



The Steypning Centre, Fletchers Croft, Steypning
West Sussex,
BN44 3XZ

Tel. 01903 812042

www.steyningpc.gov.uk

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TO ALL MEMBERS OF THE NEIGHBOURHOOD PLAN STEERING COMMITTEE :-

Cllrs Bell (Chair), S Alexander, Sharp, Hanson, Trundle, M Alexander, Ballance & Linfield.

Resident Members M. Van der Poll, R. Barnes, J. Knowles & P. Cotton.

YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON WEDNESDAY 5th MARCH 2025 AT 6.30 PM IN THE STEYNING CENTRE

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. NB. Under Data protection regs we ask members of the public to only state their name if they agree to their name being recorded in the minutes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Members to agree as a true and fair record, the draft notes of the Neighbourhood Plan Steering Committee Working Party held on the 18th February 2025. (**Supporting Papers**)
- 5.0 MATTERS ARISING FROM WORKING PARTY AND ACTIONS** – These items to be taken as read
 - 5.1** Squires Planning to complete list of tasks for Clerks distribution – **Actioned / See item 6.2**
 - 5.2** Cler to re- distribute design code live document – **See item 6.1**
 - 5.3** Clerk to organise meetings on 5th, 13th and 15th March to progress general review and Com. Engagement – **Actioned**
- 6.0 NEIGHBOURHOOD PLAN ITEMS** (*supporting papers*)
 - 6.1** To discuss General Design Codes ongoing assessments with Leani from the ONH consultants (via Zoom link), and to agree any actions.
 - 6.2** Members to consider the task list as presented by Squires Consultants and agree any actions
 - 6.3** Members to prepare for Glebe Farm Community Engagement Session planned for the 13th March @ 6.30pm
 - 6.4** Clerk to update concerning grant applications, and agree actions
- 7.0 INFORMATION / CORRESPONDENCE ITEMS**
 - 7.1** None at time of printing
- 8.0 DATE OF NEXT MEETING** – 13th March 2025 at 6.30 pm

John Fullbrook, Clerk to the Council



Parish Clerk: John Fullbrook
Deputy Clerk: Leanne Poole

Email: clerk@steyningpc.gov.uk
Email: leanne.poole@steyningpc.gov.uk