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## PLANNING & PREMISES COMMITTEE MEETING HELD ON MONDAY 16<sup>TH</sup> DECEMBER 2024 AT 7.30PM AT THE STEYPNING CENTRE.

**Present:** Cllrs Trundle, M Alexander, Ballance, Johnson, Foxwell, Hanson

**Members of the public:** 2 (Including Cllr I Alexander)

**Clerk:** Leanne Poole

# MINUTES

**P24/93 APOLOGIES**

**93.1** Apologies were received from Cllrs Lloyd and Young.

**P24/94 DECLARATIONS OF INTEREST**

**94.1** None.

**P24/95 QUESTIONS FROM THE FLOOR**

**95.1** None.

**P24/96 MINUTES** – to agree the Planning & Premises minutes of the meeting on Monday 25<sup>th</sup> November 2024.  
**96.1** Cllr Trundle **proposed, seconded by** Cllr Johnson to accept the minutes of Monday 25<sup>th</sup> November 2024 as a true and fair record. **Agreed.**

**P24/97 MATTERS ARISING AND ACTIONS**

**97.1** **Coombe Court and Saxon Room floors** – Deputy Clerk to continue to gather quotes for the re-sanding of the floors in 2026.

**P24/98 PLANNING APPLICATIONS**

**98.1** **CA/24/0053** - Yew Tree Cottage - Surgery to 1 x Sycamore, 1 x Yew and 1 x Prunus (Work to Trees in a Conservation Area)

Cllr Trundle **proposed, seconded by** Cllr Ballance. **No objection. Agreed**

**98.2** **DC/24/1816** – Gatewick, Church Lane - Surgery to 1x Horse Chestnut

Cllr Trundle **proposed, seconded by** Cllr Ballance. **No objection. Agreed.**

**98.3** **DC/24/1723** - 32 High Street - Change of Use of Existing Ground Floor Class E(b) Commercial, Business and Service to Class C3 Residential Use to form an integral part of the Existing First and Second Floor Dwelling  
Cllr Trundle **proposed, seconded by** Cllr Johnson. **No objection. Agreed 4 for and 1 Against.**

- 98.4**      **DC/24/1828** – Gatewick, Church Lane - Fell 3x Ash, 1x Maple and 1x Horse Chestnut  
Cllr Trundle **proposed, seconded by Cllr Johnson. No objection. Agreed.**
- 98.5**      **DC/24/1836** - 49 Kings Stone Avenue - Surgery to 1x Field Maple  
Cllr Trundle **proposed, seconded by Cllr Ballance. No objection. Agreed.**
- 98.6**      **CA/24/0051** – Gatewick, Church Lane - Surgery to 1 x Ash, 1 x Horse Chestnut, 1 x Lime, 1 x Holly, 1 x Sycamore and Mixed native hedge  
Cllr Trundle **proposed, seconded by Cllr Hanson. No objection. Agreed**
- 98.7**      **CA/24/0052** – Gatewick, Church Lane - Fell 4 x Sycamore, 1 x Horse Chestnut, 1 x Hawthorn, 8 x Ash, 1 x Magnolia and 2 x Prunus  
Cllr Trundle **proposed, seconded by Cllr Johnson. No objection. Agreed.**
- 98.8**      **DC/24/1813** - 40 Bank House, Flat B, High Street - Removal of Condition 8 of previously approved application DC/21/1620 (Change of use of first floor from offices (Use Class E) to a residential use (Use Class C3) comprising of 1no apartment and 1no holiday let with associated internal and external alterations and additions (Full Application)) to remove the holiday-let condition.  
Cllr Trundle **proposed, seconded by Cllr Johnson. No objection on the basis it is compliant with HDC Local Plan parking requirements. Agreed.**
- P24/99**      **LATE PLANS**
- 99.1**      **DC/24/1846** – Steyning Grammar School - Installation of six ground mounted Air Source Heat Pumps in three locations and Roof Mounted Solar PV Panels on Bennetts House.  
Cllr Johnson **proposed, seconded by Cllr Trundle. No objection. Agreed.**
- P24/100**      **PLANNING DECISIONS FROM HDC and SDNP**
- 100.1**      **DC/24/1417** - Doves Place, Coxham Lane, Steyning, West Sussex, BN44 3LG. Description: Fell 1x Beech.  
**Permitted**
- 100.2**      **DC/21/2233** - Land North of Glebe Farm and Kings Barn Lane. Description: Outline application for up to 265 dwellings, demolition of No. 37 Kings Barn Lane to provide new pedestrian/cycle/emergency link, provision of vehicular access from the A283 Steyning by-pass, provision of public open space, community orchard, sustainable
- 100.3**      **DC/24/1349** - 29 Kings Stone Avenue, Steyning, West Sussex, BN44 3FJ. Description: Demolition of existing side garage and erection of a two storey side and rear extension. Installation of three rooflights to front elevation.  
**Refused**
- 100.4**      **DC/24/1537** - 2 Thornscoft, Steyning, West Sussex, BN44 3RP. Description: Replacement of existing single storey timber porch with new masonry porch and erection of a first floor extension over. Demolition of existing summerhouse and pergola and erection of a single storey rear extension.
- P24/101**      **ENFORCEMENT NOTICES**
- 101.1**      None.
- P24/102**      **DEPUTY CLERK'S REPORT FOR STEYNING CENTRE**
- 102.1**      **Bookings** - The projected income for December is £3,222.08.

**P24/103**      **WSSC Alternative Wi-Fi Sites**  
**103.1**      Update from Cllr Alexander regarding possible locations for Wi-Fi mast installation on the High Street.  
Cllr I Alexander provided an update on the recent walkaround meeting. During the walk, it was observed that several masts would be required at various locations along Steyning High Street. The purpose and necessity of these installations were discussed, including potential implications for the community.  
Cllr Trundle **proposed, seconded by** Cllr Johnson, to put a motion forward to Full Council to take ownership of the Sussex Police-owned CCTV mast in the High Street. **No objection. Agreed.**

**P24/104**      **CORRESPONDENCE/INFORMATION**  
**104.1**      None

**P24/105**      **DATE OF NEXT MEETING** – Monday 27<sup>th</sup> January at 7.30pm

The Chairman closed the meeting at 9.02pm

Signed ..... Chairman

Link for this meeting - <https://youtu.be/c4ELyJs8bU>