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## COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 5<sup>th</sup> NOVEMBER 2024 AT 7.30 PM AT THE STEYNING CENTRE

**Present:** Cllrs I Alexander (Chair), S Alexander, Bell, Sharp, Linfield, Young and Norcross.

**Clerk:** John Fullbrook

**Members of the public:** 7

**Meeting Commenced :** 7.31 pm

# DRAFT MINUTES

### C/24/33 APOLOGIES FOR ABSENCE

### ACTIONS

33.1 Apologies received from Cllr Lloyd and Hanson.

### C/24/34 DECLARATIONS OF INTEREST AND DISPENSATIONS

34.1 Cllr Sharp declared an interest in agenda item 7.1 as he lives in Jarvis Lane (TRO application).  
Cllr I Alexander declared an interest in anything related to Steypning & District Partnership as he is the Chair of that group, plus he helps the Steypning in Bloom group with planter displays.

### C/24/35 QUESTIONS FROM THE FLOOR {in summary}

35.1 None

### C/24/36 MINUTES OF PREVIOUS MEETINGS

36.1 To agree 3<sup>rd</sup> September draft minutes. Cllr I Alexander **proposed**, **seconded** by Cllr S Alexander to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 3<sup>rd</sup> September 2024. **Agreed 6 For, 1 Abstained**

### C/24/37 MATTERS ARISING AND ACTIONS - These items were taken as read.

37.1 Goal Posts from the MPF dismantled and taken off site for utilisation elsewhere – **Actioned**

37.2 Abbey Road Copse working party to convene – **See item 6.7**

37.3 Clerk to have finger post equipment installed when delivered to SPC – **Actioned**

37.4 MPF entrance development ideas to be brought back to this committee after next W. Party – **Item 38.2**

37.5 Clerk to ensure High St. noticeboard relocation completed – **Actioned**

37.6 Clerk to approach 'Steypning in Bloom' to suggest poss. joint planter project at MPF - **Actioned/Item 38.8**

37.7 Clerk to set up working parties & start proposed project for parish wide noticeboard installs. - **Item 38.3**

37.8 Clerk and Chair to contact various groups to ensure attendance or otherwise at Armistice Day service, and to bring item back to complete service arrangements at the next Community meeting– **Item 38.1**

37.9 Clerk to arrange for additional autumn skip hire service for Allotment Holders – **Actioned**

- 37.10 Clerk to send out information letter to 150 nearby homes updating on Chandlers Way Project - **Actioned**
- 37.11 Clerk to lobby district & county councils on road directional signage and twitten maintenance – **Item 39.2**
- 37.12 Clerk to continue to liaise with WSCC to continue progress with Steyning TRO projects – **See item 39.1**
- 37.13 Clerk's office to chase two biannual payment/s of HDC Cleansing grants - **Actioned**
- 37.14 Members to report back on Steyning Food Festival vendor potential for MPF service - **Item 38.10**

#### **C/24/38 COMMUNITY MATTERS AND OPEN SPACE PROJECTS**

- 38.1.1 **To consider further the Armistice Day service planning arrangements.** The Chair updated members on a meeting held with the Clerk and Father Mark, where the final running order was set for the 11<sup>th</sup> November service at the remembrance gardens. Mr Whittiker and Mr Walker were in attendance at this meeting, and as ex members of the local Royal British Legion and long time organisers of the event, contributed their thoughts so that all present understood the service schedule and arrangements, with SPC assisting where necessary. Father Mark was providing 'Order of Service' copies on the day, and taking the service after an introduction to proceedings from Mr Whittiker. Cllr I Alexander to lay the SPC wreath. Cllr S Alexander providing music and timing the 'Minutes Silence'. Mr Whittiker to possibly 'Read the names' if required. Mr Walker to lay wreath. Father Mark had arranged for a bugler and School to attend and lay wreath also. **CLERK**
- 38.1.2 Cllr S Alexander had tabled the idea of changing the SPC logo temporarily, for one week, and provided artwork showing the adapted SPC logo which included a poppy and a 'Tommy silhouette', to be part of the Council's remembrance preparations. Cllr S Alexander **proposed, seconded** by Cllr S Alexander that SPC amend the SPC logo to include poppy and 'Tommy' as per supporting paper for a period of one week commencing 4<sup>th</sup> November. **Agreed** **CLERK**
- 38.1.3 Members also discussed the idea of SPC, in forthcoming years, putting more effort into dressing the town with SPC possibly installing 'Tommy' silhouette and poppies and or flags on lamp posts. Cllr S Alexander **proposed, seconded** by Cllr I Alexander that SPC consider marking the occasion of remembrance with more installations in keeping with the appropriate theme. **Agreed** **CLERK**
- 38.1.4 The Clerk asked for members to consider attendance at the church remembrance service on 10<sup>th</sup> November as Father Mark needed to know names of representatives. Cllr Young, Cllrs Ian and Mariella Alexander to attend and lay wreath. The Clerk to send on these names to church. **CLERK**
- 38.2 **Abbey Road report including approval for a request from Steyning for Trees.** Members were informed of the latest works that had taken place at Abbey Road, including the hiring of a bush cutter, and clearance of large areas of brambles by the volunteers which were choking growth of more varied and important flora varieties, (particular thanks go to Cllr S Alexander and Roger Brown). The Chair spoke in support of a Steyning for Trees request to complete a hedge lying project in February / March of next year on their recently planted hedge sited adjacent the Abbey Road. Cllr I Alexander **proposed, seconded** by Cllr S Alexander that SPC agree the Steyning for Trees group laying their hedge when it is tall enough. **Agreed.** The Clerk also to provide signage on site to inform residents as to this project. **CLERK**
- 38.3 **Update concerning proposed noticeboards for the MPF, (inc. other areas of interest around the parish) following the first of two planned working party meetings.** The Clerk spoke in support of the project with papers showing options and some prices of comparative interpretation panels. Progress had been made and the working parties had proved there was a level of support from local groups. Much work is still to be done in terms of gaining more detailed quotes, graphics and storylines, plus possibly gaining funding either directly or indirectly via working collaboratively with partner groups. **CLERK**

|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                     |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 38.4  | <b>Update concerning current progression of Community Projects.</b> Members considered progress specifically on the community committee orientated SPC Action Plan targets.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                     |
| 38.5  | <b>The next phase of works and associated community engagement at Chandlers Way Pocket Park</b><br>Members considered the inclusion of an early years woodland shelter installation – this to be brought back to a future meeting. The Clerk introduced members to the idea that for the next meeting he would be presenting a ‘Phase One’ planting programme and that the concept of the security gate will be discussed. Cllr Young reminded members that Planters, with plants, have been donated to SPC and need to be picked up by the Clerk’s staff.                                                                                                                                                                                                                | CLERK<br><br>CLERK  |
| 38.6  | <b>To agree purchase of compost bins and consider ‘trellis tunnel’ for Chandlers Way Pocket Park</b><br>The Clerk reintroduced the concept of the bespoke trellis tunnel idea for the site, the details of which are to be brought back to this committee by Cllr Lloyd for the next meeting. Members then considered acquiring compost bins for the project. Cllr I Alexander <b>proposed, seconded</b> by Cllr Norcross that the Clerk purchase two compost bins as per supporting papers. <b>Agreed</b>                                                                                                                                                                                                                                                                | Cllr Lloyd<br>CLERK |
| 38.7  | <b>To agree recommendations from the ‘Abbey Road Copse’ working party.</b> The Chair informed members of the reason behind the need for this to be completed, and matters discussed by the working party, and the recommendations brought back to this committee, including £501 to replace ‘post and rail’ fence, plus to plant a tree (donated by resident) to replace the fallen Willow, and that the neighbours help with the planting of hedgerow plants from the SPC nursery. Cllr I Alexander <b>proposed, seconded</b> by Cllr Young to agree the recommendations from the working party {noted above}. <b>Agreed</b>                                                                                                                                             | CLERK               |
| 38.8  | <b>To agree any actions following the latest Steyning in Bloom committee meeting where an SPC joint project was tabled, plus to approve payment of annual grant as per proposed at F&amp;GP Committee.</b> The Chair confirmed the project to install planters on the MPF was being discussed by Steyning in Bloom representatives and a meeting with them and Clerk and Chair to explore options would happen shortly. Cllr I Alexander <b>proposed, seconded</b> by Cllr S Alexander that this committee approve the £2,750 annual grant payment to the Steyning in Bloom group. <b>Agreed</b>                                                                                                                                                                          | CLERK<br><br>CLERK  |
| 38.9  | <b>To receive the latest SPC Allotment Report.</b> The members received the report, as per supporting papers, which outlined recent occurrences and ongoing management of this facility. The Autumn skip service initiative, plus social media promotion of vacant plots, have both been very successful.                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                     |
| 38.10 | <b>Members to report back on food festival vendor potential for possible approach for MPF licence.</b> The members discussed the matter, but no potential new vendor was so far identified.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                     |
| 38.11 | <b>To discuss the future of the digital screen installations (Car Parks in Steyning).</b> Horsham District Council had proposed removal of the digital screens. The Clerk had discussed the matter with Steyning and District Partnership representatives who were keen to work with SPC on utilising the facility if the contractual arrangements were favourable. In essence it is proposed that SPC take over control and maintenance of these assets with the Partnership providing and regularly updating the content. Cllr I Alexander <b>proposed, seconded</b> by Cllr S Alexander to ask the Clerk to gain a better understanding of costs and implications from HDC, and to SPC, if these assets are to be transferred to SPC. <b>Agreed 6 For, 1 Abstained</b> | CLERK               |
| 38.12 | <b>To discuss this seasons project priorities and consider any future project aspirations for the Community Committee.</b> Cllr Bell put forward the idea for an enhanced / new cycle crossing at the Horsham Road junction of the Bypass. Cllr Sharp to talk through ideas concerning disability awareness and possible projects across the parish with the Clerk.                                                                                                                                                                                                                                                                                                                                                                                                       | CLERK<br>CLERK      |

## C/24/39 HIGHWAYS

**39.1.1 Progress on outstanding SPC Traffic Regulation Orders.** The Clerk confirmed almost all the yellow lines had been painted regards the Vicarage Lane, Church Lane and Tanyard Lane scheme. Residents, who were in attendance, had been frustrated with the lack of consultation from WSCC, and were not happy with some aspects of the schemes scope / line coverage. The Clerk informed concerning the nature of the County's consultation process, and that he would maintain open communication with the highways engineer in charge of this project to see if any review of the scheme, which would alleviate the issue, might be possible. Cllrs Finnegan and Linehan had been seeking further options in support of the residents of Gatewick Terrace including a possible permit holding scheme.

The Clerk to arrange a meeting with Chair and residents to further establish views and possible solutions to this issue, and so that understanding of future representation could be established. Residents pointed out that there were very often cars parked in the Bus Stop - members suggested that this be pointed out to HDC enforcement officers, via '*Operation Crackdown*'.

CLERK

**39.1.2 Jarvis Lane TRO scheme** – the notification of installation (line painting) from WSCC is awaited.

**39.1.3 A283 Steyning Bypass speed reduction TRO scheme** has been drawn up and costed, with the Clerk suggesting, if needs be, the use of SPC S106 monies to augment the WSCC financial resources. However money has been found from elsewhere. The scheme details are yet to be sent to SPC, nor has a public consultation been announced as yet for this scheme.

**39.2 Improved engagement with SPC from the WSCC departments.** The Clerk outlined a new arrangement involving certain WSCC officers being obtainable as direct liaison and representation for SPC and to all WSCC departments, and especially the highways section.

**39.3 DMMO decision notification.** A positive response to the joint parish {Bramber & Steyning} Map Modification Order #3330824 application {footpath between Coombe Drove and Bostal Road}.

**39.4 To consider redesignation request for the Newmans Gardens Car Park.** In support of Gatewick Terrace residents Cllr Finnegan had pursued gaining wider availability of annual parking permits. Cllr I Alexander **proposed, seconded** by Cllr Norcross that SPC asks Cllr Finnegan to pursue the redesignation of Newmans Gardens Car Park parking permit classification with HDC to include '*Residents*' and '*Members of the public*' with SPC's support. **Agreed**

CLERK

## C/24/40 FINANCE AND GOVERNANCE

**40.1 To accept the I & E Reports.** Cllr I Alexander **proposed, seconded** by Cllr Sharp that the Community Income and Expenditure reports for August and September '24 be accepted as a true and fair record. **Agreed**

**40.2 To receive notification of payment made to the Steyning & District Partnership in consideration of a previous agreement concerning the White Bridge link project.** The grant payment made which covered administrative support and printing costs, amounted to £267.92.

**40.3 To receive the Community Committee 2025/26 Budget for initial consideration.** The budget details were received as per supporting papers with a view to agreement at the next Community Committee meeting in December, with members having the opportunity to ask questions of the Clerk on any issues in the interim.

CLERK

**40.4 To discuss support for the Chanctonbury Landfill Action Group {CLAG}.** Following an email request, and news on recent developments via supporting papers, members considered support for the groups views. Cllr I Alexander **proposed, seconded** by Cllr Linfield that SPC write a letter of support for their {CLAG} concerns about traffic movements on the A283 including details like not operating during rush hours and limiting the number of traffic movements on site. **Not Agreed. 3 For, 4 Against**

CLERK

Cllr Norcross **proposed, seconded** by Cllr S Alexander that the Clerk writes to CLAG saying that SPC is not going to support their groups views. **Agreed**

- 40.5 Southern Water consultation request.** SPC had received a revised draft Water Resources Management Plan which asked for a local community contribution. Cllr Norcross **proposed, seconded** by Cllr S Alexander that the details of this request go onto SPC social media and website, and encourage people to access it and fill it in. **Agreed** **CLERK**

**C/24/41 PROGRESS REPORT**

- 41.1** C/23/30.2 Mouse Lane Drainage W. Party to be reconvened. - **SPC are awaiting engineers reports from WSCC** **CLERK**
- 41.2** C/23/43.9 Lost Woods project – Landowners to be encouraged to ‘sign-up’ with working party members to visit sites **CLERK**
- 41.3** C/23/75.5 Parish-wide litter/dog bin provision to be investigated by Chairman and Clerk **CLERK**
- 41.4** C/24/27.6 Clerk continues to seek MPF Concessionary Licence fee or potentially take vendor to small claims court **CLERK**
- 41.5** C/24/27.8 Black & white vintage sign to receive maintenance {Bostal Road} **CLERK**

**C/24/42 INFORMATION / CORRESPONDENCE ITEMS**

- 42.2** Bench adjacent the Fire station entrance needs urgent attention. Clerk had already asked a contractor to see if a repair was possible – it seemed the deterioration was terminal, and so given permission, SPC will have it removed. **CLERK**
- 42.2** Message to go out on the Snow Angels WhatsApp group in preparation for bad weather ahead **CLERK**

**C/24/43 DATE OF NEXT MEETING – 3<sup>rd</sup> December 2024 at 7.30 pm.**

**Meeting ended at 9.53 pm**

**Signed by the Chair: ..... Date: 3<sup>rd</sup> December 2024**

**A recording of this meeting can be found using this link: <https://youtu.be/ks0cVZdEgrk>**

## COMMUNITY MATTERS AND OPEN SPACE PROJECTS

### Briefing Note

#### 6.1 Abbey Road Report

The lead Abbey Road conservation volunteer, Roger Brown, has been updating, amending and adding to the existing SPC Abbey Road Management Plan over the recent months and following a great deal of progress since the first Plan was conceived and agreed by SPC back in February 2021.

Doc 6.1 which is attached, shows in red the added text to the original document.

There is additional information concerning the ever-growing list of flora varieties and associated species, plus some added maintenance details that need to be considered and agreed please.

It is hoped that when an interpretation board is installed in this SPC open space, that much of this detail will be used to give the visitors / residents a greater understanding and perspective of what has been achieved at Abbey Road. The document itself could then be obtainable via a QR code on said board, for those seeking greater background information.

#### 6.2 Chandlers Way Pocket Park – proposed installation agreements

**1. To consider and agree that a lockable gate be placed at the entrance to the pocket park** – At working parties so far convened in relation to this matter, and when this item has been discussed, the overwhelming opinion is that this would be of benefit not only to gain security to assets held within the park, but also to avoid any possible antisocial behaviour opportunities presenting themselves.

**2. To agree to the first tree being planted** (Location adjacent play Area and shown on map attached). It is a horse chestnut tree and has been donated to SPC.

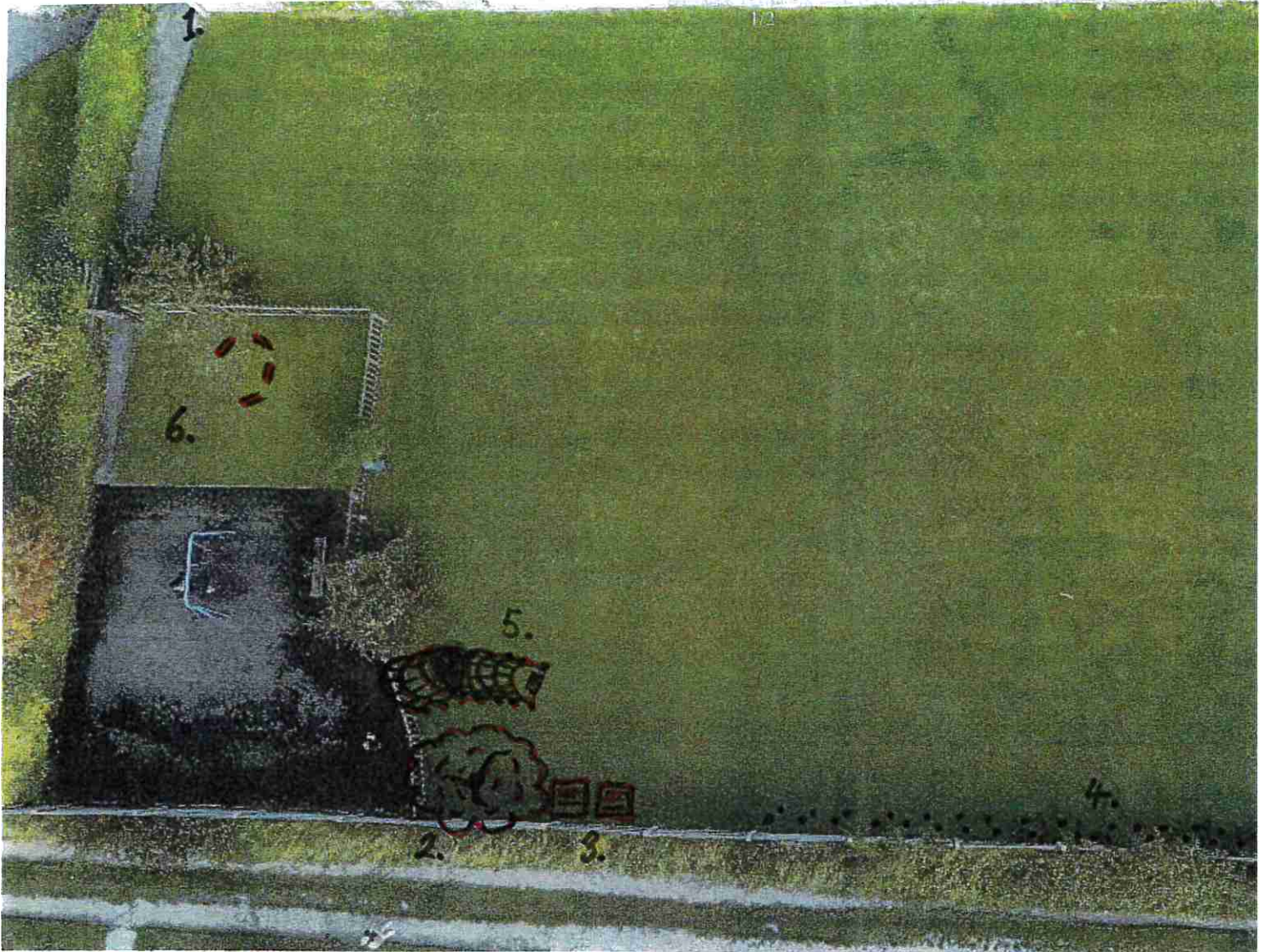
**3. To agree to the installation of the two Compost bins** (See map for details) – which have already been purchased

**4. To plant a row of hedgerow shrubs** (See map for details), – which have been purchased and looked after by the Clerk's office in a nursery by the Steyning Centre.

**5. To agree to install a trellis tunnel** (see map for details), as per recommendation from the working party – the details of which are yet to be finalised, but Cllr Lloyd will be bringing news of some of the options open to us for this meeting. Final decision on its details will be discussed by full working party and brought back to this committee

**6. To agree to install logs for a Play Park seating area** (see map for details) – these have been stored behind the Steyning Centre for use as per recommendation from working party

**7. Long term maintenance / ownership for the project** - To agree that the Clerk could approach the Steyning primary school to see if they would like to be part of the ongoing development of the site



### 6.3 MPF Interpretation Panel and Planters projects

The Clerk will update members on progress on both projects, and in particular will table a draft grant application to the South Downs National Park – which it is hoped the Steyning and District Partnership might consider applying for as part of this joint project in terms of the purchase and installation of the interpretation boards – Members need to consider and agree or otherwise this proposal please

# Abbey Road Conservation Area

Steypning

## Ecological Report and Management Plan



**Abbey Road Conservation Volunteers**

**February 2021**

**(Updated December 2024)**

**Compiled by : Roger Brown**



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**Map 1:** Abbey Road Open Space. Location and Boundaries

**Map 2:** Plan of Abbey Rd North (The Site) showing main features .....

**Map 3.** Defra MAGIC map of Abbey Rd area showing habitat designations

***Site Photos.***

## 1. Introduction

The Abbey Road Conservation Area is hidden away amongst the housing developments to the west of the A283 Steyning by-pass. It is owned by Steyning Parish Council and had been left mostly unmanaged for 20+ years, apart from grass cutting and essential tree maintenance.

This had allowed the site to mature and develop to a point where it needed some gentle attention to maintain what was there, whilst improving other areas that had become overgrown or swamped by more rampant growth.

Most people who see this site for this first time are surprised by how many different habitats are represented here, including chalk stream, wet woodland, ditch, pond, meadow, hedgerow and scrub. None are very extensive, but together they make up a valuable mix, that with gentle management, has become an important biodiverse site in this part of Steyning.

A group of volunteers (Abbey Road Conservation Volunteers) began working here in 2020, holding work parties most months to carry out maintenance and other conservation tasks. We now have 21 volunteers with 3 more carrying out specific wildlife surveys. We have an average of 8 volunteers at our work days. Our volunteers give a collective 200 hours per year helping to look after this site.

## 2. Site Description

### 2.1 Location and boundaries

The Abbey Road Open Space comprises 4.5 acres (1.8 hectares) divided by the residential road Abbey Road, into two areas, referred to for the purposes of this report, as Abbey Rd North, and Abbey Rd South.

Abbey Rd North is the larger of the two at about 2.75 acres and with the A283 Steyning by-pass forming its eastern limit.

Abbey Rd South comprises about 1.75 acres with the grounds of Gatewick House forming the south western boundary. Abbey Road South is primarily a recreational space with mown grass and mature trees on its western boundary. A small Orchard is being developed by Steyning Community Orchard at the southern end by Church Mead.

### 2.2 Ownership

The whole Abbey Road Open Space is owned by Steyning Parish Council. It was land given by the developers of the new houses around Abbey Rd in the mid 1990's, presumably because it forms part of the flood plain for the Tanyard Stream and is too wet for building houses on.

It was designated as a Village Green (VG95) in June 2016. This gives local people the legal right to use the land for informal recreation and protects it from future development.

## 2.3 Site management structure

The Communities Committee of the Parish Council is responsible for the day-to-day management of the Open Spaces in Steyning, including the Abbey Road site.

An 'Abbey Road Conservation Volunteers' group (ARCVs) was established to manage the site **in collaboration with the Parish Council**

**The Group holds work parties at least monthly on the site implementing this Management Plan.**

The members of the ARCVs include: a Parish Councillor, residents living close to Abbey Rd and other local residents. **We are lucky to have several volunteers with experience of working with environmental groups such as the Knepp Foundation, Sussex Wildlife Trust and the Steyning Downland Scheme.**

The leader of the ARCVs will liaise with the nominated Parish Council member to update and inform the Communities Committee of progress, and request resources where these are needed to carry out this plan. Other sources of funding will also be explored where appropriate.

**A small Advisory Group was set up in 2021 to give advice on managing the site. This included representatives from The Environment Agency, The Ouse and Adur Rivers Trust (OART), Sussex Wildlife Trust (SWT) and the local Birding group. Two regular and continuing experts have been Rachel Paget from OART, and Dr Tony Whitbread (now President of the SWT)**

## 2.4 Site Infrastructure

### 2.4.1 Physical features

The site is low lying and slopes gently from south west to north east towards the A283 Steyning by-pass. The highest part of the site is just 6 metres above mean sea level, dropping to 4 metres at the lowest part of the site close to the A283 by-pass.

**The Steyning Museum confirmed that this area is believed to be the location of the 11<sup>th</sup> Century Port of St Cuthman. when it was an inlet from the River Adur tidal estuary. Saxon remains were found during the 1989 archaeological investigation of the old Market Field just to the south of the site.**

A chalk stream known as the 'Tanyard Stream' flows on the western side of the site. This stream emerges as springs on the Downs by the Rifle Range a mile to the west and flows through the Court Mill Pond and behind St Georges Place cottages. It is then ducted in a culvert under the lower High Street until it emerges as an open stream in the garden of the Star pub, where Brown Trout can often be seen. From here it runs via Tanyard Lane (in a culvert under the front gardens here) into the grounds of Gatewick House and into the Abbey Road Conservation Area. It runs under Abbey Road itself in a large culvert, through the northern part of the site, and then leaves via another large culvert taking it under the A283 by-pass and out towards the River Adur.

**The Environment Agency(EA) are responsible for the stream as it forms part of the flood defence for Steyning and is classed as a 'Main River' upstream as far as the Star Pub on the High Street. It has recently been agreed with the EA that our volunteers will take over the management of the stream and bankside from the EA. This involves clearing unwanted vegetation from the stream and stream banks and keeping the Abbey Rd culvert clear of obstructions.**

***The Steyning Community Plan had this to say about Abbey Road:***

***Steyning Community Plan: Character Appraisal. 2019.*** *There is no prospect of the open spaces off Abbey Road being developed as they now have village green status, so the spacious feel of this 1980s/1990s development should continue. Consideration should be given to improving the recreational facilities on the western side of the village green and to maintaining the east side as a natural wildlife area.* <https://www.steyningcommunityplan.co.uk/>

## **Geological Profile (from British Geological Survey)**

The site is part of the ancient Adur river estuary, and because of this, has overlying superficial deposits of clay, silt and sand. The BGS Geological Map shows these overlay a bedrock of Gault clay/mudstone.

In 1969, 2 boreholes were sunk into the area prior to the building of the Steyning by-pass. The first was sunk 6 metres deep by the Tanyard stream. It recorded different types of clay down to 6 metres. The second was at the foot of the new road embankment on the Abbey Rd side. This was also sunk to 6 metres. It registered clay down to 3 metres, then a 1.5m layer of chalky clay with flints, then more clay down to 6 metres. From these surveys we can be sure that the Site is clay down to several metres. **This has been confirmed by the digging we have done when deepening part of the pond area and when tree planting.**

### **2.4.2 Biological habitats**

**Abbey Road North** includes the following habitats:

**Stream.** As already described, the Tanyard chalk stream runs along the western border of the site. It is one of only 260 Chalk streams/rivers in the world, with 224 of these in England.

Unfortunately, this stream is badly polluted with agricultural silt and road run-off from Mouse Lane during much of the winter period, and at other times when heavy rain storms overwhelm the lower High Street drains. This run-off water joins the Tanyard stream under the High Street at the Star pub.

The Tanyard stream then joins 2 other chalk streams (Fletcher's Brook and The Black Sewer, emanating from Wiston Pond), just north of the site before entering the River Adur via a sluice gate about 1km to the east.

**Stream bank area.** This is an 8-metre-wide strip to the east of the stream, bounded by a 1m high bank. This was probably created during the house building period, to provide some water storage during flood periods. **This happens several times a year, sometimes in even in summer when heavy thunderstorms can cause the stream to overflow.**

The rest of the year it is a damp grassy area with bramble, nettles and reeds, and a number of water-loving wildflowers.

**Pond.** This is a winter pond, with the water draining away in by late Spring

From Autumn onwards it fills with rainwater draining from the rest of the Abbey Road site. When this happens, it is full of clear clean water. When the stream overflows as described above, the whole area is inundated with muddy polluted water including the pond.

At its largest extent the pond covers 34m x 64m. (just over 2,000 sq. m: equivalent to 4 tennis courts) Winter ponds are a rare and valuable habitat. Some occasional dredging is necessary to maintain this.

The pond is the breeding ground for a very large Frog population. Numbers vary each year, but we have had up to 35 clumps of frogspawn, implying a population of over 70 frogs. This is why it is important to maintain water levels in the pond until the tadpoles have had a chance to metamorphose into baby frogs.

**Ditch.** A drainage ditch runs the length of the site at the foot of the by-pass embankment. The eastern end is hidden beneath dense scrub, but the western end drains into the Tanyard stream just as it enters the culvert under the A283 by-pass.

**Woodland.** There is a mixture of mature and semi-mature deciduous trees mostly on the north and eastern parts of the Site. These are typical wet woodland species such as Willow, Alder and Birch with some Oak and Narrow-leaved Ash.

Since 2020 we have planted 9 Black Poplar, 6 Silver Birch and 5 Alder trees and also 10 Alder Buckthorn and 30 Hawthorn to provide nectar and cover for wildlife.

**Open Meadow.** Closest to Abbey Road itself is an open grassy area of approx. 2,000 sq. m. The initial idea of creating a wildflower meadow here has proved problematic. 'Cut and collect' is the usual method of reducing soil fertility to encourage wildflowers. Ideally this happens late Spring and/or early Autumn, but at this site it has often been too wet to carry out these cuts when scheduled.

So, we needed to have a re-think. Having taken advice from our guiding experts, especially Dr Tony Whitbread, it was decided to cut (and collect if possible) half the meadow area one year and the other half the following year. The cuts scheduled being scheduled for mid-late Summer. We have now achieved this in the last 2 years. This allows overwintering wildlife such as butterflies, spiders, grasshoppers etc to survive in half the meadow, ready to re-populate the cut half the next year.

We are also encouraging existing wildflowers that like wet conditions to thrive here, and add other appropriate wildflowers where we can.

**Hedgerow.** In 2021 Steyning for Trees (SFT) planted a mixed deciduous hedge on the edge of this area adjacent to the footpath. In order to maintain the open aspect of this site, SFT have agreed to have it professionally laid in winter 2024/5. We will then maintain the height by cutting it back to 3-4ft high each year.

**Grassy glade.** This is a small (c 500 sq. m) grassy area surrounded by deciduous trees on all sides, to the north east of the pond area.

**Scrub** To the east of the site is a heavily overgrown area of scrub including bramble, hawthorn and blackthorn. Further smaller scrub areas are scattered across the Site

**Abbey Road South** is the area to the south and west of Abbey Road and includes the following habitats:

**Recreational space** a large area with mown grass,

**Scrub** A mix of Hawthorn, Hazel, Nettles, Bramble bordering the Tanyard stream and the boundary with Gatewick.

**Trees** There are many fine mature trees here, mostly on the boundary with Gatewick. These include Field Maple, Common Lime, Norway Maple, Wild Cherry, White Poplar and Alder. More recent plantings have included English Oak and Black Poplar.

**Orchard** Steyning Community Orchard is planting an orchard at the far end of this space adjacent to Church Mead. As of Dec 2024, 9 Apple trees have been planted, all sponsored by local residents. 3 more are due to be planted in March 2025.

## 2.5 Official Designations

The UK Govt MAGIC database pulls together information about the environment from many government departments including the Environment Agency, DEFRA and Natural England.

Across the A283 to the north-east of the site are 2 areas of **Priority Habitat** under the UK Biodiversity Action Plan:

1).Deciduous Woodland and 2).Coastal and Floodplain Grazing Marsh. This is the floodplain of the Adur River. (See Map 3. The green and blue areas)

Data from Natural England on this MAGIC database shows the fringe of the Abbey Road Open Space closest to the by-pass marked as a “Network Enhancement Zone 2” and the rest of the Abbey Road site (north and south) is marked as a “**Network Expansion Zone**”: (see Map 3, the area ringed in red).

A **Network Expansion Zone** is land within relatively close proximity to the Network Enhancement Zone that has potential for expanding, linking/joining networks across the landscape. Action can be targeted in this zone to improve these connections.

The Knepp-inspired **Weald to Waves** project includes the Abbey Road area in its “Radiant zone” between the Core Corridors of the Adur and the Wiston Estate. We have pledged the Abbey Road Conservation Area with them, to say that we support the initiative and that Abbey Road is playing its part in connecting habitats together across the area.

## 3. Priority and Rare Species found at Abbey Road

Priority species are those identified as being the most threatened and requiring conservation action under the UK Biodiversity Action Plan (UK BAP)

The following ‘Priority and Rare Species’ have been found at Abbey Road since 2021.

*Toad*  
*Noctule Bat*  
*Soprano Pipistrelle Bat*  
*Brown Trout*

These birds are on the British Trust for Ornithology Lists of ‘Birds of Conservation Concern’ and have been seen at Abbey Rd between 2021 and 2024.

On the **RED** list (species of High Conservation Concern)

|                      |                     |
|----------------------|---------------------|
| <i>Greenfinch</i>    | <i>Herring Gull</i> |
| <i>House Sparrow</i> | <i>Nightingale</i>  |
| <i>Starling</i>      | <i>Swift</i>        |

On the **AMBER** list (species of Some Conservation Concern)

*Black-Headed Gull*  
*Grey Wagtail*  
*Moorhen*  
*Sedge Warbler*  
*Sparrowhawk*  
*Wren*

*Common Whitethroat*  
*Mallard*  
*Redwing*  
*Song Thrush*  
*Stock Dove*

Full lists of wildlife sightings are listed in Item 6.

## 4. Management Objectives

4.1) To maintain the current balance between woodland and specimen trees, pond, stream, scrub and grassy meadow area, **so that no one habitat become dominant.**

4.2) By sensitive and gentle management, to preserve and enhance the biodiversity of both fauna and flora on the site.

4.3) By regular surveying, to monitor and record the fauna and fauna on the site.

4.4) To liaise and continue to work with agencies such as The Sussex Wildlife Trust, the Ouse and Adur Rivers Trust, The Environment Agency and others, to ensure that expert advice is sought to guide the future management of the site.

4.5) To maintain public access to the site by maintaining existing walkways around the site and creating new ones where appropriate. These may be mown paths through the grass, or possibly in future constructed all-weather paths through the wetter areas.

4.6) To maintain local community interest and engagement by regular updates and reports through the Parish Council Newsletter and community publications such as Your Steyning.

4.7) To support the Abbey Road Conservation Volunteers

**4.8) To support and liaise with Steyning Community Orchard in their planting and maintenance of the orchard here.**

## 5. Management Recommendations

| Objective                                                     | Actions                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b> <i>Maintain the current balance between habitats</i> | <ul style="list-style-type: none"><li>- Ensure that each of the existing habitats are kept in balance</li><li>- Intention is to make small changes, then monitor the effects of those changes before making further changes. This is still a new and mostly unrecorded site. We don't want to damage any habitat and possibly lose what species might be there, in an effort to improve another habitat. Softly, softly should be the approach.</li></ul> |

|                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>2 Preserve and enhance biodiversity</b>      | <ul style="list-style-type: none"> <li>- We have been collecting some survey data from 2021 onwards to establish what is present in each of the habitats on site</li> <li>- Aim is to keep what we have whilst improving habitats to increase biodiversity further.</li> <li>- Continue to add appropriate trees, shrubs and plants to further this aim.</li> </ul>                                                                                                                                                                                                                                                                                                                                                  |
| <b>3 Monitor and record the flora and fauna</b> | <ul style="list-style-type: none"> <li>- Continue regular botanical surveys with our volunteer plant recorders.(Bob and Fran)</li> <li>- Ask our volunteer bird recorder (Colin) to continue periodic bird surveys.</li> <li>- Carry out bat surveys between May and September</li> <li>- Continue with butterfly surveys between March and October</li> <li>- With OART, carry out further biological stream surveys</li> <li>We intend to improve and extend these and other surveys to be able to monitor wildlife and report progress.</li> <li>- This could include use of trap cameras for larger animals, and field surveys using pitfall traps for invertebrates and refugia sheets for reptiles.</li> </ul> |
| <b>4 Liaise with experts and agencies</b>       | <ul style="list-style-type: none"> <li>- Maintain regular contact with OART and the Environment Agency regarding the Tanyard stream.</li> <li>- Use other experts such as those at the SWT, Knepp and our local Steyning Downland Scheme to guide and assist in guiding this Management Plan and any future changes that may be made to it.</li> </ul>                                                                                                                                                                                                                                                                                                                                                               |
| <b>5. Maintain public access to the Site</b>    | <ul style="list-style-type: none"> <li>- This is primarily a wildlife site, with access for the public.</li> <li>- We will encourage public access by maintaining a network of cut grass pathways. We have created two paths across the meadow and one behind the pond, while closing a path to the south of the pond to allow it to connect up to an area of scrub.</li> <li>- We will clear overgrowing vegetation from the pathways as necessary.</li> <li>- Investigate improving the pathways that become waterlogged in winter.</li> <li>- Guide visitors away from more sensitive wildlife areas by use of brushwood fences.</li> </ul>                                                                       |
| <b>6 Community interest and engagement</b>      | <ul style="list-style-type: none"> <li>- Produce regular updates and reports for the Parish Council and local residents.</li> <li>- Write occasional items for the Your Steyning magazine</li> <li>- Invite local residents to take part in events such as bat surveys, BioBlitzes, 'Open Days'</li> <li>- Install an Interpretive Board to explain the Site to visitors.</li> </ul>                                                                                                                                                                                                                                                                                                                                 |
| <b>7 Abbey Road Conservation Volunteers</b>     | <ul style="list-style-type: none"> <li>- We will hold at least monthly work parties to carry out conservation work on site</li> <li>- Produce regular updates to the Volunteers to keep them engaged and informed of work being done on the Site, and what is planned in the future.</li> <li>- Use this group as a 'sounding board' for ideas/suggestions that can then be shared with other stakeholders.</li> </ul>                                                                                                                                                                                                                                                                                               |
| <b>8. Steyning Community Orchard</b>            | <ul style="list-style-type: none"> <li>- Liaise with Steyning Community Orchard and assist them with maintenance of the orchard and its surroundings when needed.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

## Species Lists

The following is a list of species that have been recorded on site from 2020 to 2024. These lists are growing all the time, partly because we are surveying more, but hopefully also because we are managing the site with a view to increase biodiversity.

### Flora:

**Trees and Shrubs** 18 species,

Narrow-leaved Ash, Italian Alder, English Oak, Silver Birch, Goat Willow, White Willow, Golden Weeping Willow, other Willow spp, Blackthorn, Common Hawthorn, European Ash, Field Maple, Norway Maple, Lime, Cherry, Common Alder, Black Poplar, Alder Buckthorn.

### Wildflowers

The **Sussex Botanical Recording Society** found 108 wildflowers in 3 surveys they carried out here in 2022. Our own surveys have so far found **75 species**. (We are not as expert as them, and only carry out occasional surveys). We have introduced a limited number of new species that we might have expected to find here, such as Snowdrops and Gypsywort.

We have the full lists if needed, but notable species include;- Amphibious Bistort. Cuckoo Flower, Hemlock Water-dropwort, Lesser Water Parsnip, Marsh Thistle, Meadowsweet, Purple Loosestrife, Ragged Robin, River Water Drop-wort, Water Figwort and Water Mint,

### Fauna

**Butterflies:** 19 species

Brimstone, Small Tortoiseshell, Peacock, Red Admiral, Orange Tip, Marbled White, Gatekeeper, Speckled Wood, Large White, Small White, Small Copper, Meadow Brown, Comma, Common Blue, Green-veined White, Brown Argus, Ringlet, Small Skipper, Holly Blue.

**Bats:** Common Pipistrelle, Soprano Pipistrelle, Nathusius' Pipistrelle, Noctule

**Birds:** 43 species

Black-headed Gull, Blackbird, Blackcap, Blue Tit, Buzzard, Carrion Crow, Cetti's Warbler, Chaffinch, Chiffchaff, Collared Dove, Dunnock, Goldcrest, Goldfinch, Great Spotted Woodpecker, Grey Wagtail, Great Tit, Greenfinch, Grey Heron, Herring Gull, House Sparrow, Jackdaw, Jay, Kingfisher, Little Egret, Long-tailed Tit, Magpie, Mallard (pair), Moorhen, Nightingale, Pied Wagtail, Red Kite, Redwing, Robin, Sedge Warbler, Siskin, Song Thrush, Sparrowhawk, Starling, Stock Dove, Swift, Whitethroat, Wood Pigeon, Wren

**Amphibians and reptiles** Frog, Frogspawn and Tadpoles, Toad, Common Lizard,

### Other:

Fox, Badger, Four Spot Orb-Weaver Spider, Wasp Spider.

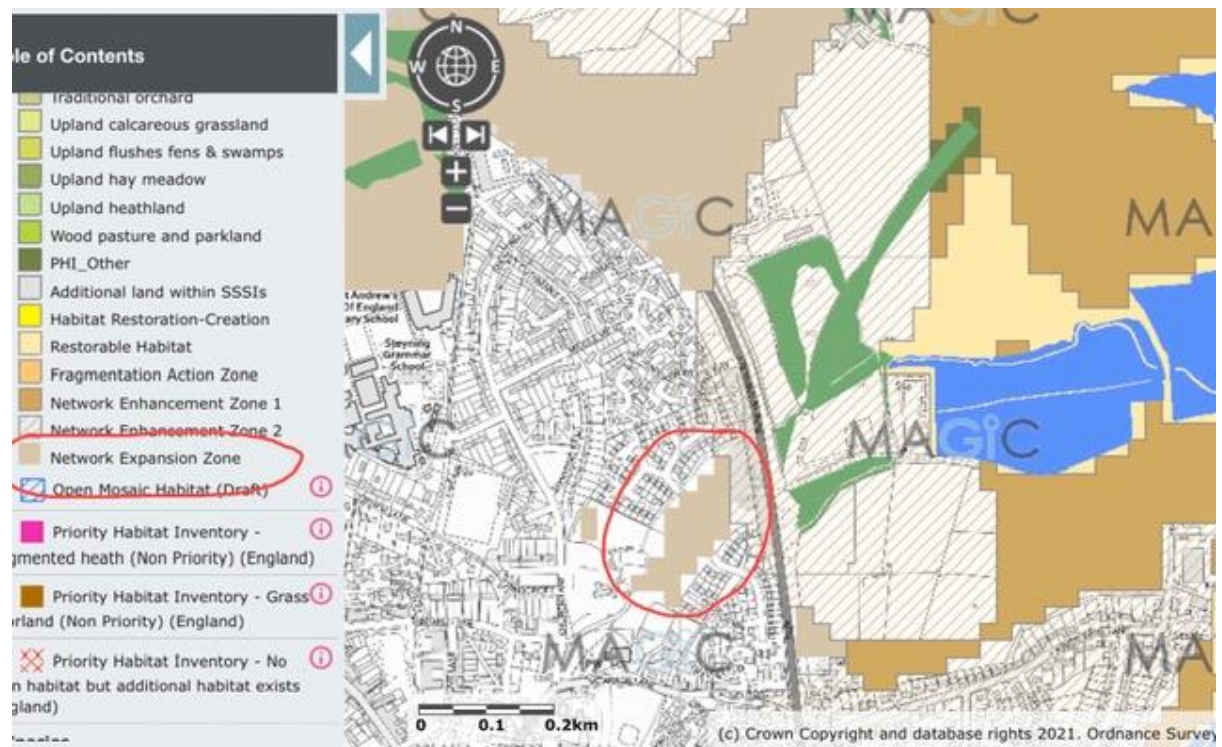
**Map 1. Abbey Road Open Space. Location and Boundaries**



**Map 2. Plan of Abbey Rd North (The Site) showing the main features**



**Map 3 Defra MAGIC map of Abbey Rd showing habitat designations**



**Pictures of the Abbey Road Conservation Area,**



***Tanyard Stream***



***Meadow Area***



***Mature Weeping Willow***



***Coppiced Goat Willow in the pond basin***



***'Pond' in Summer.***



***Pond in Winter***

## HIGHWAYS - Briefing notes

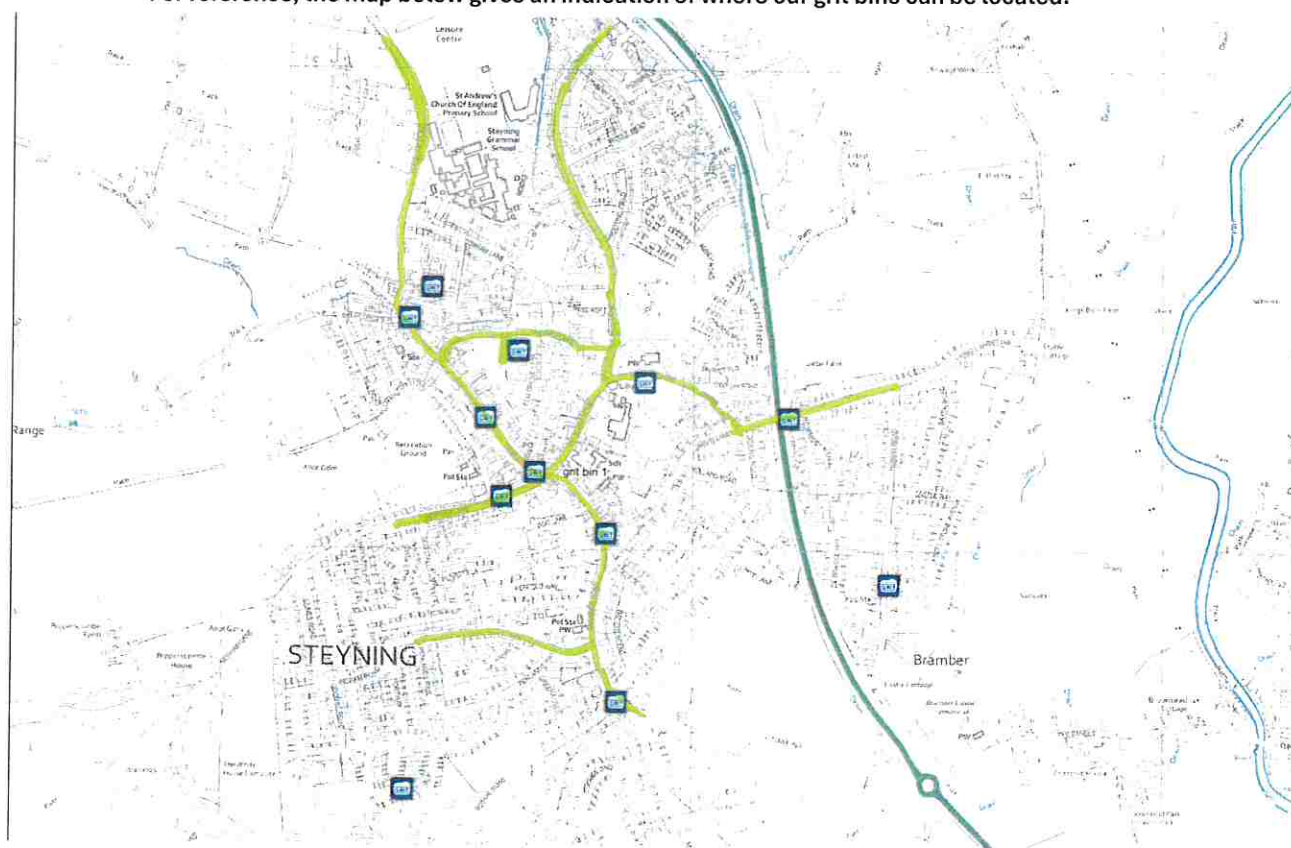
### 7.1 Report on SPC Winter Maintenance Plan and the 'Snow Angels'

Each year SPC reviews its winter maintenance plan in association with WSCC, to ensure there are ample grit bins in place, that WSCC are aware of the priority roads to be gritted, and so that SPC have appointed contractors as well as volunteers to deal with parish wide, localized gritting requirements.

Last year in a new initiative SPC created a WhatsApp group of willing and able volunteers called 'the snow angels' to assist with this plan should inclement weather prevail and cause hazardous conditions on local paths.

The Clerk will update on the latest news following a call for more volunteers via social media some weeks back

For reference, the map below gives an indication of where our grit bins can be located.



### 7.2 To consider responses to HDC / WSCC transport consultations

There have recently been a number of requests for individual councillors and residents to respond to consultation requests concerning regional transport improvements, and these have been emailed on to councillors or placed on the SPC website and or placed on SPC social media pages in the normal way.

The Clerk wonders in the light of the requests from councillors and key stakeholders concerning raising the frequency of the bus service for Steyning, that the Clerks office be charged with finding out what mechanism is involved in trying to make this happen.

## Detailed Income &amp; Expenditure by Budget Heading 31/10/2024

Month No: 7

Committee Report

**Amenities Cttee****201 Highways & Lighting**

|                                             | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|---------------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| 1001 HDC Cleaning Grant                     | 29,178                 | 29,500                | 322                      |                          |                    | 98.9%        |                         |
| Highways & Lighting :- Income               | <b>29,178</b>          | <b>29,500</b>         | <b>322</b>               |                          |                    | <b>98.9%</b> | <b>0</b>                |
| 4200 Street Light Energy                    | 1,612                  | 1,800                 | 188                      |                          | 188                | 89.6%        |                         |
| 4201 Street Light Maintenance               | 2,389                  | 2,250                 | (139)                    |                          | (139)              | 106.2%       |                         |
| 4202 Lamp Post Testing                      | 0                      | 1,600                 | 1,600                    |                          | 1,600              | 0.0%         |                         |
| 4210 Road Sweeping                          | 16,303                 | 30,000                | 13,698                   |                          | 13,698             | 54.3%        |                         |
| 4211 Town Improvements                      | 220                    | 1,500                 | 1,280                    |                          | 1,280              | 14.7%        | 220                     |
| 4259 Grit                                   | 0                      | 200                   | 200                      |                          | 200                | 0.0%         |                         |
| 4260 Pressure wash High St                  | 0                      | 250                   | 250                      |                          | 250                | 0.0%         |                         |
| Highways & Lighting :- Indirect Expenditure | <b>20,523</b>          | <b>37,600</b>         | <b>17,077</b>            | <b>0</b>                 | <b>17,077</b>      | <b>54.6%</b> | <b>220</b>              |
| <b>Net Income over Expenditure</b>          | <b>8,655</b>           | <b>(8,100)</b>        | <b>(16,755)</b>          |                          |                    |              |                         |
| 6000 plus Transfer from EMR                 | 220                    |                       |                          |                          |                    |              |                         |
| <b>Movement to/(from) Gen Reserve</b>       | <b>8,875</b>           |                       |                          |                          |                    |              |                         |

**301 Playing Fields**

|                                        |                 |                 |                 |          |               |                 |          |
|----------------------------------------|-----------------|-----------------|-----------------|----------|---------------|-----------------|----------|
| 1004 Reimbursed Charges & donations    | 204             | 500             | 296             |          |               | 40.7%           |          |
| 1014 Memorial Donations                | 0               | 1,000           | 1,000           |          |               | 0.0%            |          |
| Playing Fields :- Income               | <b>204</b>      | <b>1,500</b>    | <b>1,296</b>    |          |               | <b>13.6%</b>    | <b>0</b> |
| 4276 Tree and Hedge Cutting            | 702             | 5,000           | 4,298           |          | 4,298         | 14.0%           |          |
| 4300 Grass Cutting                     | 5,893           | 8,250           | 2,357           |          | 2,357         | 71.4%           |          |
| 4309 Tree Reports & Essential works    | 1,708           | 2,000           | 292             |          | 292           | 85.4%           |          |
| 4310 Grounds Maintenance               | 2,781           | 4,200           | 1,419           |          | 1,419         | 66.2%           |          |
| 4312 Waste Removal                     | 1,152           | 2,250           | 1,098           |          | 1,098         | 51.2%           |          |
| 4320 Play & Gym Equip Inspections      | 1,155           | 2,450           | 1,295           |          | 1,295         | 47.1%           |          |
| 4321 Play Equipment & Maintenance      | 1,958           | 4,600           | 2,642           |          | 2,642         | 42.6%           |          |
| 4322 Memorial Tributes                 | 0               | 1,000           | 1,000           |          | 1,000         | 0.0%            |          |
| 4352 Litter and Bins                   | 2,100           | 4,200           | 2,100           |          | 2,100         | 50.0%           |          |
| 4360 Allotment Maintenance             | 1,098           | 3,250           | 2,152           |          | 2,152         | 33.8%           |          |
| Playing Fields :- Indirect Expenditure | <b>18,548</b>   | <b>37,200</b>   | <b>18,652</b>   | <b>0</b> | <b>18,652</b> | <b>49.9%</b>    | <b>0</b> |
| <b>Net Income over Expenditure</b>     | <b>(18,344)</b> | <b>(35,700)</b> | <b>(17,356)</b> |          |               |                 |          |
| <b>302 Allotments</b>                  |                 |                 |                 |          |               |                 |          |
| 1005 Allotment Rents                   | 4,862           | 5,400           | 538             |          |               | 90.0%           |          |
| Allotments :- Income                   | <b>4,862</b>    | <b>5,400</b>    | <b>538</b>      |          |               | <b>90.0%</b>    | <b>0</b> |
| 4253 Water Charges                     | (2,336)         | 1,350           | 3,686           |          | 3,686         | (173.1%)        |          |
| Allotments :- Indirect Expenditure     | <b>(2,336)</b>  | <b>1,350</b>    | <b>3,686</b>    | <b>0</b> | <b>3,686</b>  | <b>(173.1%)</b> | <b>0</b> |
| <b>Net Income over Expenditure</b>     | <b>7,198</b>    | <b>4,050</b>    | <b>(3,148)</b>  |          |               |                 |          |
| <b>Amenities Cttee :- Income</b>       | <b>34,244</b>   | <b>36,400</b>   | <b>2,156</b>    |          |               | <b>94.1%</b>    |          |
| <b>Expenditure</b>                     | <b>36,734</b>   | <b>76,150</b>   | <b>39,416</b>   | <b>0</b> | <b>39,416</b> | <b>48.2%</b>    |          |
| <b>Net Income over Expenditure</b>     | <b>(2,491)</b>  | <b>(39,750)</b> | <b>(37,259)</b> |          |               |                 |          |

CONSOLIDATED P & L ACCOUNT

| CODE                          | EXPENDITURE                       | ACTUAL<br>18/19 | ACTUAL<br>19/20 | Budget 20/21 | ACTUAL<br>20/21 | Budget 21/22 | ACTUAL<br>21/22 | Budget 22/23 | ACTUAL<br>22/23 | Budget 23/24 | ACTUAL<br>23/24 | Budget 24/25 | YEAR END<br>Estimate | Draft Budget<br>for 25/26 |
|-------------------------------|-----------------------------------|-----------------|-----------------|--------------|-----------------|--------------|-----------------|--------------|-----------------|--------------|-----------------|--------------|----------------------|---------------------------|
| 4200                          | Street Light Energy               | £ 640.00        | £ 773.00        | £ 785.00     | £ 796.00        | £810         | £815            | £900         | £889            | £975         | £1,697          | £1,800       | £1,612               | £ 1,800.00                |
| 4201                          | Street Light Maintenance          | £ 1,728.00      | £ 1,873.00      | £ 1,920.00   | £ 1,920.00      | £1,960       | £2,015          | £2,200       | £1,964          | £2,250       | £2,121          | £2,250       | £2,389               | £ 2,450.00                |
| 4202                          | Lamppost testing                  | £ -             | £ -             | £ 100.00     | £ -             | £ 100.00     | £ 1,290.00      | £ 850.00     | £ 1,305.00      | £ 1,550.00   | £ 1,320.00      | £ 1,600.00   | £ 1,360.00           | £ 1,500.00                |
| 4210                          | Sweeping / Litter                 | £ 15,246.00     | £ 18,008.00     | £ 20,000.00  | £ 18,078.00     | £ 17,300.00  | £ 17,462.00     | £ 18,250.00  | £ 18,077.00     | £ 18,400.00  | £ 29,483.00     | £ 30,000.00  | £ 31,200.00          | £ 31,900.00               |
| 4211                          | Town Improvements                 | £ -             | £ 150.00        | £ 1,500.00   | £ -             | £ 1,500.00   | £ 1,401.00      | £ 1,500.00   | £ -             | £ 1,500.00   | £ 1,840.00      | £ 1,500.00   | £ 1,500.00           | £ 1,500.00                |
| 4253                          | Water - Allotments                | £ 625.00        | £ 1,437.00      | £ 600.00     | £ 1,888.00      | £ 1,100.00   | £ 585.00        | £ 1,200.00   | £ 1,117.00      | £ 1,300.00   | £ 121.00        | £ 1,350.00   | -£ 500.00            | £ 1,350.00                |
| 4259                          | Grit                              | £ -             | £ -             | £ 600.00     | £ -             | £ 200.00     | £ 113.00        | £ 200.00     | £ 200.00        | £ 200.00     | £ -             | £ 200.00     | £ 100.00             | £ 200.00                  |
| 4260                          | Pressure wash High Street         | £ 684.00        | £ -             | £ 700.00     | £ -             | £ 400.00     | £ -             | £ 400.00     | £ 76.00         | £ 250.00     | £ -             | £ 250.00     | £ 120.00             | £ 120.00                  |
| 4276                          | Tree and hedge cutting            | £ -             | £ 2,480.00      | £ 5,000.00   | £ 3,125.00      | £ 5,000.00   | £ 4,630.00      | £ 5,000.00   | £ 5,758.00      | £ 5,000.00   | £ 4,814.00      | £ 5,000.00   | £ 4,900.00           | £ 5,000.00                |
| 4300                          | Grass cutting                     | £ -             | £ 4,497.00      | £ 7,000.00   | £ 5,363.00      | £ 5,380.00   | £ 5,000.00      | £ 5,200.00   | £ 5,362.00      | £ 6,800.00   | £ 5,634.00      | £ 8,250.00   | £ 7,800.00           | £ 8,250.00                |
| 4309                          | Tree Reports & Essential Works    | £ -             | £ -             | £ -          | £ -             | £ 10,000.00  | £ 725.00        | £ 6,000.00   | £ 5,440.00      | £ 2,903.00   | £ 2,586.00      | £ 2,000.00   | £ 2,100.00           | £ 2,000.00                |
| 4310                          | Grounds Maintenance               | £ 9,877.00      | £ 5,526.00      | £ 13,500.00  | £ 6,230.00      | £ 3,500.00   | £ 3,424.00      | £ 3,500.00   | £ 2,453.00      | £ 3,500.00   | £ 5,060.00      | £ 4,200.00   | £ 4,200.00           | £ 4,400.00                |
| 4312                          | Waste removal PF                  | £ -             | £ 981.00        | £ 1,025.00   | £ 1,610.00      | £ 1,450.00   | £ 1,591.00      | £ 1,450.00   | £ 1,930.00      | £ 1,850.00   | £ 1,884.00      | £ 2,250.00   | £ 2,150.00           | £ 2,250.00                |
| 4320                          | Play & Exercise Equip Inspections | £ 799.00        | £ 883.00        | £ 1,200.00   | £ 702.00        | £ 1,200.00   | £ 2,090.00      | £ 1,800.00   | £ 2,982.00      | £ 2,000.00   | £ 2,237.00      | £ 2,450.00   | £ 2,400.00           | £ 2,550.00                |
| 4321                          | Play Equip & Maintenance          | £ -             | £ -             | £ -          | £ -             | £ 1,500.00   | £ 7,275.00      | £ 2,100.00   | £ 3,237.00      | £ 2,500.00   | £ 6,329.00      | £ 4,600.00   | £ 4,600.00           | £ 4,900.00                |
| 4322                          | Memorial Tributes                 |                 |                 |              |                 |              |                 |              |                 |              |                 | £ 1,000.00   | £ 400.00             | £ 1,000.00                |
| 4352                          | Litter and bins                   | £ 3,719.00      | £ 2,731.00      | £ 5,000.00   | £ 2,936.00      | £ 2,500.00   | £ 3,108.00      | £ 3,200.00   | £ 3,396.00      | £ 3,250.00   | £ 3,842.00      | £ 4,200.00   | £ 4,100.00           | £ 4,250.00                |
| 4360                          | Allotments maintenance            | £ 1,723.00      | £ 1,863.00      | £ 3,800.00   | £ 3,016.00      | £ 3,800.00   | £ 2,160.00      | £ 3,800.00   | £ 9,445.00      | £ 3,200.00   | £ 1,764.00      | £ 3,250.00   | £ 3,000.00           | £ 3,250.00                |
|                               | TOTAL EXPENDITURE                 | £ 35,041.00     | £ 41,202.00     | £ 62,730.00  | £ 45,664.00     | £ 57,700.00  | £ 53,684.00     | £ 57,550.00  | £ 63,631.00     | £ 57,428.00  | £ 70,732.00     | £ 76,150.00  | £ 73,431.00          | £ 78,670.00               |
| CODE                          | INCOME                            |                 |                 |              |                 |              |                 |              |                 |              |                 |              |                      |                           |
| 1001                          | HDC Cleansing Grant               | £ 23,384.00     | £ 23,735.00     | £ 20,000.00  | £ 24,328.00     | £ 24,400.00  | £ 24,620.00     | £ 24,800.00  | £ 25,384.00     | £ 25,700.00  | £ 27,962.00     | £ 29,500.00  | £ 29,178.00          | £ 30,500.00               |
| 1004                          | Reimbursed charges / Donations    | £ 95,892.00     | £ 1,804.00      | £ 500.00     | £ 494.00        | £ 500.00     | £ 440.00        | £ 500.00     | £ 583.00        | £ 500.00     | £ 540.00        | £ 500.00     | £ 204.00             | £ 500.00                  |
| 1005                          | Allotment Rents                   | £ 4,040.00      | £ 4,266.00      | £ 4,400.00   | £ 4,384.00      | £ 4,400.00   | £ 4,193.00      | £ 4,600.00   | £ 4,706.00      | £ 4,700.00   | £ 5,247.00      | £ 5,400.00   | £ 5,400.00           | £ 5,550.00                |
| 1006                          | Memorial Donations                |                 |                 |              |                 |              |                 |              |                 |              |                 | £ 1,000.00   | £ 400.00             | £ 1,000.00                |
|                               | TOTAL INCOME                      | £ 123,316.00    | £ 29,805.00     | £ 24,900.00  | £ 29,206.00     | £ 29,300.00  | £ 29,253.00     | £ 29,900.00  | £ 30,673.00     | £ 30,900.00  | £ 33,749.00     | £ 36,400.00  | £ 35,182.00          | £ 37,550.00               |
| TOTAL INCOME OVER EXPENDITURE |                                   |                 |                 |              |                 |              |                 |              |                 |              |                 |              | -£38,249.00          | -41,120.00                |