

2.4 Planning & Premises

All matters (except for creating Council Policy) relating to:

- 2.4.1** Those responsibilities delegated in the absence of the Parish Clerk at the table referred to in 3.2.1
- 2.4.2** Oversee the Committee budget and review and submit an annual budget to the F&GP committee
- 2.4.3** Approval of expenditure within the budget set for the committee up to a limit of £5000 on any single item and any expenditure beyond the limit to be recommended to Council for approval, as per Financial regulations 4.1, see Appendix 1.
- 2.4.4** Planning applications, making representations on all planning consultations, and making representations on all applications for public entertainment licences or liquor licences.
- 2.4.5** Tree works applications.
- 2.4.6** All other planning or highway matters the Parish Council is consulted on.
- 2.4.7** Review of the Steyning Area Conservation Character Appraisal; ensuring that development is in accordance with national or, local Conservation Area Requirements, and seeking additional protection as appropriate.
- 2.4.8** CCTV management, maintenance and renewal
- 2.4.9** Oversee all matters concerning premises owned by Steyning Parish Council including letting, maintenance, Health & Safety, staffing and cleaning.
- 2.4.10** Matters specifically delegated by Council or, any other committee.
- 2.4.11** Oversee maintenance contracts relevant to the committee and make any recommendations to F&GP.
- 2.4.12** More generally, to deal with any matter that it would serve to benefit the Council, by this committee making decisions related to Parish Planning and Steyning Parish Council Premises/ Assets, that have not already been stated above, and as per agreed to be placed on an Agenda by the Clerk and the Committee's Chair.