
COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 3rd DECEMBER 2024 AT 7.30 PM AT THE STEYNING CENTRE

Present: Cllrs Norcross (Vice Chair), S Alexander, Lloyd, Hanson, Linfield and Young.

Clerk: John Fullbrook

Members of the public: 1

Meeting Commenced : 7.31 pm

DRAFT MINUTES

C/24/44 APOLOGIES FOR ABSENCE

ACTIONS

44.1 Apologies received from Cllrs Sharp, Bell and I Alexander.

C/24/45 DECLARATIONS OF INTEREST AND DISPENSATIONS

45.1 None

C/24/46 QUESTIONS FROM THE FLOOR {in summary}

46.1 None

C/24/47 MINUTES OF PREVIOUS MEETINGS - To agree 4th November draft minutes.

47.1 Cllr Norcross **proposed, seconded** by Cllr S Alexander to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 5th November 2024. **Agreed**

C/24/48 MATTERS ARISING AND ACTIONS - These items were taken as read.

48.1 Armistice Day service to be undertaken, with the support of SPC Cllrs and staff – **Actioned**

48.2 Remembrance week commemorated by adapted Logo – **Actioned**

48.3 Clerk to inform Steypning for Trees of SPC support for Hedge laying project at Abbey Road – **Actioned**

48.4 Clerk to provide signage on site to inform residents regards hedgerow management – **Actioned**

48.5 To progress work on MPF interpretation panels with residents / Local groups assistance – **See item 49.3**

48.6 Clerk to complete work on phase one of Chandlers Way planting programme – **Actioned / item 49.2**

48.7 Clerk to arrange pick up of Planters and associated plants as per donated by resident - **Actioned**

48.8 Clerk to purchase for installation @ Chandlers Way 2 x Compost Bins – **Actioned**

48.9 Cllr Lloyd to prepare papers for Trellis Tunnel project – **Actioned/ See item 49.2**

48.10 Clerk to arrange for installation of fencing and planting @ Abbey Road Copse - **Actioned**

48.11 Clerk, Chair & SPC Chair to meet with Steypning in Bloom representatives to discuss project – **Item 49.3**

- 48.12 Clerk to instruct payment of Steyning in Bloom annual grant – **Actioned**
- 48.13 Clerk to arrange meeting - Gatewick Terrace residents & Chair to explore Tanyard Lane parking - **Actioned**
- 48.14 Clerk & Cllr Finnegan to arrange for redesignation of Newman Gardens Car Park for permits – **Actioned**
- 48.15 Clerk to bring back updated Budget details for December meeting – **Actioned / See item 51.2**
- 48.16 Clerk to write back to Chanctonbury Landfill Action Group – **Actioned**
- 48.17 Clerk to encourage residents to access and complete Southern Water consultation request – **Actioned**
- 48.18 ‘Snow Angels’ preparedness message to go out on WhatsApp group – **See item 50.1**

C/24/49 COMMUNITY MATTERS AND OPEN SPACE PROJECTS

49.1.1 Abbey Road Report, and agree any amendments to the Abbey Road Management Plan

The lead Abbey Road conservation volunteer, Roger Brown, updated members on the history of the site and the extraordinary progress that had been made over the last 5 years in turning this open space into an important developing nature conservation area.

A consequence of the many changes and especially the new planting that had been undertaken in the interim, was that the Management Plan for Abbey Road needed to be amended to show the need for a wider scope of works to be detailed, plus an update on the greater diversity of flora and fauna which were now identifiable within the area. To this end Roger had completed extensive amendments to the plan and these were shown in red text within the draft 12-page document received as a supporting paper, for members to consider.

- 49.1.2 Members also welcomed the support from the new residents at Gatewick house as they continue to work with the SPC volunteers to further establish a significant new wildlife corridor. Cllr Norcross **proposed, seconded** by Cllr Young that SPC agree the amended document {Abbey Road Management Plan}, as it stands. **Agreed.** Clerk to publish on the web site

CLERK

49.2 To consider the next phase of works including phase one of the planting programme, security access, trellis tunnel, and associated community engagement at Chandlers Way Pocket Park.

Members received a list of requests as per supporting papers and the Clerk updated on the projects progress. Before the next stage of community engagement was to be organised in the form of the next working party to include residents, it was felt that progress could be made on items already recommended from previous resident attended meetings.

CLERK

- 49.2.1 **Lockable gate installation at park entrance.** Members continued to consider ensuring ease of access, against ensuring a need for greater security, and it was felt that if at this stage the idea was supported, the details of the necessary arrangements could be assessed by working party and with the help of the residents. Cllr Norcross **proposed, seconded** by Cllr Hanson that SPC installs a lockable gate at Chandlers Way Pocket park. **Agreed.**

CLERK

- 49.2.2 **First tree to be planted.** SPC had been donated a Horse Chestnut Tree and in keeping with the fun nature of the park, it was felt planting a conker tree adjacent the Play Area would be likely in keeping with this idea, and could in the fullness of time provide some welcome shading to that area. Cllr Norcross **proposed, seconded** by Cllr Hanson that the first tree be planted – a horse chestnut that has been donated to SPC – in a location as specified within supporting paper diagram, albeit slightly further away from the boundary of the Play Park. **Agreed**

CLERK

- 49.2.3 **Agree positioning of the new compost bins.** The proposed position was presented to members via diagrammatic representation. Members were keen that notes were posted by the bins when in place to show volunteers how best to manage compost bins. Cllr Norcross **proposed, seconded** by Cllr Hanson that SPC install the compost bins as per shown within supporting papers. **Agreed**

CLERK

- 49.2.4 **First row of Hedgerow Shrubs to be planted.** The proposed position was presented to members via diagrammatic representation. These plants had been nurtured by staff and volunteers over

CLERK

the last year. Cllr Norcross **proposed, seconded** by Cllr S Alexander that SPC plant a row of hedgerow shrubs as per shown within supporting papers. **Agreed**

- 49.2.5 Installation of a 'Living Tunnel'.** The working party, and especially Cllr Lloyd, had been working on the concept of a willow / trellis / wicker tunnel sited as a second access to the play area and a 'fun' connection to the rest of the play park. Initial discussions with contractors had not been as productive as hoped, but this being likely one of the main assets / attractions of the Park it would take some time to formulate definitive options for both working party, and then committee, to decide upon. Cllr Lloyd presented some of the options currently being considered. Cllr Norcross **proposed, seconded** by Cllr Lloyd that SPC agree that a trellis/ living tunnel be installed as per supporting diagrams, the details of which need to be determined by the working party, and then brought back to this committee. **Agreed** **CLERK**
- 49.2.6 Installing logs for play park seating area.** The logs were kept after a tree was felled at Abbey Road and have been stored at the Steyning Centre, the installation being proposed as per diagrammatic representation. Cllr Norcross **proposed, seconded** by Cllr Lloyd that the logs be installed to provide a play park seated area as per supporting diagram, and as per recommendation from the working party. **Agreed** **CLERK**
- 49.2.7 Maintenance and long term ownership of the project.** The Clerk explained the need for residents and / or groups to start 'owning' the project and suggested the school may well be interested in contributing something to the scheme – in particular it was thought a large 'Bug Hotel' construction could be achieved with their assistance. Cllr Norcross **proposed, seconded** by Cllr Young that SPC delegate the clerk to approach Steyning Primary School to see if they would like to be part of the ongoing development of the site. **Agreed** **CLERK**
- 49.3 Progress on MPF Interpretation Panel and MPF Planters projects, and to consider support for a funding application to the South Downs National Park.** The Clerk updated members on the recent meetings with the District Partnership, the Cricket Club and Steyning in Bloom committee members, who are all keen to support both of these projects. Councillors became aware that the next step needed to involve the seeking of possible grant funding, and the Clerk was informed those present that he had already received a draft application document from the interpretation panel designer to help with this process. Cllr Norcross **proposed, seconded** by Cllr S Alexander that the Clerk be delegated to approach the Steyning and District Partnership to progress a grant application to the South Downs National Park as per supporting papers. **Agreed** **CLERK**
- 49.4 This seasons project priorities and to consider any future project aspirations for this committee**
No new project was suggested by members at this meeting
- C/24/50 HIGHWAYS**
- 50.1 Report on Winter Plan and Snow Angels messaging / communications in readiness for any poor weather.** There was a need to get a message out on the WhatsApp group to ask if anyone of the existing list of 'snow angels' wanted not to be reconsidered as a seasonal volunteer keeping paths usable during inclement weather this year. Then the new names would be added to the group and Cllr I Alexander could resend his small training video on how paths can be best 'gritted'. **CLERK**
- 50.2 To consider responses to the HDC transport consultation request.** The Clerk advised there were several transport documents recently sent through, two of which requesting a response from councillors if they were so inclined. Members then considered their highest priority issue related to public transportation delivery in Steyning – that of a need for more frequent bus service provision. Cllr Norcross **proposed, seconded** by Cllr S Alexander that the Clerk be delegated to find out if there is a mechanism by which SPC can lobby for an improved bus service. **Agreed** **CLERK**

50.3 Update from Clerk concerning recent flooding on High Street and Horsham Road The Clerk outlined the impact of the most recent storms and was indebted to a resident who had supplied the Clerk with a video showing dramatic pictures of flooding which occurred recently in the High Street near Mouse Lane entrance, and up to the fire station. The Clerk to now press the WSCC drainage engineers to ensure that preventative maintenance had been completed in the timescale that SPC had been made aware of. **CLERK**

C/24/51 FINANCE AND GOVERNANCE

51.1 To accept the I & E Reports. Cllr Norcross **proposed, seconded** by Cllr S Alexander that the Community Income and Expenditure reports for October '24 be accepted as a true and fair record. **Agreed**

51.2 To agree to recommend the Community Committee 2025/26 draft budget. The Clerk and F&GP Vice Chair, Cllr S Alexander, went through the details of the budget paper as per supporting papers and answered any questions relating to the figures, and the reasoning behind the calculations. Cllr Norcross **proposed, seconded** by Cllr Linfield that this committee recommends the Community budget figures as per supporting papers as the final draft to the F&GP Committee. **Agreed** **CLERK**

C/24/52 ONGOING MATTERS ARISING TO BE TAKEN TO THE NEXT MEETING

52.1 C/23/30.2 Mouse Lane Drainage W. Party to be reconvened. - **SPC are awaiting engineers reports from WSCC** **CLERK**

52.2 C/23/43.9 Lost Woods project – Landowners to be encouraged to 'sign-up' with working party members to visit sites **CLERK**

52.3 C/23/75.5 Parish-wide litter/dog bin provision to be investigated by Chairman and Clerk **CLERK**

52.4 C/24/27.6 Clerk continues to seek MPF Concessionary Licence fee or potentially take vendor to small claims court **CLERK**

52.5 C/24/27.8 Black & white vintage sign to receive maintenance {Bostal Road} **CLERK**

52.6 C/24/38.1 Forthcoming remembrance period to be marked by greater effort to dress town appropriately **CLERK**

52.7 C/24/38.11 Clerk to bring back to this committee the digital screen transfer of ownership details when received **CLERK**

52.8 C/24/38.12 Cycle crossing at Horsham Road / Bypass junction project proposal **CLERK**

52.9 C/24/38.12 Parish-wide disability awareness to be discussed **CLERK**

52.10 C/24/42.2 Fire Station bench to be removed when permissions given **CLERK**

C/24/53 INFORMATION / CORRESPONDENCE ITEMS

53.1 None

C/24/54 DATE OF NEXT MEETING – 4th February 2025 at 7.30 pm.

Meeting ended at 8.44 pm

Signed by the Chair: Date: 4th February 2025

A recording of this meeting can be found using this link: <https://youtu.be/LtOdRRhrHI4>

Abbey Road Report

Update on Volunteers work

There have been a number of recent working parties undertaken by our dedicated volunteers and under the supervision of Roger Brown – completing an extraordinary list of tasks in dealing with the site's conservation challenges:-

Working party for the Wed 4th December

The northern/eastern part of the site was completely flooded, so only able to work on the orchard side.

Jobs included –

1. - Mark out and clear line for a new hedge (parallel to new Gatewick fence - part under trees could be a dead hedge?) Plant delivery is due 22nd Jan
2. - Prep area and plant one of the 2 disease resistant Elm trees bought for volunteers by SPC.
3. - Clear area behind block of Hawthorn and Gatewick fence, ready for planting. (Downy Birch, Dogwood, Dog Rose from hedging plant delivery)

Working party for the Sat 21st December

Jobs included -

1. - Start to make dead hedge next to Gatewick fence.
2. - Clear paths of fallen twigs/branches. To use those as dead hedge material.
3. - Continue to mark and clear the line for a new hedge parallel to Gatewick fence.
4. - Prep area for potential hedging plants, plus plant the second of the 2 disease resistant Elm trees bought Abbey Road volunteers by SPC. (First one planted last time)
5. - Prep area and plant another Black Poplar on the recently cleared streamside bank.

Working party for Saturday 18th January

Jobs included -

1. - Finish off filling the dead hedge. A few more Christmas trees had arrived since last session.
2. - Litter pick the stream. Lots of debris that was hooked out with pruning tools.
3. - Clear edge of stream bank beyond the current cleared area towards the A283 culvert.
4. - bramble cutting around paths

Proposed additional hedge planting plan for Abbey Rd

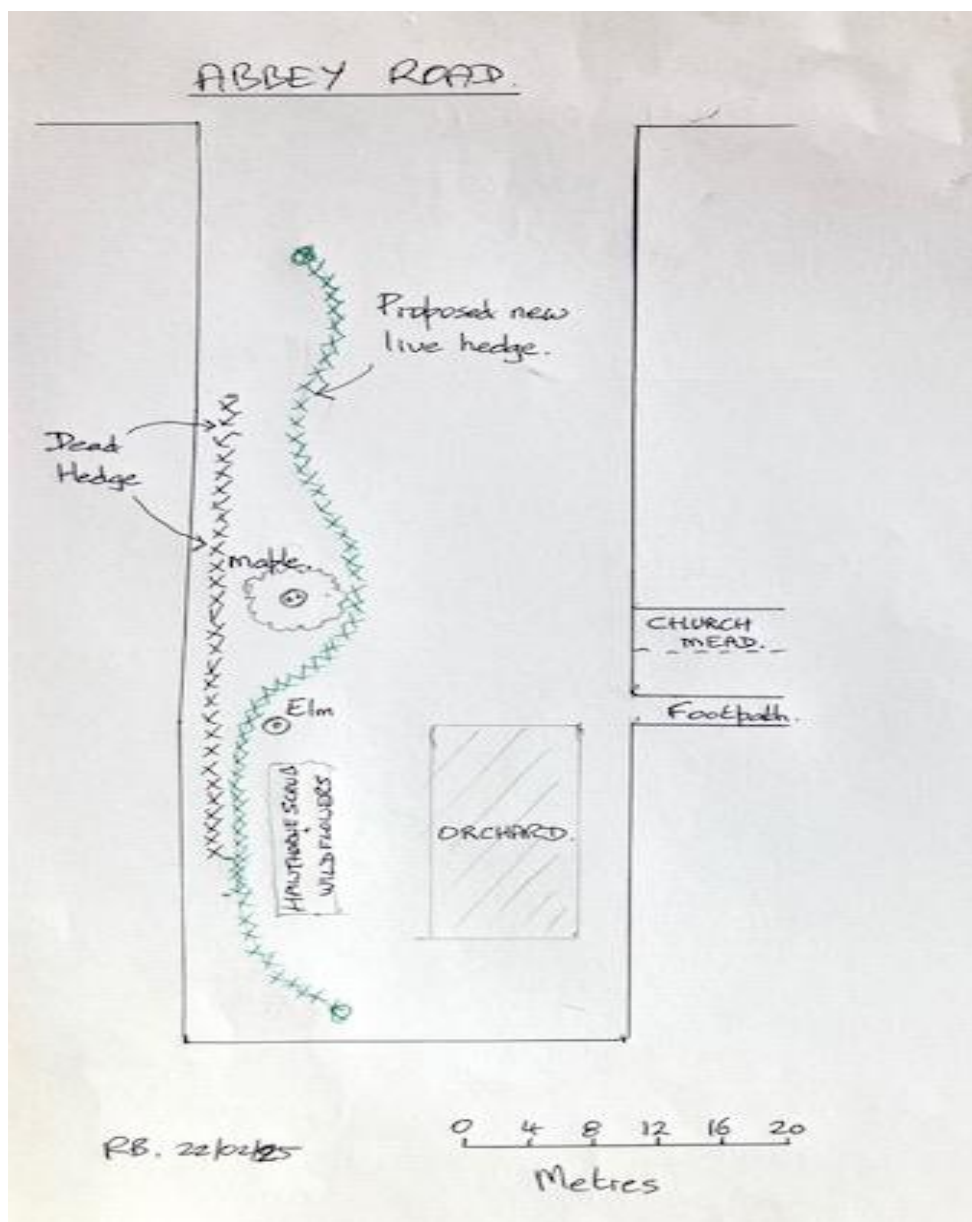
Our volunteers intend to plant this hedge on our next work session on 15th February.

It will be planted in gentle curves to reflect the informal setting. It will be maintained by our volunteers at approximately 4-5 feet high, so that the vista beyond into Gatewick is maintained.

We have obtained 150 hedging plants free from 'The Conservation Volunteers' a National tree planting charity. Guy Sanderson (Gatewick) is also providing us with 20 Holly plants.

The hedge shown on this plan is over 80 metres long, and with between 3 and 6 plants per metre, we will only have enough plants to complete between a third and a half of the planting in this first session.

As the planting season is quite short, and requests for hedging plants from organisations that provide them for free has quite a long lead time, we will apply for more plants later this year and aim to complete the hedge in Feb-March 2026. **We need to consider & agree this please.**



Proposed extension to Abbey Rd orchard.

The current 12 tree orchard at Abbey Rd planted by the Steyning Community Orchard was approved by Councillors in 2021. The last 3 trees under this approval will be planted on 22nd February 2025.

Since 2021, this part of the Abbey Rd site has changed considerably under the current Management Plan, so the space around the orchard trees is now much clearer.

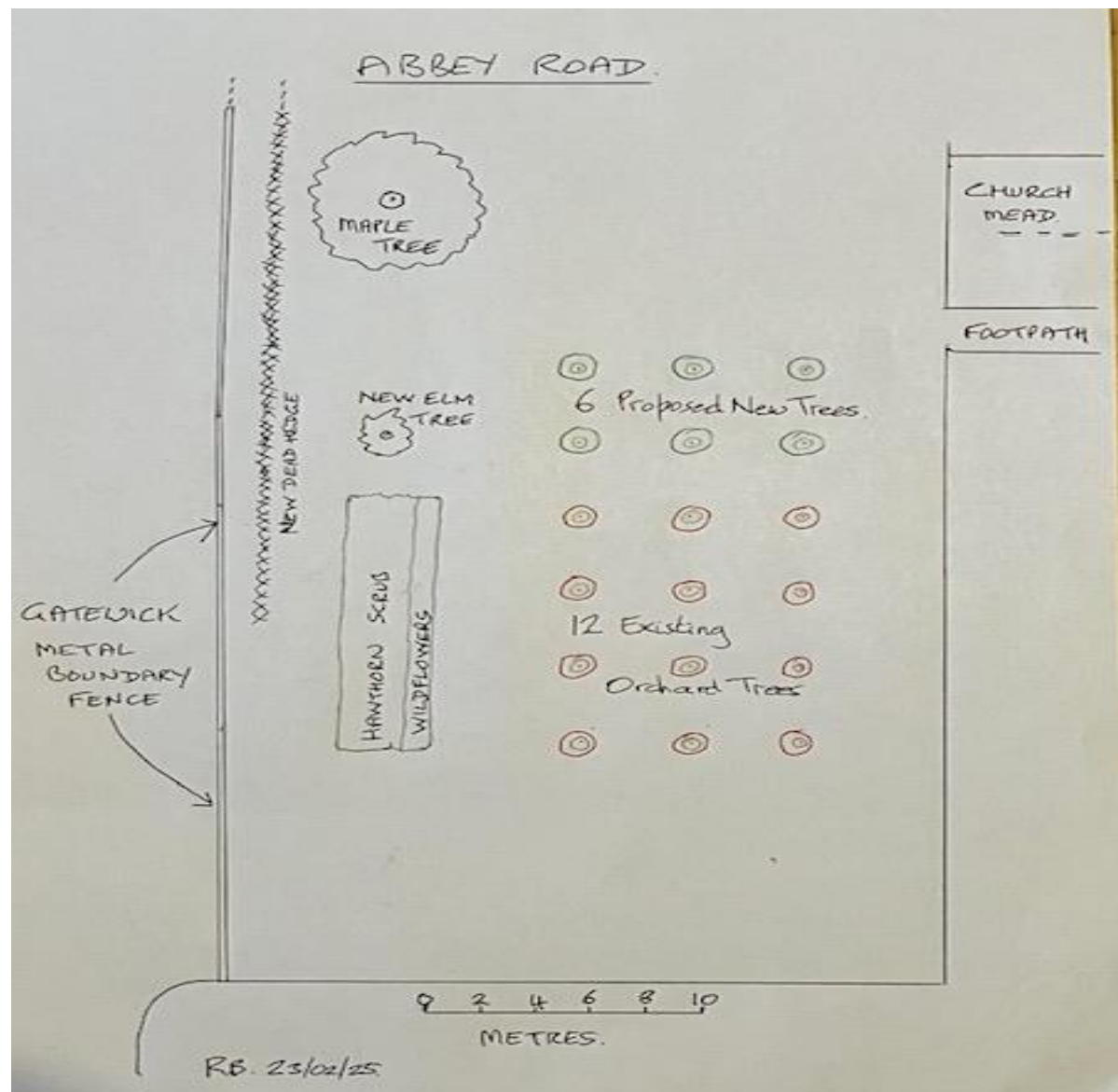
The Steyning Community Orchard (SCO) would like to extend the orchard by a further 6 trees. (see plan below).

The completed orchard would then be on your left as you come out on the footpath from Church Mead into the Abbey Rd open area.

If agreed, the SCO would expect to plant 3 trees in 2026 and the last 3 in 2027.

They already have 6 tree donors on the waiting list for trees here.

Please consider and agree or otherwise to this plan please.



The MPF / Community Orchard Annual Wassail 2025

For your information – *report from Roger Brown*

I think we can all be delighted with this year's Wassail. We had well over 200, perhaps nearer 250 people with lots of children, which was great to see.

Firstly thanks to Ronnie for picking up the event organisation in the post-Alec era. Also to David for taking on the intro speech. The orchard looked spectacular thanks to our joint illumination efforts.

The group – 'Mythago' thanked the SCO for inviting them saying what a great time they had, and also thanking them for the drinks afterwards in the Chequers.

Here are some pictures from the event –





Item 6.2

Abbey Road Stream – SPC riparian responsibilities

Briefing note

This was the scene at Abbey Road (below), facing northeast from the bridge over the stream, on the 28th November 2024 – and following the clearance of the undergrowth close to the stream the previous month (which rather accentuated the visible appearance of flooding) – This being of concern to neighbours living adjacent the stream, and which prompted much email communication on the matter to the Clerk.



The Clerk and the Abbey Road Volunteer Leader, Roger Brown, have been in communication with the Environment agency, the West Sussex County Council and the Ouse and Adur Rivers Trust, to establish a clearer indication as to the parish councils' responsibilities regarding this stream.

Noted below for your information is an edited response from the Environment Agency Adur Catchment Officer – Mr Glyn Wells. Following that is a summary guide noting the Parish Councils responsibilities, as the owner of the watercourse. The point of this item is to make members aware of the SPC involvement and to agree that the Chair and Clerk, plus Roger Brown are delegated to meet with the OART rep to more clearly establish exactly what the volunteers might be able to do to help maintain the stream and its adjacent habitat – given there is agreement on safe working practices from this committee agreed at a future meeting.

Note from the Environment Agency

The Tanyard stream is a main river for which the EA is the maintainer using their Permissive powers, where it is seen to be reducing flood risk, and for which they have received the appropriate funding.

The Abbey Road Volunteer Leader has had discussions with the Ouse and Adur Rivers Trust {OART} and the EA previously regarding this stretch and its maintenance to try and enhance the stream for wildlife and fish and introduce a different maintenance approach, but of course ensuring that flood risk isn't increased in the meantime. They are aware that the flood ponds are designed to take any increased flows of water within the catchment in this area. The culvert entrance is checked and cleared to ensure conveyance into the culvert, but the culvert itself is WSCC responsibility.

They can always review how the stream is reacting so maybe some monitoring from ourselves and recording the levels on specific days with photos on how its reacting would be beneficial.

As we discussed the Parish council are the owner of the land and therefore have riparian ownership duties to manage the site and responsibility of it.

The EA can intervene if there is a flood risk to life or property and funding allows, but in any event the residents first port of call should be to the 24hr incident hotline for a response.

Guide from the Govt re our responsibilities as the owner of this stretch of the watercourse

Report an incident

Call the Environment Agency [incident hotline](#) to report:

- flooding from [main rivers](#)
- blockages which could cause flooding
- pollution
- unusual changes in the flow of water
- collapsed or badly damaged banks
- any work or activity on or near a watercourse that may not have permission

Let water flow naturally

You must let water flow naturally.

You may have to remove blockages, fallen trees or overhanging branches from your watercourse, or cut back trees and shrubs on the bank, if they:

- obstruct or affect a public right of navigation – ask your [navigation authority](#) for advice
- reduce the flow or cause flooding to other landowners' property – you may have to pay damages if they do

You should:

- leave all other trees, branches and shrubs - they can help prevent flooding by varying the shape and flow of the channel, and reduce erosion
- keep any trash screen, weir, mill gate or other structure clear

Do not go inside a culvert. You could get trapped or poisoned by gases. If it needs clearing or repairing contact [your risk management authority](#) for advice.

Prevent pollution

You must not pollute the water. Do not throw waste water, chemicals or anything else which could cause pollution on the banks or in the water.

You must [apply to use herbicides within one metre from the top of the bank of the watercourse](#).

Find out how to prevent rainwater carrying topsoil into the watercourse and polluting it in the [Think Soils publication](#).

You should:

- remove litter from the banks
- remove animal carcasses - contact your [local council](#) if you need advice
- not put garden waste, including grass cuttings, on the banks or into the water

Protect wildlife

You must not disturb:

- [certain species or their habitats](#), including the watercourse bed and banks
- [birds and their nests](#)
- the spawning or eggs of salmon, trout or other fish

You must [prevent invasive species](#) such as Japanese knotweed from spreading into the wild or onto neighbours' land.

Get advice about owning a watercourse

For advice about what you must do if you own a stretch of watercourse, contact your risk management authority.

If it's about:

- a [main river](#), your risk management authority is the [Environment Agency](#)
- any other watercourse, your risk management authority is your [lead local flood authority](#) (either unitary authorities or county councils) or the [internal drainage board](#)

These organisations control work carried out in and around watercourses. They can help you understand what you can and can't do.

Manage flood risk: rules and responsibilities

You have the right to protect your property from flooding and erosion, but you must:

- [get permissions to build anything in or around the watercourse](#) or within the floodplain if it doesn't have planning permission
- not build anything which could divert water and increase flood risk to other people's property, or you may have to pay damages
- follow all environmental protection requirements

Flood defences on your land

Something on your land, such as a wall or grass embankment, may be important to prevent flooding and be listed as a [flood defence asset](#).

You must [ask permission](#) before you:

- change, remove or build any flood defence on your land
- do any work within 8 metres of a flood defence, or within 16 metres of a tidal flood defence

On a [main river](#), the authority is the [Environment Agency](#).

On any other watercourse, the authority will be either your [lead local flood authority](#) or the [internal drainage board](#).

You may be responsible for maintaining and repairing a flood defence on your land. Check with the relevant authority.

When an authority stops maintaining a flood defence on your land

On a [main river](#), find out [what to do if the Environment Agency stops maintaining a flood defence](#).

On any other watercourse, contact your [lead local flood authority](#) or [internal drainage board](#).

Check your flood risk

You can:

- [check your immediate and long-term flood risk](#)
- [sign up to get flood warnings by phone or text](#) if your property is at risk of flooding

Get permission to do work in or around a watercourse

You must find out which permissions and licences you need to maintain, repair, build or remove anything in or around a watercourse or on the floodplain. This includes:

- creating or changing a mooring, mill, fence, dam, weir, bridge or culvert
- changing the banks
- removing material from the bed

You're responsible for getting the permissions and licences you need. You may get a fine or go to prison if you do not do this.

Planning permission

Contact your [local planning authority](#) to check whether you need planning permission.

If you need to access other people's land

You must contact other owners and get their permission before you start work.

Removing water, or building or altering a dam or weir

You may need to [apply for an abstraction or impoundment licence](#) if you want to:

- remove water, temporarily or permanently
- build something to restrict or impound water
- alter, rebuild or remove a dam or weir

On a [main river](#), you may need to [apply for an environmental permit](#).

On any other watercourse, you may need a Land Drainage Act consent from one of the following:

- your [lead local flood authority](#)
- the [internal drainage board](#)

To [build a hydropower scheme](#) find out which licences and permissions you need.

Main rivers

Find out if you need to apply for an [environmental permit](#) from the Environment Agency.

On the River Thames you must also [apply for a River Thames accommodation licence](#).

Other watercourses

If your work is in or around any other watercourse, find out if you need permissions and licences from your [lead local flood authority](#) or [internal drainage board](#).

If the tide affects your watercourse

Find out if you need a [marine licence](#) from the Marine Management Organisation.

Culverts

The risk management authorities are unlikely to give you permission to build a culvert - an underground structure that a watercourse can flow through. Culverts can increase flood risk and damage the environment.

Work affecting protected areas and species

You must not harm protected species or their habitats. Read guidance on [which species are protected and what you must do if your work may affect them](#).

[Check if you need permission from Natural England](#) for work on or near a protected site.

You can check if your site is [on or near a protected site](#), such as a:

- Special Area of Conservation (SAC)
- Special Protection Area (SPA)
- Ramsar
- site of special scientific interest (SSSI)

If you apply for an environmental permit because you're on a [main river](#), the Environment Agency will contact Natural England for you.

If you make any changes to the watercourse you must make sure that [fish](#) and [eels](#) can pass freely.

Bostal Road Sign remedial works

Briefing note

A member of the public wrote in to the Council noting the Bostal Road sign pictured here below and saying that he had enjoyed conducting a comprehensive review of all WSCC fingerposts located in West Sussex. Photographing and logging the condition of some 450 signs in total. Our sign he records is an example in the top bracket of this listing.

West Sussex (together with East Sussex) has more traditional fingerposts than many other counties. This person noted his preference for the WSCC design describing it as one of the best aesthetically in the whole of England. As such, he believes them to be a *tremendous asset to the county, which we can all be proud of and should cherish and strive hard to preserve* – a view possibly shared by many. Certainly by Cllr Linfield who you may recall raised the issue in the autumn of 2024

The condition of the one in our parish is quite good overall with all its arms and finial present. However, its post is rusting and the paint on some of the lettering on its arms is flaking off. It would therefore greatly benefit from repainting in the not too distant future.

I have brought the subject of sign restoration up with our WSCC highways colleagues – but this is currently figuring very low in the priority list in their extensive workload. I would like to suggest therefore we complete these minor works, as per Sarah's idea, having gained approval to do so from WSCC.

Cost is minimal with approx. 3 or 4 hours work and three small tins of paint



Proposed Permanent Traffic Order A283 Steyning Bypass - TRO/HOR2405/RC

Briefing Note

Here it is at last – the third and last (for the moment) parish led Traffic Regulation Order for 24/25. After approx. 18 months of discussion, meetings, phone and email lobbying and a couple of TRO submissions to our friends at WSCC highways, and with major and crucial contributions from Cllr Linehan, especially when it came to making the case for improved safety for both road users and pedestrians.

Below is a copy of the TRO details for members and residents to peruse. We are at the consultation stage and so we hope for positive responses to the WSCC call for comments. We have publicised it over social media links.

It is on the agenda for information purposes, and deal with any other actions if required.

WEST SUSSEX COUNTY COUNCIL **(STEYNING & BRAMBER: A283 STEYNING BYPASS)** **(40MPH & 50MPH SPEED LIMIT) ORDER 202***

NOTICE is hereby given that West Sussex County Council proposes to introduce a permanent Order, the effect of which will be to introduce:-

- (i) a 40mph speed limit on a length of the A283 Steyning Bypass from south of Jarvis Lane to High Trees roundabout junction; and
- (ii) a 50mph speed limit on a length of the A283 Steyning Bypass from east of the B2135 Horsham Road to south of Jarvis Lane.

As part of the legal process West Sussex County Council is required under the Road Traffic Regulation Act to undertake a formal consultation with you. I am pleased to attach a weblink. This will enable you to view:

- Plans showing the proposed lengths of road to be subject to the new speed limits
- Statement of Reasons for proposing to make the Order
- Public Notice outlining the proposal that will be advertised in the West Sussex County Times
- Draft Order

<https://www.westsussex.gov.uk/roads-and-travel/traffic-regulation-orders/live-consultations-for-permanent-tros/horsham-live-tro-consultations/>

if you have any problems accessing the consultation documents via the link please contact me immediately.

In the usual way if you wish to express support or raise an objection about any part of the proposal please e-mail tro.consultation@westsussex.gov.uk, or write to TRO Team, West Sussex County Council, The Grange, Tower Street, Chichester, PO19 1RH quoting reference **TRO/HOR2405/RC**

Please note the statutory consultation period ends on **13 February 2025** and any comments you wish us to take into consideration should be received before this date.

WEST SUSSEX COUNTY COUNCIL
(STEYNING & BRAMBER: A283 STEYNING BYPASS)
(40MPH & 50MPH SPEED LIMIT) ORDER 202*

Statement Of Reasons For Proposing To Make The Order

The County Council in exercise of their powers under the Road Traffic Regulation Act 1984, propose to make a permanent Order the effect of which will be to introduce:-

- (i) a 40mph speed limit on a length of the A283 Steyning Bypass from south of Jarvis Lane to High Trees roundabout junction; and
- (ii) a 50mph speed limit on a length of the A283 Steyning Bypass from east of the B2135 Horsham Road to south of Jarvis Lane.

The A283 Steyning Bypass is currently de-restricted apart from a short section north-west of High Trees roundabout junction where a 40mph speed limit has recently been introduced. This section of the A283 is a single carriageway road with a history of road traffic collisions involving 36 vehicles including 10 serious and 2 fatal injury incidents. The Parish Council applied for a speed reduction to address concerns over road safety.

The application has been assessed in accordance with the County Councils Speed Limit Policy and it is proposed to extend the 40mph speed limit north-west of High Trees roundabout junction to south of Jarvis Lane and to introduce a 50mph speed limit from south of Jarvis Lane to east of the B2135 Horsham Road. The reduced speed limit will aid pedestrians crossing the road safely including vulnerable road users from Steyning Grammar School.

This Order is proposed so as to avoid danger to persons or other traffic using the road or to minimise the likelihood of any such danger arising and for facilitating the safe passage of any class of traffic (including pedestrians).

Drawing HOR2405 Steyning & Bramber – A283 Steyning Bypass proposed speed limit (20.09.2024) shows the length of road, which is the subject of the proposed order.

Director of Law & Assurance
County Hall
Chichester

WEST SUSSEX COUNTY COUNCIL
(STEYNING & BRAMBER: A283 STEYNING BYPASS)
(40MPH & 50MPH SPEED LIMIT) ORDER 202*

West Sussex County Council in exercise of their powers under Sections 82(1) (a) and 84 (1) (a) of the Road Traffic Regulation Act 1984 ("the Act"), and Part IV of Schedule 9 of the Act and of all other enabling powers, and after consultation with the chief officer of police in accordance with Part III and Part IV of Schedule 9 to the Act hereby make the following Order:-

1. This Order shall come into operation on the X Day of x 202* and may be cited as "West Sussex County Council (Steyning & Bramber: A283 Steyning Bypass) (40mph & 50mph Speed Limit) Order 202*"
2. No person shall cause or permit any vehicle to proceed at a speed exceeding 40 miles per hour in the length of road specified in the First Schedule to this Order.
3. No person shall cause or permit any vehicle to proceed at a speed exceeding 50 miles per hour in the length of road specified in the Second Schedule to this Order.
4. Nothing in Paragraphs 2 and 3 shall apply to a vehicle being used by naval, military or air force purposes while being driven by a person for the time being subject to the orders of a member of the armed forces of the Crown on an occasion when –
 - (a) the person driving the vehicle is a member of the special forces as defined by the Road Traffic Exemptions (Special Forces) (Variation and Amendment) Regulations 2011; and
 - (b) the vehicle is being driven-
 - (i) in response, or for practice in responding, to a national security emergency by a person who has been trained in driving vehicles at high speeds; or
 - (ii) for the purpose of training a person in driving vehicles at high speeds.

FIRST SCHEDULE
(40mph speed limit)

Length of road in Steyning and Bramber

A283 Steyning Bypass

From a point 95 metres south of Jarvis Lane southwards to a point 50 metres north-west of High Trees roundabout junction.

SECOND SCHEDULE
(50mph speed limit)

Length of road in Steyning

A283 Steyning Bypass

From a point 55 metres east of the B2135 Horsham Road to a point 95 metres

Detailed Income & Expenditure by Budget Heading 30/11/2024

Month No: 8

Committee Report

Amenities Cttee

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>201 Highways & Lighting</u>							
1001 HDC Cleaning Grant	29,178	29,500	322			98.9%	
Highways & Lighting :- Income	29,178	29,500	322			98.9%	0
4200 Street Light Energy	1,612	1,800	188		188	89.6%	
4201 Street Light Maintenance	2,389	2,250	(139)		(139)	106.2%	
4202 Lamp Post Testing	1,360	1,600	240		240	85.0%	
4210 Road Sweeping	16,303	30,000	13,698		13,698	54.3%	
4211 Town Improvements	220	1,500	1,280		1,280	14.7%	220
4259 Grit	0	200	200		200	0.0%	
4260 Pressure wash High St	0	250	250		250	0.0%	
Highways & Lighting :- Indirect Expenditure	21,883	37,600	15,717	0	15,717	58.2%	220
Net Income over Expenditure	7,295	(8,100)	(15,395)				
6000 plus Transfer from EMR	220						
Movement to/(from) Gen Reserve	7,515						
<u>301 Playing Fields</u>							
1004 Reimbursed Charges & donations	204	500	296			40.7%	
1014 Memorial Donations	0	1,000	1,000			0.0%	
Playing Fields :- Income	204	1,500	1,296			13.6%	0
4276 Tree and Hedge Cutting	1,162	5,000	3,838		3,838	23.2%	
4300 Grass Cutting	5,893	8,250	2,357		2,357	71.4%	
4309 Tree Reports & Essential works	1,708	2,000	292		292	85.4%	
4310 Grounds Maintenance	3,446	4,200	754		754	82.1%	
4312 Waste Removal	1,290	2,250	960		960	57.3%	
4320 Play & Gym Equip Inspections	1,308	2,450	1,142		1,142	53.4%	
4321 Play Equipment & Maintenance	2,702	4,600	1,898		1,898	58.7%	
4322 Memorial Tributes	0	1,000	1,000		1,000	0.0%	
4352 Litter and Bins	2,100	4,200	2,100		2,100	50.0%	
4360 Allotment Maintenance	1,098	3,250	2,152		2,152	33.8%	
Playing Fields :- Indirect Expenditure	20,707	37,200	16,493	0	16,493	55.7%	0
Net Income over Expenditure	(20,504)	(35,700)	(15,196)				
<u>302 Allotments</u>							
1005 Allotment Rents	4,877	5,400	523			90.3%	
Allotments :- Income	4,877	5,400	523			90.3%	0
4253 Water Charges	(2,336)	1,350	3,686		3,686	(173.1%)	
Allotments :- Indirect Expenditure	(2,336)	1,350	3,686	0	3,686	(173.1%)	0
Net Income over Expenditure	7,213	4,050	(3,163)				
Amenities Cttee :- Income	34,259	36,400	2,141			94.1%	
Expenditure	40,254	76,150	35,896	0	35,896	52.9%	

Amenities Cttee**201 Highways & Lighting**

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1001 HDC Cleaning Grant	29,178	29,500	322			98.9%	
Highways & Lighting :- Income	29,178	29,500	322			98.9%	0
4200 Street Light Energy	1,612	1,800	188		188	89.6%	
4201 Street Light Maintenance	2,389	2,250	(139)		(139)	106.2%	
4202 Lamp Post Testing	1,360	1,600	240		240	85.0%	
4210 Road Sweeping	18,503	30,000	11,498		11,498	61.7%	
4211 Town Improvements	220	1,500	1,280		1,280	14.7%	220
4259 Grit	0	200	200		200	0.0%	
4260 Pressure wash High St	0	250	250		250	0.0%	
Highways & Lighting :- Indirect Expenditure	24,083	37,600	13,517	0	13,517	64.1%	220
Net Income over Expenditure	5,095	(8,100)	(13,195)				
6000 plus Transfer from EMR	220						
Movement to/(from) Gen Reserve	5,315						

301 Playing Fields

1004 Reimbursed Charges & donations	204	500	296			40.7%	
1014 Memorial Donations	0	1,000	1,000			0.0%	
Playing Fields :- Income	204	1,500	1,296			13.6%	0
4276 Tree and Hedge Cutting	1,162	5,000	3,838		3,838	23.2%	
4300 Grass Cutting	5,893	8,250	2,357		2,357	71.4%	
4309 Tree Reports & Essential works	1,768	2,000	232		232	88.4%	
4310 Grounds Maintenance	3,446	4,200	754		754	82.1%	
4312 Waste Removal	1,359	2,250	891		891	60.4%	
4320 Play & Gym Equip Inspections	1,308	2,450	1,142		1,142	53.4%	
4321 Play Equipment & Maintenance	2,785	4,600	1,815		1,815	60.6%	
4322 Memorial Tributes	0	1,000	1,000		1,000	0.0%	
4352 Litter and Bins	2,544	4,200	1,657		1,657	60.6%	
4360 Allotment Maintenance	1,098	3,250	2,152		2,152	33.8%	
Playing Fields :- Indirect Expenditure	21,363	37,200	15,837	0	15,837	57.4%	0
Net Income over Expenditure	(21,159)	(35,700)	(14,541)				
302 Allotments							
1005 Allotment Rents	4,908	5,400	492			90.9%	
4253 Water Charges	(1,295)	1,350	2,645		2,645	(95.9%)	
Allotments :- Indirect Expenditure	(1,295)	1,350	2,645	0	2,645	(95.9%)	0
Net Income over Expenditure	6,203	4,050	(2,153)				

Amenities Cttee :- Income

34,290

36,400

2,110

94.2%

Expenditure

44,151

76,150

31,999

0

31,999

58.0%

Net Income over Expenditure

(9,861)

(39,750)

(29,889)