
COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 4th FEBRUARY 2025 AT 7.30 PM AT THE STEYPING CENTRE

Present: Cllrs I Alexander (Chair), Norcross (Vice Chair), S Alexander, Bell, Hanson, Linfield, Sharp and Young.

Clerk: John Fullbrook

Members of the public: 0

Meeting Commenced : 7.32 pm

DRAFT MINUTES

C/24/55 APOLOGIES FOR ABSENCE

55.1 Apologies received from Cllrs Lloyd.

ACTIONS

C/24/56 DECLARATIONS OF INTEREST AND DISPENSATIONS

56.1 None

C/24/57 QUESTIONS FROM THE FLOOR {in summary}

57.1 None

C/24/58 MINUTES OF PREVIOUS MEETINGS - To agree 3rd December draft minutes.

58.1 Cllr Norcross **proposed, seconded** by Cllr S Alexander to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 3rd December 2024. **Agreed**

C/24/59 MATTERS ARISING AND ACTIONS - These items were taken as read.

59.1 Abbey Road Management Plan uploaded to Website – **Actioned**

59.2 Compost Bins to be installed @ Chandlers Way – **Actioned**

59.3 Clerk to approach Steyping Primary School for their involvement @ Chandlers Way – **Actioned**

59.4 Steyping and District Partnership approached for them to assist with SDNP grant application – **Actioned**

59.5 Messages to go out to 'Snow Angels' as appropriate – **Actioned /See item 61.1**

59.6 Black & white vintage sign to receive maintenance {Bostal Road} – **See item 61.2**

59.7 SPC to lobby for an improved local bus service – **Actioned, to Climate Action Group**

59.8 Community budget recommendation taken to F&GP / Full Council – **Actioned**

C/24/60 COMMUNITY MATTERS AND OPEN SPACE PROJECTS

60.1 **Abbey Road update concerning recent works, the proposed planting of a hedgerow and a request from the Steyping Community Orchard, plus their Wassail 2025 event briefing.**

With assistance from the Abbey Road lead conservation volunteer, Roger Brown, the Clerk had compiled a report {supporting paper} detailing the work carried out at the three most recent working parties, and he went on to outline the reasoning behind the two requests noted.

CLERK

- 60.1.1** The first request was for the planting of a hedgerow, using some 150 hedging plants which had been donated from the national tree planting charity 'The Conservation volunteers', plus 20 Holly plants from the owner of Gatewick House and to build it as per illustrated plan. Cllr I Alexander **proposed, seconded** by Cllr Hanson that SPC agree to this hedge being constructed. **Agreed**
- 60.1.2** The Steyning Community Orchard (SCO) requested extending the existing planting plan for 12 trees {9 of which have already been planted, with final three going in on the 22nd February '25}, by adding 6 more (as per supporting paper plan). Cllr I Alexander **proposed, seconded** by Cllr S Alexander that SPC accept the plan to plant 6 more trees over the next two years. **Agreed** **CLERK**
- 60.1.3** The Wassail event which is organised by the SCO had been an extraordinary success this year with up to 250 attending at the MPF.
- 60.2** **Riparian responsibilities for the stream running through Abbey Road.** The Clerk sought to inform members of the responsibilities associated with owning land which a waterway such as Tanyard stream, running through Abbey Road, has for the Council. And especially in the light of recent flooding at the site {28th November}. The Ouse and Adur Rivers Trust {OART} have agreed to meet with the Community Chair, Clerk and Abbey Road volunteer leader and deputy on the 25th March to further explain these responsibilities, and to clarify what SPC, working with OART, could conceivably take on, in terms of stream maintenance. The Clerk being keen to point out that there would need to be agreement from this committee on safe working practices for any future voluntary work associated with maintenance and habitat development in and adjacent the stream. **CLERK**
- 60.3** **Report about the recent Steyning Primary School presentation in regard to Chandlers Way Pocket Park project.** Following the agreement at the last meeting, the Clerk contacted the Primary school and with the Deputy Clerk met the Head Teacher. He was very taken with the Chandlers Way project proposal. A subsequent meeting with the schools Eco Committee, which included student representatives from each age range was arranged. This took place on the 30th January with a well-received PowerPoint presentation, and there followed a walking bus trip to the park through the town, with the Head Teacher and the entire group of about 25 children. The group met with Cllr Young at the Chandlers Way and there was a 'show-round', a Q&A session and time for them to play on the new equipment. A follow up meeting has already been arranged at the end of February to discuss the schools future involvement in the project. **CLERK**
- 60.4** **Progress on MPF Interpretation Panel and MPF Planters projects, and to consider support for further funding application to the South Downs National Park.** The Clerk updated members on the recent funding submission completed by the District Partnership on behalf of SPC's joint project. Unfortunately the application was not successful. However the Clerk believes that as the response did not disqualify a second attempt, and with some small amendments, added details to the drawings and if SPC were to gain further match funding from elsewhere, it may be possible to gain approval at a later stage, and will suggest the Partnership applies once more. **CLERK**
- 60.5** **This seasons project priorities and to consider any future project aspirations for this committee** The Clerk was asked to add future agenda items on Abbey Road Dog-mess signage, and the 80th Anniversary of the VE day, with for this item, the Chair to approach the District Partnership in the first instance, and then that it is taken to next Full Council – due to the timescale involved. **CLERK**
- C/24/61 HIGHWAYS**
- 61.1** **Report on Winter Plan and 'Snow Angels' communications.** There has so far been only one Instance of snow and ice which required snow angels involvement, and the system seemed to work well. Other smaller icing occurrences have also prompted a positive response. The Chair suggested signs be placed on the bins to avoid being used as rubbish bins. **CLERK**

61.2 To consider whether black & white vintage road sign at Bostal Road junction to receive SPC maintenance. The sign is rusting and requires maintenance to bring it back to good order provided permission from WSCC is granted. Cllr I Alexander **proposed, seconded** by Cllr Sharp that a SPC Caretaker proceeds to complete the task by painting and restoring the sign. **Agreed** CLERK

61.3 **Steyping Bypass TRO to reduce speed to 50 and 40 miles per hour.** This SPC initiated Traffic Regulation Order has reached public consultation stage, and this fact has been publicised by SPC as well as WSCC. This application took 18 months of meetings, lobbying to WSCC highways Officers, and included crucial contributions from Cllr Linehan. It is hoped it passes this final stage of the process to enable improved safety for road and pedestrian users.

C/24/62 FINANCE AND GOVERNANCE

62.1 **To accept the I & E Reports.** Cllr I Alexander **proposed, seconded** by Cllr Sharp that the Community Income and Expenditure reports for November and December '24 be accepted as a true and fair record. **Agreed**

C/24/63 ONGOING MATTERS ARISING TO BE TAKEN TO THE NEXT MEETING

63.1 C/23/30.2 Mouse Lane Drainage W. Party to be reconvened. - **SPC are awaiting engineers reports from WSCC** CLERK

63.2 C/23/43.9 Lost Woods project – Landowners to be encouraged to 'sign-up' with working party members to visit sites CLERK

63.3 C/23/75.5 Parish-wide litter/dog bin provision to be investigated by Chairman and Clerk – **Chair and Clerk to communicate with HDC to better understand costs of additional installations** CLERK

63.4 C/24/27.6 Clerk continues to seek MPF Concessionary Licence fee or potentially take vendor to small claims court. **It was noted Steyping Festival had succeeded in gained outstanding monies** CLERK

63.5 C/24/ 49.2 Log seating, lockable gate, trees, hedge and trellis installed at Chandlers Way plus convene working party CLERK

63.6 C/24/38.1 Forthcoming remembrance period to be marked by greater effort to dress town appropriately CLERK

63.7 C/24/38.11 Clerk to bring back to this committee the digital screen transfer of ownership details when Received – **This has been delayed @ HDC due to 'Devolution' and office movements** CLERK

63.8 C/24/38.12 Cycle crossing at Horsham Road / Bypass junction project proposal – **This item is now with the Climate Action group** CLERK

63.9 C/24/38.12 Parish-wide disability awareness to be discussed – **This to be taken to Full Council** CLERK

63.10 C/24/42.2 Fire Station bench to be removed when permissions given CLERK

C/24/64 INFORMATION / CORRESPONDENCE ITEMS

64.1 None

C/24/65 DATE OF NEXT MEETING – 4th March 2025 at 7.30 pm.

Meeting ended at 8.34 pm

Signed by the Chair: Date: 4th March 2025

A recording of this meeting can be found using this link: https://youtu.be/589bw5f4_yU



**Parish Clerk: John Fullbrook
Deputy Clerk: Leanne Poole**

**Email: clerk@steypingpc.gov.uk
Email: leanne.poole@steypingpc.gov.uk**

COMMUNITY MATTERS AND OPEN SPACE PROJECTS

Briefing Note

6.1 Abbey Road Update

Cllr Simon Alexander will update members on continued volunteer works @ Abbey Road, in particular with reference to Hedgerow planting programme, and recent volunteer days.

6.2 Annual Play Inspection Report, and remedial works programme

SPC asks a company to complete a thorough annual inspection of all of its Play and Exercise Park Assets, as part of its ongoing regular inspection regime. The 2024/25 inspection has been delayed due the company losing inspection personnel; however the detailed reports are now almost all with us (Only waiting for Normans Way). The full reports are put on the website as supporting papers to this item, and the office also completes an extensive list of remedial prioritised works. This item is on this agenda to inform Cllrs as to the process, and office plan of action in regard to completing these works.

The one reasonably urgent maintenance requirement was related to the fact that the wooden pole part of the Seesaw in the Fletchers Croft Play Area is noted as having started to rot and is beginning to lose structural integrity. Leanne asked for a replacement quote from the installers – Creative Play. And then pointed out that there was a lifetime guarantee of 10 years on all such wooden structures associated with our 2019 installation. After lengthy correspondence and a need to prove regular inspections have taken place, **Creative Play agreed to reduce the installation by £312.00.** {Inc. VAT} The details of each quote follow these briefing notes.

Due to the need for speed of action the Clerks office authorised this payment and associated works, and in terms of the remaining remedial works programme will ask for the committee's agreement for them to have delegated authority to complete the programme basing decisions on priority, and available resources.

6.3 Chandlers Pocket Park Update

The Clerk and Cllrs Hanson and Young will update on discussions with the Steyning Primary School, prospective volunteers for the ongoing project, and any recommendations from the recent working party meeting.

6.4 MPF Interpretation panel and planter's project

The Clerk will update on tacit agreement from the Steyning in Bloom Group to part fund the planter installation, and for the Cricket Club to part fund the interpretation panels.

6.5 VE Day Celebrations

The Community Committee discussed this item last meeting and there was a suggestion to take the idea to the next Full Council meeting, but unfortunately there was no room on the very packed 17th Feb Full C. agenda. In the meantime therefore, the Clerk has been discussing the idea with the Chair of the Steyning Business Chamber, and has agreement that flags can be put up along the High Street to commemorate this date, and it was also suggested that rather than go to a commercial company for standard flag production, that half of the 30 flags are to be the Union Jack flags already in stores, and that half could be produced by the Steyning High Street Printers – It is hoped that a quote will be ready for their production for members to consider for this meeting.

6.6 Replacement Bench on High Street adjacent Fire station

Following the last Community Committee meetings agreement, the dilapidated bench situated on the High Street, by the entrance to the Fire Station, was removed and disposed of.

The Clerks office have since been in contact with a Fire station representative to see if they wouldn't mind part or full funding of a possible replacement bench.

A standard teak bench has been earmarked for purchase by the office, and members are asked to consider please whether first if there is no funding proffered by the fire service, that they would delegate the office to proceed with purchase, installation and painting (with wood preservative) of said bench at a cost of approx. £400.

Or, if the Fire Station service is willing to fully or part-fund the replacement, the Clerk's office is then delegated to proceed with same replacement, but to add a plaque dedicating the bench to the Steyning Fire Service.

6.7 Allotment annual tidy, bonfire and skip service

For the past seven years the Clerks office have organised a Saturday on or around the Easter break, for each of its two Allotments and its approx. 150 plot holders to have an opportunity to clear debris from their plots into skips if non combustible or compostable, and the allotment association are asked to help on the day with the tending and management of Bonfires at each site to deal with what is combustible, and delivered to the designated area by plot holders.

Cllrs are also asked to assist office staff please with this joint voluntary service provision. All plot holders are able to join in with the general tidy. Skip provision is monitored by office staff and the number of skips is dependent on what is required over a three-week period to enable the process to be successful. SPC Members are asked please to agree that this annual service is undertaken once more on the 12th April, and that 6- and 4-yard skips are hired and provided depending on requirements and at a cost of £280 for 6-yards and £232 for the 4's. Both plus VAT of course.

Invoice Address

Steyning Parish Council
The Steyning Centre
Fletcher's Croft
Steyning
West Sussex
BN44 3XZ

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Quotation No	
Quotation Date	
Customer Order No	
Account Ref	

Qty Ordered	Product Code	Description	Unit Price	Net Amount
1.00	SPT-FR150	150MM DIA FULL ROUND TIMBER - 3M LENGTH	260.00	260.00
	M	TO INC 7 X 14MM HOLES / CHAMFER BOTH		
	M	& 2 X 100 SLABBED SECTIONS		
2.00	SPA-SR109-SEAT	SEESAW REPLACEMENT SEAT (EACH) PLASTIC SEAT	95.00	190.00
	M	PRODUCT - SR109-R SEESAW ROUND		
1.00	MC104	LABOUR CHARGE - INC OF TRAVEL / MILEAGE	300.00	300.00

To accept this quotation please sign and date below:

Signature:
Print Name:
Date:

Total Net Amount	£	750.00
Total VAT Amount	£	150.00
Quotation Total	£	900.00

Full payment due on completion of works

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Page 1

Quotation No	
Quotation Date	
Customer Order No	
Account Ref	

Qty Ordered	Product Code	Description	Unit Price	Net Amount
1.00	SPT-FR150	150MM DIA FULL ROUND TIMBER - 3M LENGTH	0.00	0.00
	M	TO INC 7 X 14MM HOLES / CHAMFER BOTH		
	M	& 2 X 100 SLABBED SECTIONS		
	M	*TIMBER COVERED UNDER MATERIAL GUARANTEE		
2.00	SPA-SR109-SEAT	SEESAW REPLACEMENT SEAT (EACH) PLASTIC SEAT	95.00	190.00
	M	PRODUCT - SR109-R SEESAW ROUND		
1.00	MC104	LABOUR CHARGE - INC OF TRAVEL / MILEAGE	300.00	300.00

To accept this quotation please sign and date below:

Signature:
Print Name:
Date:

Total Net Amount	£	490.00
Total VAT Amount	£	98.00
Quotation Total	£	588.00

Full payment due on completion of works



the **play inspection** company

Annual Inspection

Steypning Parish Council

South Ash Play Area

South Ash, Steypning, Sussex, BN44 3SJ



API Associate



Unit 5, Glenmore Business Park, Blackhill Road, Poole, Dorset, BH16 6NL
t- 01202 590675 e- info@playinspections.co.uk

[www. playinspections .co.uk](http://www.playinspections.co.uk)

Inspection Scope for RPII Inspection Methodology

This document outlines the RPII scope for inspections undertaken by the Inspectors listed as Annual Inspectors on the RPII Register of Inspectors when undertaking Indoor Annual, Outdoor Annual, Outdoor Operational and Outdoor Routine inspections.

Inspections are undertaken with reference to the standards listed in this preamble only; where no date for the standard is given it will be the standard that is current at the time of inspection except where overlap periods are granted by the standards committee when standards are updated. The information contained in reports is provided to assist the owner/operator in fulfilling their responsibilities as detailed in the relevant standard. Other standards referenced within the listed standards do not form part of the inspection, unless they are also explicitly listed here.

The following standards are relevant to all installations of equipment that are publicly accessible to users; this includes public parks, pay and play parks, schools, nurseries, public houses, holiday parks, indoor play centres, farm parks etc. All equipment used or employed in publicly accessible areas should meet with the requirements of the relevant standards (listed below):

BS EN 1176 Parts 1, 2, 3, 4, 5, 6, 10 & 11 Playground equipment intended for permanent installation outdoors & indoors.

BS EN 1176 Part 7 - 'Guidance on Installation, Inspection, Maintenance and Operation' (this document gives guidance to the owners/operators of the facility on the installation, inspection, maintenance and operation of playground equipment, excluding ancillary items).

In the United Kingdom the National Foreword forms an important part to the understanding and implementation of the recommendations set out in this document. It clarifies the application of the document within the UK as best practice guidance, as the document has been used since its initial publication. Therefore, in the UK this standard (BS EN 1176 – Part 7) contains no requirements and needs to be read and implemented as guidance, with the use of the term 'shall' therefore becoming a recommendation, as in the term 'should'.

Domestic play equipment falls outside of the scope of BS EN 1176 and has its own standards (BS EN 71 series – Safety of Toys). Where domestic equipment can be identified this will be acknowledged in the report but any comments concerning compliance will follow the requirements and recommendations of BS EN 1176.

When water play items, including spray parks, are inspected any comments concerning compliance within the inspection will refer to BS EN 1176. We have not assessed these against the requirements of BS EN 17232 (Water play equipment and features).

Other equipment that is not clearly identified as unsupervised or domestic (natural play, self-build equipment etc.) will be assessed for compliance with the relevant standard listed below:

BS EN 15312 Free access multi-sports equipment
BS EN 14974 Skateparks
BS EN 16630 Permanently installed outdoor fitness equipment
BS EN 16899 Parkour equipment (plus RPII/API guidance notes)

Annual and Post Installation inspections will take into consideration compliance with these current standards, and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area (that area which is obviously part of the playground), nominally up to three metres around, the fence line if closer, or other areas as agreed.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts) structural integrity, wear and vandalism.

Routine visual inspections relate only to the most obvious defects such as broken or missing parts, litter, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

All inspections are non-dismantling, non-destructive and do not include any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a manual test for stability and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all reasonably accessible equipment and will assess all reasonably accessible parts above the standing surface. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment.

Ancillary equipment will be assessed using the inspector's knowledge and experience of the standards named in this document. (Note: Ancillary items are not included in the specific equipment-type parts of the EN 1176 series; hence they are not assessed for compliance with EN 1176 series and are subject to a general safety assessment).

The owner/operator is responsible for the overall safety of the equipment and area.

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of the impact attenuating properties of any surfaces; the identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection; the inspection of any equipment (or part thereof) that is beneath the playing surface (loose-fill materials may be moved to expose foundations); tightening any bolts, hinges or other fixing devices on any apparatus or equipment; assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment; assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming); where planting or trees are mentioned in the report no assessments of toxicity, suitability or condition are undertaken – the owner/operator should have suitable inspections provided by a competent person.

The owner/operator should have a 'design risk assessment' provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

The operator is responsible for managing risks of their provision and is required by law to carry out a 'suitable and sufficient assessment' of the risks associated with a site or activity. This inspection shall be considered as contributing to the operator's discharge of this responsibility.

The details contained within the report are a snapshot of the condition at the time of inspection only and subsequent events may affect the condition of the facility. Suggested remedial actions are based on the knowledge and experience of the inspector and/or that of the inspection company. The owner/operator should always seek the advice of the manufacturer or a competent person when undertaking repairs and/or modifications to equipment.

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The operator is responsible for following the guidance of the relevant standards. The standards give guidance on the installation, inspection, maintenance and operation of the various types of facilities. The inspection guidance is listed in Table 1, with an indication of which parts will be included in an RPII Annual or Post-Installation Inspection. The relevant standards also contain additional parts which the operator should follow.

Inspection recommendations of relevant standards Refer to relevant standards for full text	Annual Main	RPII Annual/ Post Installation Inspection
6.1 d) Overall levels of safety of equipment (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of foundations (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of playing surfaces (see note 2)	✓	✓ [2]
6.1 d) Compliance with the relevant parts of the standard and or risk assessment (see note 3)	✓	✓ [3]
6.1 d) Effects of weather	✓	✓
6.1 d) Presence of rot, decay or corrosion (see note 1)	✓	✓ [1]
6.1 d) Assessment of repairs made or added or replaced components (see note 4)	✓	✓ [4]
6.1 d) Excavation or dismantling/additional measures	✓	✗
6.2.1 Assessment of glass reinforced plastics (see note 5)	✓	✓ [5]
6.2.1 Inspection of one post equipment (see note 1)	✓	✓ [1]
6.2.4 Undertaking the Operators inspection protocol	✓	✗

NB: The clause numbers in table 1 are taken from BS EN 1176 - Part 7:2020. The content is equally applicable to all other relevant standards listed herein. Playgrounds contain a range of equipment from different manufacturers and installed over a number of years; operators should implement any guidance provided by the manufacturer. Item specific detail is not readily available to RPII Playground Inspectors, whose report contributes to the operator's overall Annual Main Inspection as detailed in the relevant standards.

[1] A manual test only is undertaken for stability. Wear and instability are only detectable where readily apparent without dismantling or destruction and without the use of tools, excavation or specialist equipment. Rot and corrosion are tested or with a hammer and/or steel rod. Decay in timber may exist which can only be found with specialist equipment.

[2] Only the visible condition and dimensional compliance of surface extent is considered. Neither testing of impact attenuating properties nor measurement of the thickness of bound surfaces are undertaken on RPII annual inspections.

[3] The inspection assesses compliance where this can be tested on site using manual methods without dismantling, destruction and without the use of tools or specialist equipment.

[4] The operator should use manufacturer's recommended parts, or equivalent. We are unable to verify if such parts have been used, and any subsequent change in quality or performance.

[5] Visible glass fibres will be noted in reports. The operator is responsible for repairs or replacement.

Risk Assessment Matrix

			Scores in the report are multiplication factors of Likelihood x Severity					
			Severity>>					
Likelihood	Very High probability, if the situation is not addressed an accident is almost certain.	5	Very High	VL (5)	L (10)	M (15)	H (20)	VH (25)
	High probability an accident is probable without any added factor.	4	High	VL (4)	L (8)	M (12)	H (16)	H (20)
	Moderate probability an incident is foreseeable.	3	Moderate	VL (3)	L (6)	L (9)	M (12)	M (15)
	Some probability, requires a combination of factors to take place.	2	Low	VL (2)	VL (4)	L (6)	L (8)	L (10)
	No significant probability; lightning strike, freak accident.	1	Very Low	VL (1)	VL (2)	VL (3)	VL (4)	VL (5)
				Very Low	Low	Moderate	High	Very High
				1	2	3	4	5
				No injury likely e.g. damaged or soiled clothing, minor bruising, grazes	Minor injury, laceration or bruising requiring first aid only	Injury requiring medical intervention e.g. cuts requiring stitches	Serious injury including concussions or fracture of long bones	Severe injury involving a potential life changing injury or fatality
				Severity>>				
Note 1: The total risk scores included within our reports are a multiplication factor of the calculated Likelihood and Severity of each finding. Both Likelihood and Severity are given a number between 1 - 5 as shown on the matrix above and these two numbers are then multiplied together to give the total risk score that is shown against defects on the report. Total risk scores can be divided in both directions, i.e. a total risk score of 12 could be a Likelihood (3) x Severity (4) or Likelihood (4) x Severity (3).								
Note 2: When we inspect we only see a snapshot of the current condition of the equipment. It is the operators responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.								

Equipment has been assessed to the following standards where relevant:

BS EN 1176 Parts 1-11 (Playground equipment and surfacing)
 BS EN 14974 (Facilities for users of roller sports equipment)
 BS EN 15312 (Free access multi-sports equipment)
 BS EN 16899 (Parkour Equipment)
 BS EN 16630 (Outdoor Fitness Equipment).

South Ash Play Area

Inspection Ref: 2600605
Property Ref: 1264128-423088

Site Ref: 81409
Service Object Ref:

Inspected: 28-January-2025 - 07:28 by Tom King (RPII Annual Inspector)

Risk Assessment: 12 Moderate Risk



Location:

The site is partially overlooked by properties in the local community

Disabled Access:

Generally accessible; an area accessible to most.

4 - Very Low Risk

Item: Site General
Manufacturer: Owner/Operator
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There is some minor damage to the surface due to tree roots - Monitor for any further deterioration and repair as required

4 - Very Low Risk

Item: Playground Sign
Manufacturer: Not Identified
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

8 - Low Risk

Item: Gate - Self Closing
Manufacturer: Steelway/Fensecure
Surface Type: Tarmac
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

The gate is closing too quickly (less than 4 seconds) - Take corrective action to ensure that the gate closes in 4-8 seconds from 90 degrees

Finding 2

The gate rebounds when opened quickly and could strike the next user entering the area - Monitor use and adjust/replace as required

6 - Low Risk

Item: Fence - Bow Top
Manufacturer: Not Identified
Surface Type: Tarmac
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There is some damage to the fence sections - Monitor for any further deterioration and repair as required

12 - Moderate Risk

Item: Fencing - Timber
Manufacturer: Not Identified
Surface Type: Tarmac
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

One of the tall posts is leaning and there is evidence of rot at the base - Replace affected post

6 - Low Risk

Item: Litter Bin
Manufacturer: Glasdon
Surface Type: Concrete
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

The item is slightly loose in its foundations - Monitor for any further deterioration and repair as required

4 - Very Low Risk

Item: Bench
Manufacturer: Not Identified
Surface Type: Bitmac
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

10 - Low Risk

Item: 1 Bay 2 Seat (Flat)
Manufacturer: Not Identified
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 4



Finding 1

There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing - Monitor for any further deterioration and repair as required

Finding 3

There is some wear to the shackles. - Monitor for any further deterioration and replace when 40% worn

Finding 2

The bush / bushes is / are worn or missing and the fixing lugs are wearing - Replace worn or missing bushes

Finding 4

The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 - Monitor - No action given the risk assessment

8 - Low Risk

Item: Multi Play (Junior)
Manufacturer: Not Identified
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 3



Finding 1

The opening providing access to the slide exceeds the width of the slide in contravention of BS EN 1176 Part 3 - Monitor - No action given the risk assessment

Finding 3

The surface is lifting at the edges and creating trip points - Repair perimeter of surfacing to remove trip points

Finding 2

There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing - Monitor for any further deterioration and repair as required

Findings information

4 - Very Low Risk (Finding 1)

Item: Ancillary Items - Site General
Manufacturer: Owner/Operator

Risk Level: V - Very Low Risk
Surface: N/A



Finding: There is some minor damage to the surface due to tree roots
Action: Monitor for any further deterioration and repair as required

8 - Low Risk (Finding 1)

Item: Gates - Gate - Self Closing
Manufacturer: Steelway/Fensecure

Risk Level: L - Low Risk
Surface: Tarmac



Finding: The gate is closing too quickly (less than 4 seconds)

Action: Take corrective action to ensure that the gate closes in 4-8 seconds from 90 degrees

8 - Low Risk (Finding 2)

Item: Gates - Gate - Self Closing
Manufacturer: Steelway/Fensecure

Risk Level: L - Low Risk
Surface: Tarmac



Finding: The gate rebounds when opened quickly and could strike the next user entering the area

Action: Monitor use and adjust/replace as required

i 6 - Low Risk (Finding 1)

Item: Fences - Fence - Bow Top
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Tarmac



Finding: There is some damage to the fence sections

Action: Monitor for any further deterioration and repair as required

! 12 - Moderate Risk (Finding 1)

Item: Fences - Fencing - Timber
Manufacturer: Not Identified

Risk Level: M - Moderate Risk
Surface: Tarmac



Finding: One of the tall posts is leaning and there is evidence of rot at the base

Action: Replace affected post

i 6 - Low Risk (Finding 1)

Item: Ancillary Items - Litter Bin
Manufacturer: Glasdon

Risk Level: L - Low Risk
Surface: Concrete



Finding: The item is slightly loose in its foundations

Action: Monitor for any further deterioration and repair as required

i 6 - Low Risk (Finding 1)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing

Action: Monitor for any further deterioration and repair as required

i 10 - Low Risk (Finding 2)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The bush / bushes is / are worn or missing and the fixing lugs are wearing
Action: Replace worn or missing bushes

i 6 - Low Risk (Finding 3)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: There is some wear to the shackles.

Action: Monitor for any further deterioration and replace when 40% worn

5 - Very Low Risk (Finding 4)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Wet Pour



Finding: The chain openings are in excess of the 8.6mm as recommended by BS EN 1176
Action: Monitor - No action given the risk assessment

4 - Very Low Risk (Finding 1)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Wet Pour



Finding: The opening providing access to the slide exceeds the width of the slide in contravention of BS EN 1176 Part 3
Action: Monitor - No action given the risk assessment

6 - Low Risk (Finding 2)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing
Action: Monitor for any further deterioration and repair as required

8 - Low Risk (Finding 3)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The surface is lifting at the edges and creating trip points
Action: Repair perimeter of surfacing to remove trip points



• SINCE 1918 •

Annual Inspection

Steyping Parish Council

Abbey Road Play Area

Abbey Road, Steyping, Sussex, BN44



Wicksteed Leisure Limited, Digby Street, Kettering, Northamptonshire, NN16 8YJ

www.wicksteed.co.uk

01536 517028
customerservices@wicksteed.co.uk

Inspection Scope for RPII Inspection Methodology

This document outlines the RPII scope for inspections undertaken by the Inspectors listed as Annual Inspectors on the RPII Register of Inspectors when undertaking Indoor Annual, Outdoor Annual, Outdoor Operational and Outdoor Routine inspections.

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BS EN 1176 Parts 1, 2, 3, 4, 5, 6, 10 & 11 Playground equipment intended for permanent installation outdoors & indoors.

BS EN 1176 Part 7 - 'Guidance on Installation, Inspection, Maintenance and Operation' (this document gives guidance to the owners/operators of the facility on the installation, inspection, maintenance and operation of playground equipment, excluding ancillary items).

In the United Kingdom the National Foreword forms an important part to the understanding and implementation of the recommendations set out in this document. It clarifies the application of the document within the UK as best practice guidance, as the document has been used since its initial publication. Therefore, in the UK this standard (BS EN 1176 – Part 7) contains no requirements and needs to be read and implemented as guidance, with the use of the term 'shall' therefore becoming a recommendation, as in the term 'should'.

Domestic play equipment falls outside of the scope of BS EN 1176 and has its own standards (BS EN 71 series – Safety of Toys). Where domestic equipment can be identified this will be acknowledged in the report but any comments concerning compliance will follow the requirements and recommendations of BS EN 1176.

When water play items, including spray parks, are inspected any comments concerning compliance within the inspection will refer to BS EN 1176. We have not assessed these against the requirements of BS EN 17232 (Water play equipment and features).

Other equipment that is not clearly identified as unsupervised or domestic (natural play, self-build equipment etc.) will be assessed for compliance with the relevant standard listed below:

BS EN 15312 Free access multi-sports equipment
BS EN 14974 Skateparks
BS EN 16630 Permanently installed outdoor fitness equipment
BS EN 16899 Parkour equipment (plus RPII/API guidance notes)

Annual and Post Installation inspections will take into consideration compliance with these current standards, and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area (that area which is obviously part of the playground), nominally up to three metres around, the fence line if closer, or other areas as agreed.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts) structural integrity, wear and vandalism.

Routine visual inspections relate only to the most obvious defects such as broken or missing parts, litter, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

All inspections are non-dismantling, non-destructive and do not include any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a manual test for stability and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all reasonably accessible equipment and will assess all reasonably accessible parts above the standing surface. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment.

Ancillary equipment will be assessed using the inspector's knowledge and experience of the standards named in this document. (Note: Ancillary items are not included in the specific equipment-type parts of the EN 1176 series; hence they are not assessed for compliance with EN 1176 series and are subject to a general safety assessment).

The owner/operator is responsible for the overall safety of the equipment and area.

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of the impact attenuating properties of any surfaces; the identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection; the inspection of any equipment (or part thereof) that is beneath the playing surface (loose-fill materials may be moved to expose foundations); tightening any bolts, hinges or other fixing devices on any apparatus or equipment; assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment; assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming); where planting or trees are mentioned in the report no assessments of toxicity, suitability or condition are undertaken – the owner/operator should have suitable inspections provided by a competent person.

The owner/operator should have a 'design risk assessment' provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

The operator is responsible for managing risks of their provision and is required by law to carry out a 'suitable and sufficient assessment' of the risks associated with a site or activity. This inspection shall be considered as contributing to the operator's discharge of this responsibility.

The details contained within the report are a snapshot of the condition at the time of inspection only and subsequent events may affect the condition of the facility. Suggested remedial actions are based on the knowledge and experience of the inspector and/or that of the inspection company. The owner/operator should always seek the advice of the manufacturer or a competent person when undertaking repairs and/or modifications to equipment.

The operator is responsible for following the guidance of the relevant standards. The standards give guidance on the installation, inspection, maintenance and operation of the various types of facilities. The inspection guidance is listed in Table 1, with an indication of which parts will be included in an RPII Annual or Post-Installation Inspection. The relevant standards also contain additional parts which the operator should follow.

Inspection recommendations of relevant standards Refer to relevant standards for full text	Annual Main	RPII Annual/ Post Installation Inspection
6.1 d) Overall levels of safety of equipment (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of foundations (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of playing surfaces (see note 2)	✓	✓ [2]
6.1 d) Compliance with the relevant parts of the standard and or risk assessment (see note 3)	✓	✓ [3]
6.1 d) Effects of weather	✓	✓
6.1 d) Presence of rot, decay or corrosion (see note 1)	✓	✓ [1]
6.1 d) Assessment of repairs made or added or replaced components (see note 4)	✓	✓ [4]
6.1 d) Excavation or dismantling/additional measures	✓	✗
6.2.1 Assessment of glass reinforced plastics (see note 5)	✓	✓ [5]
6.2.1 Inspection of one post equipment (see note 1)	✓	✓ [1]
6.2.4 Undertaking the Operators inspection protocol	✓	✗

NB: The clause numbers in table 1 are taken from BS EN 1176 - Part 7:2020. The content is equally applicable to all other relevant standards listed herein. Playgrounds contain a range of equipment from different manufacturers and installed over a number of years; operators should implement any guidance provided by the manufacturer. Item specific detail is not readily available to RPII Playground Inspectors, whose report contributes to the operator's overall Annual Main Inspection as detailed in the relevant standards.

[1] A manual test only is undertaken for stability. Wear and instability are only detectable where readily apparent without dismantling or destruction and without the use of tools, excavation or specialist equipment. Rot and corrosion are tested or with a hammer and/or steel rod. Decay in timber may exist which can only be found with specialist equipment.

[2] Only the visible condition and dimensional compliance of surface extent is considered. Neither testing of impact attenuating properties nor measurement of the thickness of bound surfaces are undertaken on RPII annual inspections.

[3] The inspection assesses compliance where this can be tested on site using manual methods without dismantling, destruction and without the use of tools or specialist equipment.

[4] The operator should use manufacturer's recommended parts, or equivalent. We are unable to verify if such parts have been used, and any subsequent change in quality or performance.

[5] Visible glass fibres will be noted in reports. The operator is responsible for repairs or replacement.

Risk Assessment Matrix

			Scores in the report are multiplication factors of Likelihood x Severity					
			Severity>>					
Likelihood	Very High probability, if the situation is not addressed an accident is almost certain.	5	Very High	VL (5)	L (10)	M (15)	H (20)	VH (25)
	High probability an accident is probable without any added factor.	4	High	VL (4)	L (8)	M (12)	H (16)	H (20)
	Moderate probability an incident is foreseeable.	3	Moderate	VL (3)	L (6)	L (9)	M (12)	M (15)
	Some probability, requires a combination of factors to take place.	2	Low	VL (2)	VL (4)	L (6)	L (8)	L (10)
	No significant probability; lightning strike, freak accident.	1	Very Low	VL (1)	VL (2)	VL (3)	VL (4)	VL (5)
				Very Low	Low	Moderate	High	Very High
				1	2	3	4	5
				No injury likely e.g. damaged or soiled clothing, minor bruising, grazes	Minor injury, laceration or bruising requiring first aid only	Injury requiring medical intervention e.g. cuts requiring stitches	Serious injury including concussions or fracture of long bones	Severe injury involving a potential life changing injury or fatality
				Severity>>				
Note 1: The total risk scores included within our reports are a multiplication factor of the calculated Likelihood and Severity of each finding. Both Likelihood and Severity are given a number between 1 - 5 as shown on the matrix above and these two numbers are then multiplied together to give the total risk score that is shown against defects on the report. Total risk scores can be divided in both directions, i.e. a total risk score of 12 could be a Likelihood (3) x Severity (4) or Likelihood (4) x Severity (3). Note 2: When we inspect we only see a snapshot of the current condition of the equipment. It is the operators responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.								

Equipment has been assessed to the following standards where relevant:

BS EN 1176 Parts 1-11 (Playground equipment and surfacing)
BS EN 14974 (Facilities for users of roller sports equipment)
BS EN 15312 (Free access multi-sports equipment)
BS EN 16899 (Parkour Equipment)
BS EN 16630 (Outdoor Fitness Equipment).

Abbey Road Play Area

Inspection Ref: 2600606
Property Ref: 1264128-423088

Site Ref: 81410
Service Object Ref:

Inspected: 28-January-2025 - 08:03 by Tom King (RPII Annual Inspector)

Risk Assessment: 10 Low Risk



Location:

The site is partially overlooked by properties in the local community

Disabled Access:

Some accessible features; an area that presents difficulties to the majority of people with disabilities but in favourable circumstances and certainly in partnership can be accessed.

i 8 - Low Risk

Item: Site General
Manufacturer: Owner/Operator
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

There is some minor damage to the surface - Monitor for any further deterioration and repair as required

Finding 2

There are trip hazards at the edges of the surface - Remove trip hazard

i 4 - Very Low Risk

Item: Playground Sign
Manufacturer: Not Identified
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

i 9 - Low Risk

Item: Gate - Self Closing
Manufacturer: Not Identified
Surface Type: Tarmac
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

The gate is closing too quickly (less than 4 seconds) - Take corrective action to ensure that the gate closes in 4-8 seconds from 90 degrees

Finding 2

The mesh has been damaged leaving sharp rusty ends - Replace damaged mesh

i 8 - Low Risk

Item: Fence - Timber & Mesh Infill
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 4



Finding 1

There are projecting bolt thread(s) present - Remove excess thread length and deburr or provide cap

Finding 2

There are a number of fixings missing from the fence - Replace missing fixings

Finding 3

There are a number of loose and/or rotten posts around the fence - Replace/reset all affected posts

Finding 4

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

4 - Very Low Risk

Item: Bench
Manufacturer: Not Identified
Surface Type: Bitmac
Item Quantity: 2
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

8 - Low Risk

Item: Multi Play (Junior)
Manufacturer: Not Identified
Surface Type: Rubber Tiles
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 7



Finding 1

There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing - Monitor for any further deterioration and repair as required

Finding 3

The item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.2 head and neck entrapment in the barriers and/or steps - Monitor - No action given the risk assessment

Finding 5

The opening providing access to the slide exceeds the width of the slide in contravention of BS EN 1176 Part 3 - Monitor - No action given the risk assessment

Finding 7

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

Finding 2

The item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.2 head and neck entrapment in the barriers - Monitor - No action given the risk assessment

Finding 4

The height of the barrier(s) is insufficient and fails to meet the recommendations of BS EN 1176 Part 1 - Monitor - No action given the risk assessment

Finding 6

There are areas or parts of the timber on the structure that have rotted - Replace all affected timbers

i 10 - Low Risk

Item: 1 Bay 1 Seat (Cradle) - Type 1
Manufacturer: Not Identified
Surface Type: Rubber Tiles
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 6



Finding 1

There are trip hazards at the edges of the surface - Remove trip hazard

Finding 3

Crucifix or T connectors should have at least two complete chain links through the connector to meet with the manufacturers recommendations - Rectify installation to ensure at least two complete links are through the connectors

Finding 5

The chain links are worn excessively and require renewing - Replace worn chains

Finding 2

A number of fixing(s) have worked loose - Secure all loose fixings

Finding 4

The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 - Monitor - No action given the risk assessment

Finding 6

The seat has minor damage or wear - Monitor for any further deterioration and replace as required

Findings information

4 - Very Low Risk (Finding 1)			
Item:	Ancillary Items - Site General	Risk Level:	V - Very Low Risk
Manufacturer:	Owner/Operator	Surface:	N/A
			
Finding: There is some minor damage to the surface		Action: Monitor for any further deterioration and repair as required	

i 8 - Low Risk (Finding 2)

Item: Ancillary Items - Site General
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: N/A



Finding: There are trip hazards at the edges of the surface **Action:** Remove trip hazard

i 8 - Low Risk (Finding 1)

Item: Gates - Gate - Self Closing
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Tarmac



Finding: The gate is closing too quickly (less than 4 seconds) **Action:** Take corrective action to ensure that the gate closes in 4-8 seconds from 90 degrees

i 9 - Low Risk (Finding 2)

Item: Gates - Gate - Self Closing
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Tarmac



Finding: The mesh has been damaged leaving sharp rusty ends

Action: Replace damaged mesh



i 8 - Low Risk (Finding 1)

Item: Fences - Fence - Timber & Mesh Infill
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There are projecting bolt thread(s) present

Action: Remove excess thread length and deburr or provide cap

i 6 - Low Risk (Finding 2)

Item: Fences - Fence - Timber & Mesh Infill
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



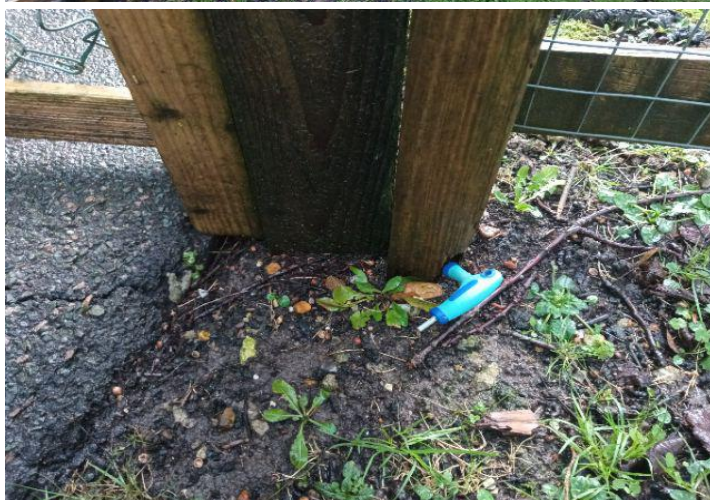
Finding: There are a number of fixings missing from the fence

Action: Replace missing fixings

i 6 - Low Risk (Finding 3)

Item: Fences - Fence - Timber & Mesh Infill
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There are a number of loose and/or rotten posts around the fence

Action: Replace/reset all affected posts

i 6 - Low Risk (Finding 4)

Item: Fences - Fence - Timber & Mesh Infill
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

Action: Monitor for any deterioration (rot) and replace as required

i 6 - Low Risk (Finding 1)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Rubber Tiles

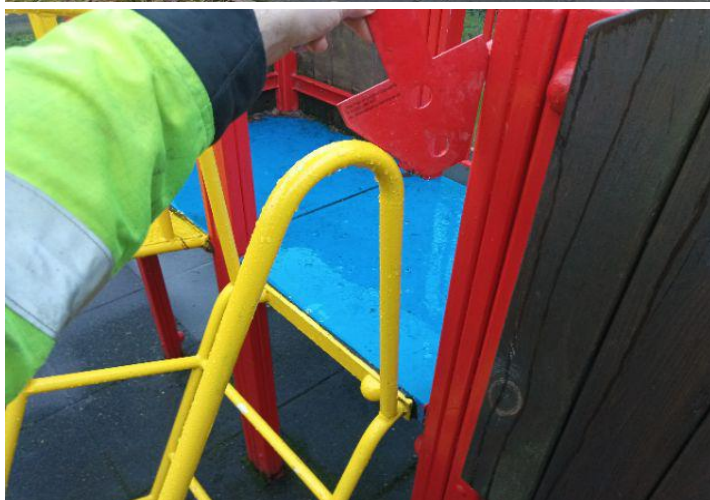


Finding: There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing
Action: Monitor for any further deterioration and repair as required

i 5 - Very Low Risk (Finding 2)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Rubber Tiles



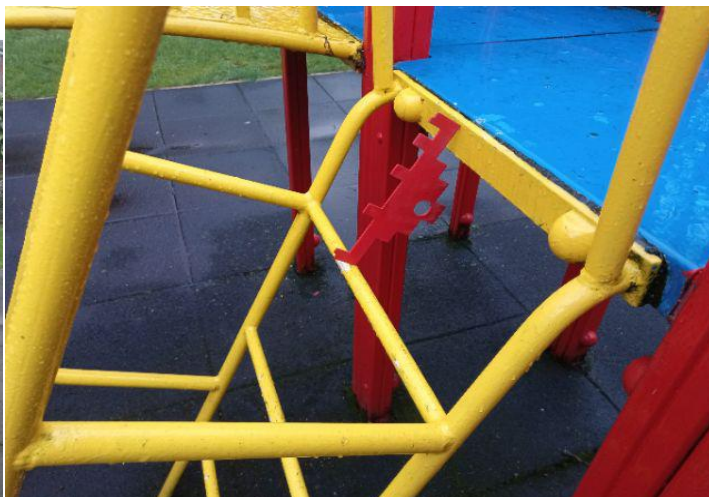
Finding: The item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.2 head and neck entrapment in the barriers

Action: Monitor - No action given the risk assessment

i 5 - Very Low Risk (Finding 3)

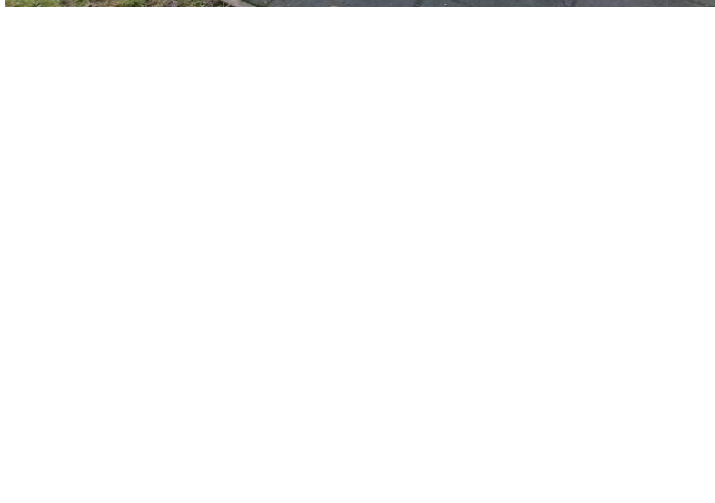
Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Rubber Tiles



Finding: The item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.2 head and neck entrapment in the barriers and/or steps

Action: Monitor - No action given the risk assessment



i 4 - Very Low Risk (Finding 4)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Rubber Tiles



Finding: The height of the barrier(s) is insufficient and fails to meet the recommendations of BS EN 1176 Part 1

Action: Monitor - No action given the risk assessment

i 4 - Very Low Risk (Finding 5)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Rubber Tiles



Finding: The opening providing access to the slide exceeds the width of the slide in contravention of BS EN 1176 Part 3

Action: Monitor - No action given the risk assessment

i 8 - Low Risk (Finding 6)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Rubber Tiles



Finding: There are areas or parts of the timber on the structure that have rotted

Action: Replace all affected timbers



i 6 - Low Risk (Finding 7)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Rubber Tiles



Finding: The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

Action: Treat affected areas and repaint

i 8 - Low Risk (Finding 1)

Item: Swings - 1 Bay 1 Seat (Cradle) - Type 1
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Rubber Tiles



Finding: There are trip hazards at the edges of the surface **Action:** Remove trip hazard

i 10 - Low Risk (Finding 2)

Item: Swings - 1 Bay 1 Seat (Cradle) - Type 1
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Rubber Tiles



Finding: A number of fixing(s) have worked loose

Action: Secure all loose fixings

i 8 - Low Risk (Finding 3)

Item: Swings - 1 Bay 1 Seat (Cradle) - Type 1
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Rubber Tiles



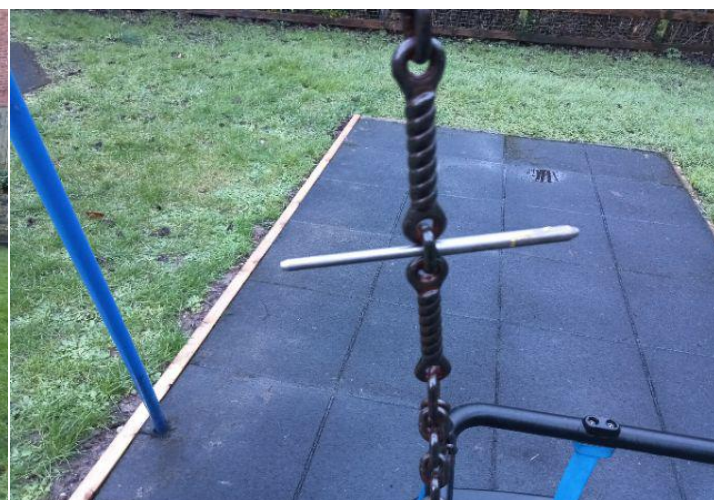
Finding: Crucifix or T connectors should have at least two complete chain links through the connector to meet with the manufacturers recommendations

Action: Rectify installation to ensure at least two complete links are through the connectors

i 5 - Very Low Risk (Finding 4)

Item: Swings - 1 Bay 1 Seat (Cradle) - Type 1
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Rubber Tiles



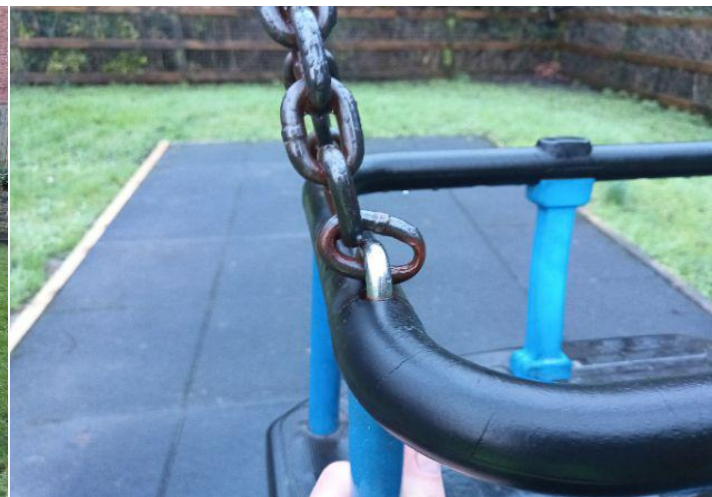
Finding: The chain openings are in excess of the 8.6mm as recommended by BS EN 1176

Action: Monitor - No action given the risk assessment

i 8 - Low Risk (Finding 5)

Item: Swings - 1 Bay 1 Seat (Cradle) - Type 1
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Rubber Tiles



Finding: The chain links are worn excessively and require renewing

Action: Replace worn chains

i 6 - Low Risk (Finding 6)

Item: Swings - 1 Bay 1 Seat (Cradle) - Type 1
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Rubber Tiles



Finding: The seat has minor damage or wear

Action: Monitor for any further deterioration and replace as required



the **play inspection** company

Annual Inspection

Steypning Parish Council

Fletchers Croft Play Area

Vicarage Lane, Steypning, Sussex, BN44 3XZ



API Associate



Unit 5, Glenmore Business Park, Blackhill Road, Poole, Dorset, BH16 6NL
t- 01202 590675 e- info@playinspections.co.uk

[www. playinspections .co.uk](http://www.playinspections.co.uk)

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BS EN 15312 Free access multi-sports equipment
BS EN 14974 Skateparks
BS EN 16630 Permanently installed outdoor fitness equipment
BS EN 16899 Parkour equipment (plus RPII/API guidance notes)

Annual and Post Installation inspections will take into consideration compliance with these current standards, and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area (that area which is obviously part of the playground), nominally up to three metres around, the fence line if closer, or other areas as agreed.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts) structural integrity, wear and vandalism.

Routine visual inspections relate only to the most obvious defects such as broken or missing parts, litter, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

All inspections are non-dismantling, non-destructive and do not include any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a manual test for stability and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all reasonably accessible equipment and will assess all reasonably accessible parts above the standing surface. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment.

Ancillary equipment will be assessed using the inspector's knowledge and experience of the standards named in this document. (Note: Ancillary items are not included in the specific equipment-type parts of the EN 1176 series; hence they are not assessed for compliance with EN 1176 series and are subject to a general safety assessment).

The owner/operator is responsible for the overall safety of the equipment and area.

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of the impact attenuating properties of any surfaces; the identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection; the inspection of any equipment (or part thereof) that is beneath the playing surface (loose-fill materials may be moved to expose foundations); tightening any bolts, hinges or other fixing devices on any apparatus or equipment; assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment; assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming); where planting or trees are mentioned in the report no assessments of toxicity, suitability or condition are undertaken – the owner/operator should have suitable inspections provided by a competent person.

The owner/operator should have a 'design risk assessment' provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

The operator is responsible for managing risks of their provision and is required by law to carry out a 'suitable and sufficient assessment' of the risks associated with a site or activity. This inspection shall be considered as contributing to the operator's discharge of this responsibility.

The details contained within the report are a snapshot of the condition at the time of inspection only and subsequent events may affect the condition of the facility. Suggested remedial actions are based on the knowledge and experience of the inspector and/or that of the inspection company. The owner/operator should always seek the advice of the manufacturer or a competent person when undertaking repairs and/or modifications to equipment.

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The operator is responsible for following the guidance of the relevant standards. The standards give guidance on the installation, inspection, maintenance and operation of the various types of facilities. The inspection guidance is listed in Table 1, with an indication of which parts will be included in an RPII Annual or Post-Installation Inspection. The relevant standards also contain additional parts which the operator should follow.

Inspection recommendations of relevant standards Refer to relevant standards for full text	Annual Main	RPII Annual/ Post Installation Inspection
6.1 d) Overall levels of safety of equipment (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of foundations (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of playing surfaces (see note 2)	✓	✓ [2]
6.1 d) Compliance with the relevant parts of the standard and or risk assessment (see note 3)	✓	✓ [3]
6.1 d) Effects of weather	✓	✓
6.1 d) Presence of rot, decay or corrosion (see note 1)	✓	✓ [1]
6.1 d) Assessment of repairs made or added or replaced components (see note 4)	✓	✓ [4]
6.1 d) Excavation or dismantling/additional measures	✓	✗
6.2.1 Assessment of glass reinforced plastics (see note 5)	✓	✓ [5]
6.2.1 Inspection of one post equipment (see note 1)	✓	✓ [1]
6.2.4 Undertaking the Operators inspection protocol	✓	✗

NB: The clause numbers in table 1 are taken from BS EN 1176 - Part 7:2020. The content is equally applicable to all other relevant standards listed herein. Playgrounds contain a range of equipment from different manufacturers and installed over a number of years; operators should implement any guidance provided by the manufacturer. Item specific detail is not readily available to RPII Playground Inspectors, whose report contributes to the operator's overall Annual Main Inspection as detailed in the relevant standards.

[1] A manual test only is undertaken for stability. Wear and instability are only detectable where readily apparent without dismantling or destruction and without the use of tools, excavation or specialist equipment. Rot and corrosion are tested or with a hammer and/or steel rod. Decay in timber may exist which can only be found with specialist equipment.

[2] Only the visible condition and dimensional compliance of surface extent is considered. Neither testing of impact attenuating properties nor measurement of the thickness of bound surfaces are undertaken on RPII annual inspections.

[3] The inspection assesses compliance where this can be tested on site using manual methods without dismantling, destruction and without the use of tools or specialist equipment.

[4] The operator should use manufacturer's recommended parts, or equivalent. We are unable to verify if such parts have been used, and any subsequent change in quality or performance.

[5] Visible glass fibres will be noted in reports. The operator is responsible for repairs or replacement.

Risk Assessment Matrix

			Scores in the report are multiplication factors of Likelihood x Severity					
			Severity>>					
Likelihood	Very High probability, if the situation is not addressed an accident is almost certain.	5	Very High	VL (5)	L (10)	M (15)	H (20)	VH (25)
	High probability an accident is probable without any added factor.	4	High	VL (4)	L (8)	M (12)	H (16)	H (20)
	Moderate probability an incident is foreseeable.	3	Moderate	VL (3)	L (6)	L (9)	M (12)	M (15)
	Some probability, requires a combination of factors to take place.	2	Low	VL (2)	VL (4)	L (6)	L (8)	L (10)
	No significant probability; lightning strike, freak accident.	1	Very Low	VL (1)	VL (2)	VL (3)	VL (4)	VL (5)
				Very Low	Low	Moderate	High	Very High
				1	2	3	4	5
				No injury likely e.g. damaged or soiled clothing, minor bruising, grazes	Minor injury, laceration or bruising requiring first aid only	Injury requiring medical intervention e.g. cuts requiring stitches	Serious injury including concussions or fracture of long bones	Severe injury involving a potential life changing injury or fatality
				Severity>>				
Note 1: The total risk scores included within our reports are a multiplication factor of the calculated Likelihood and Severity of each finding. Both Likelihood and Severity are given a number between 1 - 5 as shown on the matrix above and these two numbers are then multiplied together to give the total risk score that is shown against defects on the report. Total risk scores can be divided in both directions, i.e. a total risk score of 12 could be a Likelihood (3) x Severity (4) or Likelihood (4) x Severity (3). Note 2: When we inspect we only see a snapshot of the current condition of the equipment. It is the operators responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.								

Equipment has been assessed to the following standards where relevant:

BS EN 1176 Parts 1-11 (Playground equipment and surfacing)
BS EN 14974 (Facilities for users of roller sports equipment)
BS EN 15312 (Free access multi-sports equipment)
BS EN 16899 (Parkour Equipment)
BS EN 16630 (Outdoor Fitness Equipment).

Fletchers Croft Play Area

Inspection Ref: 2600611
Property Ref: 1264128-423088

Site Ref: 81411
Service Object Ref:

Inspected: 28-January-2025 - 08:48 by Tom King (RPII Annual Inspector)

Risk Assessment: 12 Moderate Risk

**Location:**

The site is partially overlooked by properties in the local community

Disabled Access:

Some accessible features; an area that presents difficulties to the majority of people with disabilities but in favourable circumstances and certainly in partnership can be accessed.

6 - Low Risk

Item: Site General
Manufacturer: Owner/Operator
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 3



Finding 1

There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing - Monitor for any further deterioration and repair as required

Finding 3

NOTE - There is a deep ditch in close proximity to the playground. Risk assessment of this is a specialist field and outside the scope of our inspection. - Contact our official water safety partner the RLSS (Royal Life Saving Society) at www.rlss.org.uk and / or ensure that the appropriate risk assessment is in place

Finding 2

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

4 - Very Low Risk

Item: Playground Sign
Manufacturer: Not Identified
Surface Type: N/A
Item Quantity: 2
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

10 - Low Risk

Item: Gate - Self Closing
Manufacturer: Not Identified
Surface Type: Wet Pour
Item Quantity: 2
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

There are openings that are less than 12mm that could trap or crush fingers - Provide a 12mm gap throughout full range of motion at both sides of gate

Finding 2

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

8 - Low Risk

Item: Bench
Manufacturer: Not Identified
Surface Type: Concrete
Item Quantity: 2
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There are trip hazards present - Remove trip hazard

9 - Low Risk

Item: Seating Area
Manufacturer: Not Identified
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There are projecting screws present due to missing rail - Remove screws or replace missing rail

6 - Low Risk

Item: Fencing - Timber
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

Finding 2

There are a number of loose and/or rotten posts around the fence - Replace all affected timbers

8 - Low Risk

Item: Litter Bin
Manufacturer: Glasdon
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

The bin is not securely fixed to the surface and there is some possibility of the item tipping or rolling over - Secure the bin to the ground

6 - Low Risk

Item: 1 Bay 2 Seat (Flat)
Manufacturer: Creative Play
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

There is some notable evidence of chain wear - Monitor for any further deterioration and replace when 40% worn

6 - Low Risk

Item: Chair Spinner
Manufacturer: Creative Play
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

6 - Low Risk

Item: 1 Bay 2 Seat (Cradle)
Manufacturer: Creative Play
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

The seat has minor damage or wear - Monitor for any further deterioration and replace as required

6 - Low Risk

Item: Tractor
Manufacturer: Creative Play
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 4



Finding 1

There is an opening in the barriers exceeding the width allowed (500mm) in BS EN 1176 Part 1 - Monitor - No action given the risk assessment

Finding 2

The height of the barrier(s) is insufficient and fails to meet the requirements of BS EN 1176 Part 1 - Monitor - No action given the risk assessment

Finding 3

There are a number of dents in the slide surface - Monitor for any further deterioration and repair as required

Finding 4

Parts of the timber are rough or splintered - Remove all rough or sharp edges

4 - Very Low Risk

Item: Spring Dog
Manufacturer: Creative Play
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

6 - Low Risk

Item: Spring Duck
Manufacturer: Creative Play
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 4



Finding 1

There is/are inserts missing - Replace missing inserts

Finding 2

Parts of the timber are rough or splintered - Remove all rough or sharp edges

Finding 3

The main body profile has a radius of less than 20mm in places, in contravention of BS EN 1176 Part 6 - Monitor - No action given the risk assessment

Finding 4

The item has been damaged - Monitor for any further deterioration and replace as required

6 - Low Risk

Item: Play Panel
Manufacturer: Creative Play
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

12 - Moderate Risk

Item: See Saw
Manufacturer: Not Identified
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

The timber on this item has severe rot - Remove and replace all affected timber sections

8 - Low Risk

Item: Multi Play (Junior)
Manufacturer: Creative Play
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 6



Finding 1

There are a number of dents in the slide surface - Monitor for any further deterioration and repair as required

Finding 3

There is algae growth on the surface of the equipment resulting in slippery conditions - Clean and treat appropriately

Finding 5

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

Finding 2

Parts of the timber are rough or splintered - Remove all rough or sharp edges

Finding 4

The safety surface around the area is beginning to wear - Monitor for any further deterioration and repair as required

Finding 6

The item has been damaged - Monitor for any further deterioration and replace as required

4 - Very Low Risk

Item: Bench
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 2
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

6 - Low Risk

Item: Fit Point
Manufacturer: Kenguru Fitness
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

Parts of the timber are rough or splintered - Remove all rough or sharp edges

6 - Low Risk

Item: Pull Up Station
Manufacturer: The Great Outdoor Gym Company
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

6 - Low Risk

Item: Leg Press
Manufacturer: The Great Outdoor Gym Company
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

The item has been damaged - Monitor for any further deterioration and replace as required

6 - Low Risk

Item: Sit Up Station
Manufacturer: The Great Outdoor Gym Company
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

4 - Very Low Risk

Item: Playground Sign
Manufacturer: The Great Outdoor Gym Company
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

8 - Low Risk

Item: Cross Trainer
Manufacturer: The Great Outdoor Gym Company
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 2



Finding 1

The tread surface does not have a 10mm high safeguard that extends around the front of the surface and at least 75% of the sides of the surface as required by BS EN 16630 - Monitor - No action given the risk assessment

Finding 2

The bearing is showing signs of wear - Monitor for any further deterioration and replace as required

4 - Very Low Risk

Item: Cycle
Manufacturer: The Great Outdoor Gym Company
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

4 - Very Low Risk

Item: Recumbent Bike
Manufacturer: The Great Outdoor Gym Company
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

8 - Low Risk

Item: Step Up Station
Manufacturer: The Great Outdoor Gym Company
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

The training space of the recumbent cycle and the step up unit overlap in contravention of the requirements of BS EN 16630 - Monitor - No action given the risk assessment

6 - Low Risk

Item: Double Fitness Station
Manufacturer: The Great Outdoor Gym Company
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

8 - Low Risk

Item: Double Fitness Station
Manufacturer: The Great Outdoor Gym Company
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 3



Finding 1

BS EN 16630 - 4.3.1 states that fitness equipment shall be designed so when at rest, the equipment shall automatically adjust so that the equipment is ready for the next user - Service the item

Finding 3

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

Finding 2

There is some minor damage to the surface - Monitor for any further deterioration and repair as required

Findings information

6 - Low Risk (Finding 1)

Item: Ancillary Items - Site General
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: N/A



Finding: There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing **Action:** Monitor for any further deterioration and repair as required

i 6 - Low Risk (Finding 2)

Item: Ancillary Items - Site General
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: N/A



Finding: The surface has eroded in some areas and may be slippery in wet conditions
Action: Reinstate the surface

i 0 - Risk Assessment not Undertaken (Finding 3)

Item: Ancillary Items - Site General
Manufacturer: Owner/Operator

Risk Level: N - Risk Assessment not Undertaken
Surface: N/A



Finding: NOTE - There is a deep ditch in close proximity to the playground. Risk assessment of this is a specialist field and outside the scope of our inspection.

Action: Contact our official water safety partner the RLSS (Royal Life Saving Society) at www.rlss.org.uk and / or ensure that the appropriate risk assessment is in place

i 10 - Low Risk (Finding 1)

Item: Gates - Gate - Self Closing
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: There are openings that are less than 12mm that could trap or crush fingers

Action: Provide a 12mm gap throughout full range of motion at both sides of gate

6 - Low Risk (Finding 2)

Item: Gates - Gate - Self Closing
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

Action: Treat affected areas and repaint

8 - Low Risk (Finding 1)

Item: Ancillary Items - Bench
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Concrete



Finding: There are trip hazards present

Action: Remove trip hazard

i 9 - Low Risk (Finding 1)

Item: Ancillary Items - Seating Area
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: There are projecting screws present due to missing rail

Action: Remove screws or replace missing rail

i 6 - Low Risk (Finding 1)

Item: Fences - Fencing - Timber
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

Action: Monitor for any deterioration (rot) and replace as required

6 - Low Risk (Finding 2)

Item: Fences - Fencing - Timber
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There are a number of loose and/or rotten posts around the fence

Action: Replace all affected timbers

8 - Low Risk (Finding 1)

Item: Ancillary Items - Litter Bin
Manufacturer: Glasdon

Risk Level: L - Low Risk
Surface: Grass



Finding: The bin is not securely fixed to the surface and there is some possibility of the item tipping or rolling over

Action: Secure the bin to the ground

i 6 - Low Risk (Finding 1)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Creative Play

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: There is some notable evidence of chain wear

Action: Monitor for any further deterioration and replace when 40% worn

i 6 - Low Risk (Finding 1)

Item: Swings - 1 Bay 2 Seat (Cradle)
Manufacturer: Creative Play

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The seat has minor damage or wear

Action: Monitor for any further deterioration and replace as required

6 - Low Risk (Finding 1)

Item: Activity Equipment - Tractor
Manufacturer: Creative Play

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: There is an opening in the barriers exceeding the width allowed (500mm) in BS EN 1176 Part 1

Action: Monitor - No action given the risk assessment

6 - Low Risk (Finding 2)

Item: Activity Equipment - Tractor
Manufacturer: Creative Play

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The height of the barrier(s) is insufficient and fails to meet the requirements of BS EN 1176 Part 1

Action: Monitor - No action given the risk assessment

4 - Very Low Risk (Finding 3)

Item: Activity Equipment - Tractor
Manufacturer: Creative Play

Risk Level: V - Very Low Risk
Surface: Wet Pour



Finding: There are a number of dents in the slide surface

Action: Monitor for any further deterioration and repair as required

6 - Low Risk (Finding 4)

Item: Activity Equipment - Tractor
Manufacturer: Creative Play

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: Parts of the timber are rough or splintered

Action: Remove all rough or sharp edges

4 - Very Low Risk (Finding 1)

Item: Rocking Equipment - Spring Duck
Manufacturer: Creative Play

Risk Level: V - Very Low Risk
Surface: Wet Pour



Finding: There is/are inserts missing

Action: Replace missing inserts

6 - Low Risk (Finding 2)

Item: Rocking Equipment - Spring Duck
Manufacturer: Creative Play

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: Parts of the timber are rough or splintered

Action: Remove all rough or sharp edges

6 - Low Risk (Finding 3)

Item: Rocking Equipment - Spring Duck
Manufacturer: Creative Play

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The main body profile has a radius of less than 20mm in places, in contravention of BS EN 1176 Part 6

Action: Monitor - No action given the risk assessment

6 - Low Risk (Finding 4)

Item: Rocking Equipment - Spring Duck
Manufacturer: Creative Play

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The item has been damaged

Action: Monitor for any further deterioration and replace as required

6 - Low Risk (Finding 1)

Item: Other - Play Panel
Manufacturer: Creative Play

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

Action: Monitor for any deterioration (rot) and replace as required

! 12 - Moderate Risk (Finding 1)

Item: Rocking Equipment - See Saw
Manufacturer: Not Identified

Risk Level: M - Moderate Risk
Surface: Wet Pour



Finding: The timber on this item has severe rot

Action: Remove and replace all affected timber sections

i 4 - Very Low Risk (Finding 1)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Creative Play

Risk Level: V - Very Low Risk
Surface: Wet Pour



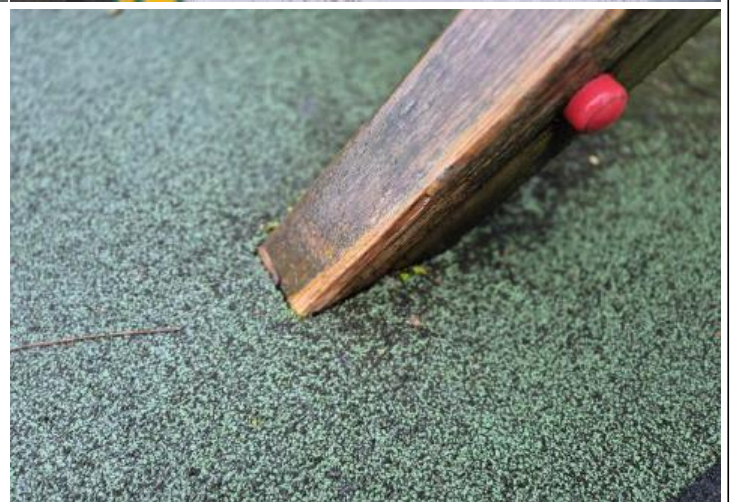
Finding: There are a number of dents in the slide surface

Action: Monitor for any further deterioration and repair as required

i 6 - Low Risk (Finding 2)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Creative Play

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: Parts of the timber are rough or splintered

Action: Remove all rough or sharp edges

i 8 - Low Risk (Finding 3)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Creative Play

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: There is algae growth on the surface of the equipment resulting in slippery conditions

Action: Clean and treat appropriately

6 - Low Risk (Finding 4)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Creative Play

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The safety surface around the area is beginning to wear
Action: Monitor for any further deterioration and repair as required

4 - Very Low Risk (Finding 5)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Creative Play

Risk Level: V - Very Low Risk
Surface: Wet Pour



Finding: There is/are bolt cap covers missing or damaged on the item
Action: Replace missing or damaged bolt cap covers

6 - Low Risk (Finding 6)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Creative Play

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The item has been damaged

Action: Monitor for any further deterioration and replace as required

6 - Low Risk (Finding 1)

Item: Outdoor Fitness Equipment - Fit Point
Manufacturer: Kenguru Fitness

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: Parts of the timber are rough or splintered

Action: Remove all rough or sharp edges

6 - Low Risk (Finding 1)

Item: Outdoor Fitness Equipment - Leg Press
Manufacturer: The Great Outdoor Gym Company

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The item has been damaged

Action: Monitor for any further deterioration and replace as required

6 - Low Risk (Finding 1)

Item: Outdoor Fitness Equipment - Sit Up Station
Manufacturer: The Great Outdoor Gym Company

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

Action: Treat affected areas and repaint

8 - Low Risk (Finding 1)

Item: Outdoor Fitness Equipment - Cross Trainer
Manufacturer: The Great Outdoor Gym Company
Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The tread surface does not have a 10mm high safeguard that extends around the front of the surface and at least 75% of the sides of the surface as required by BS EN 16630

Action: Monitor - No action given the risk assessment

6 - Low Risk (Finding 2)

Item: Outdoor Fitness Equipment - Cross Trainer
Manufacturer: The Great Outdoor Gym Company
Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The bearing is showing signs of wear

Action: Monitor for any further deterioration and replace as required

i 8 - Low Risk (Finding 1)

Item: Outdoor Fitness Equipment - Step Up Station

Manufacturer: The Great Outdoor Gym Company

Risk Level: L - Low Risk

Surface: Wet Pour



Finding: The training space of the recumbent cycle and the step up unit overlap in contravention of the requirements of BS EN 16630

Action: Monitor - No action given the risk assessment

i 6 - Low Risk (Finding 1)

Item: Outdoor Fitness Equipment - Double Fitness Station

Manufacturer: The Great Outdoor Gym Company

Risk Level: L - Low Risk

Surface: Wet Pour



Finding: The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

Action: Treat affected areas and repaint

8 - Low Risk (Finding 1)

Item: Outdoor Fitness Equipment - Double Fitness Station
Manufacturer: The Great Outdoor Gym Company

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: BS EN 16630 - 4.3.1 states that fitness equipment shall be designed so when at rest, the equipment shall automatically adjust so that the equipment is ready for the next user
Action: Service the item

4 - Very Low Risk (Finding 2)

Item: Outdoor Fitness Equipment - Double Fitness Station
Manufacturer: The Great Outdoor Gym Company

Risk Level: V - Very Low Risk
Surface: Wet Pour



Finding: There is some minor damage to the surface
Action: Monitor for any further deterioration and repair as required

i 6 - Low Risk (Finding 3)

Item: Outdoor Fitness Equipment - Double Fitness Station

Manufacturer: The Great Outdoor Gym Company

Risk Level: L - Low Risk

Surface: Wet Pour



Finding: The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

Action: Treat affected areas and repaint



the **play inspection** company

Annual Inspection

Steypning Parish Council

Memorial Playing Field Play Area

Charlton Street, Steypning, Sussex, BN44 3LE



API Associate



Unit 5, Glenmore Business Park, Blackhill Road, Poole, Dorset, BH16 6NL
t- 01202 590675 e- info@playinspections.co.uk

[www. playinspections .co.uk](http://www.playinspections.co.uk)

Inspection Scope for RPII Inspection Methodology

This document outlines the RPII scope for inspections undertaken by the Inspectors listed as Annual Inspectors on the RPII Register of Inspectors when undertaking Indoor Annual, Outdoor Annual, Outdoor Operational and Outdoor Routine inspections.

Inspections are undertaken with reference to the standards listed in this preamble only; where no date for the standard is given it will be the standard that is current at the time of inspection except where overlap periods are granted by the standards committee when standards are updated. The information contained in reports is provided to assist the owner/operator in fulfilling their responsibilities as detailed in the relevant standard. Other standards referenced within the listed standards do not form part of the inspection, unless they are also explicitly listed here.

The following standards are relevant to all installations of equipment that are publicly accessible to users; this includes public parks, pay and play parks, schools, nurseries, public houses, holiday parks, indoor play centres, farm parks etc. All equipment used or employed in publicly accessible areas should meet with the requirements of the relevant standards (listed below):

BS EN 1176 Parts 1, 2, 3, 4, 5, 6, 10 & 11 Playground equipment intended for permanent installation outdoors & indoors.

BS EN 1176 Part 7 - 'Guidance on Installation, Inspection, Maintenance and Operation' (this document gives guidance to the owners/operators of the facility on the installation, inspection, maintenance and operation of playground equipment, excluding ancillary items).

In the United Kingdom the National Foreword forms an important part to the understanding and implementation of the recommendations set out in this document. It clarifies the application of the document within the UK as best practice guidance, as the document has been used since its initial publication. Therefore, in the UK this standard (BS EN 1176 – Part 7) contains no requirements and needs to be read and implemented as guidance, with the use of the term 'shall' therefore becoming a recommendation, as in the term 'should'.

Domestic play equipment falls outside of the scope of BS EN 1176 and has its own standards (BS EN 71 series – Safety of Toys). Where domestic equipment can be identified this will be acknowledged in the report but any comments concerning compliance will follow the requirements and recommendations of BS EN 1176.

When water play items, including spray parks, are inspected any comments concerning compliance within the inspection will refer to BS EN 1176. We have not assessed these against the requirements of BS EN 17232 (Water play equipment and features).

Other equipment that is not clearly identified as unsupervised or domestic (natural play, self-build equipment etc.) will be assessed for compliance with the relevant standard listed below:

BS EN 15312 Free access multi-sports equipment
BS EN 14974 Skateparks
BS EN 16630 Permanently installed outdoor fitness equipment
BS EN 16899 Parkour equipment (plus RPII/API guidance notes)

Annual and Post Installation inspections will take into consideration compliance with these current standards, and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area (that area which is obviously part of the playground), nominally up to three metres around, the fence line if closer, or other areas as agreed.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts) structural integrity, wear and vandalism.

Routine visual inspections relate only to the most obvious defects such as broken or missing parts, litter, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

All inspections are non-dismantling, non-destructive and do not include any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a manual test for stability and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all reasonably accessible equipment and will assess all reasonably accessible parts above the standing surface. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment.

Ancillary equipment will be assessed using the inspector's knowledge and experience of the standards named in this document. (Note: Ancillary items are not included in the specific equipment-type parts of the EN 1176 series; hence they are not assessed for compliance with EN 1176 series and are subject to a general safety assessment).

The owner/operator is responsible for the overall safety of the equipment and area.

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of the impact attenuating properties of any surfaces; the identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection; the inspection of any equipment (or part thereof) that is beneath the playing surface (loose-fill materials may be moved to expose foundations); tightening any bolts, hinges or other fixing devices on any apparatus or equipment; assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment; assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming); where planting or trees are mentioned in the report no assessments of toxicity, suitability or condition are undertaken – the owner/operator should have suitable inspections provided by a competent person.

The owner/operator should have a 'design risk assessment' provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

The operator is responsible for managing risks of their provision and is required by law to carry out a 'suitable and sufficient assessment' of the risks associated with a site or activity. This inspection shall be considered as contributing to the operator's discharge of this responsibility.

The details contained within the report are a snapshot of the condition at the time of inspection only and subsequent events may affect the condition of the facility. Suggested remedial actions are based on the knowledge and experience of the inspector and/or that of the inspection company. The owner/operator should always seek the advice of the manufacturer or a competent person when undertaking repairs and/or modifications to equipment.

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The operator is responsible for following the guidance of the relevant standards. The standards give guidance on the installation, inspection, maintenance and operation of the various types of facilities. The inspection guidance is listed in Table 1, with an indication of which parts will be included in an RPII Annual or Post-Installation Inspection. The relevant standards also contain additional parts which the operator should follow.

Inspection recommendations of relevant standards Refer to relevant standards for full text	Annual Main	RPII Annual/ Post Installation Inspection
6.1 d) Overall levels of safety of equipment (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of foundations (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of playing surfaces (see note 2)	✓	✓ [2]
6.1 d) Compliance with the relevant parts of the standard and or risk assessment (see note 3)	✓	✓ [3]
6.1 d) Effects of weather	✓	✓
6.1 d) Presence of rot, decay or corrosion (see note 1)	✓	✓ [1]
6.1 d) Assessment of repairs made or added or replaced components (see note 4)	✓	✓ [4]
6.1 d) Excavation or dismantling/additional measures	✓	✗
6.2.1 Assessment of glass reinforced plastics (see note 5)	✓	✓ [5]
6.2.1 Inspection of one post equipment (see note 1)	✓	✓ [1]
6.2.4 Undertaking the Operators inspection protocol	✓	✗

NB: The clause numbers in table 1 are taken from BS EN 1176 - Part 7:2020. The content is equally applicable to all other relevant standards listed herein. Playgrounds contain a range of equipment from different manufacturers and installed over a number of years; operators should implement any guidance provided by the manufacturer. Item specific detail is not readily available to RPII Playground Inspectors, whose report contributes to the operator's overall Annual Main Inspection as detailed in the relevant standards.

[1] A manual test only is undertaken for stability. Wear and instability are only detectable where readily apparent without dismantling or destruction and without the use of tools, excavation or specialist equipment. Rot and corrosion are tested or with a hammer and/or steel rod. Decay in timber may exist which can only be found with specialist equipment.

[2] Only the visible condition and dimensional compliance of surface extent is considered. Neither testing of impact attenuating properties nor measurement of the thickness of bound surfaces are undertaken on RPII annual inspections.

[3] The inspection assesses compliance where this can be tested on site using manual methods without dismantling, destruction and without the use of tools or specialist equipment.

[4] The operator should use manufacturer's recommended parts, or equivalent. We are unable to verify if such parts have been used, and any subsequent change in quality or performance.

[5] Visible glass fibres will be noted in reports. The operator is responsible for repairs or replacement.

Risk Assessment Matrix

			Scores in the report are multiplication factors of Likelihood x Severity					
			Severity>>					
Likelihood	Very High probability, if the situation is not addressed an accident is almost certain.	5	Very High	VL (5)	L (10)	M (15)	H (20)	VH (25)
	High probability an accident is probable without any added factor.	4	High	VL (4)	L (8)	M (12)	H (16)	H (20)
	Moderate probability an incident is foreseeable.	3	Moderate	VL (3)	L (6)	L (9)	M (12)	M (15)
	Some probability, requires a combination of factors to take place.	2	Low	VL (2)	VL (4)	L (6)	L (8)	L (10)
	No significant probability; lightning strike, freak accident.	1	Very Low	VL (1)	VL (2)	VL (3)	VL (4)	VL (5)
				Very Low	Low	Moderate	High	Very High
				1	2	3	4	5
				No injury likely e.g. damaged or soiled clothing, minor bruising, grazes	Minor injury, laceration or bruising requiring first aid only	Injury requiring medical intervention e.g. cuts requiring stitches	Serious injury including concussions or fracture of long bones	Severe injury involving a potential life changing injury or fatality
				Severity>>				
Note 1: The total risk scores included within our reports are a multiplication factor of the calculated Likelihood and Severity of each finding. Both Likelihood and Severity are given a number between 1 - 5 as shown on the matrix above and these two numbers are then multiplied together to give the total risk score that is shown against defects on the report. Total risk scores can be divided in both directions, i.e. a total risk score of 12 could be a Likelihood (3) x Severity (4) or Likelihood (4) x Severity (3).								
Note 2: When we inspect we only see a snapshot of the current condition of the equipment. It is the operators responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.								

Equipment has been assessed to the following standards where relevant:

BS EN 1176 Parts 1-11 (Playground equipment and surfacing)
 BS EN 14974 (Facilities for users of roller sports equipment)
 BS EN 15312 (Free access multi-sports equipment)
 BS EN 16899 (Parkour Equipment)
 BS EN 16630 (Outdoor Fitness Equipment).

Memorial Playing Field Play Area

Inspection Ref: 2600612
Property Ref: 1264128-423088

Site Ref: 81412
Service Object Ref:

Inspected: 28-January-2025 - 10:13 by Tom King (RPII Annual Inspector)

Risk Assessment: 12 Moderate Risk

**Location:**

The site is located in an area of public open space and is not directly overlooked by any properties in the local community.

Disabled Access:

Some accessible features; an area that presents difficulties to the majority of people with disabilities but in favourable circumstances and certainly in partnership can be accessed.

6 - Low Risk

Item: Site General
Manufacturer: Owner/Operator
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing - Monitor for any further deterioration and repair as required

8 - Low Risk

Item: Playground Sign
Manufacturer: Not Identified
Surface Type: N/A
Item Quantity: 2
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

A number of fixing(s) have worked loose - Secure all loose fixings

Finding 2

Cable ties are present and there are sharp projecting ends - Replace with a more appropriate fixing method

8 - Low Risk

Item: Gate - Self Closing
Manufacturer: I.A.E. Fencing
Surface Type: Soil
Item Quantity: 2
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

The area under the gate has eroded leaving uneven areas, or the concrete foundations exposed, resulting in trip hazards at the entrance/exit to the playground - Reinststate to level with surrounding surfaces

Finding 2

The gate is closing too quickly (less than 4 seconds) - Take corrective action to ensure that the gate closes in 4-8 seconds from 90 degrees

8 - Low Risk

Item: Fence - Timber & Mesh Infill
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 3



Finding 1

There are a number of fixings missing from the fence - Replace missing fixings

Finding 2

The fence is damaged in places leaving sharp protruding wires - Repair or replace all affected sections

Finding 3

There is some damage to the fence sections - Monitor for any further deterioration and repair as required

6 - Low Risk

Item: Bench
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 2
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

4 - Very Low Risk

Item: Litter Bin
Manufacturer: Glasdon
Surface Type: Grass
Item Quantity: 2
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

6 - Low Risk

Item: Shelter
Manufacturer: Wicksteed Playgrounds
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 3



Finding 1

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

Finding 2

There is/are inserts missing - Replace missing inserts

Finding 3

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

6 - Low Risk

Item: Entrance Feature
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

8 - Low Risk

Item: Boulders
Manufacturer: Natural Feature
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

The boulder/s is / are unsecured and are small / light enough to be moved around the area or topple - Secure boulder/s in position

8 - Low Risk

Item: Overhead Rotator
Manufacturer: Wicksteed Playgrounds
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 2



Finding 1

There is some minor damage to the surface - Monitor for any further deterioration and repair as required

Finding 2

The paint is flaking off the metalwork - Rub down and re-paint

6 - Low Risk

Item: Rotating Net
Manufacturer: Wicksteed Playgrounds
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 3



Finding 1

The clearance to the underside is less than 400mm and fails the requirements of BS EN 1176 Part 5 - Monitor - No action given the risk assessment

Finding 3

The ropes on this item have been taped and we are unable to fully assess the condition of the rope, ensure no wire strands are broken beneath the tape - Repair or replace as required

Finding 2

The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required

8 - Low Risk

Item: Spinning Pole
Manufacturer: Wicksteed Playgrounds
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: No

Total Findings: 3



Finding 1

The surfacing dimensions are short and do not meet with the requirements of the current applicable standard - Monitor - No action given the risk assessment

Finding 3

There are gaps opening between the grass mat tiles - Provide additional ties or secure / reinstate surface

Finding 2

The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. - Reinstate as required

6 - Low Risk

Item: Rock n Cross
Manufacturer: Big Toys
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

8 - Low Risk

Item: 1 Bay 2 Seat (Flat)
Manufacturer: Not Identified
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 9



Finding 1

The surface has subsided in some areas - Monitor for any further deterioration and repair as required

Finding 3

Fixing Pins have been installed in the impact areas of the grass mats - Remove pins from impact areas

Finding 5

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

Finding 7

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

Finding 9

The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 - Monitor - No action given the risk assessment

Finding 2

The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. - Reinstate as required

Finding 4

There are gaps opening between the grass mat tiles - Provide additional ties or secure / reinstate surface

Finding 6

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

Finding 8

This design of swing joint has been known to fail on the weld connecting the joint to the threaded stud - We would recommend that the joint be dismantled and checked on a regular basis or consulting with manufacturer on whether a Secondary Safety Device can be fitted

6 - Low Risk

Item: Multi Play (Junior)
Manufacturer: Not Identified
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 5



Finding 1

There is offensive graffiti present - Remove as soon as practicable

Finding 2

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

Finding 3

A number of fixing(s) have worked loose - Secure all loose fixings

Finding 4

There is/are finger entrapment/s at the top of the net climber and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers - Monitor - No action given the risk assessment

Finding 5

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

12 - Moderate Risk

Item: Basket Swing - Type 1
Manufacturer: Not Identified
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 8



Finding 1

The surface has subsided in some areas - Monitor for any further deterioration and repair as required

Finding 3

There are gaps opening between the grass mat tiles - Provide additional ties or secure / reinstate surface

Finding 5

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

Finding 7

A number of fixing(s) have worked loose - Secure all loose fixings

Finding 2

Fixing Pins have been installed in the impact areas of the grass mats - Remove pins from impact areas

Finding 4

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

Finding 6

The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required

Finding 8

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

8 - Low Risk

Item: Multi Play (Junior)
Manufacturer: Wicksteed Playgrounds
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: No

Total Findings: 8



Finding 1

There are gaps opening between the grass mat tiles - Provide additional ties or secure / reinstate surface

Finding 3

There is some graffiti present - Remove the graffiti

Finding 5

The fence forms a hard object within the falling space of the equipment and there is also insufficient surfacing provided in contravention of BS EN 1176 Part 1 - Monitor - No action given the risk assessment

Finding 7

The paint is flaking off the metalwork - Rub down and re-paint

Finding 2

Fixing Pins have been installed in the impact areas of the grass mats - Remove pins from impact areas

Finding 4

The item has been damaged - Monitor for any further deterioration and replace as required

Finding 6

The grass mats are silted up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface. Consideration should be given to HIC testing the surface to verify impact attenuating properties (<https://playinspections.co.uk/inspection-services/safety-surface-testing/>) - Contact our office for a quotation for this service

Finding 8

There is an opening in the barriers exceeding the width allowed (500mm) in BS EN 1176 Part 1, and no guardrail has been provided - Monitor - No action given the risk assessment

8 - Low Risk

Item: Balance Beam
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

There is algae growth on the surface of the equipment resulting in slippery conditions - Clean and treat appropriately

8 - Low Risk

Item: Balance Beam
Manufacturer: Wicksteed Playgrounds
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 5



Finding 1

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

Finding 2

There is algae growth on the surface of the equipment resulting in slippery conditions - Clean and treat appropriately

Finding 3

Parts of the timber are rough or splintered - Remove all rough or sharp edges

Finding 4

The surface has eroded and the foundations are exposed - Reinstate surrounding surfaces to cover the foundations

Finding 5

There are steel strimmer guards fitted and the inspector could not fully inspect for rot - Remove cover and inspect for rot

8 - Low Risk

Item: Parallel Bars
Manufacturer: Fawns Recreational Services Ltd
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes



Total Findings: 3

Finding 1

The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. - Reinstate as required

Finding 3

There are strimmer guards fitted and the inspector could not fully inspect for rot - Remove cover and inspect for rot

Finding 2

There are areas or parts of the timber on the structure that have rotted - Replace all affected timbers

8 - Low Risk

Item: Somersault Bars
Manufacturer: Wicksteed Playgrounds
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 6



Finding 1

The grass mats are silted up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface. Consideration should be given to HIC testing the surface to verify impact attenuating properties (<https://playinspections.co.uk/inspection-services/safety-surface-testing/>) - Contact our office for a quotation for this service

Finding 3

There is some evidence of rot in the timber - Monitor for any further deterioration and replace as required

Finding 5

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

Finding 2

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

Finding 4

The item has been damaged - Monitor for any further deterioration and replace as required

Finding 6

There are steel strimmer guards fitted and the inspector could not fully inspect for rot - Remove cover and inspect for rot

8 - Low Risk

Item: Multi Use Games Area (MUGA)
Manufacturer: Agorespace
Surface Type: Wet Pour
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: N/A

Total Findings: 6



Finding 1

There is some graffiti present - Remove the graffiti

Finding 2

The free space between the backboard and the framework is less than 600mm and fails the requirements of BS EN15312:2007 +A1 2010 - Monitor - No action given the risk assessment

Finding 3

There is/are finger entrapments due to missing inserts/fixings and the item fails to meet the requirements of BS EN 15312 Clause 4.4.2.2 Entrapment of fingers - Replace missing fixings/inserts to remove the entrapments

Finding 4

There is some minor damage to the surface - Monitor for any further deterioration and repair as required

Finding 5

There is or are fixings missing on the item - Replace all missing fixings

Finding 6

The item is slightly loose in its foundations - Monitor for any further deterioration and repair as required

Findings information

6 - Low Risk (Finding 1)

Item: Ancillary Items - Site General
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: N/A



Finding: There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing **Action:** Monitor for any further deterioration and repair as required

6 - Low Risk (Finding 1)

Item: Signs - Playground Sign
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: N/A



Finding: A number of fixing(s) have worked loose

Action: Secure all loose fixings

8 - Low Risk (Finding 2)

Item: Signs - Playground Sign
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: N/A



Finding: Cable ties are present and there are sharp projecting ends

Action: Replace with a more appropriate fixing method

8 - Low Risk (Finding 1)

Item: Gates - Gate - Self Closing
Manufacturer: I.A.E. Fencing

Risk Level: L - Low Risk
Surface: Soil



Finding: The area under the gate has eroded leaving uneven areas, or the concrete foundations exposed, resulting in trip hazards at the entrance/exit to the playground

Action: Reinststate to level with surrounding surfaces

8 - Low Risk (Finding 2)

Item: Gates - Gate - Self Closing
Manufacturer: I.A.E. Fencing

Risk Level: L - Low Risk
Surface: Soil



Finding: The gate is closing too quickly (less than 4 seconds)

Action: Take corrective action to ensure that the gate closes in 4-8 seconds from 90 degrees

i 6 - Low Risk (Finding 1)

Item: Fences - Fence - Timber & Mesh Infill
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There are a number of fixings missing from the fence

Action: Replace missing fixings

i 8 - Low Risk (Finding 2)

Item: Fences - Fence - Timber & Mesh Infill
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: The fence is damaged in places leaving sharp protruding wires

Action: Repair or replace all affected sections

6 - Low Risk (Finding 3)

Item: Fences - Fence - Timber & Mesh Infill
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There is some damage to the fence sections

Action: Monitor for any further deterioration and repair as required

6 - Low Risk (Finding 1)

Item: Ancillary Items - Bench
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: The surface has eroded in some areas and may be slippery in wet conditions

Action: Reinststate the surface

6 - Low Risk (Finding 1)

Item: Ancillary Items - Shelter
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: The surface has eroded in some areas and may be slippery in wet conditions
Action: Reinstate the surface

4 - Very Low Risk (Finding 2)

Item: Ancillary Items - Shelter
Manufacturer: Wicksteed Playgrounds

Risk Level: V - Very Low Risk
Surface: Grass



Finding: There is/are inserts missing
Action: Replace missing inserts

6 - Low Risk (Finding 3)

Item: Ancillary Items - Shelter
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

Action: Treat affected areas and repaint

6 - Low Risk (Finding 1)

Item: Ancillary Items - Entrance Feature
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

Action: Monitor for any deterioration (rot) and replace as required

8 - Low Risk (Finding 1)

Item: Other - Boulders
Manufacturer: Natural Feature

Risk Level: L - Low Risk
Surface: Grass



Finding: The boulder/s is / are unsecured and are small / light enough to be moved around the area or topple

Action: Secure boulder/s in position

4 - Very Low Risk (Finding 1)

Item: Rotor Play - Overhead Rotator
Manufacturer: Wicksteed Playgrounds

Risk Level: V - Very Low Risk
Surface: Wet Pour



Finding: There is some minor damage to the surface

Action: Monitor for any further deterioration and repair as required

8 - Low Risk (Finding 2)

Item: Rotor Play - Overhead Rotator
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The paint is flaking off the metalwork

Action: Rub down and re-paint

6 - Low Risk (Finding 1)

Item: Rotor Play - Rotating Net
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The clearance to the underside is less than 400mm and fails the requirements of BS EN 1176 Part 5

Action: Monitor - No action given the risk assessment

6 - Low Risk (Finding 2)

Item: Rotor Play - Rotating Net
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The ropes/nets are worn/damaged in places

Action: Monitor for any further deterioration and repair or replace as required

0 - Risk Assessment not Undertaken (Finding 3)

Item: Rotor Play - Rotating Net
Manufacturer: Wicksteed Playgrounds

Risk Level: N - Risk Assessment not Undertaken
Surface: Wet Pour



Finding: The ropes on this item have been taped and we are unable to fully assess the condition of the rope, ensure no wire strands are broken beneath the tape

Action: Repair or replace as required

i 5 - Very Low Risk (Finding 1)

Item: Rotor Play - Spinning Pole
Manufacturer: Wicksteed Playgrounds

Risk Level: V - Very Low Risk
Surface: Grass Matrix Tiles



Finding: The surfacing dimensions are short and do not meet with the requirements of the current applicable standard

Action: Monitor - No action given the risk assessment

i 8 - Low Risk (Finding 2)

Item: Rotor Play - Spinning Pole
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet.

Action: Reinststate as required

i 6 - Low Risk (Finding 3)

Item: Rotor Play - Spinning Pole
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There are gaps opening between the grass mat tiles

Action: Provide additional ties or secure / reinstate surface

i 6 - Low Risk (Finding 1)

Item: Rocking Equipment - Rock n Cross
Manufacturer: Big Toys

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

Action: Treat affected areas and repaint

6 - Low Risk (Finding 1)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The surface has subsided in some areas

Action: Monitor for any further deterioration and repair as required

8 - Low Risk (Finding 2)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet.

Action: Reinstate as required

i 5 - Very Low Risk (Finding 3)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Grass Matrix Tiles



Finding: Fixing Pins have been installed in the impact areas of the grass mats
Action: Remove pins from impact areas

i 6 - Low Risk (Finding 4)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There are gaps opening between the grass mat tiles
Action: Provide additional ties or secure / reinstate surface

6 - Low Risk (Finding 5)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

Action: Monitor for any deterioration (rot) and replace as required

4 - Very Low Risk (Finding 6)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Grass Matrix Tiles



Finding: There is/are bolt cap covers missing or damaged on the item

Action: Replace missing or damaged bolt cap covers

6 - Low Risk (Finding 7)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process

Action: Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

0 - Risk Assessment not Undertaken (Finding 8)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Not Identified

Risk Level: N - Risk Assessment not Undertaken
Surface: Grass Matrix Tiles



Finding: This design of swing joint has been known to fail on the weld connecting the joint to the threaded stud

Action: We would recommend that the joint be dismantled and checked on a regular basis or consulting with manufacturer on whether a Secondary Safety Device can be fitted

i 5 - Very Low Risk (Finding 9)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Grass Matrix Tiles

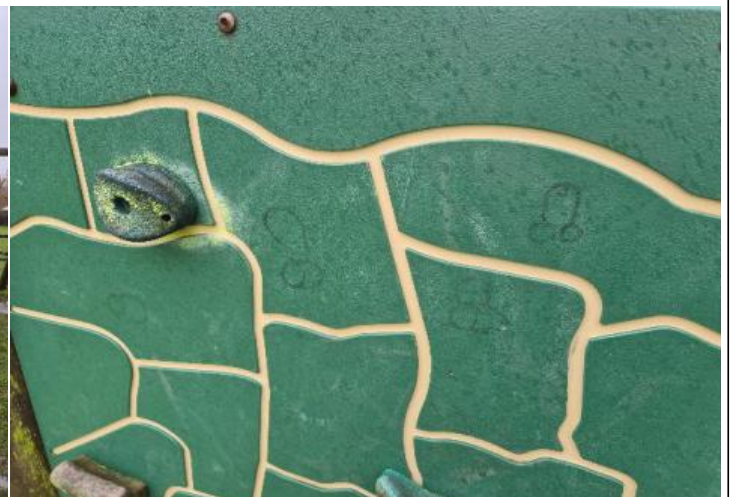


Finding: The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 **Action:** Monitor - No action given the risk assessment

i 0 - Risk Assessment not Undertaken (Finding 1)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Not Identified

Risk Level: N - Risk Assessment not Undertaken
Surface: Grass Matrix Tiles



Finding: There is offensive graffiti present

Action: Remove as soon as practicable

i 6 - Low Risk (Finding 2)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

Action: Monitor for any deterioration (rot) and replace as required

i 6 - Low Risk (Finding 3)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: A number of fixing(s) have worked loose

Action: Secure all loose fixings

5 - Very Low Risk (Finding 4)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Grass Matrix Tiles



Finding: There is/are finger entrapment/s at the top of the net climber and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers

Action: Monitor - No action given the risk assessment

6 - Low Risk (Finding 5)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

Action: Treat affected areas and repaint

6 - Low Risk (Finding 1)

Item: Swings - Basket Swing - Type 1
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The surface has subsided in some areas

Action: Monitor for any further deterioration and repair as required

5 - Very Low Risk (Finding 2)

Item: Swings - Basket Swing - Type 1
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Grass Matrix Tiles



Finding: Fixing Pins have been installed in the impact areas of the grass mats

Action: Remove pins from impact areas

12 - Moderate Risk (Finding 3)

Item: Swings - Basket Swing - Type 1
Manufacturer: Not Identified

Risk Level: M - Moderate Risk
Surface: Grass Matrix Tiles



Finding: There are gaps opening between the grass mat tiles

Action: Provide additional ties or secure / reinstate surface

6 - Low Risk (Finding 4)

Item: Swings - Basket Swing - Type 1
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

Action: Monitor for any deterioration (rot) and replace as required

4 - Very Low Risk (Finding 5)

Item: Swings - Basket Swing - Type 1
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Grass Matrix Tiles



Finding: There is/are bolt cap covers missing or damaged on the item

Action: Replace missing or damaged bolt cap covers

6 - Low Risk (Finding 6)

Item: Swings - Basket Swing - Type 1
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The ropes/nets are worn/damaged in places

Action: Monitor for any further deterioration and repair or replace as required

i 8 - Low Risk (Finding 7)

Item: Swings - Basket Swing - Type 1
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: A number of fixing(s) have worked loose

Action: Secure all loose fixings

i 6 - Low Risk (Finding 8)

Item: Swings - Basket Swing - Type 1
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process

Action: Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

i 6 - Low Risk (Finding 1)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There are gaps opening between the grass mat tiles

Action: Provide additional ties or secure / reinstate surface

i 5 - Very Low Risk (Finding 2)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Wicksteed Playgrounds

Risk Level: V - Very Low Risk
Surface: Grass Matrix Tiles



Finding: Fixing Pins have been installed in the impact areas of the grass mats
Action: Remove pins from impact areas

i 0 - Risk Assessment not Undertaken (Finding 3)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Wicksteed Playgrounds

Risk Level: N - Risk Assessment not Undertaken
Surface: Grass Matrix Tiles



Finding: There is some graffiti present

Action: Remove the graffiti

6 - Low Risk (Finding 4)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The item has been damaged

Action: Monitor for any further deterioration and replace as required

5 - Very Low Risk (Finding 5)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Wicksteed Playgrounds

Risk Level: V - Very Low Risk
Surface: Grass Matrix Tiles



Finding: The fence forms a hard object within the falling space of the equipment and there is also insufficient surfacing provided in contravention of BS EN 1176 Part 1

Action: Monitor - No action given the risk assessment

8 - Low Risk (Finding 6)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The grass mats are silted up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface. Consideration should be given to HIC testing the surface to verify impact attenuating properties (<https://playinspections.co.uk/inspection-services/safety-surface-testing/>)

Action: Contact our office for a quotation for this service

6 - Low Risk (Finding 7)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The paint is flaking off the metalwork

Action: Rub down and re-paint

6 - Low Risk (Finding 8)

Item: Activity Equipment - Multi Play (Junior)
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is an opening in the barriers exceeding the width allowed (500mm) in BS EN 1176 Part 1, and no guardrail has been provided

Action: Monitor - No action given the risk assessment

8 - Low Risk (Finding 1)

Item: Activity Equipment - Balance Beam
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There is algae growth on the surface of the equipment resulting in slippery conditions

Action: Clean and treat appropriately

6 - Low Risk (Finding 1)

Item: Activity Equipment - Balance Beam
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: The surface has eroded in some areas and may be slippery in wet conditions
Action: Reinstate the surface

8 - Low Risk (Finding 2)

Item: Activity Equipment - Balance Beam
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: There is algae growth on the surface of the equipment resulting in slippery conditions

Action: Clean and treat appropriately

6 - Low Risk (Finding 3)

Item: Activity Equipment - Balance Beam
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: Parts of the timber are rough or splintered

Action: Remove all rough or sharp edges

8 - Low Risk (Finding 4)

Item: Activity Equipment - Balance Beam
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: The surface has eroded and the foundations are exposed

Action: Reinstate surrounding surfaces to cover the foundations

6 - Low Risk (Finding 5)

Item: Activity Equipment - Balance Beam
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: There are steel strimmer guards fitted and the inspector could not fully inspect for rot

Action: Remove cover and inspect for rot

8 - Low Risk (Finding 1)

Item: Activity Equipment - Parallel Bars
Manufacturer: Fawns Recreational Services Ltd

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet.

Action: Reinstate as required

8 - Low Risk (Finding 2)

Item: Activity Equipment - Parallel Bars
Manufacturer: Fawns Recreational Services Ltd

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There are areas or parts of the timber on the structure that have rotted

Action: Replace all affected timbers

6 - Low Risk (Finding 3)

Item: Activity Equipment - Parallel Bars
Manufacturer: Fawns Recreational Services Ltd

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There are strimmer guards fitted and the inspector could not fully inspect for rot

Action: Remove cover and inspect for rot

i 8 - Low Risk (Finding 1)

Item: Activity Equipment - Somersault Bars
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: The grass mats are silted up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface. Consideration should be given to HIC testing the surface to verify impact attenuating properties (<https://playinspections.co.uk/inspection-services/safety-surface-testing/>)

Action: Contact our office for a quotation for this service

6 - Low Risk (Finding 2)

Item: Activity Equipment - Somersault Bars
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

Action: Monitor for any deterioration (rot) and replace as required

6 - Low Risk (Finding 3)

Item: Activity Equipment - Somersault Bars
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: There is some evidence of rot in the timber

Action: Monitor for any further deterioration and replace as required

6 - Low Risk (Finding 4)

Item: Activity Equipment - Somersault Bars
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: The item has been damaged

Action: Monitor for any further deterioration and replace as required

6 - Low Risk (Finding 5)

Item: Activity Equipment - Somersault Bars
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process

Action: Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

6 - Low Risk (Finding 6)

Item: Activity Equipment - Somersault Bars
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: There are steel strimmer guards fitted and the inspector could not fully inspect for rot

Action: Remove cover and inspect for rot

0 - Risk Assessment not Undertaken (Finding 1)

Item: Multi Use Games Area - Multi Use Games Area (MUGA)
Manufacturer: Agorespace

Risk Level: N - Risk Assessment not Undertaken
Surface: Wet Pour



Finding: There is some graffiti present

Action: Remove the graffiti

6 - Low Risk (Finding 2)

Item: Multi Use Games Area - Multi Use Games Area (MUGA)
Manufacturer: Agorespace

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: The free space between the backboard and the framework is less than 600mm and fails the requirements of BS EN15312:2007 +A1 2010

Action: Monitor - No action given the risk assessment

5 - Very Low Risk (Finding 3)

Item: Multi Use Games Area - Multi Use Games Area (MUGA)
Manufacturer: Agorespace

Risk Level: V - Very Low Risk
Surface: Wet Pour



Finding: There is/are finger entrapments due to missing inserts/fixings and the item fails to meet the requirements of BS EN 15312 Clause 4.4.2.2 Entrapment of fingers

Action: Replace missing fixings/inserts to remove the entrapments

4 - Very Low Risk (Finding 4)

Item: Multi Use Games Area - Multi Use Games Area (MUGA)
Manufacturer: Agorespace

Risk Level: V - Very Low Risk
Surface: Wet Pour



Finding: There is some minor damage to the surface

Action: Monitor for any further deterioration and repair as required

8 - Low Risk (Finding 5)

Item: Multi Use Games Area - Multi Use Games Area (MUGA)
Manufacturer: Agorespace

Risk Level: L - Low Risk
Surface: Wet Pour



Finding: There is or are fixings missing on the item

Action: Replace all missing fixings

i 6 - Low Risk (Finding 6)

Item: Multi Use Games Area - Multi Use Games Area (MUGA)
Manufacturer: Agorespace

Risk Level: L - Low Risk

Surface: Wet Pour



Finding: The item is slightly loose in its foundations

Action: Monitor for any further deterioration and repair as required



the **play inspection** company

Annual Inspection

Steyping Parish Council

Chandlers Way Play Area

Chandlers Way, Steyping, Sussex, BN44 3NG



API Associate



Unit 5, Glenmore Business Park, Blackhill Road, Poole, Dorset, BH16 6NL
t- 01202 590675 e- info@playinspections.co.uk

[www. playinspections .co.uk](http://www.playinspections.co.uk)

Inspection Scope for RPII Inspection Methodology

This document outlines the RPII scope for inspections undertaken by the Inspectors listed as Annual Inspectors on the RPII Register of Inspectors when undertaking Indoor Annual, Outdoor Annual, Outdoor Operational and Outdoor Routine inspections.

Inspections are undertaken with reference to the standards listed in this preamble only; where no date for the standard is given it will be the standard that is current at the time of inspection except where overlap periods are granted by the standards committee when standards are updated. The information contained in reports is provided to assist the owner/operator in fulfilling their responsibilities as detailed in the relevant standard. Other standards referenced within the listed standards do not form part of the inspection, unless they are also explicitly listed here.

The following standards are relevant to all installations of equipment that are publicly accessible to users; this includes public parks, pay and play parks, schools, nurseries, public houses, holiday parks, indoor play centres, farm parks etc. All equipment used or employed in publicly accessible areas should meet with the requirements of the relevant standards (listed below):

BS EN 1176 Parts 1, 2, 3, 4, 5, 6, 10 & 11 Playground equipment intended for permanent installation outdoors & indoors.

BS EN 1176 Part 7 - 'Guidance on Installation, Inspection, Maintenance and Operation' (this document gives guidance to the owners/operators of the facility on the installation, inspection, maintenance and operation of playground equipment, excluding ancillary items).

In the United Kingdom the National Foreword forms an important part to the understanding and implementation of the recommendations set out in this document. It clarifies the application of the document within the UK as best practice guidance, as the document has been used since its initial publication. Therefore, in the UK this standard (BS EN 1176 – Part 7) contains no requirements and needs to be read and implemented as guidance, with the use of the term 'shall' therefore becoming a recommendation, as in the term 'should'.

Domestic play equipment falls outside of the scope of BS EN 1176 and has its own standards (BS EN 71 series – Safety of Toys). Where domestic equipment can be identified this will be acknowledged in the report but any comments concerning compliance will follow the requirements and recommendations of BS EN 1176.

When water play items, including spray parks, are inspected any comments concerning compliance within the inspection will refer to BS EN 1176. We have not assessed these against the requirements of BS EN 17232 (Water play equipment and features).

Other equipment that is not clearly identified as unsupervised or domestic (natural play, self-build equipment etc.) will be assessed for compliance with the relevant standard listed below:

BS EN 15312 Free access multi-sports equipment
BS EN 14974 Skateparks
BS EN 16630 Permanently installed outdoor fitness equipment
BS EN 16899 Parkour equipment (plus RPII/API guidance notes)

Annual and Post Installation inspections will take into consideration compliance with these current standards, and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area (that area which is obviously part of the playground), nominally up to three metres around, the fence line if closer, or other areas as agreed.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts) structural integrity, wear and vandalism.

Routine visual inspections relate only to the most obvious defects such as broken or missing parts, litter, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

All inspections are non-dismantling, non-destructive and do not include any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a manual test for stability and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all reasonably accessible equipment and will assess all reasonably accessible parts above the standing surface. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment.

Ancillary equipment will be assessed using the inspector's knowledge and experience of the standards named in this document. (Note: Ancillary items are not included in the specific equipment-type parts of the EN 1176 series; hence they are not assessed for compliance with EN 1176 series and are subject to a general safety assessment).

The owner/operator is responsible for the overall safety of the equipment and area.

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of the impact attenuating properties of any surfaces; the identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection; the inspection of any equipment (or part thereof) that is beneath the playing surface (loose-fill materials may be moved to expose foundations); tightening any bolts, hinges or other fixing devices on any apparatus or equipment; assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment; assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming); where planting or trees are mentioned in the report no assessments of toxicity, suitability or condition are undertaken – the owner/operator should have suitable inspections provided by a competent person.

The owner/operator should have a 'design risk assessment' provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

The operator is responsible for managing risks of their provision and is required by law to carry out a 'suitable and sufficient assessment' of the risks associated with a site or activity. This inspection shall be considered as contributing to the operator's discharge of this responsibility.

The details contained within the report are a snapshot of the condition at the time of inspection only and subsequent events may affect the condition of the facility. Suggested remedial actions are based on the knowledge and experience of the inspector and/or that of the inspection company. The owner/operator should always seek the advice of the manufacturer or a competent person when undertaking repairs and/or modifications to equipment.

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The operator is responsible for following the guidance of the relevant standards. The standards give guidance on the installation, inspection, maintenance and operation of the various types of facilities. The inspection guidance is listed in Table 1, with an indication of which parts will be included in an RPII Annual or Post-Installation Inspection. The relevant standards also contain additional parts which the operator should follow.

Inspection recommendations of relevant standards Refer to relevant standards for full text	Annual Main	RPII Annual/ Post Installation Inspection
6.1 d) Overall levels of safety of equipment (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of foundations (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of playing surfaces (see note 2)	✓	✓ [2]
6.1 d) Compliance with the relevant parts of the standard and or risk assessment (see note 3)	✓	✓ [3]
6.1 d) Effects of weather	✓	✓
6.1 d) Presence of rot, decay or corrosion (see note 1)	✓	✓ [1]
6.1 d) Assessment of repairs made or added or replaced components (see note 4)	✓	✓ [4]
6.1 d) Excavation or dismantling/additional measures	✓	✗
6.2.1 Assessment of glass reinforced plastics (see note 5)	✓	✓ [5]
6.2.1 Inspection of one post equipment (see note 1)	✓	✓ [1]
6.2.4 Undertaking the Operators inspection protocol	✓	✗

NB: The clause numbers in table 1 are taken from BS EN 1176 - Part 7:2020. The content is equally applicable to all other relevant standards listed herein. Playgrounds contain a range of equipment from different manufacturers and installed over a number of years; operators should implement any guidance provided by the manufacturer. Item specific detail is not readily available to RPII Playground Inspectors, whose report contributes to the operator's overall Annual Main Inspection as detailed in the relevant standards.

[1] A manual test only is undertaken for stability. Wear and instability are only detectable where readily apparent without dismantling or destruction and without the use of tools, excavation or specialist equipment. Rot and corrosion are tested or with a hammer and/or steel rod. Decay in timber may exist which can only be found with specialist equipment.

[2] Only the visible condition and dimensional compliance of surface extent is considered. Neither testing of impact attenuating properties nor measurement of the thickness of bound surfaces are undertaken on RPII annual inspections.

[3] The inspection assesses compliance where this can be tested on site using manual methods without dismantling, destruction and without the use of tools or specialist equipment.

[4] The operator should use manufacturer's recommended parts, or equivalent. We are unable to verify if such parts have been used, and any subsequent change in quality or performance.

[5] Visible glass fibres will be noted in reports. The operator is responsible for repairs or replacement.

Risk Assessment Matrix

			Scores in the report are multiplication factors of Likelihood x Severity					
			Severity>>					
Likelihood	Very High probability, if the situation is not addressed an accident is almost certain.	5	Very High	VL (5)	L (10)	M (15)	H (20)	VH (25)
	High probability an accident is probable without any added factor.	4	High	VL (4)	L (8)	M (12)	H (16)	H (20)
	Moderate probability an incident is foreseeable.	3	Moderate	VL (3)	L (6)	L (9)	M (12)	M (15)
	Some probability, requires a combination of factors to take place.	2	Low	VL (2)	VL (4)	L (6)	L (8)	L (10)
	No significant probability; lightning strike, freak accident.	1	Very Low	VL (1)	VL (2)	VL (3)	VL (4)	VL (5)
				Very Low	Low	Moderate	High	Very High
				1	2	3	4	5
				No injury likely e.g. damaged or soiled clothing, minor bruising, grazes	Minor injury, laceration or bruising requiring first aid only	Injury requiring medical intervention e.g. cuts requiring stitches	Serious injury including concussions or fracture of long bones	Severe injury involving a potential life changing injury or fatality
				Severity>>				
Note 1: The total risk scores included within our reports are a multiplication factor of the calculated Likelihood and Severity of each finding. Both Likelihood and Severity are given a number between 1 - 5 as shown on the matrix above and these two numbers are then multiplied together to give the total risk score that is shown against defects on the report. Total risk scores can be divided in both directions, i.e. a total risk score of 12 could be a Likelihood (3) x Severity (4) or Likelihood (4) x Severity (3). Note 2: When we inspect we only see a snapshot of the current condition of the equipment. It is the operators responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.								

Equipment has been assessed to the following standards where relevant:

BS EN 1176 Parts 1-11 (Playground equipment and surfacing)
 BS EN 14974 (Facilities for users of roller sports equipment)
 BS EN 15312 (Free access multi-sports equipment)
 BS EN 16899 (Parkour Equipment)
 BS EN 16630 (Outdoor Fitness Equipment).

Chandlers Way Play Area

Inspection Ref: 2600613
Property Ref: 1264128-423088

Site Ref: 81413
Service Object Ref:

Inspected: 28-January-2025 - 11:15 by Tom King (RPII Annual Inspector)

Risk Assessment: 10 Low Risk



Location:

The site is partially overlooked by properties in the local community

Disabled Access:

Some accessible features; an area that presents difficulties to the majority of people with disabilities but in favourable circumstances and certainly in partnership can be accessed.

8 - Low Risk

Item: Site General
Manufacturer: Owner/Operator
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There is algae, silt or moss growth on the surface resulting in slippery conditions - Clean and treat appropriately

4 - Very Low Risk

Item: Playground Sign
Manufacturer: Unknown
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

10 - Low Risk

Item: Gate - Pedestrian
Manufacturer: Not Identified
Surface Type: Tarmac
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 3



Finding 1

There are openings that are less than 12mm that could trap or crush fingers - Provide a 12mm gap throughout full range of motion at both sides of gate

Finding 2

There is some evidence of rot in the timber - Monitor for any further deterioration and replace as required

Finding 3

There is or are fixings missing on the item - Replace all missing fixings

8 - Low Risk

Item: Fencing - Timber
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 3



Finding 1

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

Finding 2

There are a number of loose and/or rotten posts around the fence - Monitor for any further deterioration and reset as required

Finding 3

There are projecting nail ends present - Remove redundant fixings

8 - Low Risk

Item: Hedge
Manufacturer: Natural Feature
Surface Type: Soil
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There are projecting twigs present - Prune and maintain

9 - Low Risk

Item: Litter Bin
Manufacturer: Glasdon
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

The item has been damaged - Repair or replace the item / affected part

8 - Low Risk

Item: 1 Bay Mixed Seat, 1 Cradle, 1 Flat
Manufacturer: Not Identified
Surface Type: Woodchip
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 9



Finding 1

The loosefill surfacing has displaced from under or around the equipment - Regulate surface levels and maintain

Finding 3

The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 - Monitor - No action given the risk assessment

Finding 5

The seat has minor damage or wear - Monitor for any further deterioration and replace as required

Finding 7

The swing seat connectors have some wear present - Monitor for further deterioration and replace when 40% worn

Finding 9

The seats are too close to each other as defined in BS EN 1176 Part 2; this is a low risk failure and no remedial action is required - Monitor - No action given the risk assessment

Finding 2

The bush / bushes is / are worn or missing - Replace worn or missing bushes

Finding 4

The fixings have corroded excessively - Replace all corroded fixings

Finding 6

There is some notable evidence of chain wear - Monitor for any further deterioration and replace when 40% worn

Finding 8

The seat clearance from finished surface level to the underside of the seat is too low and does not meet the requirements of BS EN 1176 Part 2 (350mm minimum clearance required) - Adjust seat height/s (400mm-500mm is recommended)

6 - Low Risk

Item: Multi Play (Junior)
Manufacturer: Dylan Group Ltd
Surface Type: Woodchip
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

4 - Very Low Risk

Item: Play Panel
Manufacturer: Dylan Group Ltd
Surface Type: Woodchip
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

4 - Very Low Risk

Item: Crawling Tunnel
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

Findings information

8 - Low Risk (Finding 1)

Item: Ancillary Items - Site General
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: N/A



Finding: There is algae, silt or moss growth on the surface resulting in slippery conditions
Action: Clean and treat appropriately

10 - Low Risk (Finding 1)

Item: Gates - Gate - Pedestrian
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Tarmac



Finding: There are openings that are less than 12mm that could trap or crush fingers

Action: Provide a 12mm gap throughout full range of motion at both sides of gate

6 - Low Risk (Finding 2)

Item: Gates - Gate - Pedestrian
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Tarmac



Finding: There is some evidence of rot in the timber

Action: Monitor for any further deterioration and replace as required

8 - Low Risk (Finding 3)

Item: Gates - Gate - Pedestrian
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Tarmac



Finding: There is or are fixings missing on the item

Action: Replace all missing fixings

6 - Low Risk (Finding 1)

Item: Fences - Fencing - Timber
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

Action: Monitor for any deterioration (rot) and replace as required

i 6 - Low Risk (Finding 2)

Item: Fences - Fencing - Timber
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There are a number of loose and/or rotten posts around the fence

Action: Monitor for any further deterioration and reset as required

i 8 - Low Risk (Finding 3)

Item: Fences - Fencing - Timber
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There are projecting nail ends present

Action: Remove redundant fixings

i 8 - Low Risk (Finding 1)

Item: Ancillary Items - Hedge
Manufacturer: Natural Feature

Risk Level: L - Low Risk
Surface: Soil



Finding: There are projecting twigs present

Action: Prune and maintain

i 9 - Low Risk (Finding 1)

Item: Ancillary Items - Litter Bin
Manufacturer: Glasdon

Risk Level: L - Low Risk
Surface: Grass



Finding: The item has been damaged

Action: Repair or replace the item / affected part

8 - Low Risk (Finding 1)

Item: Swings - 1 Bay Mixed Seat, 1 Cradle, 1 Flat

Manufacturer: Not Identified

Risk Level: L - Low Risk

Surface: Woodchip



Finding: The loosefill surfacing has displaced from under or around the equipment

Action: Regulate surface levels and maintain

8 - Low Risk (Finding 2)

Item: Swings - 1 Bay Mixed Seat, 1 Cradle, 1 Flat

Manufacturer: Not Identified

Risk Level: L - Low Risk

Surface: Woodchip



Finding: The bush / bushes is / are worn or missing

Action: Replace worn or missing bushes

5 - Very Low Risk (Finding 3)

Item: Swings - 1 Bay Mixed Seat, 1 Cradle, 1 Flat
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Woodchip



Finding: The chain openings are in excess of the 8.6mm as recommended by BS EN 1176
Action: Monitor - No action given the risk assessment

8 - Low Risk (Finding 4)

Item: Swings - 1 Bay Mixed Seat, 1 Cradle, 1 Flat
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Woodchip



Finding: The fixings have corroded excessively
Action: Replace all corroded fixings

6 - Low Risk (Finding 5)

Item: Swings - 1 Bay Mixed Seat, 1 Cradle, 1 Flat
Manufacturer: Not Identified

Risk Level: L - Low Risk

Surface: Woodchip



Finding: The seat has minor damage or wear

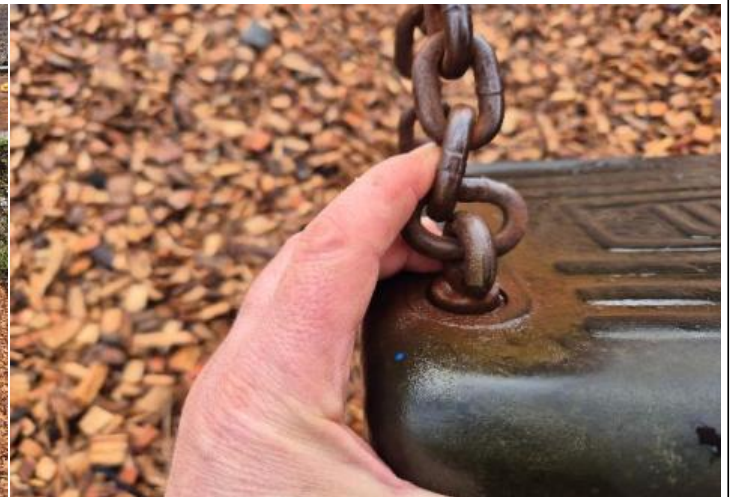
Action: Monitor for any further deterioration and replace as required

6 - Low Risk (Finding 6)

Item: Swings - 1 Bay Mixed Seat, 1 Cradle, 1 Flat
Manufacturer: Not Identified

Risk Level: L - Low Risk

Surface: Woodchip



Finding: There is some notable evidence of chain wear

Action: Monitor for any further deterioration and replace when 40% worn

6 - Low Risk (Finding 7)

Item: Swings - 1 Bay Mixed Seat, 1 Cradle, 1 Flat
Manufacturer: Not Identified

Risk Level: L - Low Risk

Surface: Woodchip



Finding: The swing seat connectors have some wear present

Action: Monitor for further deterioration and replace when 40% worn

8 - Low Risk (Finding 8)

Item: Swings - 1 Bay Mixed Seat, 1 Cradle, 1 Flat
Manufacturer: Not Identified

Risk Level: L - Low Risk

Surface: Woodchip



Finding: The seat clearance from finished surface level to the underside of the seat is too low and does not meet the requirements of BS EN 1176 Part 2 (350mm minimum clearance required)

Action: Adjust seat height/s (400mm-500mm is recommended)

i 6 - Low Risk (Finding 9)

Item: Swings - 1 Bay Mixed Seat, 1 Cradle, 1 Flat

Manufacturer: Not Identified

Risk Level: L - Low Risk

Surface: Woodchip



Finding: The seats are too close to each other as defined in BS EN 1176 Part 2; this is a low risk failure and no remedial action is required

Action: Monitor - No action given the risk assessment

INSPECTION OF PLAY EQUIPMENT



**Horsham
District
Council**

PARISH:	STEYNING
FREQUENCY:	MONTHLY

NAME OF INSPECTOR:	Gail Turrell
DATE OF INSPECTION:	29 / 1 / 25
TIME FINISHED:	

Site Name:	Supplier:	Equipment:	Risk Level*
ABBEY ROAD	Levercrest	Alpine Cabin	
	Levercrest	Swings 6ft Infants 1	
CHANDLERS WAY	Levercrest	Swings 6ft Infants 2	
	Levercrest	Keyhole Slide	
FARNEFOLD ROAD	Hags	Polyplay House	
MEMORIAL FIELD	Wicksteed	Swings 8ft Infants 2	
	Wicksteed	Slide 11ft	
	Wicksteed	Norman Conquest	
		Swings 8ft x 4	
		Roundabout	
		Summer House	
ST CUTHMAN'S FIELD/ FLETCHERS CROFT		Swings 8ft Infants 2	
		Swings 6ft x 2	
		Play House	
		Spring Animals x 2	
	Kompan	Spring Tractor	
	Wicksteed	Slide	
		Rainbow - Magenta	

PTO

REPORT TO PARISH/SITE OWNER - Defects Found/Minor Repairs Undertaken

Abbey Rd Farnfold Rd Chandlers swing chains worn Fence leaning internal nylon swing fixing missing on play swing
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Signature of Inspector:	
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Mr John Fullbrook
Clerk, Steyning Parish Council
The Steyning Centre
Fletchers Croft, Steyning
BN44 3XZ

*Risk Level: H = High (Immediate action required),

M = Medium (Action required in 3-6 months but with continuous monitoring)

L = Low (Needs to be monitored)

NO reply with amends / changes from PC - Dec 20

Fletcher'scroft

Seesaw seats need replacing wood showing decay. L

Steps on multi play starting to decay L

Gate shuts to fast. L

Memorial field.

Gate shuts to fast L

Slide legs corrosion. L

Caps missing on multi swing. L

cradle swing links worn corrosion L

List of SPC Playground Equipment undergoing annual maintenance review - 2024/25

Fletchers Croft	Issue	Risk	Actions required following Wicksteed Inspection	Action	Task to be completed by	Date completed	Manufacturer
Chair Spinner	None	Low	None	Monitor weekly	Steve		Creative play
See Saw	The timber on this item has severe rot	Moderate	Remove and replace all affected timber sections	Part has been ordered, company to install	Creative play		Creative play
Rocking dog	None	Very low	None	No work required	N/A	N/A	Creative play
Surface/grass	There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing	Low	Monitor for any further deterioration and repair as required	Monitor weekly	Steve		Owner/Operator
	The surface has eroded in some areas and may be slippery in wet conditions	Low	Reinstate the surface	Monitor weekly	Steve		Owner/Operator
	There are a number of dents in the slide surface	Low	Monitor for any further deterioration and repair as required	Monitor weekly	Steve		Creative play
	Parts of the timber are rough or splintered	Low	Remove all rough or sharp edges	Smooth rough edges	Tom		Creative play
		Low		Treat surface	Steve		Creative play
	There is algae growth on the surface of the equipment resulting in slippery conditions		Clean and treat appropriately				
	The safety surface around the area is beginning to wear	Low	Monitor for any further deterioration and repair as required	Monitor weekly	Steve		Creative play
	There is/are bolt cap covers missing or damaged on the item	Very low	Replace missing or damaged bolt cap covers	Order and replace bolt caps	Tom		Creative play
	The item has been damaged	Low	Monitor for any further deterioration and repair as required	Monitor weekly	Steve		Creative play
	There is/are inserts missing	Low	Replace missing inserts	Check and replace	Tom		Creative play
	Parts of the timber are rough or splintered	Low	Remove all rough or sharp edges	Deal with rough edges	Tom		Creative play
	The main body profile has a radius of less than 20mm in places, in contravention of BS EN 1176 Part 6	Low	Monitor - No action given the risk assessment	Monitor weekly	Steve		Creative play
	The item has been damaged	Low	Monitor for any further deterioration and replace as required	Monitor weekly	Steve		Creative play
Litter Bin	bin is not securely fixed to the surface	Low	Secure the bin to the ground	Secure bin	Tom		Creative play
Picnic tables	projecting screws present due to missing rail	Low	Remove screws or replace missing rail	Remove screws or replace missing rail	Tom		SPC
Gate	Gap less than 12mm	Low	Provide a 12mm gap throughout full range of motion at both sides of gate	Increase gap	Tom		Wicksteed
	Paintwork damaged & metal is rusting	Low	Treat affected areas and repaint	Painting	Steve		Wicksteed
1 Bay 2 swings (Cradle)	The seat has minor damage or wear	Low	Monitor for any further deterioration and replace as required	Monitor weekly	Steve		Creative play
1 bay 2 swings (flat)	notable evidence of chain wear	Low	Monitor for any further deterioration and replace when 40% worn	Monitor weekly	Steve		Creative play
	There is an opening in the barriers exceeding the width allowed (500mm) in BS EN 1176 Part 6	Low	No action given the risk assessment	No work required	N/A	N/A	Creative play
	The height of the barrier(s) is insufficient and fails to meet the requirements of BS EN 1176	Low	No action given the risk assessment	No work required	N/A	N/A	Creative play
	There are a number of dents in the slide surface	Low	Monitor for any further deterioration and repair as required	Monitor weekly	Steve		Creative play
	Parts of the timber are rough or splintered	Low	Remove all rough or sharp edges	Tom to remove sharp	Tom		Creative play
play panel	strimmer / machinery damage apparent on the posts	Low	Monitor for any deterioration (rot) and replace as required	Monitor weekly	Steve		Creative play
Bench	There are trip hazards present	Low	Remove trip hazard	Tom to earth	Tom		SPC
	strimmer / machinery damage apparent on the posts	Low	Replace all affected timbers	Monitor monthly	Tom		SPC
Fence	There are a number of loose and/or rotten posts around the fence	Low	Replace all affected timbers	Monitor monthly	Tom		SPC
sign	None	Very low	None	No work required			SPC
Fit Point	Parts of the timber are rough or splintered	Low	Remove all rough or sharp edges	Smooth rough edges	Tom		Kenguru Fitness
Leg Press	The item has been damaged	Low	Monitor for any further deterioration and replace as required	Tom to monitor	Tom		The Great Outdoor Gym Company
Sit Up Station	The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding	Low	Treat affected areas and repaint	Repaint	Steve		The Great Outdoor Gym Company
Pull Up Station	None	Low	None	No work required	N/A	N/A	The Great Outdoor Gym Company

Cycle	None	Very low	None	No work required	N/A	N/A	The Great Outdoor Gym Company
Double Fitness Station	The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding	Low	Treat affected areas and repaint	Paint corroded area	Steve		The Great Outdoor Gym Company
	BS EN 16630 - 4.3.1 states that fitness equipment shall be designed so when at rest, the equipment shall automatically adjust so that the equipment is ready for the next user	Low	Service the item	Monitor monthly	Tom		The Great Outdoor Gym Company
	There is some minor damage to the surface	Low	Monitor for any further deterioration and repair as required	Steve to repaint	Steve		The Great Outdoor Gym Company
	The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding	Low	Treat affected areas and repaint	Steve to repaint	Steve		The Great Outdoor Gym Company
Step Up Station	The training space of the recumbent cycle and the step up unit overlap in contravention of the requirements of BS EN 16630	Low	Monitor - No action given the risk assessment	No work required	N/A	N/A	The Great Outdoor Gym Company
Recumbent Bike	None	Very low	None	No work required	N/A	N/A	The Great Outdoor Gym Company
Cross Trainer	The tread surface does not have a 10mm high safeguard that extends around the front of the surface and at least 75% of the sides of the surface as required by BS EN16630	Low	Monitor - No action given the risk assessment	Tom to monitor	Tom	N/A	The Great Outdoor Gym Company
	The bearing is showing signs of wear	Low	Monitor for any further deterioration and replace as required	Tom to check for deterioration	Tom		The Great Outdoor Gym Company
Playground Sign	None	Very low	None	No work required	N/A	N/A	The Great Outdoor Gym Company
Seating area	projecting screws present due to missing rail	Low	Remove screws or replace missing rail	Tom to monitor	Tom		SPC
Site general	There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing	Low	Monitor for any further deterioration and repair as required	Tom to monitor	Tom		SPC
	The surface has eroded in some areas and may be slippery in wet conditions	Low	Reinstate the surface	Tom to inspect	Tom		SPC
	There is a deep ditch in close proximity to the playground. Risk assessment of this is a specialist field and outside the scope of our inspection.	Low	ensure that the appropriate risk assessment is in place	Monitor monthly	Tom		SPC

Memorial Playing Field	Issue	Risk	Actions required following Wicksteed Inspection	Action	Task to be completed by	Date completed	Manufacturer
Over Head Rotator	There is some minor damage to the surface	Very low	Monitor for any further deterioration and repair as required	Monitor weekly	Tom		Wicksteed
	The paint is flaking off the metalwork	Low	Rub down and re-paint	Repaint	Steve		Wicksteed
1 bay 2 swings (flat)	The surface has subsided in some areas	Low	Monitor for any further deterioration and repair as required	Chippings	John and Steve		unknown
	The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet	Low	Reinstate as required	Chippings	John and Steve		unknown
	Fixing Pins have been installed in the impact areas of the grass mats	Very low	Remove pins from impact areas	Chippings	John and Steve		unknown
	There are gaps opening between the grass mat tiles	Low	Provide additional ties or secure / reinstate surface	Chippings	John and Steve		unknown
		Low		Monitor weekly	Tom		unknown
	There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process		Monitor for any deterioration (rot) and replace as required				
	The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process	Low	Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability	Monitor monthly	Tom		unknown
	This design of swing joint has been known to fail on the weld connecting the joint to the threaded stud	Risk Assess.not Undertaken	the joint be dismantled and checked on a regular basis or consulting with manufacturer on whether a Secondary Safety Device can be fitted	Monitor monthly	Tom		unknown
	There is/are bolt cap covers missing or damaged on the item	Very low	Replace missing or damaged bolt cap covers	Bolt cap covers required	Tom		unknown
	The chain openings are in excess of the 8.6mm as recommended by BS EN 1176	Very low	Monitor - No action given the risk assessment	No work required	N/A	N/A	unknown
		Low					
Rotating net	The clearance to the underside is less than 400mm and fails the requirements of BS EN 1176 Part 5	Low	Monitor - No action given the risk assessment	No work required	N/A	N/A	Wicksteed
	The ropes/nets are worn/damaged in places	Low	Monitor for any further deterioration and repair or replace as required	Monitor weekly	Tom		Wicksteed
	The ropes on this item have been taped and we are unable to fully assess the condition of the rope, ensure no wire strands are broken beneath the tape	Risk Assess.not Undertaken	Repair or replace as required	No work required	N/A	N/A	Wicksteed
Basket swing	The surface has subsided in some areas	Low	Monitor for any further deterioration and repair as required	Chippings	John and Steve		Creative Play
	Fixing Pins have been installed in the impact areas of the grass mats	Very low	Remove pins from impact areas	Chippings	John and Steve		Creative Play
	There are gaps opening between the grass mat tiles	Moderate	Provide additional ties or secure / reinstate surface	Chippings	John and Steve		Creative Play
	There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process	Low	Monitor for any deterioration (rot) and replace as required	Monitor monthly	Tom		Creative Play
	There is/are bolt cap covers missing or damaged on the item	Very low	Replace missing or damaged bolt cap covers	Replace bolt caps	Tom		Creative Play
		Low		Monitor monthly	Tom		Creative Play
	The ropes/nets are worn/damaged in places	Low	Monitor for any further deterioration and repair or replace as required				
	A number of fixing(s) have worked loose	Low	Secure all loose fixings	Secure fixings	Tom		Creative Play
Rocking & Cross equipment	The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process	Low	Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability	Monitor monthly	Tom		Creative Play
	The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding	Low	Treat affected areas and repaint	Repaint	Steve		Big Toys
Gates to park	The area under the gate has eroded leaving uneven areas, or the concrete foundations exposed, resulting in trip hazards at the entrance/exit to the playground	Low	Reinstate to level with surrounding surfaces	Woodchip	Tom		I.A.E. Fencing
	The gate is closing too quickly (less than 4 seconds)	Low	Take corrective action to ensure that the gate closes in 4-8 seconds from 90 degrees	Tom to correct	Tom		I.A.E. Fencing
Parallel Bars	The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet	Low	Reinstate as required	Chippings	Steve		Fawns Recreational services
				No work required	N/A	N/A	Fawns Recreational services
	There are areas or parts of the timber on the structure that have rotted	Low	Replace all affected timbers				
	There are strimmer guards fitted and the inspector could not fully inspect for rot	Low	Remove cover and inspect for rot	No work required	N/A	N/A	Fawns Recreational services

Somersault bars	The grass mats are silted up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface.	Low	Consideration should be given to HIC testing the surface to verify impact attenuating properties	Chippings	John and Steve		wicksteed
	There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process	Low	Monitor for any deterioration (rot) and replace as required	Paint surface	Tom		wicksteed
	There is some evidence of rot in the timber	Low	Monitor for any further deterioration and replace as required	Paint surface	Tom		wicksteed
	The item has been damaged	Low	Monitor for any further deterioration and replace as required	Paint surface	Tom		wicksteed
	The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process	Low	Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability	Paint surface	Tom		wicksteed
	There are steel strimmer guards fitted and the inspector could not fully inspect for rot	Low	Remove cover and inspect for rot	Paint surface	Tom		wicksteed
Balance beam	There is algae growth on the surface of the equipment resulting in slippery conditions	Low	Clean and treat appropriately	Apply treatment	Steve		wicksteed
	The surface has eroded in some areas and may be slippery in wet conditions	Low	Reinstate the surface	Smooth edges and paint surface	Tom		wicksteed
	Parts of the timber are rough or splintered	Low	Remove all rough or sharp edges	Smooth edges and paint surface	Tom		wicksteed
	The surface has eroded and the foundations are exposed	Low	Reinstate surrounding surfaces to cover the foundations	Paint surface	Tom		wicksteed
	There are steel strimmer guards fitted and the inspector could not fully inspect for rot	Low	Remove cover and inspect for rot	Smooth edges and paint surface	Tom		wicksteed
Multi Play	There is offensive graffiti present	Low	Remove as soon as practicable	Remove graffiti/paint	Steve		wicksteed
	There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process	Low	Monitor for any deterioration (rot) and replace as required	Monitor monthly	Tom		wicksteed
	A number of fixing(s) have worked loose	Low	Secure all loose fixings	Secure fixings	Tom		wicksteed
	There is/are finger entrapment/s at the top of the net climber and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers	Very low	Monitor - No action given the risk assessment	No work required	N/A	N/A	wicksteed
	The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding	Low	Treat affected areas and repaint	Repaint	Steve		wicksteed
	The boulder/s is / are unsecured and are small / light enough to be moved around the area or topple	Low	Secure boulder/s in position	No work required	N/A	N/A	unknown
Fence	There are a number of fixings missing from the fence	Low	Replace missing fixings	Replace missing fixings	Tom		SPC
	The fence is damaged in places leaving sharp protruding wires	Low	Repair or replace all affected sections	Repair or replace all affected sections	Tom		SPC
	There is some damage to the fence sections	Low	Monitor for any further deterioration and repair as required	Tom to monitor	Tom		SPC
Bench	The surface has eroded in some areas and may be slippery in wet conditions	Low	Reinstate the surface	Chippings	John and Steve		SPC
Shelter	The surface has eroded in some areas and may be slippery in wet conditions	Low	Reinstate the surface	Chippings	John and Steve		Wicksteed
	There is/are inserts missing	Low	Replace missing inserts	Find out what these are	Tom		Wicksteed
	The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding	Low	Treat affected areas and repaint	Treat affected areas and repaint	Steve		Wicksteed
Spinning Pole	The surfacing dimensions are short and do not meet with the requirements of the current applicable standard	Very low	Monitor - No action given the risk assessment	No work required	N/A	N/A	Wicksteed
	The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet	Low	Reinstate as required	Chippings	John and Steve		Wicksteed
	There are gaps opening between the grass mat tiles	Low	Provide additional ties or secure / reinstate surface	Chippings	John and Steve		Wicksteed
Litter Bin	None	Very low	None	No work required	N/A	N/A	Glasdon
Site general	There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing	Low	Monitor for any further deterioration and repair as required	Monitor weekly	Steve		Owner/Operator
Playground sign	A number of fixing(s) have worked loose	Low	Secure all loose fixings	Secure all loose fixings	Tom		Not identified
	Cable ties are present and there are sharp projecting ends	Low	Replace with a more appropriate fixing method	Remove sharp edges	Tom		Not identified

Entrance Feature	There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process	Low	Monitor for any deterioration (rot) and replace as required	Paint and secure covers	Tom		Not identified
	There are gaps opening between the grass mat tiles	Low	Provide additional ties or secure / reinstate surface	Chippings	John and Steve		Wicksteed
Multi Play (Junior)	A number of fixing(s) have worked loose	Low	Secure all loose fixings	Secure fixings	Tom		Wicksteed
	Fixing Pins have been installed in the impact areas of the grass mats	Very low	Remove pins from impact areas	Dress with woodchip	John and Steve		Wicksteed
		Risk Assess.not Undertaken					
	There is some graffiti present		Remove the graffiti	Remove graffiti/paint	Steve		Wicksteed
	The item has been damaged	Low	Monitor for any further deterioration and replace as required	Repaint	Steve		Wicksteed
	There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process	Low	Monitor for any deterioration (rot) and replace as required	Monitor monthly	Tom		Wicksteed
	The fence forms a hard object within the falling space of the equipment and there is also insufficient surfacing provided in contravention of BS EN 1176 Part 1	Very low	Monitor - No action given the risk assessment	No work required	N/A	N/A	Wicksteed
	The grass mats are silted up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface.	Low	Consideration should be given to HIC testing the surface to verify impact attenuating properties. Contact our office for a quotation for this service	Dress with woodchip	John and Steve		Wicksteed
Multi Use Games Area	The paint is flaking off the metalwork	Low	Rub down and re paint	Repaint	Steve		Wicksteed
	There is an opening in the barriers exceeding the width allowed (500mm) in BS EN 1176 Part 1, and no guardrail has been provided	Low	No action given the risk assessment	No work required	N/A	N/A	Wicksteed
	There is some graffiti present	Low	Remove the graffiti	Remove graffiti/paint	Steve		Agorespace
	The free space between the backboard and the framework is less than 600mm and fails the requirements of BS EN15312:2007 +A1 2010	Low	Monitor - No action given the risk assessment	No work required	N/A	N/A	Agorespace
		Very low					
	There is/are finger entrapments due to missing inserts/fixings and the item fails to meet the requirements of BS EN 15312 Clause 4.4.2.2 Entrapment of fingers		Replace missing fixings/inserts to remove the entrapments	No work required	N/A	N/A	Agorespace
	There is some minor damage to the surface	Very low	Monitor for any further deterioration and repair as required	Tom to monitor	Tom		Agorespace
	There is or are fixings missing on the item	Low	Replace all missing fixings	Tom to inspect	Tom		Agorespace
	The item is slightly loose in its foundations	Low	Monitor for any further deterioration and repair as required	Tom to monitor	Tom		Agorespace
Signs	A number of fixing(s) have worked loose	Low	Secure all loose fixings	Resecure fixings	Tom		unknown
	Cable ties are present and there are sharp projecting ends	Low	Replace with a more appropriate fixing method	Resecure fixings	Tom		unknown

Chandlers Way	Issue	Risk	Actions required following Wicksteed Inspection	Action	Task to be completed by	Date completed	Manufacturer
1 Bay 2 swings (cradle and flat)	The loosefill surfacing has displaced from under or around the equipment	Low	Regulate surface levels and maintain	No work required	N/A	N/A	unknown
	The bush / bushes is / are worn or missing	Low	Replace worn or missing bushes	Replace bushes	Tom		unknown
	The chain openings are in excess of the 8.6mm as recommended by BS EN 1176	Very low	Monitor - No action given the risk assessment	No work required	N/A	N/A	unknown
	The fixings have corroded excessively	Low	Replace all corroded fixings	Replace fixings	Tom		unknown
	The seat has minor damage or wear	Low	Monitor for any further deterioration and replace as required	No work required	N/A	N/A	unknown
	There is some notable evidence of chain wear	Low	Monitor for any further deterioration and replace when 40% worn	Monitor monthly	Tom		unknown
	The swing seat connectors have some wear present	Low	Monitor for further deterioration and replace when 40% worn	Monitor monthly	Tom		unknown
	The seat clearance from finished surface level to the underside of the seat is too low and does not meet the requirements of BS EN 1176 Part 2 (350mm minimum clearance required)	Low	Adjust seat height/s (400mm-500mm is recommended)	Adjust height	Tom		unknown
	The seats are too close to each other as defined in BS EN 1176 Part 2; this is a low risk failure and no remedial action is required	Low	Monitor - No action given the risk assessment	No work required	N/A	N/A	unknown
Fence	There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process	Low	Monitor for any deterioration (rot) and replace as required	Paint	Steve		spc
	There are a number of loose and/or rotten posts around the fence	Low	Monitor for any further deterioration and reset as required	Paint	Steve		spc
	There are projecting nail ends present	Low	Remove redundant fixings	Paint	Steve		spc
Gate	There are openings that are less than 12mm that could trap or crush fingers	Low	Provide a 12mm gap throughout full range of motion at both sides of gate	Tom to inspect	Tom		SPC
	There is some evidence of rot in the timber	Low	Monitor for any further deterioration and replace as required	Tom to inspect	Tom		SPC
	There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process	Low	Monitor for any further deterioration and replace as required	Tom to inspect	Tom		SPC
	There is or are fixings missing on the item	Low	Replace all missing fixings	Tom to inspect	Tom		SPC
	The item has been damaged	Low	Repair or replace the item / affected part	To replace bin	Steve		SPC
Waste bin	The item has been damaged	Low	Repair or replace the item / affected part	To replace bin	Steve		SPC
Hedge	There are projecting twigs present	Low	Prune and maintain	Prune	Steve		SPC
Sign on gate	This item is satisfactory	Very low	no work required	No work required	N/A	N/A	SPC
Site general	There is algae, silt or moss growth on the surface resulting in slippery conditions	Low	Clean and treat appropriately	Paint	Steve		SPC
Multi Play (Junior)	This item is satisfactory	Low	no work required	No work required	N/A	N/A	Dylan Group Ltd
Play Panel	This item is satisfactory	Very low	no work required	No work required	N/A	N/A	Dylan Group Ltd
Crawling Tunnel	This item is satisfactory	Very low	no work required	No work required	N/A	N/A	unknown
South Ash	Issue	Risk	Actions required following Wicksteed Inspection	Action	Task to be completed by	Date completed	Manufacturer
Multi Play	The opening providing access to the slide exceeds the width of the slide in contravention of BS EN 1176 Part 3	Low	Monitor - No action given the risk assessment	No work required	N/A	N/A	unknown
	There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing	Low	Monitor for any further deterioration and repair as required	Monitor monthly	Tom		unknown
	The surface is lifting at the edges and creating trip points	Low	Repair perimeter of surfacing to remove trip points	Monitor monthly	Tom		unknown
fence/ground surface	One of the tall posts is leaning and there is evidence if rot at the base	Moderate	Replace affected post	Monitor monthly	Tom		unknown
	There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing	Low	Monitor for any further deterioration and repair as required	Monitor monthly	Tom		unknown
	The bush / bushes is / are worn or missing and the fixing lugs are wearing	Low	Replace worn or missing bushes	Replace bushes	Tom		unknown

1 bay 2 swings	There is some wear to the shackles	Low	Monitor for any further deterioration and replace when 40% worn	Monitor monthly	Tom		unknown
	The opening providing access to the slide exceeds the width of the slide in contravention of BS EN 1176 Part 3	Very low	No action given the risk assessment	No work required	N/A	N/A	unknown
	The chain openings are in excess of the 8.6mm as recommended by BS EN 1176	Very low	Monitor - No action given the risk assessment	No work required	N/A	N/A	unknown
Bench seat	This item is satisfactory	Very low	no work required	No work required	N/A	N/A	SPC
Fence Bow Top	There is some damage to the fence sections	Low	Monitor for any further deterioration and repair as required	Monitor monthly	Tom		unknown
Gate	The gate is closing too quickly (less than 4 seconds)	Low	Take corrective action to ensure that the gate closes in 4-8 seconds from 90 degrees	Monitor monthly	Tom		Steelway/Fensecure
	The gate rebounds when opened quickly and could strike the next user entering the area	Low	Monitor use and adjust/replace as required	Monitor monthly	Tom		Steelway/Fensecure
sign	This item is satisfactory	Very low	no work required	No work required	N/A	N/A	spc
Site General	There is some minor damage to the surface due to tree roots	Very low	Monitor for any further deterioration and repair as required	Monitor monthly	Tom		Owner/Operator
Bin	The item is slightly loose in its foundations	Low	Monitor for any further deterioration and repair as required	No work required	N/A	N/A	Glasdon
Abbey Road	Issue	Risk	Actions required following Wicksteed Inspection	Action	Task to be completed by	Date completed	Manufacturer
Pathway	There is some minor damage to the surface	Very low	Monitor for any further deterioration and repair as required	Monitor monthly	Tom		unknown
	There are trip hazards at the edges of the surface	Low	Remove trip hazard	Monitor monthly	Tom		unknown
Safety surface tiles	There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing	Low	Monitor for any further deterioration and repair as required	Monitor monthly	Tom		unknown
1 bay 1 swing	There are trip hazards at the edges of the surface	Low	Remove trip hazard	Dress with earth	Tom		unknown
	A number of fixing(s) have worked loose	Low	Secure all loose fixings	Check fixings	Tom		unknown
	Crucifix or T connectors should have at least two complete chain links through the connector to meet with the manufacturers recommendations	Low	Rectify installation to ensure at least two complete links are through the connectors	Check connections	Tom		unknown
	The chain openings are in excess of the 8.6mm as recommended by BS EN 1176	Low	Monitor - No action given the risk assessment	No work required	N/A	N/A	unknown
	The chain links are worn excessively and require renewing	Low	Replace worn chains	Replace chains	Tom		unknown
	The seat has minor damage or wear	Low	Monitor for any further deterioration and replace as required	Monitor monthly	Tom		unknown
Bench	This item is satisfactory	Very low	no work required	No work required	N/A	N/A	spc
fence - timber and mesh infill	There are projecting bolt thread(s) present	Low	Remove excess thread length and deburr or provide cap	Replace missing fixings and caps	Tom		unknown
	There are a number of fixings missing from the fence	Low	Replace missing fixings	Replace missing fixings and caps	Tom		unknown
	There are a number of loose and/or rotten posts around the fence	Low	Replace/reset all affected posts	Add concrete support	Tom		unknown
	There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process	Low	Monitor for any deterioration (rot) and replace as required	Monitor monthly	Tom		unknown
gate	The gate is closing too quickly (less than 4 seconds)	Low	Take corrective action to ensure that the gate closes in 4-8 seconds from 90 degrees	Check gate	Tom		unknown
	The mesh has been damaged leaving sharp rusty ends	Low	Replace damaged mesh	Repair mesh	Tom		unknown
Multi play	There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing	Low	Monitor for any further deterioration and repair as required	Monitor monthly	Tom		unknown
	The item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.2 head and neck entrapment in the barriers	Very low	Monitor - No action given the risk assessment	No work required	N/A	N/A	unknown
	The item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.2 head and neck entrapment in the barriers and/or steps	Very low	Monitor - No action given the risk assessment	No work required	N/A	N/A	unknown
	The height of the barrier(s) is insufficient and fails to meet the recommendations of BS EN 1176 Part 1	Very low	Monitor - No action given the risk assessment	No work required	N/A	N/A	unknown
	The opening providing access to the slide exceeds the width of the slide in contravention of BS EN 1176 Part 3	Very low	Monitor - No action given the risk assessment	No work required	N/A	N/A	unknown
	There are areas or parts of the timber on the structure that have rotted	Low	Replace all affected timbers	Paint and treat	Steve		unknown
	The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding	Low	Treat affected areas and repaint	Paint and treat	Steve		unknown
	This item is satisfactory	Very low	no work required	No work required	N/A	N/A	unknown
Playground Sign	This item is satisfactory	Very low	no work required	No work required	N/A	N/A	unknown

Chandlers Way Working Party

At the recent meeting of this working party on the 26th Feb. 2025, members resolved to finalise their draft recommendation concerning the Chandlers Way 'Play Park Installation Criteria'.

Those attending : Cllrs Hanson and Young
John Fullbrook as Clerk

These were the main criteria discussed by the group following previous meetings:

1. Construct a play park recommendation for minimum costs and to include **upcycling** of existing planting, wooden perimeter, recycled pallets, logs, structures and plants from elsewhere.
2. Aim at **Toddler Age Range/ Young Family** in keeping with the focus of the pocket park as a whole.
3. Include as much 'play interest' from as little cost as possible – **Good 'Bang for Bucks'**.
4. The theme ought to be consistent with the Pocket Park as a whole – Wooden for the most part - warm and naturally tactile, low impact colours and **woodland orientation**.
5. **Avoid the ugly!**
6. Ensure **good Green Credentials** – Use in the most part natural materials and including wood and bark and try to source plants and donations from local suppliers.
7. Include **Easy transition to Play Park** while maintaining play area security.
8. Include **Hidey Holes/Places** - Consider Dens, Playhouses, Tunnels, Wigwams and Huts.
9. Be careful to locate appropriate orientation and quantity of parental **seating facilities**
10. Include installation of **Large Logs** which promote seating or **Balancing skills**
11. Maintain '**Wilding**' concept of growth to provide **shelter from weather extremes** and areas of **quiet contemplation**
12. Whole Park to be **gated for security** using wooden trellis arch, appropriate gate and lock
13. **Living Tunnel** - providing sites main feature, shelter, interest, hiding /gathering space
14. **Dog Bin** installed – welcome addition
15. Install **Bug Hotel** with School, which could be large, created in segments at school, then transported to site and installed by contractor / local resident
16. Ensure space is **dog-walker-friendly**, with optional pathways
17. Area split up into 2-meter square grids, to allow planting programme to be understood.
18. Main **Feature Trees** planted on West side, adjacent Access road, for easy maintenance
19. **Shed or Cabin** installed providing shelter and community tool storage facility

20. Water Butt to be installed when Shed /Cabin in place to **rainwater harvest**
21. **Bulbs** to be planted in front of West Side Feature Trees and hedgerow under canopy
22. Follow third draft **Planting Programme** but allow for flexibility & variation as site develops
23. Ensure there is an open space, with adjacent **Wildflower meadow** feature
24. Allow approx. **3 years to complete the main planting of site** and then blend into maintenance programme
25. Ensure a **Management Plan** is completed detailing the **height that hedgerows/ bushes** should be maintained, also Tree/ border/ Fence maintenance requirements and detailed grass cutting contract variation and have this all agreed by Community Committee.
26. **Local Volunteer Group** assembled & recruited to provide 6/8 monthly workdays per year
27. Make sure it's **'Fun'**

Other items discussed by the working party members included what to ask the school about in terms of their next involvement - ensuring dates, times, age ranges, term time involvement, plus whether parents/ guardians/ volunteer involvement agreeable.

Also discussed was a need for final local resident community engagement meeting arrangements to be made

Notes from School Meeting – dated 27th Feb 2025, 9am to 9.30am

In attendance:- Steyning Primary School Head Teacher, Clerk, & Deputy Clerk.

The Head Teacher said that he was very pleased with the successful first site visit and looked forward to the next stage of the process, adding that he, his school and more specifically the Schools Eco Council were thrilled to be part of the ongoing Pocket Park development process.

It was suggested that the next steps could include two projects

1. One afternoon for a School group to *walking bus* to Chandlers Way, and meet volunteers on site to complete afternoon of planting, picnic, play and other interests. Dates were initially suggested at the end of March and early April but would be dependent on the Community Committee agreement and availability of volunteers and plants and equipment.
2. To complete each tier of Bug Hotel structure in class time as per school timetable availability, having had foraging trip to woods (school to organise), with SPC to organise picking up from school, dropping off at site, with construction to happen with contractor assistance. {Pallets to be sourced by either school or SPC}

It was also discussed that school could eventually complete trips to site as they wanted and time allowed, and as jobs were needed to be done, to keep level of interest and 'Buy in' high

Detailed Income & Expenditure by Budget Heading 31/01/2025

Month No: 10

Committee Report

Amenities Cttee**201 Highways & Lighting**

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1001 HDC Cleaning Grant	29,178	29,500	322			98.9%	
Highways & Lighting :- Income	29,178	29,500	322			98.9%	0
4200 Street Light Energy	1,612	1,800	188		188	89.6%	
4201 Street Light Maintenance	2,389	2,250	(139)		(139)	106.2%	
4202 Lamp Post Testing	1,360	1,600	240		240	85.0%	
4210 Road Sweeping	20,703	30,000	9,298		9,298	69.0%	
4211 Town Improvements	220	1,500	1,280		1,280	14.7%	220
4259 Grit	0	200	200		200	0.0%	
4260 Pressure wash High St	0	250	250		250	0.0%	
Highways & Lighting :- Indirect Expenditure	26,283	37,600	11,317	0	11,317	69.9%	220
Net Income over Expenditure	2,895	(8,100)	(10,995)				
6000 plus Transfer from EMR	220	0	(220)				
Movement to/(from) Gen Reserve	3,115	(8,100)	(11,215)				

301 Playing Fields

1004 Reimbursed Charges & donations	204	500	296			40.7%	
1014 Memorial Donations	0	1,000	1,000			0.0%	
Playing Fields :- Income	204	1,500	1,296			13.6%	0
4276 Tree and Hedge Cutting	1,497	5,000	3,503		3,503	29.9%	
4300 Grass Cutting	5,893	8,250	2,357		2,357	71.4%	
4309 Tree Reports & Essential works	1,768	2,000	232		232	88.4%	
4310 Grounds Maintenance	3,496	4,200	704		704	83.2%	
4312 Waste Removal	1,462	2,250	788		788	65.0%	
4320 Play & Gym Equip Inspections	1,373	2,450	1,077		1,077	56.0%	
4321 Play Equipment & Maintenance	2,808	4,600	1,792		1,792	61.1%	
4322 Memorial Tributes	0	1,000	1,000		1,000	0.0%	
4352 Litter and Bins	2,987	4,200	1,213		1,213	71.1%	
4360 Allotment Maintenance	1,848	3,250	1,402		1,402	56.9%	
Playing Fields :- Indirect Expenditure	23,132	37,200	14,068	0	14,068	62.2%	0
Net Income over Expenditure	(22,928)	(35,700)	(12,772)				

302 Allotments

1005 Allotment Rents	4,908	5,400	492			90.9%	
Allotments :- Income	4,908	5,400	492			90.9%	0
4253 Water Charges	(1,007)	1,350	2,357		2,357	(74.6%)	
Allotments :- Indirect Expenditure	(1,007)	1,350	2,357	0	2,357	(74.6%)	0
Net Income over Expenditure	5,915	4,050	(1,865)				

Amenities Cttee :- Income

34,290 36,400 2,110

94.2%

Expenditure

48,407 76,150 27,743

0 27,743 63.6%