



The Steypning Centre  
Fletchers Croft  
Steypning  
West Sussex, BN44 3XZ

Tel 01903 812042

[www.steyningpc.gov.uk](http://www.steyningpc.gov.uk)

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**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE  
YOU ARE HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO  
BE HELD ON MONDAY 23<sup>rd</sup> JUNE 2025 AT 7.30PM.**

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING**

***GDPR Notice** Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place*

# A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting held on Tuesday 27<sup>th</sup> May, as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
  - 5.1 Steypning Centre main entrance door replacement** - Deputy Clerk to gather quotes for the entrance door to be replaced.
  - 5.2 Partition door service and removal** – To discuss and agree the service and partial removal of partition doors.
- 6.0 PLANNING APPLICATIONS**
  - 6.1** None.
- 7.0 LATE PLANS**
  - 7.1** None at time of printing
- 8.0 PLANNING DECISIONS FROM HDC and SDNP**
  - Permitted**
    - 8.1 DC/25/0347** - 43-45 Co-Operative Stores, High Street, Steypning, West Sussex, BN44 3RE. Description: Installation of a Digital display screen positioned inside the store.
    - 8.2 DC/25/0459** - Steypning Tennis Club, Charlton Street, Steypning, West Sussex, BN44 3LE. Description: Resurfacing of the court surfaces at Steypning Tennis Club.
    - 8.3 DC/25/0535** - 69 Roman Road, Steypning, West Sussex, BN44 3FN. Description: Conversion of garage into habitable living space with new link to house and raising of roof height.



**Parish Clerk:** John Fullbrook  
**Deputy Clerk:** Leanne Poole

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- 8.4**      **DC/24/1761** - Steyning Football Club, Shooting Field, Steyning, West Sussex, BN44 3RQ. Description: Demolition of 50 seat spectator stand. Erection of 150 seat spectator stand.  
**DC/25/0473** - 56 High Street, Steyning, West Sussex, BN44 3RD. Description: (Retrospective) Change of Use of existing outbuilding to use as ancillary accommodation to the existing dwelling (Full Application).
- 8.5**      **DC/25/0739** - Land North of Glebe Farm and Kings Barn Lane. Description: Non Material Amendment to application DC/21/2233 (Outline for up to 265 dwellings, demolition of No. 37 Kings Barn Lane, and provision of vehicular access from the A283 Steyning by-pass), to allow delivery of approved access roundabout off the Steyning Bypass.
- 8.6**      **DC/25/0437** - Ash Lea, Coxham Lane, Steyning, West Sussex, BN44 3LG. Description: Erection of orangery to rear elevation.  
**Withdrawn**
- 8.7**      **DC/25/0234** - Calcot Farm, Horsham Road, Steyning, West Sussex, BN44 3AA. Description: Change of use of part of former agricultural building and 10m x 18m of adjacent yard to commercial use for the storage of soil improver bagging equipment, bagging of soil improver, storage of bagged surplus soil improver and distribution of the same.
- 9.0**      **ENFORCEMENT NOTICES**
- 9.1**      **EN/25/0188** - 59 Penlands Vale, Steyning, West Sussex, BN44 3PL. Alleged: Erection of structure on a platform in the rear garden without planning permission
- 10.0**      **REPORT FOR THE STEYNING CENTRE**
- 10.1**      Deputy Clerk to report on bookings and maintenance items.
- 10.2**      **Steyning Athletics Club Roundhill Romp** – To discuss and agree the use of changing rooms and toilets by Steyning Athletics Club for their event on 2<sup>nd</sup> July 2025.
- 11.0**      **CORRESPONDENCE/INFORMATION**  
None

**DATE OF NEXT MEETING** – Monday 28<sup>th</sup> July 2025 at 7.30pm

**John Fullbrook**  
**Clerk to the Council**