

# Warden Monthly Report

June 2022

|                                               |           |                                               |           |
|-----------------------------------------------|-----------|-----------------------------------------------|-----------|
| <b>Patrol hours (foot and vehicle) TOTAL:</b> | <b>74</b> | <b>ASB incidents TOTAL:</b>                   | <b>15</b> |
| <b>Foot patrol TOTAL:</b>                     | <b>35</b> | Noise                                         | 3         |
| Foot (high visibility) – Steyning             | 16        | Neighbours                                    | 1         |
| Foot (high visibility) – Bramber              | 5         | Driving/vehicles                              | 2         |
| Foot (high visibility) – Upper Beeding        | 14        | Bikes                                         | 0         |
| <b>Vehicle patrol TOTAL:</b>                  | <b>39</b> | Alcohol 1/drugs 2                             | 5         |
| Vehicle patrol - Steyning                     | 21        | Public order                                  | 4         |
| Vehicle patrol - Bramber                      | 5         | <b>Clear up/disposal reports TOTAL:</b>       | <b>10</b> |
| Vehicle patrol - Upper Beeding                | 13        | Fly tipping / flyposting                      | 4         |
| <b>Notices/warnings TOTAL:</b>                | <b>7</b>  | Graffiti                                      | 2         |
| Fixed Penalty Notice                          | 0         | Dog fouling                                   | 1         |
| Yellow card warning                           | 0         | Litter                                        | 1         |
| Community Protection Warning/Notice           | 0         | Drug litter                                   | 2         |
| Parking alert                                 | 7         | Hazards                                       | 0         |
| <b>Police reports TOTAL:</b>                  | <b>12</b> | <b>Community events attended</b>              | <b>0</b>  |
| Phone (including 101 and 999)                 | 0         | <b>School contact/engagement</b>              | <b>1</b>  |
| Email                                         | 3         | <b>Reports to DVLA</b>                        | <b>3</b>  |
| Intelligence report                           | 1         | <b>Reports to Operation Crackdown</b>         | <b>3</b>  |
| E-CINS (multi-agency reporting)               | 0         | <b>Admin</b>                                  | <b>24</b> |
| Verbal                                        | 8         | <b>Visits to vulnerable people (all ages)</b> | <b>10</b> |
|                                               |           | <b>Signposting</b>                            | <b>4</b>  |
|                                               |           | <b>Safeguarding referral</b>                  | <b>0</b>  |

## ASB/crime/criminal damage

### Steyning-

Police were called to the Bus Shelter in the High Street due to a large number of young people under the influence of alcohol and causing a public order issue. Two arrests were made and pepper spray used after members of the group got physical with the Police.

A further two incidents were reported relating to Anti-Social Behaviour in the Bus Shelter at midnight/early hours of the morning.

We patrolled with the Police and assisted in confiscating alcohol from underage drinkers on the Memorial Playing field prior to a pre prom party which was attended by many young people.

Alcohol confiscated from a group of underage drinkers in the memorial gardens.

### Bramber –

Suspected drug deal disrupted at Bramber Castle. Vehicles reported.

### Upper Beeding –

Further reports of damage being caused by someone using a Catapult.

We were alerted to a group of young people causing ASB in Hyde Street open space and carving Nazi Signs onto one of the trees. We know from local knowledge who they are and the Police and school are also aware. We have increased our patrols there.

Joint patrols carried out alongside the Police at the Nisa amid further reports of shop lifting. A particular concern has been raised over a 14 year old girl stealing alcohol.

A resident reported that somebody is regularly sitting on the bench in Hyde Square smoking cannabis, we have increased our patrols in response.

There was an incident where the Skate Park in small dole was covered in new graffiti. We have increased our patrols and liaised with the volunteers who paint over the graffiti. We are willing to help remove/paint over any graffiti if they need assistance.

## Fly Tipping

### Steyping –

Tipping of household waste reported for clearing – Steyping Bostal

### Bramber-

2 x Household waste reported for clearing - Bramber roundabout.

### Upper Beeding-

1 x Tipping of household waste at Beeding Hill reported for clearing.

## Parking

### Steyping –

5 x Parking alerts issued

A resident contacted about parking in Shooting Field at the end of the school day. There are cars causing obstruction towards the junction at Tanyard Lane. Advice slips issued.

### Upper Beeding

2 x Parking alerts issued

### Bramber

None

## Community engagement/events/meetings

HUB Visit.

We attended the Village Fate Upper Beeding and engaged with many residents giving advice on a range of local issues. The event was well attended and our presence there was well received. We handed out about 30 of our advice cards which are designed to inform residents how to differentiate between ourselves and the Police.

Attended Café event in conjunction with Age UK

## Elderly and Youth

Continuation of regular visits to vulnerable people known to us across the parishes.

Increased contact and support at the youth clubs.

## Licensing

None

## Dog related issues

A resident contacted to alert us to a dog fouling issue. We have increased our patrols in the area.

### **Delegation for planning committee to deal with planning applications that require comments before the scheduled monthly planning and premises meeting**

The consultation time frames of 21 days to comment on applications used by HDC Planning Officers occasionally doesn't align with SPC's monthly Planning and Premises Committee meetings. On these occasions an Extra Ordinary Meeting is required to deal with the planning applications to ensure they are commented on by the deadline date. This is particularly onerous on all committee members and has been suggested that we return to the process below that was adopted in April 2017 to April 2019.

1. The Planning and Premises Committee meetings are scheduled on the 4<sup>th</sup> Monday of each month where all or most planning applications will be discussed and any objections notified to HDC.
2. If any planning application(s) appear to over-run the HDC Planning Dept. consultation deadline, the deputy clerk will initially seek permission to extend the deadline to allow consideration at the next scheduled SPC planning meeting.
3. Should HDC Planning decline to extend the consultation deadline for such a planning application(s), the Deputy Clerk will email all planning committee members with details of the plans concerned, requesting members to inspect the plans individually and respond with their comments promptly.
4. If there are no objections from councillors, the Deputy Clerk will notify HDC Planning
5. If any councillor raises an objection, or if two or more councillors (or one councillor and the Deputy Clerk) think an application requires proper discussion by the committee, or there are significant objections raised by the public, then the Deputy Clerk will schedule a Planning Committee EOM to consider the plan in the normal way.

This approach should ensure that SPC continues to consider all local planning applications, despite the 21 day turnaround process by HDC Planning Dept, and will reduce the meetings workload on councillors and the office staff.

**Subject:** FW: SDNPA Land Availability Assessment (LAA) Draft Methodology  
**Attachments:** Draft LAA Methodology June 2022.pdf; Draft LAA Appendix A Assessment Criteria June 2022.pdf

**From:** Consultations <Sent: 30 June 2022 12:04  
**Subject:** SDNPA Land Availability Assessment (LAA) Draft Methodology

Dear Consultee,

**Land Availability Assessment (LAA) Draft Methodology – opportunity to comment.**

The South Downs National Park Authority will be undertaking a Land Availability Assessment and has produced a draft methodology for this. **We would like to hear your views on this document.**

The LAA is an essential part of the evidence base for the Local Plan Review. The LAA identifies potential land and assesses the availability, suitability and achievability of potential sites. This evidence will help the National Park Authority (NPA) to understand what sites are theoretically available to provide opportunities for development, what sites have permission and to provide detailed information on past development. This will help identify potential locations for development, to be allocated in the emerging South Downs Local Plan Review and neighbourhood development plans. The methodology provides an overview of the approach the SDNPA will take in undertaking the LAA.

The LAA will consider the availability of the following land uses: new homes, 100% affordable housing sites, specialised care (C2) for example for older persons, self and custom build homes, economic development including offices, manufacturing and warehousing, permanent and transit accommodation for travellers and travelling showpeople, renewable energy, biodiversity net gain offsetting sites and nutrient offsetting sites.

We would welcome feedback from you on the draft methodology (attached) and if you do wish to make comments, please send them to [consultations@southdowns.gov.uk](mailto:consultations@southdowns.gov.uk) **by Thursday 21<sup>st</sup> July.**

Any comments received will be considered in reviewing the methodology prior to publication.

We look forward to hearing from you.

Kind regards

Kate Dobbin (She/her)  
Support Services Officer

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South Downs Centre, North Street, Midhurst, West Sussex GU29 9DH

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# South Downs National Park

## Land Availability Assessment

**Draft Methodology – Consultation Version**  
*June 2022*

# Contents

## Page

|                                           |   |
|-------------------------------------------|---|
| Disclaimer                                | 3 |
| 1. Introduction                           | 5 |
| 2. What is a Land Availability Assessment | 6 |
| 3. Methodology                            | 8 |

## Appendix A – Assessment Criteria

**South Downs National Park Authority**  
**Strategic Housing Land Availability Assessment**

## **Important Notice**

In relation to the information contained within the South Downs National Park Land Availability Assessment (LAA), and any other report relating to the findings of the LAA, the National Park Authority makes the following disclaimer without prejudice:

- **The LAA does not allocate sites to be developed. It is but one of many pieces of evidence that will inform the Local Plan.** The allocation of sites for future development will be determined through either the South Downs Local Plan Review or neighbourhood development plans.
- **The identification of potential housing sites within the LAA does not imply that planning permission would be granted for development.** The LAA is a high level assessment of potential land availability. Determination of planning applications will require a high level of detail and understanding of the site constraints. All planning applications will continue to be considered against the appropriate policies and having regard to any other material considerations.
- The inclusion of potential housing sites within the study does not preclude them from being considered for other uses. The boundaries of sites are based on the information available at the time. The LAA does not prejudice future changes to these boundaries for the purpose of allocating a site in the South Downs Local Plan or a Neighbourhood Development Plan, or with respect to planning applications.
- The omission of sites from the study does not preclude the possibility of planning permission for development on them being granted. It is acknowledged that sites will continue to come forward that may be suitable for development that have not been identified in the LAA.
- The categorisation of sites in terms of when they come forward is based on an assessment at the time of the study. Circumstances or assumptions may change which may mean that sites could come forward sooner or later than originally envisaged or not at all.
- The development capacity of a site in the study either relates to the development granted in a planning permission (where applicable) or is an estimate based on an assessment of what is considered appropriate for that specific site and use. However,

the site capacities in the study do not preclude different numbers coming forward at the planning application stage.

- The study has a base date of 01 April 2022. Sites that have been granted planning permission prior to 01 April 2022 will be considered commitments and therefore will not be included in the LAA, in line with the approach to site allocations. All the findings are a 'snap-shot' of information held at the time of assessment. Therefore, some of the information held within the LAA will have changed. For example, sites that are identified as not having planning permission may have secured permission since the information was compiled and published.
- The LAA, whilst providing evidence of opportunities for land supply, does not provide a housing trajectory or a five-year rolling supply of housing land. This evidence is provided in the Authority Monitoring Report (AMR). Updates will be provided through review of the AMR.

# I. Introduction

- I.1 The South Downs Land Availability Assessment (LAA) is an essential part of the evidence base for the Local Plan Review. The LAA identifies potential land and assesses the availability, suitability and achievability of potential sites. This evidence will help the National Park Authority (NPA) to understand what sites are theoretically available to provide opportunities for development, what sites have permission and to provide detailed information on past development. This will help identify potential locations for development, to be allocated in the emerging South Downs Local Plan Review and neighbourhood development plans.
- I.2 The LAA will consider the availability of the following land uses: new homes, 100% affordable housing sites, specialised care (C2) for example for older persons, self and custom build homes, economic development including offices, manufacturing and warehousing, permanent and transit accommodation for travellers and travelling showpeople, renewable energy, biodiversity net gain offsetting sites and nutrient offsetting sites.
- I.3 This methodology document provides an overview of the approach the NPA will take in undertaking the LAA.
- I.4 The consultees on this LAA methodology are:
- Members of the South Downs Agents' Forum
  - Town and parish councils wholly or partly in the National Park
  - Local authorities within the National Park
  - Statutory consultees Natural England, Historic England and the Environment Agency
- I.5 The consultation will run from 30 June 2022 to 21 July 2022 and comments received will help to inform the final version of the methodology.

## Previous Land Availability Assessment

- I.6 A Strategic Housing Land Availability Assessment (SHLAA) was produced in 2016, and an Employment Land Review (ELR) and subsequent update were produced in 2015 and 2017 respectively as part of the suite of evidence for the South Downs Local Plan, adopted in 2019. Since this time, national planning policy and guidance have been updated. This methodology follows on from the original SHLAA methodology which has been reviewed and revised to align with current practices.

## 2. What is a Land Availability Assessment?

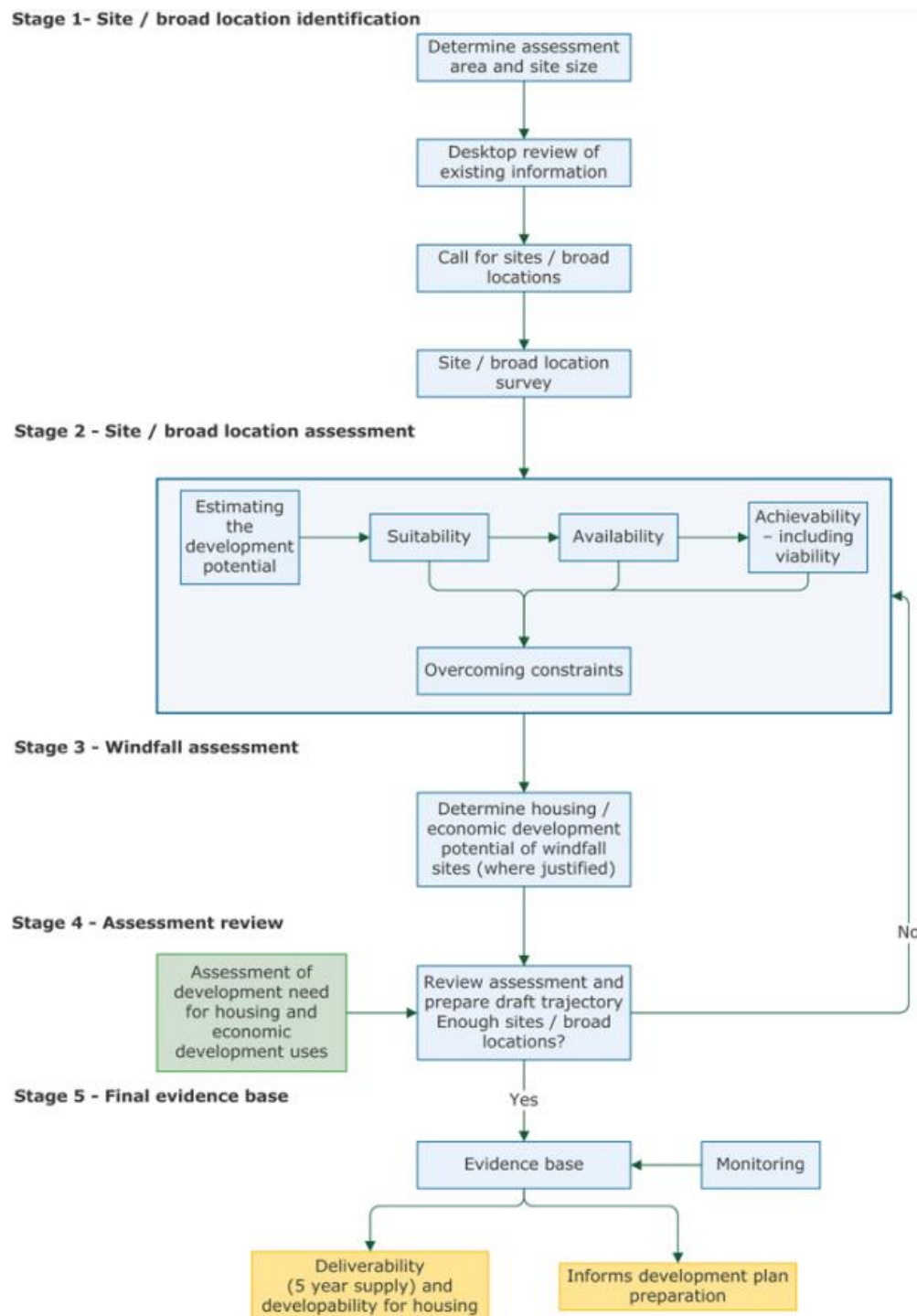
- 2.1 The National Park Authority is required by the [National Planning Policy Framework](#) (NPPF) 2021 paragraph 68 and guided by National Planning Practice Guidance (PPG) to have a clear understanding of the land available in the area through the preparation of a LAA to identify available, achievable and deliverable sites over the Plan period. However, it is important to refer to the great weight given to conserving landscape and natural beauty in National Parks, as outlined in Paragraphs 176-177 of the NPPF. Paragraph 78 of the [DEFRA English National Parks and the Broads: UK Government Vision and Circular 2010](#) states that the Government recognises that National Parks are not suitable locations for unrestricted housing.
- 2.2 The assessment of land availability is an important step in the preparation of Local Plans. The PPG (paragraph 001 Ref ID: 3-001-20190722) states that assessments should:
  - a. Identify sites and broad locations with potential for development
  - b. Assess the development potential of these sites
  - c. Assess the suitability of these sites for development and the likelihood of development coming forward (the availability and achievability)
- 2.3 The aim of the study is to identify land that is the most suitable and deliverable for a variety of types of development. This evidence will help the NPA understand what sites are theoretically available to provide opportunities for development. Together with information on past planning permissions and completions (as reported annually in the Authority Monitoring Report), the LAA provides evidence that there is an adequate land supply for meeting the objectives of the Authority and towards the needs of local communities. This evidence will underpin the policies in the emerging Local Plan Review and allow the NPA to plan proactively to meet the appropriate level of development within the National Park. It will help to identify potential locations for development to be allocated in the emerging South Downs Local Plan Review and neighbourhood development plans.
- 2.4 The methodology in Section 3 of this report sets out how the LAA will be prepared in accordance with the standard process in the PPG.
- 2.5 The LAA only identifies opportunities for development on sites, which are considered deliverable and developable. **It does not allocate sites to be developed.** The allocation of sites for future development will be determined through either the South Downs Local Plan Review or neighbourhood development plans.

- 2.6 **The identification of potential development sites within the LAA does not imply that planning permission would be granted for development.** All planning applications must be considered against the appropriate policies and having regard to any other material considerations.

# 3. Methodology

3.1 The PPG (paragraph 005 Ref ID: 3-005-20190722) sets out what inputs and processes should lead to a robust assessment of land availability. The flow chart below (**Figure I**) outlines the 5-stage process.

**Figure I – PPG Land Availability Assessment Flowchart**



## **Time period**

- 3.2 The LAA will have a base date of 01 April 2022 and will provide an assessment of supply based on a 15 year period from this date. Any sites with an outstanding planning permission as at 01 April 2022 will be included/taken into account (recorded in a schedule of permissions), any planning applications which were yet to be determined on this date will be considered alongside other identified sites (subject to meeting the criteria outlined below).

## **Partnership Working**

- 3.3 The PPG (paragraph 007 Ref ID 3-007-20190722) says that assessments need to be undertaken working with other LPAs in the relevant area and involve a range of parties including landowners and promoters, agents and developers and parish and town councils. The NPA undertakes ongoing duty to cooperate work with neighbouring authorities, engages with the development industry for example through the Agents' Forum, and works in collaboration with the parish and town councils in the National Park.

## **Major Development**

- 3.4 The NPPF paragraph 177 sets out the approach local planning authorities should take to major development in national parks. The NPPF does not define major development. The NPA has sought legal opinions on this matter and these opinions are that the definition of major development is based on whether, prima facie, the development might potentially have adverse impacts on a national park, rather than whether, after a careful and close assessment, it will have such adverse impacts. It is necessary at the plan-making stage to consider potential for adverse impacts on the South Downs National Park due to scale, character or nature and are therefore considered to be major development in the National Park for the purposes of plan-making. The consequence of failing to do so would be to risk allocating land for major development that was undeliverable in a National Park because it was contrary to both paragraph 177 of the NPPF. The major development test will also apply at the planning application stage, as set out in paragraph 177 of the NPPF and in the PPG.

## **Stage 1 – Site / Broad Location Identification**

- 3.5 The geographical area covered by this assessment is the South Downs National Park. The National Park covers parts of 12 district/borough/unitary local authority areas.

## Types of development

- 3.6 To reflect the PPG (paragraph 018 Ref ID: 3-018-20190722), the LAA will consider the availability of land for a range of uses including, 100% affordable housing sites (*this can be of any scale – see site threshold criteria in figure 3*), specialised care (C2) for example for older persons, self and custom build homes, economic development including offices, manufacturing and warehousing, permanent and transit accommodation for travellers and travelling showpeople, biodiversity net gain offsetting sites and nutrient offsetting sites and renewable energy (*non-domestic scale renewable energy projects that are standalone renewable projects and not those attached to a building or individual dwellings. Domestic proposals will not be considered*).

## Search for Potential Sites

- 3.7 A Call for Sites will be undertaken in Summer 2022. This will update on sites already submitted, and identify any further new sites to consider in the 2022 LAA.
- 3.8 In addition to sites submitted through the Call for Sites, the Authority will consider other sources of potential development land. The PPG identifies a range of sources from which identified sites can be drawn shown in **Figure 2** below. A desktop search to identify potential housing sites and to review progress on known sites will be undertaken using the sources of sites and information as set out in Figure 2. Some further sites have been submitted since the last Call for Sites which supported the 2016 SHLAA; these will now be assessed as part of this LAA.
- 3.9 The search for potential sites will be confined to brownfield land and greenfield land that is within, adjacent or well related to settlements with an identified settlement boundary either within or outwith the National Park. Within the National Park, this means settlements listed in Policy SD25 of the South Downs Local Plan that have settlement boundaries shown on the Local Plan Policies Map or in the relevant Neighbourhood Development Plan. For settlements located just outside the National Park, these must have a settlement boundary identified in the most recent Local Plan or Made Neighbourhood Development Plan for the area. This is aligned with the exclusion criteria discussed later in this section and shown in **Figure 3**.

**Figure 2: Sources of sites with potential for development** (Housing and Economic Land Availability Assessments Practice Guidance 2019 (Paragraph: 011 Reference ID: 3-011-20190722))

| Type of site                                                                                                       | Potential data source                                                                |
|--------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Existing housing and economic development allocations and site development briefs not yet with planning permission | Local and neighbourhood plans<br>Planning applications records<br>Development Briefs |

| Type of site                                                                                                                                                                                               | Potential data source                                                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Planning Permissions for housing and economic development that are unimplemented or under construction                                                                                                     | Planning application records<br>Development starts and completions records                                                                                                                                                                                           |
| Planning applications that have been refused or withdrawn                                                                                                                                                  | Planning application records                                                                                                                                                                                                                                         |
| Land in the local authority's ownership                                                                                                                                                                    | Local authority records                                                                                                                                                                                                                                              |
| Surplus and likely to become surplus public sector land                                                                                                                                                    | National register of public sector land<br>Engagement with strategic plans of other public sector bodies such as county councils, central government, National Health Service, police, fire services, utilities services, statutory undertakers                      |
| Sites with permission in principle, and identified brownfield land                                                                                                                                         | Brownfield land registers (parts 1 and 2)<br>National Land Use Database<br>Valuation Office database<br>Active engagement with sector                                                                                                                                |
| Vacant and derelict land and buildings (including empty homes, redundant and disused agricultural buildings, potential permitted development changes, e.g. offices to residential)                         | Local authority empty property register<br>English Housing Survey<br>National Land Use Database<br>Commercial property databases (e.g. estate agents and property agents)<br>Valuation Office database<br>Active engagement with sector<br>Brownfield land registers |
| Additional opportunities for un-established uses (e.g. making productive use of under-utilised facilities such as garage blocks)                                                                           | Ordnance Survey maps<br>Aerial photography<br>Planning applications<br>Site surveys                                                                                                                                                                                  |
| Business requirements and aspirations                                                                                                                                                                      | Enquiries received by local planning authority<br>Active engagement with sector                                                                                                                                                                                      |
| Large scale redevelopment and redesign of existing residential or economic areas<br>Sites in adjoining villages and rural exceptions sites<br>Potential urban extensions and new free-standing settlements | Local and neighbourhood plans<br>Planning applications<br>Ordnance Survey maps<br>Aerial photography<br>Site surveys                                                                                                                                                 |

3.10 In line with the PPG (paragraph 008 Ref ID: 3-008-20190722), the identification and assessment of sites will not be constrained by the amount of development needed.

### Site / broad location survey

3.11 The final part of Stage 1 is the site / broad location survey. This is an assessment of the potential sites / broad locations to determine which are suitable to move to the next stage of assessment. The PPG (paragraph 014 Ref ID: 3-014-20190722) says the initial surveys need to be proportionate, with a more detailed assessment being made at Stage 2.

### **Sites not assessed**

3.12 Sites with planning permission will be recognised as part of the overall supply of sites in the LAA, however these will not be assessed on the LAA processes because these have been fully assessed through the planning application process.

### **Excluded sites**

3.13 The PPG (paragraph 014 Ref ID: 3-014-20190722) advises that, where justified, particular types of land or areas may not be appropriate to carry out more detailed assessment for where it is clear they will not be suitable for development. Such sites would therefore be excluded from the next step of assessment. The sites and areas to be excluded from this assessment are listed in Figure 4. Where the criteria apply the sites / broad locations will be assessed as having nil potential due to their inappropriateness for development, as national and local policy advises against development within these areas. If a larger site has any of these areas within its boundaries, then consideration will be given to whether any portion of the site is developable. Further information on possible mitigation measures will be sought from site promoters where necessary. Excluded sites, and the reason for exclusion will be listed in the LAA report.

**Figure 3 - Sites and Areas to be excluded from the Assessment**

| <b>Sites and Areas to be excluded from the Assessment</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Designations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <p>Sites located wholly or largely within any one of the following designations:</p> <ul style="list-style-type: none"> <li>• Ancient Woodland</li> <li>• Local Wildlife Sites (LWS), Sites of Nature Conservation Interest (SNCI), Sites of Importance for Nature Conservation (SINCs).</li> <li>• Sites of Special Scientific Interest (SSSI)</li> <li>• National Nature Reserves (NNR)</li> <li>• Local Nature Reserves (LNR)</li> <li>• Local Geological Sites (also known as Regionally Important Geological/Geomorphological Sites (RIGS)</li> <li>• Ramsar sites</li> <li>• Scheduled Ancient Monuments</li> <li>• Special Protection Area (SPA)</li> <li>• Special Area of Conservation (SAC)</li> <li>• Sites on the English Heritage Register of Historic Parks and Gardens</li> </ul> |

| <b>Sites and Areas to be excluded from the Assessment</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Designations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| <ul style="list-style-type: none"> <li>• Sites designated as Local Green Space</li> <li>• Within the 400m buffer zone of the Wealden Heaths Phase II SPA (<i>applicable to sites proposed for new homes. Other uses, including high dependency C2 care homes, will be assessed on a case-by-case basis</i>)</li> <li>• Existing nutrient or biodiversity net gain offsetting sites.</li> </ul>                                                                                                                                                                                               |  |
| <b>Site Location</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| <p>Greenfield or non-Previously Developed Land (as defined in the glossary of the NPPF) that is not within, adjacent or well related to those settlements with an identified settlement boundary either within or outwith the National Park will be excluded from Stage 1 of the Assessment.</p> <p>This exclusion criteria does not apply to offsetting and renewable development sites.</p>                                                                                                                                                                                                |  |
| <b>Site Size Threshold</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <p>For residential sites not currently in the planning process a site size threshold for the study is based on an estimated yield of 5 or more net additional dwellings. An exception to this is for sites for 100% affordable housing. It may not be possible to determine the estimated yield of all sites at this stage and they may be excluded on these grounds later in the assessment process.</p> <p>For employment sites the size threshold for the study is 0.25 hectares or 500 square metres net floorspace.</p> <p>There is no site size threshold for the other land uses.</p> |  |

- 3.14 The above constraints are applicable to proposals for housing and economic development as outlined. Some of these will also be applicable to other land uses. This is likely to be dependent on the specific type of use and will therefore be assessed on a case-by-case basis.
- 3.15 As identified under the criteria in Figure 3, a minimum yield-based threshold of 5 dwellings will be applied to the study. The consideration of whether a site has potential for 5 or more dwellings will take into account opportunities and constraints on the site, as well as the site size, for example the potential impacts on landscape character of developing the whole site, or conversely, the opportunity for higher density development in urban areas.
- 3.16 Smaller sites will contribute to the overall supply of housing in the National Park and will be considered as windfall (**Stage 3**).

## **Stage 2 – Site / Broad Location Assessment**

- 3.17 All sites which are not excluded from the survey under the criteria outlined in Figure 3 will move to the Stage 2 Assessment. These sites will be subject to further detailed assessment based on the criteria in **Appendix A**.
- 3.18 The criteria in Appendix A set out the key topics and questions which will form the basis of the high level assessment of submitted sites. The list of questions under each topic is not exhaustive. The assessment criteria in Table A-1 are overarching assessment criteria. These are applicable for assessing housing sites, plus many of these will also be applicable to other land uses. Table A-2 sets out additional bespoke considerations for other types of sites considered in the LAA. These are not exhaustive and further considerations may be applicable.
- 3.19 Assessments will consist of desktop reviews and site visits by a Planning Officer, if necessary. A pro-forma for the planning site survey will be used, which is based on criteria set out in Appendix A. This information has fed into the wider assessment of the sites as outlined below.

### ***Landscape Assessment***

- 3.20 As a designated landscape, the South Downs National Park benefits from the highest status of protection in relation to landscape and natural beauty. The National Park Authority has two statutory purposes, as set out in the Environment Act 1995. All public bodies and utility companies, when undertaking any activity that may have an impact on the designated area, must have regard to these purposes. The National Park Authority also has a duty when carrying out the purposes. The Purposes and Duty are set out below:

#### Purposes

1. To conserve and enhance the natural beauty, wildlife and cultural heritage of the area
2. To promote opportunities for the understanding and enjoyment of the special qualities of the National Park by the public

#### Duty

To seek to foster the economic and social well-being of local communities within the National Parks.

- 3.21 This is also enshrined in the NPPF paragraphs 176-177. The South Downs Local Plan is landscape-led, which is the same as good contextual design. The definition of landscape

encompasses all types and forms, including the historic landscape character and also townscape. Therefore, a fundamental part of the assessment of potential development sites is the consideration of any potential detrimental impact on landscape and indeed how potential development sites can work positively with the landscape.

- 3.22 The landscape assessment will consider a number of criteria in relation to potential development, as set out in Appendix A – Landscape Assessment (Stage 2). It will engage robust tools to ensure a consistent and detailed approach, including the South Downs Landscape Character Assessment (LCA) published in 2020. A summary assessment of landscape sensitivity will be concluded for each site assessed, ranging from low sensitivity to high sensitivity.

### ***Assessment of Suitability, Availability and Achievability***

- 3.23 The NPPF requires Local Planning Authorities to identify a supply of specific ‘deliverable’ sites to provide five years’ worth of housing and ‘developable’ sites to provide a supply of housing over the longer term.
- 3.24 To be considered **deliverable**, sites should be *available* now, offer a *suitable* location for development now, and be *achievable* with a realistic prospect that housing will be delivered on the site within five years and in particular that development of the site is viable. Sites with planning permission should be considered deliverable until permission expires, unless there is clear evidence that schemes will not be implemented within five years, for example they will not be viable, there is no longer a demand for the type of units or sites have long term phasing plans.
- 3.25 To be considered **developable**, sites should be in a *suitable* location for housing development and there should be a reasonable prospect that the site is *available* and could be viably developed at the point envisaged.
- 3.26 If a site is not considered to ‘have potential’ by being either deliverable or developable because for example, a constraint to development is so severe it is not known when it may be overcome, the site will be rejected.
- 3.27 Following the guidance in the PPG, an assessment of the *suitability*, *availability* and *achievable* of a site will provide the information on which the judgements can be made in the plan making context as to whether a site can be considered deliverable, developable or rejected. The assessment criteria are available to view in **Appendix A**. The overarching assessment criteria under each sub-stage is summarised below:

#### ***(i) Assessing suitability***

- 3.28 Factors that make a site suitable for development are considered throughout the assessment process. This includes consideration of the following constraints and/or potential impacts:

- Landscape & Special Qualities of the National Park (informed by the Landscape Assessment as set out above)
- Flood risk
- Ground conditions/topography
- Land contamination
- Protected trees
- Biodiversity
- Neighbouring land uses
- Listed buildings, heritage assets and Conservation Areas
- Public Rights of Way
- Public of community open space in active use for which there is no suitable alternative
- Noise
- Previous land use
- Sustainability
- Relationship to defined settlements
- In another active use
- Accessibility and proximity to local services
- Density and character of the surrounding area

3.29 Inherent to many of these criteria is consideration of the impact on Ecosystem Services. This term is used to describe the multiple benefits provided by the natural environment of the National Park, from water supply and air quality regulation, to providing opportunities for human recreation, relaxation and well-being. The ecosystem services concept has informed the development of both the landscape and wider suitability criteria for carrying out the LAA assessments.

3.30 Appendix A includes criteria regarding the relationship to settlements. One key element of this states that where sites are not considered to be previously developed land (as defined in the NPPF), they will be excluded from the assessment if located outside a settlement with a defined settlement boundary and is detached and unrelated to that settlement. This includes settlements both within and outwith the boundary of the National Park. The NPA will work closely with the local planning authorities of these settlements to ensure that cross boundary strategic issues are addressed.

### ***(ii) Assessing availability***

3.31 The following has been taken into account when assessing the availability of the site for development:

- Ownership and/or control of the land
- Planning status and planning history

- Intention to develop, including timings
- Potential legal constraints
- In any active other use

3.32 A site will generally be judged as available if it has been promoted as a potential development site within a reasonable timeframe, and there is no subsequent evidence that circumstances have changed. Some sites may not be available within the first 5 years, in which case they will be considered ‘developable’ but not ‘deliverable’

### **(iii) Assessing achievability**

3.33 The following will be taken into account when assessing the achievability of the site for development:

- Economic viability
- Potential marketability of the site
- Impact on the Strategic Road Network
- Access to the site
- Highways issues
- Exceptional costs and/or site preparation costs
- Third party land required

3.34 A site will generally be judged as achievable if there are no immitigable physical or legal barriers to development. The Whole Plan & Affordable Housing Viability Assessment was produced as part of the evidence base for the Local Plan in August 2017, and showed that there are no major viability-related barriers to delivering housing sites in the National Park. A Whole Plan Viability Assessment will be prepared as part of the Local Plan Review evidence base, prior to the Plan publication. This will further test the ability of a range of development types throughout the National Park to viably meet emerging Local Plan and adopted CIL requirements.

### **(iv) Overcoming Constraints**

3.35 There may be the option to overcome certain constraints to development through mitigation. These will be considered alongside the survey and assessment of the site and based on the conclusions of the wider Stage 2 assessment.

## **Stage 3 – Windfall Sites**

3.36 Windfall sites are sites that have not been specifically identified in the development plan. A windfall site can be identified in a LAA. Windfall is a term used for housing sites and is not a term typically used for other types of development. Windfall sites often comprise previously developed sites that have unexpectedly become available, however, they may also include greenfield sites which have not previously been identified or allocated.

- 3.37 Paragraph 71 of the NPPF states that where an allowance is made for windfall sites as part of anticipated supply, there should be compelling evidence that they have consistently become available in the local area and will continue to provide a reliable source of supply. Any allowance should be realistic having regard to the LAA, historic windfall delivery rates and expected future trends, and should not include residential gardens.
- 3.38 Calculation of windfall will be undertaken separately and will be integrated into the future LAA output report. It will be monitored in the Authority Monitoring Report.

#### **Stage 4 – Assessment Review**

- 3.39 Once the sites have been assessed for their deliverability / developability, the development potential of all sites will be set out as an indicative theoretical supply. This sets out the approximate housing development and economic development potential over the Plan period in five year tranches (i.e. within years 1-5, 6-10, or 11 and beyond). Information on the development potential and timing for other types of development considered in this LAA will also be set out. An overall risk assessment will be made as to whether sites will come forward as anticipated.
- 3.40 It is important to note that all sites found to be deliverable / developable will still need to be considered through the plan-making process. The LAA is a starting point to identify deliverable / developable sites and does not in itself allocate sites for development. Therefore, the theoretical supply indicated in the LAA does not translate to an actual housing supply trajectory. The actual housing supply trajectory is contained in the Authority Monitoring Report, which is published annually.
- 3.41 The amount of supply will be reviewed alongside progress of the Local Plan Review. The Local Plan Review will determine the housing and economic development provision figures for the National Park as informed by the purposes and duty of the National Park, the findings of the LAA, the Housing and Economic Needs Assessment (HEDNA) and other evidence such as Sustainability Appraisal and Habitats Regulations Assessment.

#### **Stage 5 - Evidence**

- 3.42 The set of standard outputs to be produced from the LAA is as follows:
- a. A list of all sites considered, cross referenced to their locations on maps
  - b. A detailed assessment of each site which is considered to have potential for housing, including when development is expected to come forward
  - c. A list of Excluded sites which have not been subject to detailed assessment with reasons to explain why

- d. The quantity of development that could be delivered on each location, including a reasonable estimate of build out rates
- e. An indicative trajectory of anticipated development and consideration of associated risks.

### ***Monitoring and Review***

3.43 The NPA has continued to accept new sites submitted for consideration in Land Availability Assessments since the last assessment as part of the SHLAA in 2017. Any new sites received after the forthcoming call for sites closes will be considered in any subsequent review, informing the next LAA.

## **Appendix A**

### **Assessment Criteria**

**Draft – Consultation version**  
**June 2022**

## **The Assessment Criteria Explained**

- The criteria in this Appendix set out the key topics and questions which will form the basis of the assessment of submitted sites in the Land Availability Assessment (LAA). The list of questions under each topic is not exhaustive.
- The assessment criteria in Table A-1 are overarching assessment criteria. These are applicable for assessing housing sites, plus many of these will also be applicable to other land uses.
- Table A-2 sets out additional bespoke considerations for other types of sites considered in the LAA. These are not exhaustive and further considerations may be applicable.

***Please note that the criteria and associated questions listed below indicates a range of considerations for a high level assessment of the sites. The identification of a potential constraint does not automatically result in a site being considered unsuitable for development. Further investigation will be required prior to the allocation of this site in the Local Plan Review. The determination of planning applications will require a high level of detail and understanding of any constraints and communities and applicants cannot rely on the findings or conclusions in the LAA in isolation.***

**Table A-I Overarching Assessment Criteria**

|                                                       | Table A-I Overarching Assessment Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assessment Stage                                      | Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <p><b>Exclusion from Assessment<br/>(Stage I)</b></p> | <p>Sites located wholly or largely within any one of the following designations (if a larger site has any of these areas within its boundaries, then consideration to whether any portion of the site is developable):</p> <ul style="list-style-type: none"> <li>➤ Ancient Woodland</li> <li>➤ Sites of Nature Conservation Interest (SNCI)</li> <li>➤ Sites of Importance for Nature Conservation (SINCs).</li> <li>➤ Sites of Special Scientific Interest (SSSI)</li> <li>➤ National Nature Reserves (NNR)</li> <li>➤ Local Nature Reserves (LNR)</li> <li>➤ Local Geological Sites (also known as Regionally Important Geological/Geomorphological Sites (RIGS))</li> <li>➤ Ramsar sites</li> <li>➤ Scheduled Ancient Monuments</li> <li>➤ Special Protection Area</li> <li>➤ Special Area of Conservation</li> <li>➤ Sites on the English Heritage Register of Historic Parks and Gardens</li> <li>➤ Sites designates as Local Green Space</li> <li>➤ Within the 400m buffer zone of the Wealden Heaths Phase II SPA (<i>applicable to sites proposed for new homes. Other uses, including high dependency C2 care homes, will be assessed on a case by case basis</i>)</li> <li>➤ Existing nutrient or biodiversity net gain offsetting sites.</li> </ul> |

|                                       | Table A-I Overarching Assessment Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assessment Stage                      | Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                       | <p>Greenfield or non-Previously Developed Land (as defined in the glossary of the NPPF) that is not within, adjacent or well related to those settlements with an identified settlement boundary either within or outwith the National Park will be excluded from Stage I of the Assessment</p> <p>This exclusion criteria does not apply to offsetting and renewable development sites.</p> <p>For residential sites, the site size threshold for the study is based on an estimated yield of 5 or more net additional dwellings. It may not be possible to determine the estimated yield of sites until later in the assessment process.</p> <p>For employment sites the site size threshold for the study is 0.25 ha or 500sqm net floorspace.</p> |
| <b>Landscape Assessment (Stage 2)</b> | <p><b>Historic Landscape Analysis</b></p> <p>Historic Landscape character (HLC) maps time depth in the existing landscape in terms of land use patterns. Of particular relevance to the National Park designation, HLC is important for identifying old landscapes which have remained unchanged or 'intact'. Typically, older areas of landscape exhibit high sensitivity in landscape, biodiversity and cultural heritage terms and have a landscape quality which is highly valued. Reference will be made to the HLC for the South Downs National Park and the Pan-Sussex HLC where relevant. Historic mapping may also be used.</p> <p><b>Landscape Character</b></p>                                                                            |

|                  | Table A-I Overarching Assessment Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assessment Stage | Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|                  | <p>The landscape in which the site is located will be considered in terms of Landscape character with reference to the South Downs Landscape Character Assessment 2020 and local landscape character assessments (where available and relevant).</p> <p><b>Visual Sensitivity</b></p> <p>This will be assessed in the following 3 ways:</p> <ol style="list-style-type: none"> <li>1. The probability of change in the landscape being highly visible, based particularly on the nature of the landform and the extent of tree cover, both of which have a major bearing on visibility;</li> <li>2. The numbers of people likely to perceive any changes and their reason for being in the landscape, for example as residents, staying visitors, as travellers, or as visitors engaged in recreation or work;</li> <li>3. The likelihood that change could be mitigated without the mitigation measures in themselves having an adverse effect on landscape character or visual quality.</li> </ol> <p><b>Relationship to Settlement Pattern and Settlement Edge Qualities</b></p> <p>Does the site relate to the settlement pattern of the relevant adjacent/nearby settlement in terms of location and scale?</p> |

|                  | Table A-I Overarching Assessment Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assessment Stage | Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|                  | <p>What features comprise the settlement edge? E.g. open space, topography, proximity to historic core.</p> <p>How does the site relate to these features?</p> <p>What are the qualities of these features? Are they weak or strong?</p> <p>Are there opportunities to improve the settlement edge through new development?</p> <p><b>Landscape Framework and Scale</b></p> <p>What are the component features of the landscape?</p> <p>What is the scale of the Landscape?</p> <p>How does the site relate to these components?</p> <p><b>Impact on Key Characteristics and Special Qualities of the National Park</b></p> <p>This will be considered for each site in relation to the Special Qualities of The National Park and the South Downs Landscape Character Assessment 2020. Any statutory designations will also be referenced in this section. Reference to the National Park designation criteria and the designation process for the South Downs National Park may also be made.</p> |

|                          | Table A-I Overarching Assessment Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assessment Stage         | Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Suitability<br>(Stage 2) | <p><b>Noise</b></p> <p>Is the site affected by significant rail or road noise?</p> <p><b>Neighbouring Land Uses</b></p> <p>Is the site affected, or has the potential to be affected, by neighbouring development and current uses?</p> <p><b>Sustainability</b></p> <p>Is the site within or in close proximity (800m – average walking distance) to a settlement with a defined settlement policy boundary?</p> <p>If located beyond 800m, is there good access to non-motorised user routes? Or can new non-motorised user routes be created?</p> <p><b>Previous Use</b></p> <p>What is the previous use of the land?</p> <p><b>Affordable Housing</b></p> |

|                  | Table A-I Overarching Assessment Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assessment Stage | Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|                  | <p>If the site is adjacent to a settlement and on Greenfield land, does the site have potential to deliver 100% affordable housing?</p> <p><b>Density and Character of Surrounding Area</b></p> <p><b>Landscape</b></p> <p>As assessed under the Landscape Assessment above.</p> <p><b>Biodiversity</b></p> <p>Is there a reasonable likelihood that protected species could be present?</p> <p>Could development have a potential impact on habitats or species of principal importance?</p> <p>Could development have a potential impact on habitat connectivity?</p> <p>Is there scope to adequately mitigate any potential impacts on protected areas, species or habitats? This will include consideration of the potential impact of new housing on Special Protection Areas and the consideration of opportunities to mitigate potential impacts (e.g.. through provision of Suitable Alternative Natural Green Space (SANG))</p> <p>Is there scope for enhancements to habitats, for species, and for habitat connectivity?</p> |

|                  | Table A-I Overarching Assessment Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assessment Stage | Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|                  | <p><b>Flood Risk</b></p> <p>Is the site at risk of flooding, taking into account of climate change? Is the site located with Flood Zone 2 or 3? Is access to the site through areas of flood risk? Is there a history of flooding?</p> <p>Is the site affected by other sources of flooding other than fluvial, such as groundwater or surface water flooding?</p> <p><b>Ground Conditions/Topography</b></p> <p>Is the site affected by any ground conditions? (e.g. unstable ground, steep slopes etc.)</p> <p><b>Land Contamination</b></p> <p>Is the site affected by any potential land contamination?</p> <p>Will land contamination severely affect deliverability of the site or is there potential for mitigation?</p> <p><b>Minerals and Waste</b></p> <p>Is the site within a Minerals Safeguarding Area or Mineral Consultation Area?</p> <p>Is the site located within 250 metres of a historic landfill site?</p> |

|                  | Table A-I Overarching Assessment Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assessment Stage | Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|                  | <p><b>Tree Preservation Orders</b></p> <p>Are there any Tree Preservations Orders on the site or on the boundary of the site?</p> <p><b>Agricultural Land</b></p> <p>If the site is currently in agricultural use, what grade is the land?</p> <p><b>Archaeology</b></p> <p>Does the site have any archaeological potential which may require investigation prior to development or during construction?</p> <p><b>Listed Buildings/Heritage Assets</b></p> <p>Are there listed buildings or heritage assets within the site?</p> <p>Could development potentially adversely affect listed buildings or heritage assets?</p> <p><b>Conservation Areas</b></p> <p>Is the site within a Conservation Area?</p> |

|                                   | Table A-I Overarching Assessment Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assessment Stage                  | Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|                                   | <p>Could development potentially affect a Conservation Area and/or its setting?</p> <p><b>Open Space and Recreation</b></p> <p>Is the site wholly or predominately within an open space of public value (e.g. playground, playing fields)?</p> <p>Can equal or better replacement open space provision be made?</p> <p><b>Public Rights of Way</b></p> <p>Are there any public rights of way running through the site or around the boundary of the site?</p> <p>Are there any potential views of the site from any public rights of way?</p> |
| <b>Availability<br/>(Stage 2)</b> | <p><b>Ownership</b></p> <p>Is the site in a single or multiple ownership?</p> <p>Will multiple ownerships prevent land assembly and subsequent deliverability of the site as a whole or is there evidence of opportunities for a coordinated approach?</p> <p><b>Planning Status</b></p>                                                                                                                                                                                                                                                      |

|                                    | Table A-I Overarching Assessment Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assessment Stage                   | Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|                                    | <p>Is there planning history which is relevant to the assessment? (e.g. pre-application enquiries, lapsed permissions)</p> <p><b>Intention to develop</b></p> <p>Has the owner/controller of the site expressed a clear intention to make the site available?</p> <p>What timescale has the owner/controller suggested development could come forward?</p> <p><b>Legal Constraints</b></p> <p>Are there any legal matters which may prevent the site from being available?</p> |
| <b>Achievability<br/>(Stage 2)</b> | <p><b>Highways</b></p> <p>Could development on the site impact on the Strategic Road Network?</p> <p>Are there any potential highways issues associated with the site?</p> <p><b>Impact on safeguarded routes</b></p> <p>Could development on the site impact on safeguarded routes as defined in SDLP Policy SD20?</p> <p><b>Access</b></p>                                                                                                                                   |

|                  | Table A-I Overarching Assessment Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assessment Stage | Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                  | <p>Is there an existing safe access point to the site?</p> <p>Are there opportunities for alternative access points to the site?</p> <p>If no access currently exists, are there opportunities to create a safe access to the site?</p> <p><b>Exceptional Costs</b></p> <p>Are there any exceptional works necessary to enable development?</p> <p><b>Site Preparation Costs</b></p> <p>Are site preparation costs expected to affect the site being successfully developed?</p> <p><b>Third Party Land</b></p> <p>Is third party land required to deliver sites? (e.g. access land or ransom strips)</p> <p><b>Economic Viability</b></p> <p>Does the economic viability of the current use of the site make development less or more attractive?</p> |

|                                 | Table A-1 Overarching Assessment Criteria                                                                                                                                                                                        |
|---------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assessment Stage                | Criteria                                                                                                                                                                                                                         |
| Ability to overcome constraints | As acknowledged under a number of the criteria listed above, there may be the option to overcome certain constraints to development through mitigation. This will be considered alongside the survey and assessment of the site. |

**Table A-2 Additional criteria by development type**

|                      | Table A-2 Additional criteria by development type                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Development Type     | Additional Criteria <i>(please note that this list may not be exhaustive)</i>                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Economic Development | <ul style="list-style-type: none"> <li>• Suitability for key sector businesses i.e. wood-related activities, food and beverages, recreation and tourism)</li> <li>• Proximity of other businesses i.e. forming a business cluster</li> <li>• Access to the strategic road network</li> <li>• Road access including access by HGVs</li> <li>• Access to public transport</li> <li>• Access to local services/ amenities for employees</li> <li>• Nature of any bad neighbour or adjacency issues</li> </ul> |

|                                                          | <b>Table A-2 Additional criteria by development type</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Development Type</b>                                  | <b>Additional Criteria</b> <i>(please note that this list may not be exhaustive)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>C2 specialist care homes</b>                          | <p>Same as the overarching criteria with additional emphasis on:</p> <ul style="list-style-type: none"> <li>• Access to public transport</li> <li>• Proximity to local facilities and walkability</li> <li>• Tranquillity &amp; views for residents</li> <li>• Sufficient space for onsite landscaping / communal gardens with level access</li> <li>• Sufficient space for resident, employee and visitor car parking</li> </ul>                                                                                                                                                                                                                                                                                                                    |
| <b>Renewable Energy Development</b>                      | <ul style="list-style-type: none"> <li>• Site generation potential according to technology – aspect (solar) wind resource, river flow,</li> <li>• Landscape character sensitivity</li> <li>• Visual sensitivity</li> <li>• Proximity to highways for access</li> <li>• Proximity to highways for potential flicker / glint impacts</li> <li>• Proximity to neighbouring uses (several physical constraints to wind development, also possible glare from solar panels?)</li> <li>• Public Rights of Way</li> <li>• Local sustainable fuel supply (biomass / anaerobic digestion)</li> <li>• Ability to connect to grid and substation requirements</li> <li>• Historic assets and archaeology</li> <li>• Agricultural land classification</li> </ul> |
| <b>Traveller and Travelling Showpeople Accommodation</b> | <p>Same as the overarching criteria with additional emphasis on:</p> <ul style="list-style-type: none"> <li>• Proximity to facilities, including schools</li> <li>• Connection to utilities</li> <li>• Landscape character sensitivity</li> <li>• Visual sensitivity</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

|                                         | <b>Table A-2 Additional criteria by development type</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Development Type</b>                 | <b>Additional Criteria</b> <i>(please note that this list may not be exhaustive)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|                                         | <ul style="list-style-type: none"> <li>• Proximity for road access appropriate type of vehicle</li> <li>• Capacity of the site for storage of equipment</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Biodiversity Net Gain Offsetting</b> | <ul style="list-style-type: none"> <li>• Landscape character sensitivity – capacity and nature of landscape change from potential new habitats</li> <li>• Agricultural land classification</li> <li>• Current on site habitat and scope &amp; nature of enhancement and creation opportunities</li> <li>• Current / previous use of the site and how that may impact habitat enhancement and creation opportunities</li> <li>• Neighbouring land uses and potential conflicts with habitat enhancement and creation</li> <li>• Strategic significance – opportunities for habitat connectivity</li> <li>• Flood risk</li> <li>• Historic assets and archaeology</li> <li>• Available and capable of enduring for a minimum of 30 years</li> </ul>                                                         |
| <b>Nutrient Offsetting</b>              | <p>As per the Natural England guidance, proposals nutrient mitigation / offsetting could be for construction wetlands, taking agricultural land out of use, or retrofitting SuDs. Due to the diverse nature of the options, proposals will need to be assessed on a case by case basis. Some examples of key considerations include:</p> <ul style="list-style-type: none"> <li>• Is the site located within a nutrient neutrality catchment as defined by Natural England guidance</li> <li>• Landscape character sensitivity – capacity and nature of landscape change from potential new habitats</li> <li>• Agricultural land classification</li> <li>• Available and capable of enduring for a minimum of 125 years and beyond</li> <li>• Can the site deliver other benefits for nature?</li> </ul> |



Dear Steyning Parish Council,

We are writing to let you know that we will be surveying the length of A283 for ash dieback this summer.

Our roadside surveys will be undertaken from Shoreham to Washington (on both the East and West sides of the highway). We will identify ash trees that are under the responsibility of WSCC, that are within falling distance of the highway and potentially need removing.

During these surveys we will also note the presence of ash trees showing signs and symptoms of ash dieback which are outside of our responsibility but are within falling distance of the highway; We will contact relevant landowners to advise them to have their own specialist carry out a full survey of their trees and identify any removal or remedial work required.

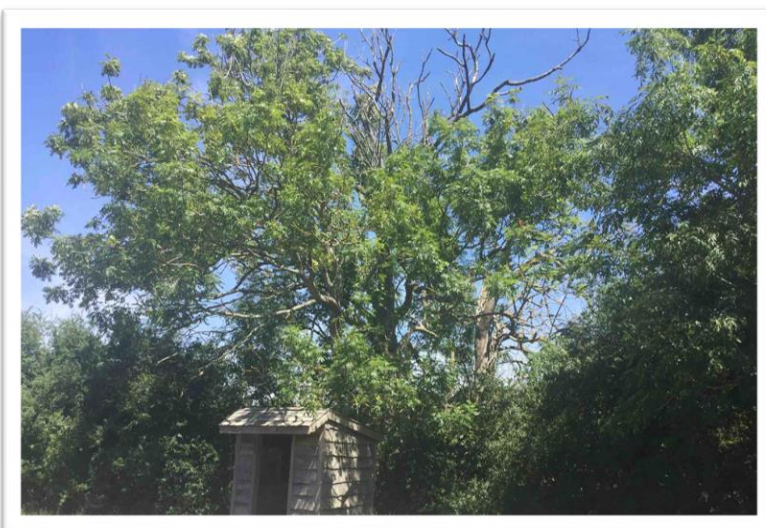
There may be any opportunity for joined up working with ourselves, our contractor, and within any road closures/traffic management already planned.

Once the surveys are complete and our works are scheduled we will be in touch again to keep you informed of dates and plans for works to take place.

Please feel free to share this information.

Sharon Jones

WSCC Ash Dieback Project Support Officer



**Subject:**

FW: Steyning AC Roundhill Romp, 6th July 2022

## Steyning AC Roundhill Romp Returns

The real Roundhill Romp trail race returned on Wednesday 6th July, having been virtual in 2020 and 2021. The 9.5km event is one of the West Sussex Fun Run League series of races. All 17 WSFRL clubs were well represented and, in total, there were members from 54 clubs among the 432 finishers.

The route starts at the Steyning Clocktower; passes Wiston House; climbs to Chanctonbury Ring; follows the South Downs Way to the Farmers Memorial; loops the Upper Horseshoe; descends via the Rifle Range to the Cricket Field finish line.

First to finish was James Baker of Chichester Runners. He won with a time of 34m 06s. This was the tenth time James has won the Romp since 2000.

The first female finisher was Amelia Brown of Worthing Harriers, with a time of 41m 12s.

The Roundhill Romp was preceded by the Mini-Romp race for junior athletes. The roughly 1 mile race is completed within the Cricket Field. Of the 97 runners, there were 43 from Steyning AC. The winner was James Wood of Steyning AC, in a time of 4m 53s. The first female was Rylee Rothe of Horsham Joggers, in a time of 6m 04s.

You can find out more about running with Steyning AC, or other sports and events, at [www.steyningac.co.uk](http://www.steyningac.co.uk)

The next Roundhill Romp will be held on the first Wednesday in July, 2023.

[Romp start photo courtesy of Mike Warren ARPS]



## John Fullbrook

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**From:** Steyning Parish Council - Clerk  
**To:** John Fullbrook  
**Subject:** FW: Wellbeing service (HDC)

Dear Sirs,

I'm emailing because as a service we would like to make sure our outreach to the district is effective especially in light of petrol prices!

I am looking at ways to promote the Wellbeing service (which is a free service to over 18's who either live or work in West Sussex) and let people know we are able to see them for 1:1 appointments in their area rather than have to travel up to Horsham Wellbeing shop in the town centre.

At the moment we can see people in Steyning L/C as we have a room designated to the Wellbeing team and I am looking at Storrington L/C also however this needs to be promoted.

I wondered if it would be worth coming down one day in the week to your centre to do some promotion?

If this is something you would consider and is possible are there any days or times you would suggest and do you have any rooms available to hold appointments? We would be able to offer MOT's, Stop smoking, Alcohol and Weight/nutrition 1:1's but obviously it needs to be in a safe and sometimes confidential location? I have attached a Service guide for your information.

Thanks for your time and please feel free to contact me anytime.

Kind regards,

**Sam Wright**  
Wellbeing Advisor



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**Horsham District Council, Parkside, Chart Way, Horsham, West Sussex RH12 1RL**

Telephone: 01403 215100 (calls may be recorded) [www.horsham.gov.uk](http://www.horsham.gov.uk) Chief Executive: Jane Eaton

## Workplace Health

We can offer support to workplaces in the Horsham District to improve the health and wellbeing of employees.

Workplaces can opt for:

- Individual staff Wellbeing MOTs with tailored one to one support and advice to encourage staff to make healthier lifestyle choices
- Healthy eating talks or presentations on any aspect of healthy living
- Information stands to support wellbeing days and events.



## Wellbeing Checks

### NHS Health Checks

If you are aged 40-74 you may be eligible for an NHS Health Check. The check is designed to tell you whether you're at higher risk of developing certain health problems.

Our trained advisors will ask you some questions about your lifestyle and family history, measure your height and weight, take your blood pressure and do finger-prick cholesterol test. They will talk you through the results and give you advice to help you lower your risk.



### Wellbeing MOT (Body Composition Analysis)

If you're not eligible for an NHS Health Check you may be suitable for a Wellbeing MOT. We use body composition scales to find out your fat %, muscle mass, visceral fat, hydration (and more!) to see if your results are within healthy ranges.

You will have the chance to talk through your results, confidentially, with a Wellbeing Advisor and decide on any steps you might want to take to help improve your health and lifestyle.

## Wellbeing Advisors

One to one appointments are available with our Wellbeing Advisors who can offer information, advice and support across a range of lifestyle areas:

- Losing weight
- Healthy eating and hydration
- Getting active
- Emotional wellbeing
- Prediabetes
- Wellbeing MOT
- Stopping smoking
- NHS Health Check

## Drop-In Sessions

There is no need to book an appointment at our drop-in clinics - just come in and see one of our Wellbeing Advisors for a free 20-minute session to discuss your health and wellbeing. You can also opt to have a Wellbeing MOT.

**The Octagon**  
Chart Way, Horsham  
(First Wednesday of the month 11am - 2pm)

**Steyning Leisure Centre**  
Horsham Road, Steyning  
(Last Wednesday of the month 10am - 1pm)

**Henfield Medical Centre**  
Deer Park, Henfield  
(Second Tuesday of the month 3.30pm - 5.30pm)

## Services Guide

Free advice and courses to help you improve your health and wellbeing.



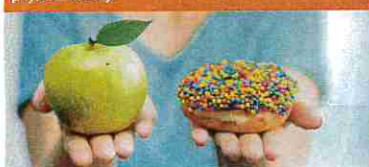
Twitter: @horshamhealth  
Facebook: Horsham District Wellbeing  
Tel: 01403 216111  
Email: info@horshamdistrictwellbeing.org.uk  
www.horshamdistrictwellbeing.org.uk



## Prediabetes

These group workshops are ideal if you are at risk of developing Type 2 Diabetes (overweight, inactive, family history) or if you've been diagnosed as prediabetic.

Find out what you can do to reduce your risk and set small manageable goals around diet and physical activity.



## Get Active

Free courses to encourage you to become more active.

### Exercise to Music

A fun, aerobic-based Exercise to Music class. Learn easy to follow routines, get fitter, tone and release stress. Low and high impact options offered to suit your needs.

### Learn to Run

A step by step course for beginners aiming to help you go from walking to jogging over a 10 week period. Improve your fitness, confidence and ability within a fun and supportive group.

### Swimming/Aqua

The aquatic route to fitness and wellbeing. Go swimming and attend aqua classes. A great option if you're looking for low impact activity.

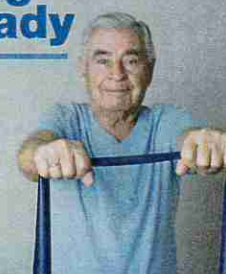
### Outdoor Military Fitness

Try five sessions of a fun outdoor class suitable for men and women. Sessions include a varied mix of circuit training, relays and partner exercises.



## Strong & Steady

Free courses and workshops for the over 65's to improve strength, balance, mobility and independence.



### Workshop

Friendly and practical group session designed to build confidence, improve knowledge and encourage you to do simple exercises at home that can help prevent falls.

For people who wobble, trip or stumble and those concerned about falling.

Local venues throughout the year.

### Beginner Course

A confidence building, low impact eight week course that focuses on strength, balance, co-ordination and flexibility.

For those who want to be stronger, steadier and more active.

Regular courses throughout the year at The Bridge, Broadbridge Heath.

## Alcohol Support

Is alcohol starting to sneak up on you?

Do you drink most days or every day?

Do you need alcohol to unwind, socialise, or sleep?

We offer up to six free, confidential one to one appointments with a trained advisor to support you to reduce your drinking and achieve a healthier lifestyle.

Understand your drinking more, set achievable goals and improve your mental and physical wellbeing.



## Smoking

Quitting smoking is the best thing you can do to improve your health. We offer one to one appointments with a trained wellbeing advisor to help empower you to quit smoking.

You will receive information and advice on both Nicotine Replacement Therapy and Champix. An advisor will give support and advice on the best option for you.

## Weight Off Workshops

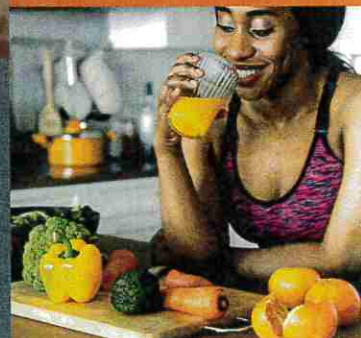
Do you feel you are overweight?

Have you been putting on the pounds recently?

Are you ready to create healthier habits?

Over 12 weeks our workshops focus on weight loss, physical and emotional wellbeing along with advice and tips for sustainable lifestyle improvements. Our WOW Plus sessions also offer a gentle introduction to exercise.

Workshops run on a variety of days and at different times (day and evening) across the District.



06 June 2022

Dear Sir / Madam,

**Consultation on the Issues & Options version of the Shoreham Cement Works Area Action Plan**

The Area Action Plan (AAP) for Shoreham Cement Works is a mini Local Plan for the site, which follows on from its allocation as a strategic site in the South Downs Local Plan.

The Issues & Options version of the AAP is published for public consultation under Regulation 18 of The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) from Tuesday 07 June to Tuesday 02 August 2022.

We would like to hear your opinions on Shoreham Cement Works before we write any policies. This Issues & Options document is seeking your views before we produce our Preferred Option for the site. There are 28 questions that we would like you to answer on Shoreham Cement Works. The questions are set out at the front of the document and at the end of the relevant chapters.

You are invited to comment on the Area Action Plan (AAP) and its Sustainability Appraisal (SA) and Habitat Regulation Assessment (HRA) Screening Statement. The best way to input into the consultation is to visit our website on <https://www.southdowns.gov.uk/area-action-plan-shoreham-cement-works/> to view specially filmed drone footage and add your comments on the development of the site. Alternatively, you can email us at [planningpolicy@southdowns.gov.uk](mailto:planningpolicy@southdowns.gov.uk) or write to us at:

Planning Policy  
South Downs National Park Authority  
South Downs Centre, North Street  
Midhurst  
West Sussex GU29 9DH

Yours faithfully

Lucy Howard  
Planning Policy Manager

South Downs Centre, North Street,  
Midhurst, West Sussex, GU29 9DH

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Chief Executive: Trevor Beattie

