



The Steypning Centre, Fletchers Croft, Steypning
West Sussex,
BN44 3XZ
Tel. 01903 812042

www.steyningpc.gov.uk

Published 26th February 2025

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs I Alexander (Chair), Norcross, Bell, Young, S Alexander, Sharp, Hanson, Lloyd & Linfield.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 4th MARCH 2025 AT 7.30 PM IN THE STEYNING CENTRE**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. NB. Under Data protection regs we ask members of the public to only state their name if they agree to their name being recorded in the minutes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 4th February 2025. (*Supporting Papers*)
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/24/60.1 Abbey Road additional hedgerow planting request agreement taken back to volunteers – **Actioned**
 - 5.2** C/24/60.1 Community Orchard affirmative request for Abbey Road orchard extension taken back to group – **Actioned**
 - 5.3** C/24/60.3 Clerk to report back on follow-up meeting with the primary school re Chandlers Way – **See item 6.3**
 - 5.4** C/24/60.4 Joint application regards grant for interpretation panel on MPF to be resubmitted – **See item 6.4**
 - 5.5** C/24/60.5 80th Anniversary VE Day flags purchase and Business chamber agreement – **Actioned/ See item 6.5**
 - 5.6** C/24/61.1 Signs placed on Grit bins to inform re litter avoidance – **Actioned**
 - 5.7** C/24/38.1 Parish-wide disability awareness to be discussed SPC, taken to Full Council – **Actioned**
 - 5.8** C/24/42.2 Fire Station bench to be removed when permissions given – **Actioned / See item 6.6**
- 6.0 COMMUNITY MATTERS AND OPEN SPACE PROJECTS** (*supporting papers*)
 - 6.1** Abbey Road update concerning recent works.
 - 6.2** Members to receive the Annual Play Area Inspection Report from Wicksteed, and the remedial works plan from the Clerk's office, and to agree any actions
 - 6.3** To receive report about the recent Steypning Primary School presentation in regard to Chandlers Way Pocket Park project, and agree any actions.



Parish Clerk: John Fullbrook
Deputy Clerk: Leanne Poole

Email: clerk@steyningpc.gov.uk
Email: leanne.poole@steyningpc.gov.uk

- 6.4 Update on MPF Interpretation panel and planters project, and to consider agreeing use of SDNP Cil monies for this project
- 6.5 VE Day Celebration project actions to be agreed
- 6.6 To discuss and agree replacement bench {adjacent Fire station entrance}.
- 6.7 To discuss and agree suitable date & time for annual tidy, bonfire and skip hire arrangements for allotments
- 6.8 To discuss this seasons project priorities and consider any future project aspirations for this Committee

7.0 FINANCE AND GOVERNANCE *(supporting papers)*

- 7.1 To agree the Community Committee Income & Expenditure reports for January 2025

8.0 PROGRESS REPORT - To discuss and agree, if necessary, any actions concerning the following ongoing items.

- 8.1 C/23/30.2 Mouse Lane Drainage W. Party to be reconvened when appropriate information available.
- 8.2 C/23/43.9 Lost Woods project – Landowners to be encouraged to ‘sign-up’ with working party members to visit sites
- 8.3 C/23/75.5 Parish-wide litter/Dog bin provision to be investigated by Chairman and Clerk
- 8.4 C/24/27.6 Clerk continues to seek MPF Concessionary Licence fee or potentially take vendor to small claims court
- 8.5 C/24/49.2 Log seating, lockable gate, trees, hedge and trellis installed at Chandlers Way plus convene working party
- 8.6 C/24/38.11 Clerk to bring back to this committee the digital screen transfer of ownership details when received
- 8.7 C/24/60.2 Clerk and Chair to meet on site {25th March} with OART rep. to discuss riparian ownership requirements
- 8.8 C/24/61.2 Black and White Vintage road sign at Bostal road to be renewed

9.0 INFORMATION / CORRESPONDENCE ITEMS

- 9.1 None at time of printing

10.0 DATE OF NEXT MEETING – 8th April 2025 at 7.30 pm

John Fullbrook,
Clerk to the Council



Parish Clerk: John Fullbrook
Deputy Clerk: Leanne Poole

Email: clerk@steyningpc.gov.uk
Email: leanne.poole@steyningpc.gov.uk