
Published 19th March 2025

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO
BE HELD ON MONDAY 24TH MARCH 2025 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting held on Monday 24th February, as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 Coombe Court Stage Curtains** - Deputy Clerk to gather quotes for the repair of the curtain track. See agenda item 11.2
 - 5.2 Rental of Committee Room 3** – Annual rental of Committee Room 3 has been agreed at £4,800. See agenda item 10.1
- 6.0 PLANNING APPLICATIONS**
 - 6.1 DC/25/0222** – 12 Thornscreft - Erection of a single storey rear extension, two storey side extension, front porch extension and a side/rear access ramp.
 - 6.2 DC/25/0234** - Calcot Farm, Horsham Road - Change of use of part of former agricultural building and 10m x 18m of adjacent yard to commercial use for the storage of soil improver bagging equipment, bagging of soil improver, storage of bagged surplus soil improver and distribution of the same.
 - 6.3 CA/25/0025** - Castle Copse, 70 Roman Road - Fell 2x Ash, 1x Field Maple, and 1x Sycamore (Works to Trees in a Conservation Area)
 - 6.4 DC/25/0282** - 78 High Street - Internal alterations to create new WC and staff room area (Listed Building Consent)
 - 6.5 DC/25/0212** - 29 Kings Stone Avenue - Erection of a garden room.
 - 6.6 DC/25/0353** - 19 Newham Lane - Erection of an entrance porch and two-storey rear extension.
- 7.0 LATE PLANS**
 - 7.1** None at time of printing

8.0 PLANNING DECISIONS FROM HDC and SDNP

Permitted

- 8.1 DC/24/0614** - The White Horse Inn, 23 High Street, Steyning, West Sussex, BN44 3YE. Description: Non Material Amendment to previously approved application DC/23/1692 (Extension of existing patio area and installation of a pergola. Alterations to car park egress, parking arrangements and associated works) Relating to materials.
- 8.2 DC/24/1846** - Steyning Grammar School Boarding, Church Street, Steyning, West Sussex. Description: Installation of ground mounted Air Source Heat Pumps and Roof Mounted Solar PV Panels on Bennetts House.
- 8.3 DC/24/1957** - 9 Saxon Road, Steyning, West Sussex, BN44 3FP. Description: Erection of single storey side and rear extensions, and loft conversion
- 8.4 DC/24/1960** - 101 Penlands Vale, Steyning, West Sussex, BN44 3PL. Description: Demolition of a single garage and creation of a double garage with new entrance porch. Installation of a gable window to the rear elevation. Increase width of existing drive to provide access to double garage.
- 8.5 DC/21/2394** - 141 Shooting Field, Steyning, West Sussex, BN44 3SW. Description: Demolition of 2No. residential dwellings and all ancillary structures. Construction of 14No. 2 bedroom apartments with secure and covered cycle storage, car parking provision and refuse enclosure.
- 8.6 DC/25/0026** - 32 High Street, Steyning, West Sussex, BN44 3YE. Description: Replace 2no. existing ground floor front elevation windows with new timber sash windows. (Full Application).
- 8.7 DC/25/0027** - 32 High Street, Steyning, West Sussex, BN44 3YE. Description: Replace 2no. existing ground floor front elevation windows with new timber sash windows. (Listed Building Consent).
- 8.8 DC/24/1992** - 5 King Alfred Close, Steyning, West Sussex, BN44 3YF. Description: Surgery to 3 x Sycamore, 1 x Horse chestnut, 1 x Thuja and 1 x Poplar.

9.0 ENFORCEMENT NOTICES

- 9.1** None

10.0 REPORT FOR THE STEYNING CENTRE

- 10.1** Deputy Clerk to report on bookings and maintenance items.

11.0 FINANCE – PLANNING AND PREMISES

- 11.1** To discuss and agree the income and expenditure reports for February 2025.
- 11.2** To discuss and agree appointing contractor for Coombe Court stage curtain track repair.

12.0 CORRESPONDENCE/INFORMATION

- 12.1** None

DATE OF NEXT MEETING – Monday 28th April 2025 at 7.30pm

John Fullbrook
Clerk to the Council