
COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 8th APRIL 2025 AT 7.30 PM AT THE STEYNING CENTRE

Present: Cllrs I Alexander (Chair), Linfield, S Alexander, Bell, Hanson, Lloyd, Sharp and Young.

Clerk: John Fullbrook

Members of the public: 1

Meeting Commenced : 7.31 pm

DRAFT MINUTES

C/24/76 APOLOGIES FOR ABSENCE

76.1 Apologies received from Cllr Norcross.

ACTIONS

C/24/77 DECLARATIONS OF INTEREST AND DISPENSATIONS

77.1 Cllr I Alexander declared an interest in agenda item 6.7 and would not take part in the vote, as he is Chairman of the Steypning and District Partnership

C/24/78 QUESTIONS FROM THE FLOOR {in summary}

78.1 None

C/24/79 MINUTES OF PREVIOUS MEETINGS - To agree 4th March draft minutes.

79.1 Cllr I Alexander **proposed, seconded** by Cllr S Alexander to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 4th March 2025. **Agreed, 7 For 1 Abstained**

C/24/80 MATTERS ARISING AND ACTIONS - These items were taken as read.

80.1 Play Area remedial works delegated to Clerks office – **Actioned**

80.2 Clerk to arrange Cil Monies application to go towards interpretation panels installation – **Actioned**

80.3 Clerk and District Partnership Reps to pursue new interpretation panel funding application – **Item 81.4**

80.4 Clerk's office to purchase VE Day flags – **Actioned / See item 81.5**

80.5 Donation received for VE Day flags from Cllr Hanson – **Actioned**

80.6 Clerk's office to organise field trip with school to action planting programme phase 1 – **See item 81.3**

80.7 Replacement of High Street bench to be actioned – **See item 81.6**

80.8 Series of skips organised for allotment clearance weeks – **Actioned**

80.9 Possible bat box purchases for Abbey Road – **See item 81.2**

80.10 *Earmarked Reserve* requests taken to F&GP – **Actioned**

80.11 Clerk to take digital screen transfer of ownership discussion to F&GP Committee – **Actioned**

80.12 Clerk and Chair to meet on site {25th March} with OART reps. to discuss riparian ownership requirement - **Actioned / See item 81.1**

80.13 Black and white vintage road sign at Bostal road to be repainted – **Actioned**

C/24/81 COMMUNITY MATTERS AND OPEN SPACE PROJECTS

81.1 **Abbey Road. To report on meeting with Environment Agency and Ouse & Adur Rivers Trust reps to discuss the streams riparian management requirements.**

81.1.1 The Chair briefed members on this recent meeting. The meeting included Cllrs Ian and Simon Alexander, the Clerk, the lead Abbey Road volunteer – Roger Brown, and representatives from the Environment Agency and the Ouse and Adur Rivers Trust. The purpose was to clarify responsibilities associated with the Tanyard Stream which runs through Abbey Rd, and to look at ideas for further improvements. This group last met in 2021, so another meeting was overdue.

81.1.2 Discussion points included:-

- Completing a 'Review of the drainage management plan for Abbey Road'
- Identifying the 'Flood Map' on line, and allaying fears associated with any future flooding events
- Riparian responsibilities
- Managing the river banks on the '*residents side*'
- When the PC might need to apply for a FRAP – '*Flood Risk Activity Permit*', or rather how to avoid having to apply for one, and the associated costs involved
- The need to request a maintenance schedule from WSCC concerning drain clearance
- Several ideas for adding more deflectors in the stream to improve habitats were discussed. These might be that larger tree logs are fixed in position, rather than the willow bundles used before.
- It was suggested that some more stream-side tree planting would be good (e.g. Black Poplar/Alder/Willow)
- The potential need to establish a PC Flood Plan
- That it would be possible to add some shallow scrapes to the area that was cleared from bramble last year. These would add to the standing water on site (smaller versions of the winter pond we already have). As this area is designed as a flood plain to hold water in times of a flood event (as has been seen twice this year already) these scrapes would help slow down the rush of water downstream.
- Needing to communicate this plan to neighbouring residents to assure them that anything done on site will not have any effect on flood risk to their properties!
- The fact that neighbours who had removed trees, bushes and vegetation from the river banks adjacent the end of their properties (which was not on their land, and was not permitted), may well have destabilised their bank, and there may therefore be a need to replant on these banks.

CLERK

CLERK

Abbey
Road
Volunteers

CLERK

Abbey
Road
Volunteers

CLERK

81.1.3 Other points brought up included that the EA free phone number ought to be included on the new signs to be placed at Abbey Road. Also noting therefore, '*who to notify in the event of a flood*'. It was suggested that expert advice may need to be sought when looking at the replanting of River Banks, and that the 10 properties adjacent the river ought to be contacted. Cllr I Alexander **proposed, seconded** by Cllr Hanson that the Clerk be authorised to start a process of community engagement with adjacent properties to discuss riparian responsibilities for their section of the river. **Agreed**

CLERK

CLERK

81.2 **To agree potential Bat Box purchases for Abbey Road**

It was suggested that members consider the installation of Bat Boxes at Abbey Road, and various options were discussed, but members chose not to pursue the idea

CLERK

- 81.3 Update regarding future Steyning Primary School field trip to complete phase 1 of Chandlers Way Pocket Park planting.** In partnership with the Schools Head Teacher, and their Student Eco Committee, the Clerk and a team of volunteers will be attempting an 'Activity Day' at Chandlers Way to include planting about 100 hedging plants, a small tree and perhaps some climbing plants. If its good weather, the children can have a picnic, play on the play equipment, and perhaps go via Abbey Road so that they can see a maturing conservation area. The School have reserved the afternoon of the 1st of May. The Clerk and the Pocket Park working party will meet with the volunteers to work on an outline plan for the day on Friday 11th April. **CLERK**
- 81.4 Update on MPF Interpretation panel and planters project, following meeting with SDNP Representative.** To augment and strengthen the recent SDNP grant application for this installation panel match funding, the District Partnership representatives, Sustainable Travel Rep and the Clerk met with the South Downs National Park Interpretation and Place Officer on the 19th March, to discuss the details of the project, to visit the site, and to talk about the wider strategy of making Steyning a SDNP 'gateway'. The meeting went well, and it is hoped that the officer's support for the project and wider strategy will bring a positive response. **CLERK**
- 81.5 VE Day Commemorations update.** The commemorative flags have been purchased and attached to mini flag poles for High Street usage {to be inserted into existing wall-brackets}. Dependant on volunteer availability it is possible they may be installed before the Easter weekend, in preparation for both VE Day itself, and also some of the Spring / Summer High Street events such as the 'Vintage Revival'. **CLERK**
- 81.6 To agree replacement bench {adjacent Fire station entrance}.** Following previous Community Committee meetings agreement, the dilapidated bench situated on the High Street, by the entrance to the Fire Station, was removed and disposed of by SPC. The Clerk's office has since been in contact with a Fire Station representative to see if they wouldn't mind part or full funding of a possible replacement 5 Ft. bench. Unfortunately the Fire Service is willing but unable to secure funding for a replacement. A standard teak bench has been earmarked for purchase by the office, and three variants were discussed by members.
- 81.6.1 Cllr I Alexander proposed, seconded by Cllr Hanson that SPC find the money to replace the bench adjacent the Fire Station entrance. Agreed**
- 81.6.2 Cllr I Alexander proposed, seconded by Cllr S Alexander that SPC agrees to the purchase of Option 1. Agreed** **CLERK**
- 81.6.3 Cllr I Alexander proposed, seconded by Cllr Hanson that a small brass plaque be affixed to the bench saying that this bench was supplied by Steyning Parish Council for the benefit of the Community. Agreed** **CLERK**
- 81.7 To agree High Street planters installation match funding, as potential Town Improvement Project.** Cllr Foxwell is attempting to coordinate the completion of a long term project which has involved the District Partnership and the Steyning in Bloom group, as well as the Parish Council. There are four Planters which have been purchased and previously installed on the High Street only to be removed after WSCC received a campaign of complaints from two local residents. These same planters were put into storage, and in the meantime, the Partnership has gained permission from shop owners/ residents for installation in front of their properties. The reinstallation has therefore been agreed, and with no permissions necessary from WSCC as the planters will be placed on the cobbles immediately in front of the properties - therefore not on the public highways. Subsequent to this, the project now needs to cover the cost of re-filling said planters with suitable compost and flowers/ shrubs / bulbs. The total cost is £1,212.00 as per quote {supporting paper}. There is a £450 commitment from the Partnership, and it is hoped there might also be a financial

contribution from Steyning in Bloom. The budget expenditure would come out of 'Town Improvements'. Cllr Sharp **proposed, seconded** by Cllr Hanson that SPC allocate £560 towards the 'Planters on the High Street' project, and work with Steyning & District Partnership and Steyning in Bloom to install. **Agreed 7 For, 1 Abstained**

CLERK

- 81.8 To receive members comments in consideration of the work being achieved by the current Grass Cutting and Street Cleaning contractors.** All members were invited to give their opinion with regards to the Grass and Street Cleaning contractors work over the last year. This with a view to the Clerk compiling an interim report for the contractors, giving them a precis of the standard of their service. Members gave a range of largely positive responses, with both contractors it seemed providing a much better quality of service than was the case more than a few years ago. There were three issues raised concerning, stickers being attached to bins, bird droppings on pavements, and a blocked drain, but none of these were the street cleaners responsibility. It was suggested that the contractor raise more issues when witnessed or observed by him, to the Clerk's office in future.

CLERK

- 81.9 To discuss this seasons project priorities and consider any future project aspirations for this Committee.** Drains clearance and Bin cleaning to be brought back to a future meeting. Clerk also to report back to members on WSCC engineer visit week beginning 28th April, and report barriers being left, and the traffic lights opposite the leisure centre.

CLERK

C/24/82 FINANCE AND GOVERNANCE

- 82.1 To accept the I & E Reports.** Cllr I Alexander **proposed, seconded** by Cllr S Alexander that the Community Income and Expenditure reports for February 2025 be accepted as a true and fair record. **Agreed.**

- 82.2 To agree to recommend to F&GP an MPF Licence for trading agreement as per supporting papers.** A replacement trader for the Friday evening pitch at the MPF has been found. The Gorilla Kitchen Pizza unit is familiar to many, as they frequent the Star PH Car Park most weeks, and were indeed approached by Councillors and the Clerk last year, but were not interested at the time. Circumstances have changed with the owner now definitely interested in this commitment. There was a request for a small reduction in the first payment which members considered {from £300 for first three months which is to be paid in advance}. Cllr I Alexander **proposed, seconded** by Cllr Young that this committee recommends the Gorilla Kitchen {be granted a licence to trade on the MPF each Friday over the extended summer Period}, and that the first three months be a discount charge of £250. **Agreed 6 For, 2 Against.** To begin trading on the 18th April.

CLERK

C/24/83 ONGOING MATTERS ARISING TO BE TAKEN TO THE NEXT MEETING

- 83.1 C/23/30.2** Mouse Lane Drainage W. Party to be reconvened. - **SPC are awaiting engineers reports from WSCC**
- 83.2 C/23/43.9** Lost Woods project – Landowners to be encouraged to 'sign-up' with working party members to visit sites
- 83.3 C/23/75.5** Parish-wide litter/dog bin provision to be investigated by Chairman & Clerk – **Communication with HDC to better understand costs of additional installations is underway**
- 83.4 C/24/27.6** Clerk continues to seek MPF Concessionary Licence fee or potentially take vendor to small claims court. **The Clerks office had begun the process**
- 83.5 C/24/ 49.2** Log seating, lockable gate, trees, hedge and trellis installed at Chandlers Way plus convene working party. **Ongoing**
- 83.6 C/24/38.11** Clerk DIY Dog washing machine to be brought back to future agenda. **Ongoing**

CLERK

CLERK

CLERK

CLERK

CLERK

CLERK

83.7 C/24/71.3 Chandlers Way residents working party to convene. **Ongoing** **CLERK**

83.8 C/24/71.7 Allotment Clearance day, organised for the 12th April 2025. **Member volunteers welcomed** **CLERK**

C/24/84 INFORMATION / CORRESPONDENCE ITEMS

84.1 The traditional hedgerow construction project undertaken at Abbey Road – photos of the work completed were distributed. Half the cost of £664 is being paid by the *Sussex Ornithological Society*. The rest from *Steyning for Trees*. Members asked the Clerk to thank both organisations for the excellent work achieved. **CLERK**

84.2 Charlton Street Party request for use of the MPF {30 guests} – Sunday afternoon in June or July. Members agreed for it to take place provided the Cricket Club were informed and Clerk made aware of any 'Risks'. **CLERK**

84.3 The Clerk informed members regards a repair to the large Wheely bin at the MPF, doors being Painted on the changing rooms, and play equipment being painted in several play areas.

84.4 Pete Crawford, the HDC Parks and Countryside manager, had emailed the following information - *'Confirmation from the EA that work will begin again at Bramber Brooks from Tuesday 6th May. This week will see the delivery and set-up of cabins and plant, with work on the ground scheduled to begin on the 12th. There may be a little bit of preparatory work – grass cutting etc prior to this. Signage will be updated in due course'*. **CLERK**

84.5 The Chairman thanked members for their efforts over the last year, as this was the last meeting before a new committee membership was to be voted in at the May Annual Full Council.

C/24/85 DATE OF NEXT MEETING – 3rd June 2025 at 7.30 pm.

Meeting ended at 8.55 pm

Signed by the Chair: Date: 3rd June 2025

A recording of this meeting can be found using this link: <https://youtu.be/ulmlb-xrzHk>

Item 7

COMMUNITY MATTERS AND OPEN SPACE PROJECTS

Briefing Notes

7.1 Current projects

Clerk to update on recently completed projects and those Community projects being considered over and above what's being discussed at this meeting, planned for 2025/26.

{See below also under 7.12}

7.2 Steyning Primary School Field Trip / Community Engagement update

{Chandlers Way}

A field trip was planned with the school in April, and it involved a number of volunteers, being organised by the Clerk's office, to ensure the children were able to be adequately supervised. Unfortunately it was an unseasonably hot day, and this first attempt had to be achieved without the Primary school's direct involvement - 33 hedging shrubs planted, watered and part of Archway installed, and Jasmin planted through it. The clerk will add details at the meeting.



7.3 High Street Bin Cleaning and future Bin installations

Clerk and Chair have finalised positioning of additional Bin installations and the matter is now with HDC. Clerk to update further details at the meeting. This year we have experimented with using our contract street cleaner completing bird dropping – street clean, instead of a one-off power wash service, and have added a High Street Bin clean – all covered by the Jetwash budget of £250. Views from members on whether we do this again next year would be welcomed.

7.4 MPF Interpretation Panel project update

The resubmission of the grant application by the District Partnership team has been successful, with the SDNP confirming their commitment to cover costs up to £2,548, which deals with potentially about a third of the likely total expenditure involved. The slightly amended project now covers two interpretation panel installations – The first by the MPF Car Park and the second either at the top right-hand corner of the MPF, or adjacent to the Mill Rd track as ramblers approach the Horseshoe walks. – See 7.4.1 for details.

The working party has completed works on the design and artwork of the panels, following discussions with SDNP and their requirements (as per part of the arrangement for funding) – please see 7.4.2 – *Townscape*, 7.4.3 – *Gateway to SDNP*, and 7.4.4 *MPF inc Club / group info.* for details.

Paper 7.4.5 shows details of construction for the preferred board design.

We are asking members to consider that they support the District Partnership completing a planning application for the installations, as per the details noted, and that they be the ‘Agent’ for this process. The installation is due to be on SPC land and therefore it requires support from SPC. We are also asking members to consider the design details and to check for any obvious errors please. There is no need to consider any other aspect of the design as this part of the project is primarily a Partnership working with the SDNP collaboration which has been overseen by the SPC working party. We would then like members to agree, or to agree with amendments, these designs with 7.4.4 being subject to any amendments from the clubs who might want to reword their promotional narrative – which is part of this board’s information detail.

We also ask members to formally agree the 7.4.5 design please – having established Councillors’ preferences over a series of meetings.

Finally, we ask members to consider recommending this project to the next F&GP meeting – for it to be signed off as one of the agreed projects for the 25/26 municipal year

7.5 Steyning Tennis Club request

Supporting paper 7.5 details the emailed request to enable Court resurfacing works, from our Tennis club which includes access gate removal and security measures, alternative access agreed and then to agree skip placement.

7.6 MPF Vehicular access request

An email request to the Clerk’s office (see item 7.6) to be discussed and a decision made please

7.7 Tree Report Invoices

Following Community Committee agreement the Clerk has sought a quote for the proposed 2025 SPC Tree Survey Report and asks for agreement from members to proceed (see paper 7.7). The second part of the quote covers the trees within the Fletchers Croft open space area and follows committee support for the Clerk to seek an understanding of any potential liabilities in consideration of this potential asset transference from HDC. Members are again asked to agree or otherwise that the Clerk pursues this service.

7.8 Committee to accept a request from the Neighbourhood Plan Steering group to consider involvement with Glebe Farm Play Area installation and potential Road naming

Members to consider asking Glebe Farm developers to be willing to engage in ongoing discussions about the nature of the Play Area installation – in so far as it could be of benefit to help determine what the facilities are which are put in place – with an assumption that SPC may well be taking on the responsibility of their ownership – this again could be suggested as a recommendation if members agree. The ‘Road naming’ suggestion is an opportunity to have some say in the process – without it being a cost or an issue to the developers.

7.9 High Street railings – any update on remedial works

The Clerk will update on any latest news regarding these proposed remedial works (one hopes to be completed by WSCC), adjacent the mini roundabout

7.10 Residents request for being allowed to keep Bees

As per the request details noted within the supporting paper, 7.10. Members are asked to consider and agree a motion.

7.11 Planning inspectorate request for members to present a case at Inquiry - DMMO

Clerk to update on recently requested attendance and need to state the case for the completion of a definitive map modification order 2024 for the path at the rifle range, as per previously discussed, at an inquiry due to be undertaken at some point within the next year.

SPC needs to agree a delegation of willing Cllrs / residents to state the case at this inquiry

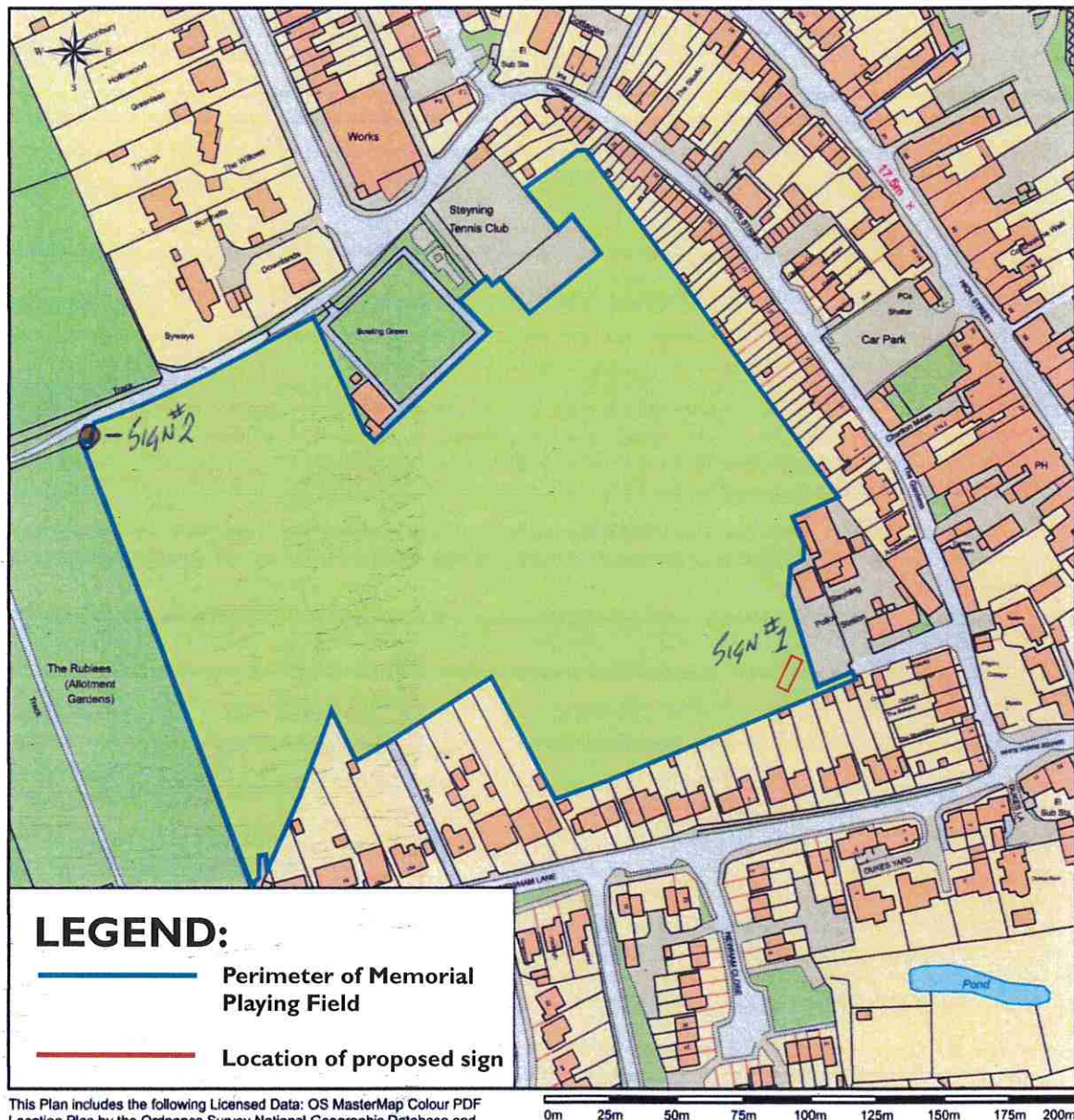
– See supporting paper 7.11 for details

7.12 Project priorities and future project aspirations for this committee

So far on the aspirational list for next year:-

- Interpretation Board installations
- MPF upgraded Access including Car Park Planters
- MPF Play Area renewal
- Mill Road/ MPF Access improvements
- Charlton Rd MPF pathway improvement
- MPF {infants} Play Area turned into disabled access Play Zone
- Work on Glebe Farm Play Area
- Chandlers Way Pocket Park continued development
- Fletchers Croft asset transfer
- Bramber Brooks asset transfer
- Car Parks potential asset transfers
- Other SPC / HDC Open spaces / Twitten and other asset transfers
- Abbey Road river riparian works to be completed
- Glebe Farm Road names
- DMMO inquiry resolution
- SPC Tree management Plan
- Mouse lane Watershed application

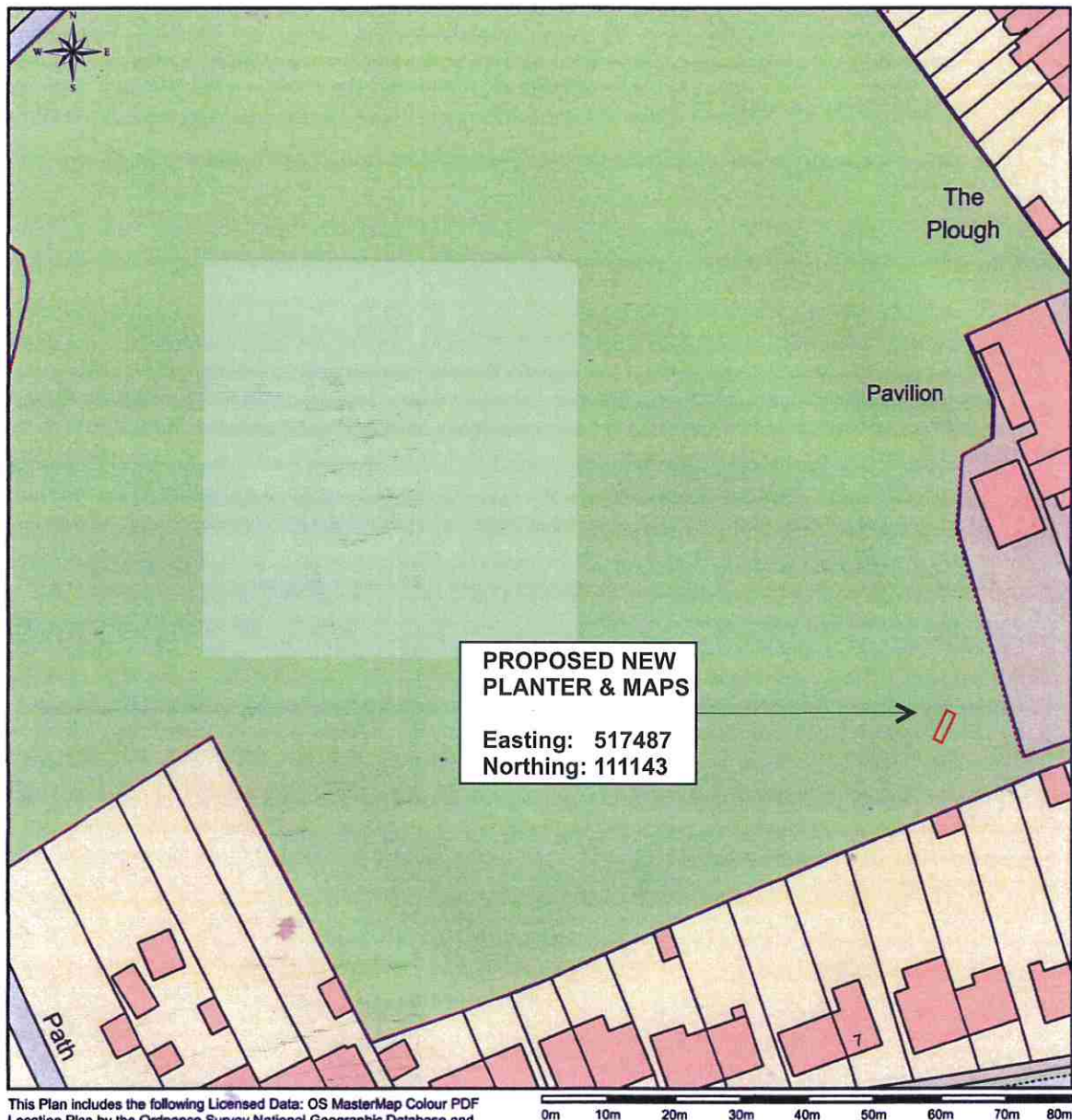
Location Plan



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Proposed new Memorial Playing Field double-sided sign for Steyning Parish Council

Site Plan



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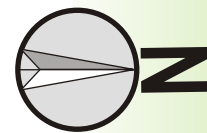
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Gateway to South Downs National Park



The South Downs Way



The South Downs Way stretches from the City of Winchester to the Seven Sisters and Beachy Head



The Monarch's Way broadly follows the route taken by King Charles II as he fled to France to escape Cromwell's Army.



To: The South Downs Way
Monarch's Way
Chanctonbury Ring
Cissbury Ring



Cissbury Ring is one of the jewels in the crown of the South Downs National Park. The largest hill fort in Sussex, its history goes back 5,000 years.



Chanctonbury Ring is an iron age hill fort best known for the beech trees which dominate the site. They were planted in 1760 by Charles Goring, heir to the nearby Wiston Estate.



Cows can be grazed here, dogs must be kept under close control



Public road



Public bridleway



Public footpath
(Cycling prohibited)



Permitted path
(Cycling prohibited)

South Downs
National Park



Steyning
Downland Scheme



NOTE OVERALL PANEL SIZE: 1500mm wide x 1200mm high

Gateway to South Downs National Park



STEYNING COMMUNITY ORCHARD

The Steyning Community Orchard aims to restore the town's historic orchards, plant new orchards and encourage the local community to grow and use locally sourced fruit. A number of community events are run throughout the year including an Apple Day each September and a Wreath in January. For dates and details, please follow us on Twitter (@SCO) and on our Facebook page, or online where you can sign up to our regular newsletter.

www.steyningcommunityorchard.org



CHILDREN'S PLAY AREA

Steyning Parish Council offers a number of children's play areas. They are regularly inspected, maintained and, if necessary, repaired to keep them safe. There is a 'rolling programme' of renewal and replacement and the recreation facility in the Memorial Playing Field is due for a total upgrade soon. Other play parks include Fletcher's Croft, South Ash, Abbey Road and Clarendon's Way (currently being completely rebuilt).

Please report any concerns to the Parish Council - Tel: 01903 812042



STEYNING CRICKET CLUB

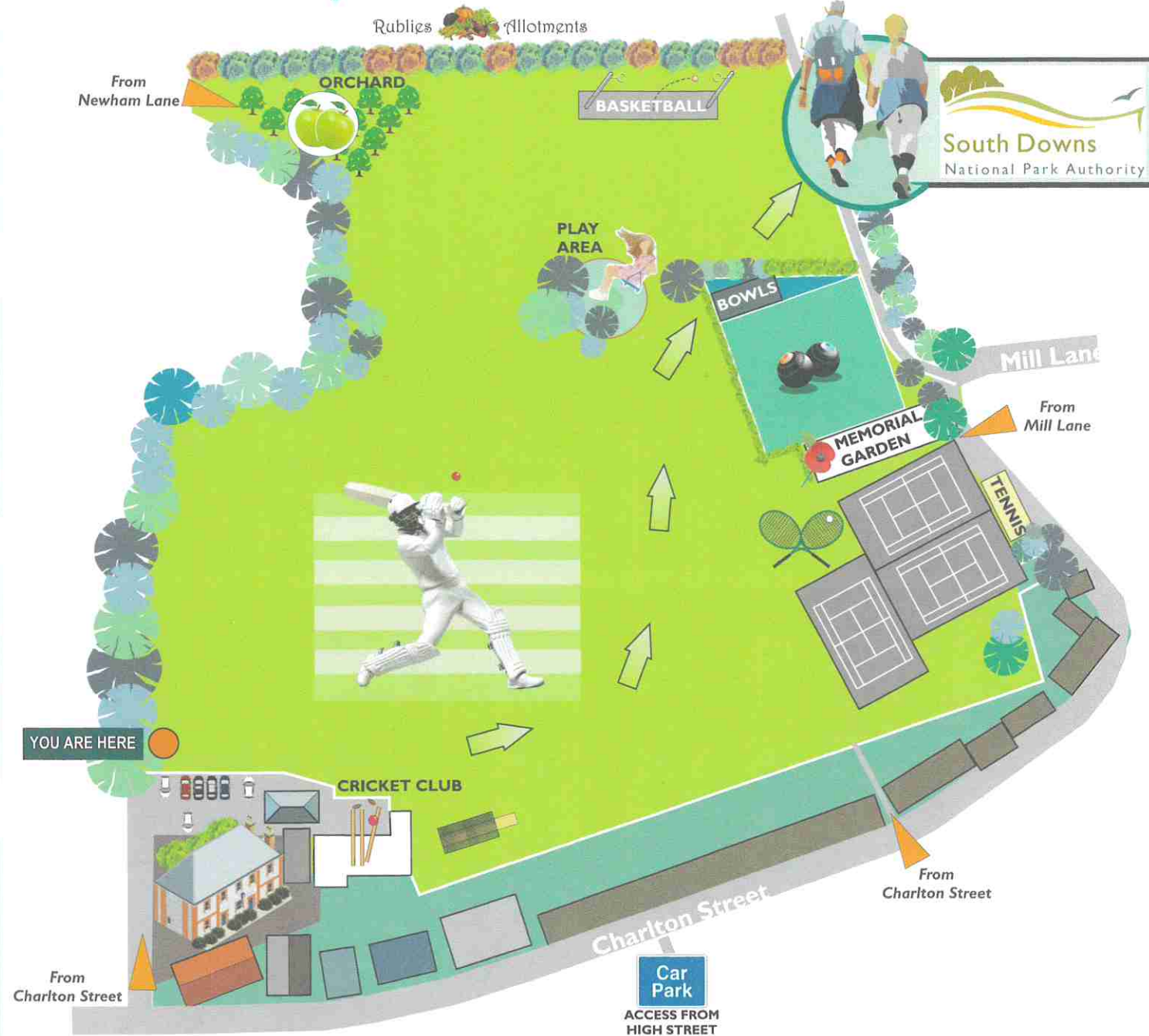
Steyning Cricket Club has a proud history and is one of the oldest clubs in Sussex, with the game having been played in the town since 1721. The relaxed rural setting, aided by a competitive and ambitious club, with the 1st XI currently playing in Sussex Cricket League, Division 3 West. The club runs three adult men's cricket sides, a ladies team, a mixed 30 and is also very proud of the thriving Colts section. New members are always welcome, whether for cricket or as social members. We are on Facebook and Instagram, or visit www.steyningplaycricket.com



STEYNING POLICE STATION

Built between 1859 and 1862, this is a pleasing symmetrical fine brick building set behind a matching front wall and stout brick pillars to the rear. It was remodelled early in the 21st Century with a new roof. The original blue lamp has been retained. The station was originally the base for 14 officers who covered 25 parishes between Steyning and the outskirts of Hove. It is now open only as a part-time base with civilian desk staff. The police station is an iconic and significant building in the town and there are plans to have it Grade listed so that its preservation can be assured.

The County Police Station in 1898




STEYNING BOWLS CLUB

Steyning Bowls Club offers a warm welcome to people who are new to bowls, as well as to bowlers of all abilities. They also offer non-players the chance to join as social members who are then able to use our bar facilities and join in our social events. Bowls is a game that can be played by people of all ages, offering gentle exercise and a great way to make new friends. Visit our new pleasure court now! For more information just go to: www.steyningbowlsclub.com



THE MEMORIAL GARDEN

Steyning Memorial Garden is a peaceful and tranquil area for quiet contemplation. It marks those who gave the ultimate sacrifice in past conflicts. Reopened in 2011, the garden includes a glass mural of a memorial poppy and a stone surrounded by a bronze plaque with engraved dedications. The garden is open to all for respectful and peaceful thought or a quiet conversation with friends. In previous years, the Royal British Legion has held Remembrance Day services at the Memorial Playing Field.



STEYNING TENNIS CLUB

The Club offers three courts, two of which are floodlit and it has around 180 adult and 115 junior members. It welcomes new members of any age or ability and pro-rata subscriptions mean you can join at any time of year. Court booking is free, some sessions are 'turn-up-and-play', adult coaching is available, as are 'beginners' and 'ratty racket' courses. Teen members play in the Sussex leagues. For complete information, go to the Lawn Tennis Association's website: www.clubpark.co.uk or visit www.steyningtennisclub.com



SOUTH DOWNS NATIONAL PARK

Centuries of human habitation have shaped the National Park where people have chosen to live and work the land. It is rich in folklore and legend, inspiring writers, artists, and storytellers who have flocked to see its rolling chalk downland and wooded heaths. Steyning is one of many gateway to National Park and once populated by medieval man, by Roman occupation and by many more. For its heritage, events, activities and future plans, visit: www.southdowns.gov.uk

SPONSORS

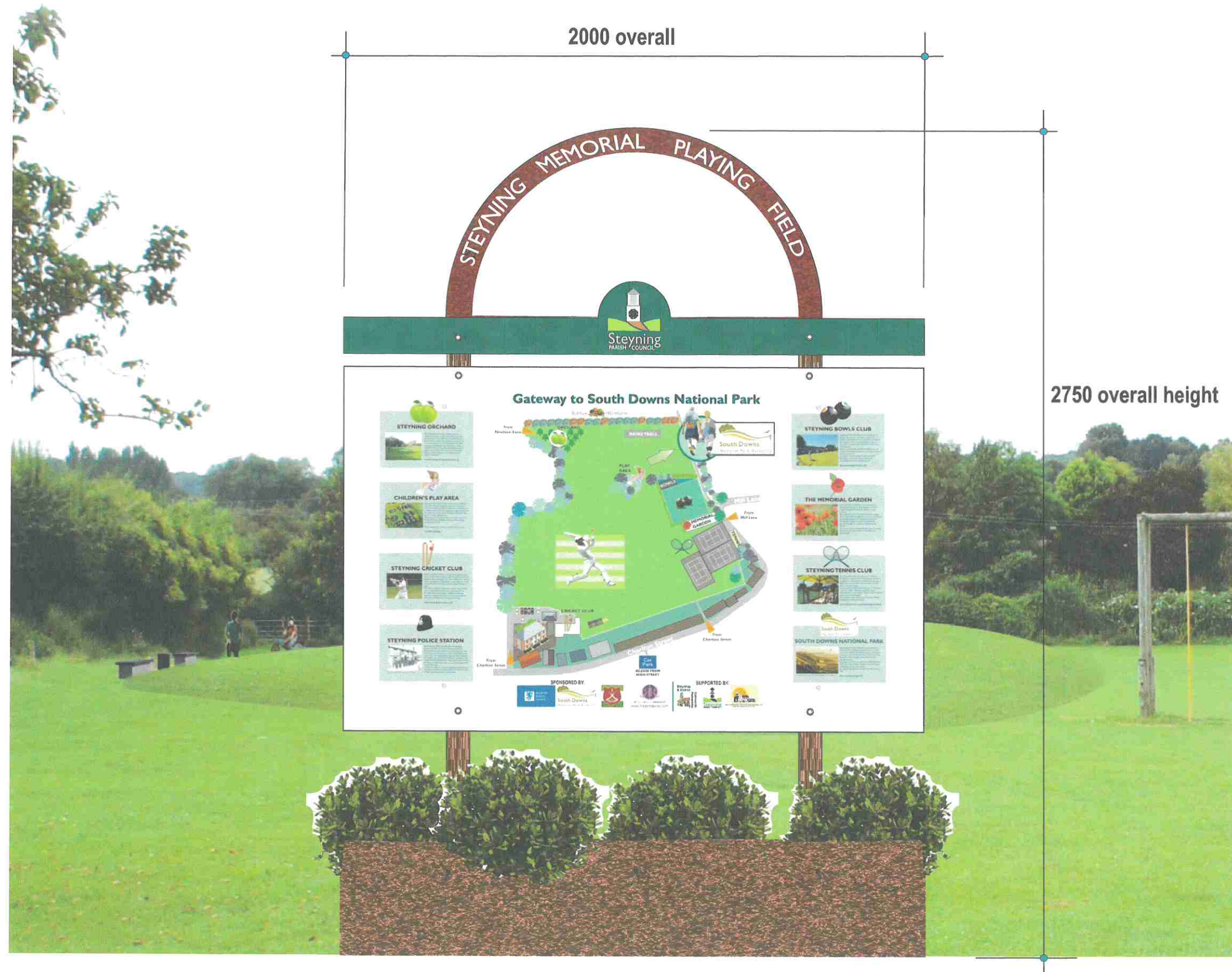




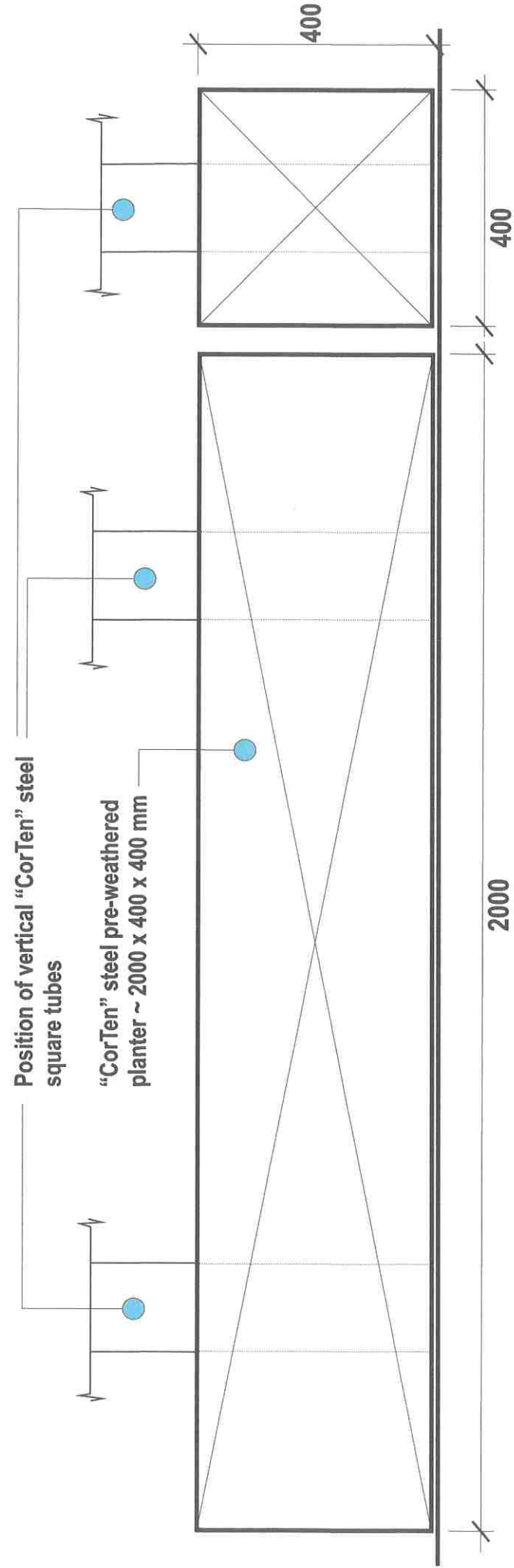
SUPPORTERS





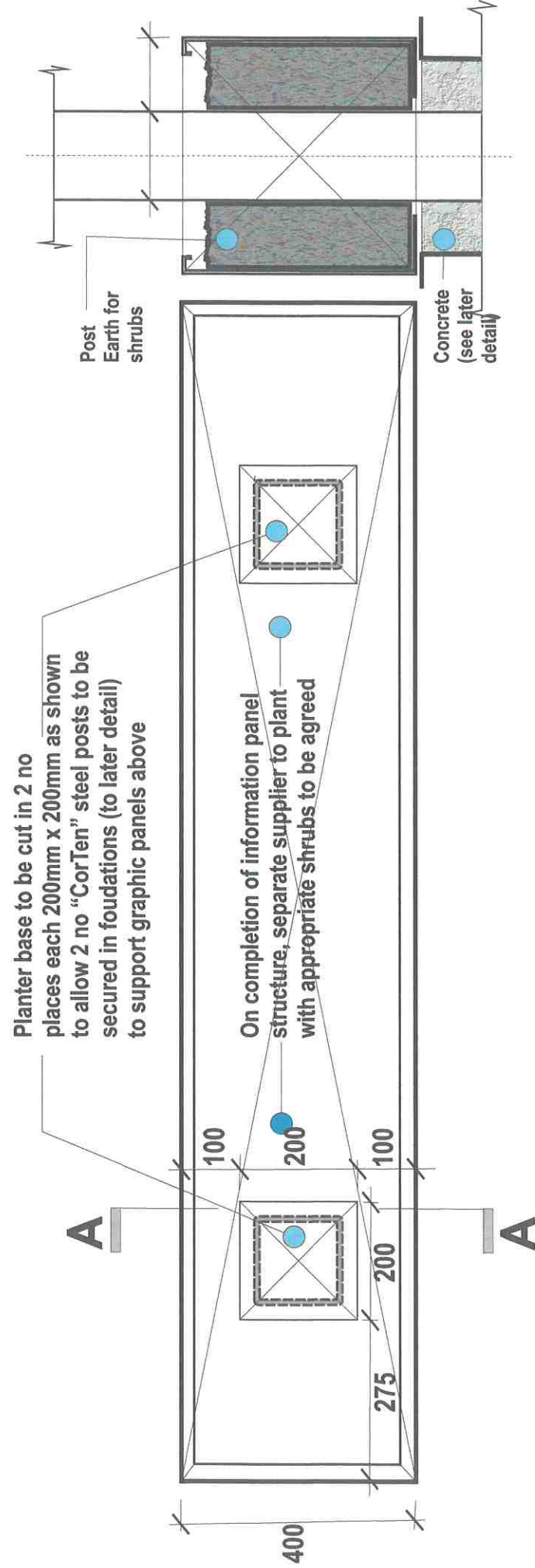


PROPOSED SIGN ELEVATION



FRONT ELEVATION (REAR SIMILAR)

END ELEVATIONS



PLAN

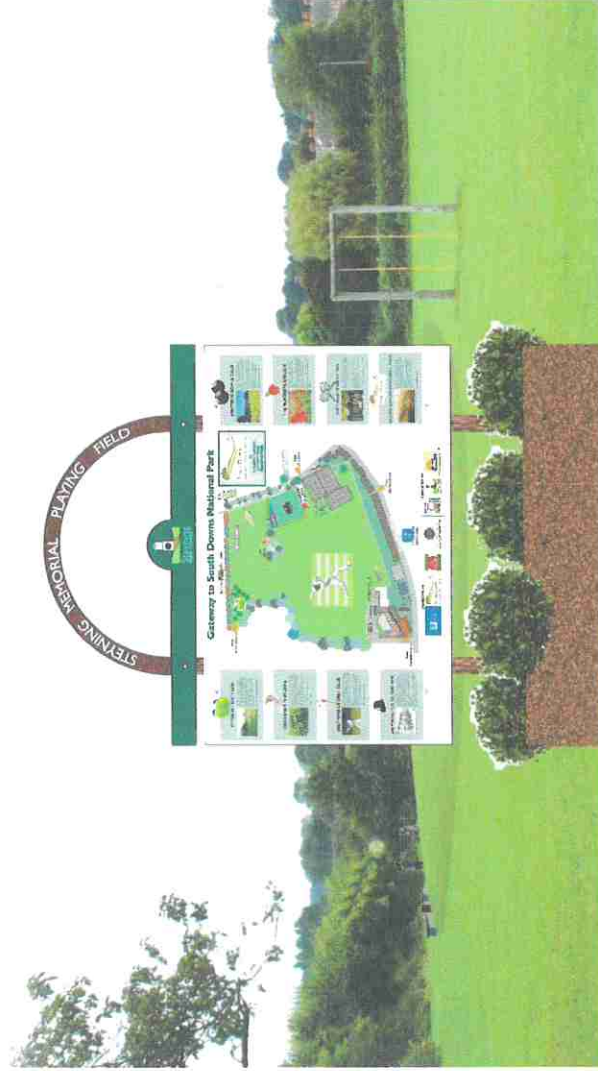
SECTION A~A

PLANTER ELEMENT OF SIGN

SPECIFICATION:

1 No 2,000mm x 400mm pre-weathered CorTen planter by Messrs Weatherit Ltd. Ref "Arden".

Allow for cutting 2 no 200mm x 200mm square apertures in base.



ELEVATION
Sign with arch

PROJECT : STEYNING
INFORMATION PANELS

DETAIL : MEMORIAL PLAYING FIELD
PLANTER ELEMENT

SCALE : 1:10 @ A3

DATE : NOVEMBER 2024

DRG. No : 1024 / 01



Steyning
& District
Community
Partnership

Item 7.5

Dear Sir/Madam,

In a previous email to Chris Young, we gave notice that courts 1 and 2 at Steyning Tennis Club are due to be resurfaced and a planning application was about to be submitted. The application has now been submitted.

If our planning application is accepted in a timely fashion, we hope to start the works at the beginning of June this year. The works will take 6-8 weeks, depending on the weather, during which both courts will be unusable (court 3 will still be in normal operation).

The installers will require access to the courts to deliver the new macadam base and the rolls of Poraflex. The macadam is delivered by tipper truck. The installers also require space to place a skip which is outside the area of courts 1 and 2.

We would like to open a discussion with the parish council regarding the possibility of the following:

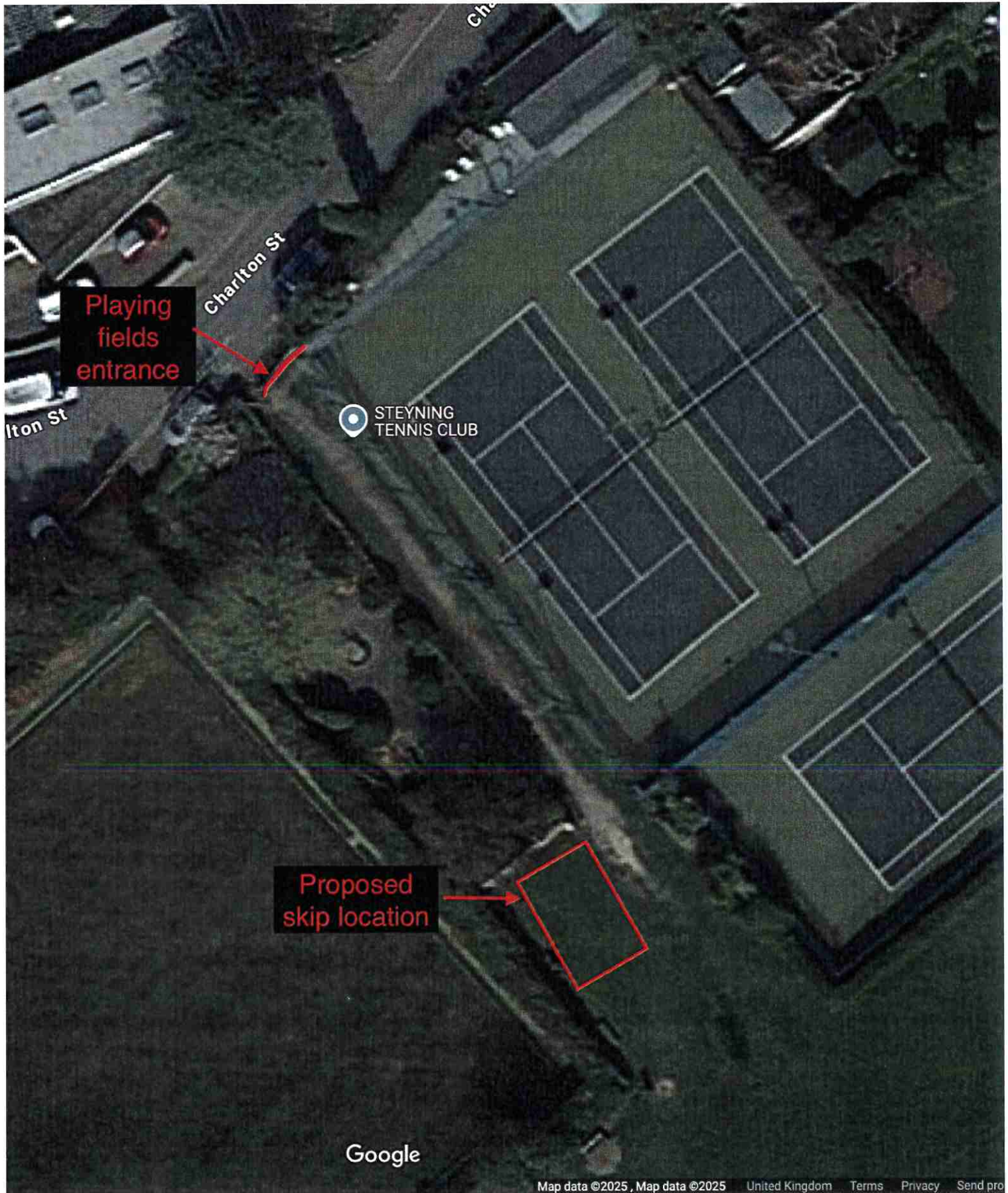
1. To gain the required tipper-truck access to the courts, the installers (Trevor May - [REDACTED]) would like to remove the gate post at the playing fields entrance adjacent to the tennis club entrance. The entrance would be secured overnight and the gate post reinstated 2-3 days later after the deliveries have been completed. Alternatively, access may be possible via the cricket club entrance, but this would involve driving the tipper truck across the playing fields.
2. The installers would like to place a skip on the playing fields near the courts. One identified location is in the area south east of the memorial gardens adjacent to the bowling club. The area would be fenced off and secured. Pedestrian access to the playing fields would be maintained at all times.

Please see attached picture showing the referenced locations.

Please let us know if you have any questions about the proposed works, or alternative proposals for the access and skip placement requests. We're happy to meet to discuss options with the parish council.

Best regards,

Chris Pratt
STC Committee Member



Gale Tree Consultancy

Tel: 01798 875731 | Email: office@galetreeconsultancy.co.uk | Web: galetreeconsultancy.co.uk
34 Carpenters Meadow, Pulborough, West Sussex RH20 2HQ

Clerk to the Parish Council
Steyping Parish Council
Steyping Centre
Church Street
STEYNING
BN44 3XZ

01903 812042

john.fullbrook@steypingpc.gov.uk

13th March 2025

Quote reference – Tree condition report required for the Parish Council

Dear John

Further to your email and our subsequent phone conversation, please find below details of the tree surveys required on behalf of Steyping Parish Council

1. Undertake a ground level inspection of the trees originally recorded in TCR/060/15 tree inventory, within the following sites:
 - a. Memorial Playing Field and Rublees Allotments
 - b. Canada Garden Allotments
 - c. Abbey Road area, including the playground
 - d. Cripps Lane
 - e. Godstalls Lane
 - f. The group of trees outside the Steyping Centre

All trees originally plotted will have their external features assessed in line with the Visual Tree Assessment (VTA) method described by Mattheck & Breloer (Body Language of Trees, Department of the Environment Research for Amenity Trees publication No. 4 1994)

However, only those trees that should the whole tree or its parts fail, and would subsequently go on to cause harm to persons or property, will be commented on

Trees that have subsequently grown to achieve a stem diameter greater than 150mm (when measured at 1.5m) will also be assessed and plotted with new reference/tag numbers

Where thick ivy/bramble and/or thick sucker growth impedes the visual assessment, a statement in the Comment column will be made to that effect and an appropriate recommendation made in the Action Required column

Does not include the use of invasive decay detection equipment or any form of climbed assessment; if these are necessary, they will be stated as such in the Comments column

Gale Tree Consultancy

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34 Carpenters Meadow, Pulborough, West Sussex RH20 2HQ

The information supplied will be the tree number, tag number (see point 2 below), species (common name), stem diameter (banded in 20cm increments), height and spread (both banded in 5m increments), age class, physiological condition, comments, recommendations and priority – see point 3 overleaf

2. Make recommendations with priorities for management

The following priority ratings will be used to define the period in which works need to be undertaken:

URGENT	Immediate attention required (will be reported verbally to the client/management on day of inspection)
HS1	Within 2 months of the reports date
HS2	Within 6 months of the reports date
HS3	Within 12 months of reports date
HS4	Before the next survey date
GM	Works recommended for general maintenance reasons or in the interests of good arboricultural management
N/A	Not applicable / no work recommended at this time

3. Produce a PDF report, including site plans, detailing trees' location linked to their recommendations

Sub-total:	£ 975.00
Vat @ 20%	£ 195.00
Total:	£1'170.00

Prior to attending site, confirmation on who will pay the invoice will need to be clarified; this includes the company or individuals name and contact details. If a purchase order is required, work will not commence until one has been issued.

I hope that this fee quotation is acceptable and look forward to receiving your instructions shortly. If, in the meantime, you require any further information please do not hesitate to contact me.

Yours sincerely

Andrew Gale *MICFor Dip Arb L6 (ABC) M.Arbor.A*



Gale Tree Consultancy

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34 Carpenters Meadow, Pulborough, West Sussex RH20 2HQ

Clerk to the Parish Council
Steypning Parish Council
Steypning Centre
Church Street
STEYNING
BN44 3XZ

01903 812042
john.fullbrook@steypningpc.gov.uk

12th May 2025

Quote reference - Tree condition report required for the Parish Council

Dear John

Further to your email, please find below details of the tree survey required on behalf of Steypning Parish Council

1. Undertake a ground level inspection of the trees at Fletchers Croft
 - Perform a ground level survey of the trees with a stem diameter greater than 150mm when measured at 1.5m
 - All trees will have their external features assessed in line with the Visual Tree Assessment (VTA) method described by Mattheck & Breloer (Body Language of Trees, Department of the Environment Research for Amenity Trees publication No. 4 1994)

The data collected will include the following:

- **Tree number & tag number** – all trees will be numbered, and a tag attached – for example 15/0289 equates to the 15th tree with tag number 0289. Individual trees will be given the prefix T; where trees are growing in a group, they will be given the prefix title of G for group.

Those trees meeting the size parameters will be tagged with an identification number – a round aluminium disc with sequential numbers

- **Species** – given in common name; where no common name exists, its scientific name will be used
- **Stem Diameter** – banded in 200mm increments
- **Height** – banded in 5m increments
- **Crown spread** – banded in 5m increments
- **Age Class** – young, early mature, semi mature, mature, late mature, veteran, ancient
- **Physiological condition** – good, fair, poor, moribund, dead
- **Comments** – structural condition will be commented on along with other factors that may influence the management of the tree
- **Recommendations** – relates directly to comments – see section 2 overleaf
- **Priority** – how urgent is the work – see section 2 overleaf

Gale Tree Consultancy

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34 Carpenters Meadow, Pulborough, West Sussex RH20 2HQ

Where thick ivy/bramble and/or thick sucker growth impedes the visual assessment, a statement in the Comment column will be made to that effect and an appropriate recommendation made in the Recommendation column

Does not include the use of invasive decay detection equipment or any form of climbed assessment; if these are necessary, they will be stated as such in the Comments column

2. Make recommendations with priorities for management

The following priority ratings will be used to define the period in which works need to be undertaken:

URGENT	Immediate attention required (will be reported verbally to the client/management on day of inspection)
HS1	Within 2 months of the reports date
HS2	Within 6 months of the reports date
HS3	Within 12 months of reports date
HS4	Before the next survey date
GM	Works recommended for general maintenance reasons or in the interests of good arboricultural management
N/A	Not applicable / no work recommended at this time

3. Produce a PDF report, including site plans, detailing trees' location linked to their recommendations

Sub-total:	£475.00
Vat @ 20%	£ 95.00
Total:	£570.00

Prior to attending site, confirmation on who will pay the invoice will need to be clarified; this includes the company or individuals name and contact details. If a purchase order is required, work will not commence until one has been issued.

I hope that this fee quotation is acceptable and look forward to receiving your instructions shortly. If, in the meantime, you require any further information please do not hesitate to contact me.

Yours sincerely

Andrew Gale *MICFor Dip Arb L6 (ABC) M.Arbor.A*



Resident request for Beekeeping permissions

Good afternoon,

I am writing to request that the Parish Council consider a change to the Steyning Parish Council allotment rules concerning bee keeping.

You may be aware that several local allotment providers allow honeybee colonies given the proper safeguards.

Would Steyning Parish Council be open to allowing a limited trial of beekeeping on a similar basis?

Only this week – the importance of allotments to protecting bees has been noted on the radio.

<https://www.bbc.co.uk/sounds/play/m0028jtx?partner=uk.co.bbc&origin=share-mobile>.

I am a Steyning resident and beekeeper. I currently keep my bees at Washington but would like to be able to have them closer to home where they would benefit local people, gardeners, and allotment holders in Steyning.

Our natural honeybee population is facing multiple challenges, including climate change, environmental stresses, pollution, loss of habitat, invasive species, and a slow decline in beekeeping as a common countryside pursuit. Given the importance of encouraging the preservation, protection and maintenance of this pollinator (“No pollinators/no food” [BBC](#)), it would be a positive step for the Parish Council’s greening and environmental agenda to champion this request.

I understand that people, who are unfamiliar with bees and beekeeping, can find proximity to bees daunting, and I would be happy to address any specific concerns that you or allotment holders may have. To address some common misconceptions:

Swarms.

Swarming is the way a colony of bees naturally reproduce. Beekeepers who ‘manage’ colonies do not want our bees to swarm, as this means a loss of bees for us. Beekeepers use interventions to allow colonies to reproduce without losing bees to a swarm.

Interestingly, a swarm of bees, without a hive to defend, will not generally display any aggressive defensive behaviour. Having sent out scout bees, they know exactly where they are heading before they leave the hive.

Stinging.

Bees can sting and for some people there may be a severe reaction. Like most things in nature, if left alone, bees will go about their business without bothering people.

Some colonies can be considered aggressive, again this is not what a beekeeper wants. I have locally adapted bees that have been bred from selected colonies so they are calm and easy to handle. Colonies that start to develop unwanted characteristics can be managed through ‘re-queening’ to ensure a good nature.

There are safeguards that I can suggest which would reduce any potential harmful impacts:

- Position hive entrances so that the bees main flight path takes them away from other allotment holders. Although the number of bees will always seem denser around the hive during daylight hours, by using things like hazel or wicker hurdles, runner beans, sunflowers or other allotment plants, the bees can be guided away from the hive to limit disturbance to others.

- Regular inspection of the hives is a cornerstone of good beekeeping, to ensure healthy colonies and manage any potential swarming.
- I am a member of The British Bee Keeping Association. Membership includes 3rd party insurance, and I follow the best practice guidance in my beekeeping activities.
- Colonies are registered with Bee Base [Register » APHA - National Bee Unit - BeeBase](#)

This is the database of honeybee colonies that is maintained by the National Bee Unit (NBU) which is part of the government's Animal and Plant Agency. There is no requirement to register with the NBU, however it is best practice, and I do so. The NBU provide an inspection service to assist beekeepers when required.

- I would maintain contact with allotment owners, I suggest using signs, for example "Honeybees at work – please leave alone. If there are any problems or concerns, please contact [REDACTED]"
- The number of colonies that could be kept on a plot should be limited. This would depend on factors including the size of the plot. I currently have 3 hives which I believe could easily be accommodated on the usual allotment plot. The number of hives can increase during the summer and then be reduced (combined) to overwinter. I would not want to manage any more than 5 full colonies.

Beekeeping is one of those activities where you are always learning. I am a member of a thriving Beekeeping Association (Wisborough Green) which is a Division of West Sussex Beekeepers Association. This ensures that there is always someone I can turn to for practical support or advice when managing my colonies.

- Finally, if possible, allocate an available plot that would be preferable to other allotment holders.

I hope that you will consider a trial in the coming beekeeping season to better judge if this is an appropriate option for Steyning Parish Council allotments. I would be happy to provide any further information to you or allotment holders in order that you can make an informed decision.

Please also be aware that my beekeeping is not for commercial purposes. I do produce a small amount of honey from my hives, if conditions allow, but do not sell it.

Thank you in advance for considering this request.

There follows general information on Bees and Bee Keeping

Beekeeping and Allotments



Why should bee hives be allowed on to allotment sites?

Honey bees - what are they? What do they do?

Bees have survived without help for millions of years. The English native black bees mostly disappeared in the early 1900's, and were replaced by the more gentle and productive Italian types. However, in 1992 the *varroa mite* arrived from Europe, and now bees only survive if we treat them against the infestation. So hives kept on allotment sites are now important to help bees to survive, since wild honey bees have largely died out. (Bumble bees aren't affected). The old native English bee seems more resistant to the mite (it is hairier) and efforts are being made to re-introduce it. However perhaps due to infections, monoculture, insecticides or new genetic weakness whole hives are simply collapsing. If the present rate of collapse continues it seems the USA would have no honey bees left by 2035, and so up to two-thirds of all current crops grown will then disappear.

Bees are pollinators. They are of immense value to agriculture, horticulture and gardeners. They pollinate crops estimated to have a value in UK of £7 billion per year. The days when Government officials could ignore beekeeping and fail to protect it are long gone. It is now essential for preserving our natural environment. Bee-keeping is not just increasingly popular, it is vital for gardening and food supplies.

ALLOTMENTS: how should bees be handled? and where should hives be sited?

Inevitably there are "do's and don'ts"

DO NOT

Do not place hives where the flight lines taken by the bees will cross pathways or contact people working on their plots. Do not allow beginners to keep colonies of bees on allotment sites unless they are supervised by an experienced beekeeper. - the local beekeeping association can usually help with this. Do not handle or work with the bees when plot holders are gardening in that area. Do not allow the bees to increase and swarm unexpectedly - manage the hives carefully.

NOW DO

Do place the hives away from the main area of the site and other plot holders. Do restrict the number of colonies. Do raise the take-off flight line to at least six feet. Use hedging, fencing or mesh around the apiary to make sure the bees fly up high as they leave, and do not cross other plots. Do try to work on the hives only when the bees are very active, so that fewer remain inside, and make sure the beekeeper is accompanied so as to get help in an emergency.

MANAGEMENT AND ADMINISTRATION AND INSURANCE

Any person keeping bees on allotments should normally be insured against public liability claims: beekeeping associations usually arrange insurance against claims for up to £10 million through the [British Beekeepers Association](#). It may be necessary to insist that the beekeeper is a member of the local Beekeepers Association.

A person wishing to keep bees on allotments must have the agreement of the Allotment Managers and abide by any rules; and must show either that they are competent or that they will be properly supervised. One option for beginners is to attend a bee-keeping training course while under supervision. The beekeeper must show he/she has made

adequate arrangements to ensure that any problems caused by their bees in their absence will be resolved.

Allotment Managers are responsible for policing the conditions on which bees are kept on allotments. Local Beekeeping Associations may have members available to offer advice if required, but cannot be responsible for any action by individuals or plot holders keeping bees on allotments.



The Planning Inspectorate

Steyping Parish Council
c/o Parish Clerk - John Fullbrook
The Steyping Centre, Fletchers Croft
Steyping
West Sussex
BN44 3XZ

Temple Quay House
2 The Square
Bristol
BS1 6PN

Direct Line: 03034445136
Customer Services:
0303 444 5000

Email:
RIGHTSOFWAY2@PLANNINGINSPECTORATE.GOV.UK
www.gov.uk/planning-inspectorate

Your Ref:
Our Ref:

21 May 2025

Dear Sir/Madam,

Wildlife and Countryside Act 1981 - Section 53

Order Making Authority: West Sussex County Council

Title of Order: West Sussex CC - Chanctonbury No.1 - Steyping (Addition of a Footpath) DMMO 2024

I refer to the above mentioned Order which, due to un-resolved objections/representations, has been submitted by West Sussex County Council for determination by the Secretary of State.

In view of the objections/representations which have been made and having regard to the requirements of paragraph 7(2) of Schedule 15 to the 1981 Act it is proposed to hold a local inquiry into the matter.

It is understood that the Council do not support this Order and will be taking a neutral stance at the forthcoming Inquiry. Accordingly, I am writing to ask whether you would be prepared to present the case for the Order at the Inquiry. I enclose a copy of the Council's statement of reasons for your information.

If you agree to present the case, a member of staff from the team responsible for charting Inspectors will contact both yourself and the Council about possible dates for the Inquiry. Before confirming the date that is acceptable to you, you may wish to liaise with the Council to ensure that the date is mutually convenient and to discuss any other matters which you may feel to be relevant.

You may find our booklet *Guidance on procedures for considering objections to Definitive Map and Public Path Orders in England* useful. The booklet is available to view/download online at <https://www.gov.uk/government/publications/rights-of-way-guidance-booklet>. Hard copies are available on request.

A reply within 7 days would be greatly appreciated.

In the event that no-one is prepared to present the case in support of the Order at inquiry, we will need to consider whether the Order can be dealt with via the written representations procedure (Section 2 of the booklet refers).

Yours sincerely,

WILDLIFE AND COUNTRYSIDE ACT 1981

The West Sussex County Council (Chanctonbury No.1: Steyning (Addition of a Footpath)) Definitive Map Modification Order 2024

Statement of grounds

1. Background to the Order

- 1.1 An application by Steyning Parish Council pursuant to the provisions of Section 53 of the Wildlife and Countryside Act 1981 was received on the 2nd February 2021. The application sought to add to the Definitive Map and Statement a footpath in the parish of Steyning. This is shown on plan 01830.
- 1.2 The application was submitted with documentary evidence and 30 public way evidence forms, testifying to use by 30 individuals, supporting the use of the claimed route between 1960 to 2021. All of the users claim to have used the route on foot. Three of the users claim to have seen others using the route by horseback and five users claim they have seen cyclists using the route. Two users claim to have been given permission to access the route by the Occupier of the route, Mr May, in the 1980's and 1990's. One user claims to have been given permission by Richard Goring. One user claims to have been given permission by signage, which appeared in approximately 2012 shortly after the formation of the Steyning Downland Scheme. The user recalled signs about keeping dogs on leads. They stated the current display boards date from 2016 and give a detailed history of the site. He recalled no signage during 1990 to 2009. One user claims that after the Steyning Downland Scheme was formed notice boards were erected in 2016 saying use of the land was by permission. It had never advertised before. One user claims to have been told that the route was not public. He stated he cannot remember when but reported that it happened twice. One user claims to have seen a notice on one occasion in the 1980's while the range was in use but cannot recall the wording on a notice indeed if there was one. A red flag was visible when shooting in progress and may have been a sign saying danger when the flag was flying. One user claims to have knowledge of someone being stopped or turned back when red flag was up during Range use.
- 1.3 The Landowner inferred that the route had been used by permission only and that there have been signs on the land informing members of the public that access to the land is by permission only since 2007. He claims that locals and interested parties were invited in 2007 to come together to form what became the SDS, in a public meeting. The evidence suggest that the first community open day was held in September 2007, during which pamphlets were handed out showing that the claimed route was to be opened to the public by permission only. Therefore, the relevant 20-year period must be taken back retrospectively prior to 2007. The land was used as an active rifle range until the last shooting on the 30th December 1990. Whilst the land was used as an active rifle range, there were red warning flags in place at all the surrounding Public Rights of Way and the public were not allowed to enter the range itself

for safety reasons. In addition, it is understood that part of Path A, Extension One and the entire length of Extension Two falls within the 'theoretical danger zone'.

Having considered the evidence, the use of the land as an active rifle range suggests that the claimed route would not have been accessible to the public until after the last shooting on the 30th December 1990. As such, there is insufficient evidence to establish that the claimed route has been used continuously for a 20-year period. Therefore, it cannot satisfy the requirements under s31 Highways Act 1980.

However, the evidence supports use of the claimed route on foot for the period 1991 to 2007. It was concluded that the use during this period had not been in secret or by force.

- 1.3 Land Registry documents confirm there are two landowners for the claimed route. The landowners are Richard John Goring [REDACTED] and Richard Harry Goring [REDACTED].
- 1.4 Objections were received from Richard Goring, who is the landowners affected by the application and from Steyning Downland Scheme.
- 1.5 The officer considered the evidence submitted in support and in objection to the application.
- 1.6 The application was reported to the County Council's Rights of Way Committee on the 19th March 2024. The report submitted to the Committee and a copy of the minutes are attached. It is requested that the report is read in conjunction with this statement.
- 1.7 The report advised that the applicant had produced a sufficient amount of credible evidence which demonstrates an inference of dedication by clear use of the claimed route during the period 1991 to 2007. In addition, the evidence suggests that the use within this period was as of right and without interruption. As such, the evidence is sufficient to give rise to the common law presumption of dedication. It was concluded that the legal tests had been met.
- 1.8 The officer's recommendation was that a Definitive Map Modification Order, under Section 53(2) of the Wildlife and Countryside Act 1981, to add a footpath in the Parish of Steyning be made.
- 1.9 The County Council's Rights of Way Committee, which is a membership of 11, has fully delegated powers to determine applications for orders under Section 53 of the Wildlife and Countryside Act 1981.
- 1.10 The Rights of Way Committee made a decision to approve the application with seven in favour and add the application route to the Definitive Map and Statement.

2. Objections

The order was made on the 18th April 2024 in accordance with the requirements of the Act. An email of objection from the Landowner, Richard Goring on 16th April 2024. A further objection was received from Dowsett Mayhew on 11th June 2024 on behalf of the Wiston Estate. Both objections were received within the statutory notice period.

3. Conclusion

3.1 Under the provisions of Section 53(3)(c)(i) of the Wildlife and Countryside Act 1981 there are two tests to consider:

- Test A – whether a public right of way subsists (in order for Test A to be fulfilled, the standard of proof is to show that a right of way does exist is the balance of probabilities)
- Test B – whether a public right of way has been reasonably alleged to subsist (in order for Test B to be fulfilled it must be shown that the reasonable person, considering all relevant evidence could reasonably allege a public right of way to subsist).

3.2 The County Council intends to rely on this statement of grounds together with the committee report and minutes and the additional supporting documents as its full statement of case. The County Council does not intend to submit another statement of case at a later date. It further requests that the matter is dealt with by way of written representations.

Amenities Cttee**201 Highways & Lighting**

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1001 HDC Cleaning Grant	29,178	29,500	322			98.9%	
Highways & Lighting :- Income	<u>29,178</u>	<u>29,500</u>	<u>322</u>			<u>98.9%</u>	<u>0</u>
4200 Street Light Energy	1,612	1,800	188		188	89.6%	
4201 Street Light Maintenance	2,389	2,250	(139)		(139)	106.2%	
4202 Lamp Post Testing	1,360	1,600	240		240	85.0%	
4210 Road Sweeping	25,396	30,000	4,604		4,604	84.7%	
4211 Town Improvements	220	1,500	1,280		1,280	14.7%	220
4259 Grit	0	200	200		200	0.0%	
4260 Pressure wash High St	0	250	250		250	0.0%	
Highways & Lighting :- Indirect Expenditure	<u>30,976</u>	<u>37,600</u>	<u>6,624</u>	<u>0</u>	<u>6,624</u>	<u>82.4%</u>	<u>220</u>
Net Income over Expenditure	<u>(1,798)</u>	<u>(8,100)</u>	<u>(6,302)</u>				
6000 plus Transfer from EMR	220	0	(220)				
Movement to/(from) Gen Reserve	<u>(1,578)</u>	<u>(8,100)</u>	<u>(6,522)</u>				

301 Playing Fields

1004 Reimbursed Charges & donations	204	500	296			40.7%	
1014 Memorial Donations	0	1,000	1,000			0.0%	
Playing Fields :- Income	<u>204</u>	<u>1,500</u>	<u>1,296</u>			<u>13.6%</u>	<u>0</u>
4276 Tree and Hedge Cutting	1,497	5,000	3,503		3,503	29.9%	
4300 Grass Cutting	7,071	8,250	1,179		1,179	85.7%	
4309 Tree Reports & Essential works	1,868	2,000	132		132	93.4%	
4310 Grounds Maintenance	3,496	4,200	704		704	83.2%	
4312 Waste Removal	1,908	2,250	342		342	84.8%	
4320 Play & Gym Equip Inspections	2,575	2,450	(125)		(125)	105.1%	
4321 Play Equipment & Maintenance	2,808	4,600	1,792		1,792	61.1%	
4322 Memorial Tributes	0	1,000	1,000		1,000	0.0%	
4352 Litter and Bins	3,580	4,200	620		620	85.2%	
4360 Allotment Maintenance	1,848	3,250	1,402		1,402	56.9%	
Playing Fields :- Indirect Expenditure	<u>26,652</u>	<u>37,200</u>	<u>10,548</u>	<u>0</u>	<u>10,548</u>	<u>71.6%</u>	<u>0</u>
Net Income over Expenditure	<u>(26,448)</u>	<u>(35,700)</u>	<u>(9,252)</u>				
302 Allotments							
1005 Allotment Rents	4,918	5,400	482			91.1%	
Allotments :- Income	<u>4,918</u>	<u>5,400</u>	<u>482</u>			<u>91.1%</u>	<u>0</u>
4253 Water Charges	(904)	1,350	2,254		2,254	(67.0%)	
Allotments :- Indirect Expenditure	<u>(904)</u>	<u>1,350</u>	<u>2,254</u>	<u>0</u>	<u>2,254</u>	<u>(67.0%)</u>	<u>0</u>
Net Income over Expenditure	<u>5,823</u>	<u>4,050</u>	<u>(1,773)</u>				
Amenities Cttee :- Income	<u>34,301</u>	<u>36,400</u>	<u>2,099</u>			<u>94.2%</u>	
Expenditure	<u>56,724</u>	<u>76,150</u>	<u>19,426</u>	<u>0</u>	<u>19,426</u>	<u>74.5%</u>	

Item 10.1

Dear Stakeholder,

Please be advised that the below roads are due to be closed on the dates and times specified for carriageway stud removal on one site and surface dressing for the remaining sites. An alternative route for traffic will be signed on site. Please note that these works are weather dependant, we will endeavour to inform you should there be significant changes to the programme.

This road closure is covered by the 14.1 order made on 11th January 2025.

Road Name	Location	Date (from and to)	Timing of Closure (eg, 24hr, off peak 09:30 to 16:00, Night 08:00 to 06:00)
WASHINGTON ROAD	Mouse Lane to Castle Road roundabout	14th to 18th June	20:00 – 06:00
HORSHAM ROAD	Mouse Lane to Castle Road roundabout	14th to 18th June	20:00 – 06:00
STEYNING BYPASS	Mouse Lane to Castle Road roundabout	14th to 18th June	20:00 – 06:00
LONDON ROAD	Waltham Park Road to Waters Lane	15th to 20th June	20:00 – 06:00
LONDON ROAD	Waltham Park Road to south side of Swann Bridge	15th to 20th June	20:00 – 06:00
HORSHAM ROAD (Stud removal)	A283 Horsham Road to Mouse Lane, Steyning Bypass to Mouse Lane	9th to 13th June	20:00 – 06:00

If you have any questions regarding this specific closure, please reply to this email directly.

You can find more details on surface dressing treatments and the stages involved on our website: [Road surface dressing - West Sussex County Council](#)

If you have any questions regarding this specific closure, please reply to this email directly.

Further information can also be found via [one.network](#)

