

MEETING OF THE JOINT PARISHES YOUTH COMMITTEE
TO BE HELD AT THE STEYNING CENTRE
MONDAY 10TH NOVEMBER 2025 - AT 6 PM.

Members of the press and public are welcome to attend the meeting

AGENDA

1. APOLOGIES FOR ABSENCE - To receive apologies from members of the committee.

2. QUESTIONS FROM THE FLOOR - To receive questions from members of the public.

3. MINUTES OF LAST MEETING – (Supporting papers)

3.1 To accept the minutes of the meeting held on Thursday 9th October 2025 as a true and fair record.

4. MATTERS ARISING

4.1 Communications Policy – Update on draft progress and feedback from staff.

4.2 DBS Checks – Progress update on outstanding checks.

5. YOUTH SERVICE MATTERS – (Supporting papers)

5.1 Holiday Activity Update - To note that the October half-term programme did not take place.

5.2 KPI Update – Review of proposed Key Performance Indicators.

5.3 Apprenticeship Update – Progress of the Lead Youth Worker’s Level 3 Youth Work Apprenticeship.

5.4 Policies – To discuss and agree new policies and readopt existing policies for the JPYC youth service.

5.5 Memorandum of Understanding – Review of the current MOU between partner parishes and agree to recommend to each parish as per supporting paper

6. CONFIDENTIAL SESSION - To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3d, to exclude the press and public on the grounds that the confidential matters to be discussed under item 7 may involve disclosure of personal or privileged information which would be inappropriate to put in the public domain.

7. STAFFING AND CONTRACTUAL MATTERS – (Supporting papers)

7.1 Contracts for Part Time Youth Workers – To discuss and agree contracts for casual youth staff.

8. A.O.B / CORRESPONDENCE / INFORMATION

None at time of printing.

9. DATE OF NEXT MEETING – T.B.C.

John Fullbrook

Steyping Parish Council Clerk {On behalf of the JPYC}