
Published 19th February 2025

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO
BE HELD ON MONDAY 24TH FEBRUARY 2025 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting held on Monday 27th January, as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 Coombe Court and Saxon Room floors** – Deputy Clerk to continue to gather quotes for the re-sanding of the floors in 2026. See agenda item 11.2
 - 5.2 Coombe Court Stage Curtains** - Deputy Clerk to gather quotes for the repair of the curtain track. See agenda item 11.3
- 6.0 PLANNING APPLICATIONS**
 - 6.1** None at time of printing
- 7.0 LATE PLANS**
 - 7.1** None at time of printing
- 8.0 PLANNING DECISIONS FROM HDC and SDNP**
 - Permitted**
 - 8.1 DC/24/1836** - 49 Kings Stone Avenue, Steypning, West Sussex, BN44 3FJ. Description: Surgery to 1x Field Maple.
 - 8.2 DC/24/1816** – Gatewick, Church Lane, Steypning, West Sussex, BN44 3RS. Description: Surgery to 1x Horse Chestnut.
 - 8.3 DC/24/1828** – Gatewick, Church Lane, Steypning, West Sussex, BN44 3RS. Description: Fell 3x Ash, 1x Maple and 1x Horse Chestnut.

- 8.4** **DC/21/2394** - 141 Shooting Field, Steyning, West Sussex, BN44 3SW. Description: Demolition of 2No. residential dwellings and all ancillary structures. Construction of 14No. 2 bedroom apartments with secure and covered cycle storage, car parking provision and refuse enclosure.
Refused
- 8.5** **DC/24/1813** - 40 Bank House, Flat B, High Street, Steyning, West Sussex, BN44 3YE. Description: Removal of Condition 8 of previously approved application DC/21/1620 (Change of use of first floor from offices (Use Class E) to a residential use (Use Class C3) comprising of 1no apartment and 1no holiday let with associated internal and external alterations.
- 8.6** **DC/24/1922** - 29 Kings Stone Avenue, Steyning, West Sussex, BN44 3FJ. Description: Demolition of existing side garage and erection of a two-storey side and rear extension. Installation of three rooflights to the front elevation.
- 9.0** **ENFORCEMENT NOTICES**
- 9.1** **EN/25/0034** - Wappingthorn Lodge, Horsham Road, Steyning, West Sussex, BN44 3AA. Alleged: tree surgeon/garden clearance business being run from the property
- 10.0** **REPORT FOR THE STEYNING CENTRE**
- 10.1** Deputy Clerk to report on bookings and maintenance items.
- 11.0** **FINANCE – PLANNING AND PREMISES**
- 11.1** To discuss and agree the income and expenditure reports for January 2025.
- 11.2** To discuss and agree quotes for Coombe Court and Saxon Room floors.
- 11.3** To discuss and agree quotes for Coombe Court stage curtain track repair.
- 12.0** **CORRESPONDENCE/INFORMATION**
- 12.1** None
- 13.0** **CONFIDENTIAL SESSION** - To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3d to exclude the press and public on the grounds that the confidential matters to be discussed under item 14 may involve disclosure of personal or privileged information which would be inappropriate to put in the public domain.
- 14.0** **TO DISCUSS THE RENTAL OPTIONS OF COMMITTEE ROOM 3.**
- 14.1** To discuss the options for rental of Committee Room 3.

DATE OF NEXT MEETING – Monday 24th March 2025 at 7.30pm

John Fullbrook
Clerk to the Council