
Published 10th December 2025

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO
BE HELD ON MONDAY 15TH DECEMBER 2025 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting held on Monday 24th November, as true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1** Steypning Centre front door upgrade - ongoing.
- 6.0 PLANNING APPLICATIONS**
 - 6.1 DC/25/1696** - Farm track to the East of Pump House - Surgery to mixed tree species.
 - 6.2 DC/25/1911** - 95 High Street - Erection of an infill extension between existing garage and summer house outbuilding, and conversion to habitable living space. (Householder Application).
 - 6.3 DC/25/1912** - 95 High Street - Erection of an infill extension between existing garage and summer house outbuilding, and conversion to habitable living space. (Listed Building Consent).
 - 6.4 DC/25/1559** - 8 Laines Road - Erection of a part single storey, part two storey rear extension and two storey side extension. (Amended plan).
 - 6.5 DC/25/1793** - Steypning Grammar Upper School - Surgery to 2 x Oak and 1 x Ash.
- 7.0 LATE PLANS**
 - 7.1** None at time of printing
- 8.0 PLANNING DECISIONS FROM HDC and SDNP**
 - Permitted**
 - 8.1 DC/25/1580** - Old Timbers, 84 High Street, Steypning, West Sussex, BN44 3RD. Description: Removal of first floor bathroom, and repurpose as a walk in wardrobe. Conversion of existing first floor kitchen into a bathroom. Installation of ground floor kitchen (Listed Building Consent).

- 8.2** **DC/25/1578** - 4 Clivedale, Castle Lane, Steyning, West Sussex, BN44 3GA. Description: Variation of Condition 1 of previously approved application DC/25/1227 (Remodelling of existing dormers, changes to existing fenestration and installation of horizontal timber cladding) to adjust the position of the two dormer windows and rooflight.
- 8.3** **DC/25/1002** - Wappingthorn Lodge, Horsham Road, Steyning, West Sussex, BN44 3AA. Description: Demolition of existing buildings, and construction of a detached dwelling.
- 8.4** **DC/25/1324** - Bramber Brooks, The Street, Bramber, BN44 3WE. Description: Variation of Condition 1 of previously approved application DC/23/1776 (Excavation and creation of wetland ponds, bunds, a raised public access footpath, removal of existing timber bridges and replacement with bridged footpath sections.
- 8.5** **DC/25/1540** - Market Field, Steyning, West Sussex, BN44 3SU. Description: Surgery to 1 x Horse Chestnut, 2 x Sycamore and 1 x Holly. Fell 1 x Juniper and group of Elm.
- 8.6** **DC/25/1608** - 1 Coxham Cottages, Coxham Lane, Steyning, West Sussex, BN44 3LT. Description: Erection of a two storey side extension.
- 8.7** **DC/25/1847** - Kings Barn Lane, Steyning, West Sussex, BN44 3YG. Description: The installation of 1 No. omni antenna, 1 No. enclosure, and ancillary support equipment.
- 9.0** **ENFORCEMENT NOTICES**
- 9.1** None
- 10.0** **REPORT FOR THE STEYNING CENTRE**
- 10.1** Deputy Clerk to report on bookings and maintenance items.
- 11.0** **SPC RESPONSE TO CONSULTATIONS**
- 11.1** Consultation on South Downs National Park technical advice note - Members invited to review the document and submit comments by 18 December 2025.
- 11.2** Statutory Consultation on Local Government Reorganisation - Members invited to complete an SPC response following collation of members emails.
- 12.0** **FINANCE – PLANNING AND PREMISES**
- 12.1** To discuss and agree the income and expenditure reports for October and November.
- 13.0** **CORRESPONDENCE/INFORMATION**
- 13.1** None
- 14.0** **DATE OF NEXT MEETING** – Monday 26th January at 7.30pm

John Fullbrook
Clerk to the Council