
Published 21st January 2026

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO
BE HELD ON MONDAY 26TH JANUARY 2026 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting held on Monday 15th December, as true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1** Steypning Centre front door upgrade. See agenda item 10.2.
- 6.0 PLANNING APPLICATIONS**
 - 6.1 DC/25/1918** - Smugglers Cottage, 36 Church Street - Replacement of existing roof tiles and associated lead soakers/flashings including any rainwater goods and flat roof coverings to the dormers. (Listed Building Consent).
 - 6.2 DC/25/2034** - 34 Roman Road - Demolition of conservatory. Erection of a single storey rear extension. Changes to fenestration.
 - 6.3 DC/25/2086** - 9 Penlands Way - Erection of a single storey rear extension and changes to fenestration.
 - 6.4 DC/25/1994** - Chancton Down, Horsham Road - Conversion of cattery building into 1no. dwelling.
 - 6.5 CA/25/0147** – Tribschen, Mouse Lane - Fell x2 Laurels (Works to Trees in a Conservation Area).
 - 6.6 DC/25/2116** - Dingemans Court - Surgery to 1 x Maple. Surgery to 1 x Hawthorn.
 - 6.7 DC/25/2155** - Dingemans Court - Surgery to 1 x Apple. Surgery to 1 x Acacia. Surgery to 1 x Whitebeam. Surgery to 1 x Field Maple. Surgery to 1 x Silver Birch.
 - 6.8 DC/25/2117** - 20A Newham Lane - Replacement of flat garage roof with pitched roof, increase in garage footprint and erection of new boundary wall and gates.
 - 6.9 DC/26/0030** - Huddleston Farm, Horsham Road - Variation of Condition 1 of previously approved application DC/22/0100 (Installation of a solar farm with associated infrastructure) Relating to the Traffic Management Plan.
 - 6.10 DC/25/1953** – Alders, Horsham Road - Change of use of 2no. outbuildings to be used as self-contained holiday lets (Use class C3). (Retrospective).

- 7.0 LATE PLANS**
7.1 None at time of printing
- 8.0 PLANNING DECISIONS FROM HDC and SDNP**
Permitted
- 8.1 DC/25/1378** - 18 Sir Georges Place. Description: Creation of car parking space within the curtilage of flats 18, 19, 20 and 21 with provision new steps for side and rear access.
- 8.2 DC/25/1650** - 140 High Street. Description: Scheme of internal and external alterations. (Householder Application).
- 8.3 DC/25/1651** - 140 High Street. Description: Scheme of internal and external alterations. (Listed Building Consent).
- 8.4 DC/25/1138** - Land North of Glebe Farm and Kings Barn Lane. Description: Approval of Reserved Matters following the Outline Planning Permission (reference DC/21/2233) relating to the Appearance, Landscaping, Layout and Scale for 265no. dwellings, demolition of No. 37 Kings Barn Lane to provide new pedestrian/cycle/emergency link, provision of vehicular access from the A283 Steyning by-pass, provision of public open space, community orchard, sustainable drainage and other ancillary and enabling works.
DC/25/1723 - Gatewick Farm. Description: Application to confirm the continuous use of land for the storage of caravans, motorhomes and vehicles and the siting of metal storage containers and their use for storage purposes for a period in excess of ten years.
- 8.5 DC/25/1754** - 67 Penlands Vale. Description: Erection of a single storey rear extension, with terraced area above. Alterations to fenestration colour, installation of 2no. windows on the north/north western elevation. Alterations to the render on the east/north eastern elevation.
- 8.6**
- 8.7 DC/25/1518** – Clivedale. Description: Surgery to 1 x Beech.
- 8.8 DC/25/1629** – Laurus. Description: Surgery to 1 x Lime. Surgery to 1 x Oak.
- 8.9 DC/25/1781** – Chewton. Description: Surgery to 1x Beech.
- 9.0 ENFORCEMENT NOTICES**
9.1 None
- 10.0 REPORT FOR THE STEYNING CENTRE**
10.1 Deputy Clerk to report on bookings and maintenance items.
10.2 To discuss and agree quotes for Steyning Centre front door upgrade.
- 11.0 FINANCE – PLANNING AND PREMISES**
11.1 To discuss and agree the income and expenditure reports for December.
11.2 Steyning Centre fees and charges for 2027/28 - to discuss and agree any price increase for April 2027 to March 2028.
- 12.0 CORRESPONDENCE/INFORMATION**
12.1 Receipt of 35-day Section 106 Notice – DC/21/2233
- 13.0 DATE OF NEXT MEETING** – Monday 23rd February 2026 at 7.30pm

John Fullbrook
Clerk to the Council