				
Inclusive practice for SEND, additional needs, and vulnerable young people				
Successful transitions between Primary → Junior → Teen clubs				
6. Staff / Volunteer Leadership	TARGETS primary	TARGETS Junior	TARGETS Teen	
Shows me as Lead Youth Worker				
Volunteers/staff inducted and supported				
Regular informal supervision/check-ins				
Clear role descriptions in place				
7. Partnership & Community Links	TARGETS primary	TARGETS Junior	TARGETS Teen	
Links maintained with schools, family services, or local organisations				
Referrals in/out managed appropriately				
Signposting young people to other services where needed				
8. Monitoring, Evaluation & Compliance	TARGETS primary	TARGETS Junior	TARGETS Teen	
Accurate registers maintained				
Data protection compliance				
Reports submitted on time				
Continuous improvement actions identified and implemented				