



The Steypning Centre
Fletchers Croft
Steypning
West Sussex, BN44 3XZ

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**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO
BE HELD ON MONDAY 22ND SEPTEMBER 2025 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting held on Monday 18th August, as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1** To agree grand piano MOU with TASS. See agenda item 11.2
- 6.0 PLANNING APPLICATIONS**
 - 6.1 CA/25/0090** - Newmans House, 40 Church Street - Surgery to 1x Ash (Works to Trees in a Conservation Area)
 - 6.2 DC/25/1258** - 2 Bramber Road - Creation of a dropped kerb.
 - 6.3 DC/25/1324** - Bramber Brooks - Variation of Condition 1 of previously approved application DC/23/1776 (Excavation and creation of wetland ponds, bunds, a raised public access footpath, removal of existing timber bridges and replacement with bridged footpath sections (to allow gaps for conveyance of surface waters on the site) and railings. Installation of coir matting on the banks of the footpath to prevent erosion and destabilisation of the banks along with re seeding) Relating to the access track.
 - 6.4 DC/25/1381** - Wappingthorn Manor - Variation of Condition 1 of previously approved application DC/24/0849 (Renovation of existing bothy, erection of a replacement garage, creation of new parking area, erection of garden store, glass house, and works to existing pool building, and associated landscaping (in lieu of previous permission refs: DC/21/0399 & DC/21/0400 and DC/21/0812 & DC/21/0813) (Householder Application)) for amendments to parking layout and landscaping.
 - 6.5 DC/25/1351** - Staplefields, Ty-Barn Horsham Road Erection of a single storey front extension and two storey side extension
 - 6.6 DC/25/1410** - 2 Chantry Orchard Tanyard Lane - Alterations to property including installation of a bay window, rooflight and changes to existing doors and windows.



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- 7.0 LATE PLANS**
7.1 None at time of printing
- 8.0 PLANNING DECISIONS FROM HDC and SDNP**
8.1 Permitted
DC/25/1012 - Gatewick House, Church Lane, Steyning, West Sussex, BN44 3RS. Description: Refurbishment and reconfiguration of the main house and associated outbuildings, including selective demolition, upgrades to services, minor extensions, and reinstatement of historical features. (Listed Building Consent).
8.2 DC/25/1014 - Gatewick House, Church Lane, Steyning, West Sussex, BN44 3RS. Description: Refurbishment and reconfiguration of the main house and associated outbuildings, including selective demolition, upgrades to services, minor extensions, and reinstatement of historical features. (Householder Application).
8.3 DC/25/1017 - 29 Kings Stone Avenue, Steyning, West Sussex, BN44 3FJ. Description: Erection of side and rear extensions, including roof extensions with rear dormer and front, side and rear rooflights.
8.4 DC/25/0527 - 14 Saxon Road, Steyning, West Sussex, BN44 3FP. Description: Erection of rear, side and front extensions, new roof with front gable, and front and rear dormers.
8.5 DC/25/1082 - St Andrews Parish Church, Vicarage Lane, Steyning, West Sussex, BN44 3YQ. Description: Erection of a single Victorian style lamp post.
Withdrawn
8.5 DC/25/0828 - Steyning Cricket Club, Charlton Street, Steyning, West Sussex, BN44 3LE. Description: Demolition of existing cricket club house building. Construction of a part single, part two-storey cricket club house building and a single storey conservatory link building.
- 9.0 ENFORCEMENT NOTICES**
9.1 None
- 10.0 REPORT FOR THE STEYNING CENTRE**
10.1 Deputy Clerk to report on bookings and maintenance items.
- 11.0 FINANCE – PLANNING AND PREMISES**
11.1 To discuss and agree the income and expenditure reports for July & August
11.2 To discuss and agree grand piano MOU with TASS.
- 12.0 CORRESPONDENCE/INFORMATION**
12.1 None
- 13.0 DATE OF NEXT MEETING** – Monday 27th October 2025 at 7.30pm

John Fullbrook
Clerk to the Council