



The Steypning Centre
Fletchers Croft
Steypning
West Sussex, BN44 3XZ

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**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO
BE HELD ON MONDAY 28TH JULY 2025 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting held on Monday 23rd June, as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 Steypning Centre main entrance door replacement** - Deputy Clerk to gather quotes for the entrance door to be replaced.
- 6.0 PLANNING APPLICATIONS**
 - 6.1 DC/25/0828** – Steypning Cricket Club - Demolition of existing cricket club house building. Construction of a part single, part two-storey cricket club house building and a single storey conservatory link building. Refurbishment of existing changing room building together with associated landscaping, cycle parking, bin store and alterations to part of the existing fence.
 - 6.2 DC/25/0930** – Downsview, 34 Shooting Field - Conversion of loft into habitable living space with rear dormer and side window.
 - 6.3 DC/25/0906** - 17 Saxon Road - Conversion of existing outbuilding into habitable living space.
 - 6.4 CA/25/0065** - Steypning Post Office - Fell 1x Bay (Works to Trees in a Conservation Area)
 - 6.5 DC/25/1017** - 29 Kings Stone Avenue - Erection of side and rear extensions, including roof extensions with rear dormer and front, side and rear rooflights.
 - 6.6 DC/25/1002** - Wappingthorn Lodge, Horsham Road - Demolition of existing buildings, and construction of a detached dwelling. (Alternative to application DC/23/0627 (approval of extensions, alterations and change of use of stables, garage and machinery store to form 1 x dwellinghouse)).



Parish Clerk: John Fullbrook
Deputy Clerk: Leanne Poole

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- 6.8** **DC/25/1012** - Gatewick House - Sensitive refurbishment and reconfiguration of the main house and associated outbuildings, including selective demolition, upgrades to services, minor extensions, and reinstatement of historical features. (Listed Building Consent).
- 6.9** **DC/25/1014** – Gatewick House - Sensitive refurbishment and reconfiguration of the main house and associated outbuildings, including selective demolition, upgrades to services, minor extensions, and reinstatement of historical features. (Householder Application).
- 6.10** **DC/25/1082** - St Andrews Parish Church - Erection of a single Victorian style lamp post.
- 7.0** **LATE PLANS**
- 7.1** None at time of printing
- 8.0** **PLANNING DECISIONS FROM HDC and SDNP**
Permitted
- 8.1** **DC/25/0665** - Dingemans Court, Shooting Field, Steyning. Description: Surgery to 1x Group mixed species and 1x Ash
- 8.2** **DC/25/0680** - Dingemans Court, Shooting Field, Steyning. Description: Surgery to 1x Maple
- 9.0** **ENFORCEMENT NOTICES**
- 9.1** **EN/25/0202**- Steyning Tennis Club, Charlton Street, Steyning, West Sussex, BN44 3LE. Alleged: Alleged: Breach of condition 4 of DC/23/0736 (hours of use of floodlights)
- 10.0** **FINANCE – PLANNING AND PREMISES**
- 10.1** To discuss and agree the income and expenditure reports for April and May 2025.
- 11.0** **REPORT FOR THE STEYNING CENTRE**
- 11.1** Deputy Clerk to report on bookings and maintenance items.
- 12.0** **CORRESPONDENCE/INFORMATION**
None

DATE OF NEXT MEETING – Monday 18th August 2025 at 7.30pm

John Fullbrook
Clerk to the Council