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TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs I Alexander (Chair), Norcross, Johnson, Young, S Alexander, Sharp, Hanson, Lloyd & Linfield.

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON TUESDAY 3rd MARCH 2026 AT 7.30 PM IN THE STEYNING CENTRE

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

1.0 APOLOGIES FOR ABSENCE – to receive and accept apologies for absence

2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.

3.0 QUESTIONS FROM THE FLOOR - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. NB. Under Data protection regs we ask members of the public to only state their name if they agree to their name being recorded in the minutes.*

4.0 MINUTES OF PREVIOUS MEETINGS – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 3rd February 2026. ***(Supporting Papers)***

5.0 MATTTERS ARISING AND ACTIONS – These items to be taken as read

5.1	C/24/47.1	Clerk to meet with Abbey Rd Lead Volunteer for update and consider future tree locations **– Actioned**
5.2	C/24/47.2	Clerk's office to purchase Dog Bin, Grasscrete frames and Bollard for MPF project, and arrange installation date and scope of works **– Actioned**
5.3	C/24/47.3	210 free plants delivered from woodland trust in preparation for 13th March Sch. planting day **– Actioned**
5.4	C/25/47.4	Play Area inspectors to double check South Ash slide framework integrity **– Actioned**
5.5	C/25/47.5	Clock Tower bell hammer replacement works to be completed, and chime restored **– Actioned**
5.6	C/25/47.6	Pot Hole Repairs to Health Centre access road and High St reported **– Actioned / See item 8.1**
5.7	C/25/48.1	Clerk's office to give assistance to Charlton St residents seeking TRO to alleviate issues **– Actioned**
5.8	C/25/48.1	Clerk's office & DMMO reps to continue preparation for Hearing via Teams meeting attendance **– Actioned**
5.9	C/25/48.4	Clerk to send out Car Park prompting email to members in preparation for the next Community meeting **– Actioned**
5.10	C/25/48.4	Clerk to ensure next Community meeting is primarily to discuss the options for potential future Steyning Car Park management **– Actioned/ See item 8.2**
5.11	C/25/49.2	Allotment proposed rent increases for next years to be brought back to this meeting **– Actioned/Item 7.2**

6.0 COMMUNITY MATTERS AND OPEN SPACE PROJECTS ***(supporting papers)***

6.1 Report on the 2025/26 SPC Tree and Hedge works

6.2 To consider a request from Steyning residents to act upon the news that the Grammar School's Astroturf pitch facility is to be removed, and agree any actions.

LOCAL COUNCIL AWARD SCHEME FOUNDATION

Parish Clerk: John Fullbrook
Deputy Clerk: Leanne Poole

Email: clerk@steyningpc.gov.uk
Email: leanne.poole@steyningpc.gov.uk

7.0 FINANCE AND GOVERNANCE ***(supporting papers)***

7.1 To agree the Community Committee Income & Expenditure reports for January 2026

7.2 To discuss and agree the Allotment rent increases this year, and the annual clearance period details.

8.0 HIGHWAYS AND PARKING MATTERS

8.1 To consider the state of the road surfaces on the main Steyning Streets, and an update on Pothole maintenance

8.2 To consider plans to potentially ensure some Car Parking spaces are designated as 'Free Parking', should their ownership be transferred from HDC to SPC. And to consider other ways in which SPC would like to develop better parking / traffic arrangements for residents, visitors and those who work on the High Street, and agree any actions.

9.0 ONGOING ITEMS – These items will be taken forward to the next Community Meeting.

9.1	C/24/68.2	DIY Dog washing machine to be brought back to future agenda
9.2	C/24/49.2	Log seating, lockable gate, trees, hedge and trellis installed at Chandlers Way
9.3	C/24/81.1	River bank management needs to be added to the Abbey Road Management Plan
9.4	C/24/81.1	Abbey Road volunteers to discuss stream location of willow bundles, potential stream side planting and additional 'scrapes'
9.5	C/24/81.1	SPC to discuss the need for a Parish Council Flood Plan
9.6	C/25/18.4	SPC to discuss potential its future management of Twittens with WSCC at appropriate time
9.7	C/25/27.6	Tanyard TRO project taken forward to next year's Action Plan
9.8	C/25/37.4	Coxham Lane TRO project taken forward to next year's Action Plan
9.9	C/25/27.5	Clerk to obtain pledged donations following completed MPF Planter installations.
9.10	C/25/37.3	Clerk's office to commence purchasing plants for Chandlers Way, against agreement which is part of the successful HDC Wilder Horsham £5,000 grant application.
9.11	C/25/40.1	Goring Rd / Clays Hill junction TRO project taken forward to next Years Action Plan
9.12	C/25/47.2	Complete installation of MPF improvement project features inc, grasscrete, bin, planters and bollard
9.13	C/25/47.3	School planting day organised for the 13th March
9.14	C/25/47.4	Annual Gym inspection moved to the Wickstead engineers team for Winter 2026
9.15	C/25/47.6	Clerk to create a counterargument to attempt to get new waste bins installed after request rebuffed
9.16	C/25/47.6	Bus Shelter spot lights to be brought forward to next year's Action Plan
9.17	C/25/47.6	Clerk's office to attempt to remove HDC's recycling bin from the Car Park
9.18	C/25/48.3	Clerk to take latest Operation Watershed project idea forward to WSCC engineers and Working party

10.0 INFORMATION / CORRESPONDENCE ITEMS

10.1 None at time of printing

11.0 DATE OF NEXT MEETING – 5th May 2026 at 7.30 pm

John Fullbrook,
Clerk to the Council