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Published 22<sup>nd</sup> January 2025

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE  
YOU ARE HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO  
BE HELD ON MONDAY 27<sup>TH</sup> JANUARY 2025 AT 7.30PM.**

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING**

**GDPR Notice** Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place

# A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting held on Monday 16<sup>th</sup> December 2024, as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
  - 5.1 Coombe Court and Saxon Room floors** – Deputy Clerk to continue to gather quotes for the re-sanding of the floors in 2026.
  - 5.2 DC/23/0539** – Planning application going to HDC planning committee.
- 6.0 PLANNING APPLICATIONS**
  - 6.1 DC/24/1922** - 29 Kings Stone Avenue - Demolition of existing side garage and erection of a two-storey side and rear extension. Installation of three rooflights to the front elevation.
  - 6.2 DC/24/1960** - 101 Penlands Vale - Demolition of a single garage and creation of a double garage with new entrance porch. Installation of a gable window to the rear elevation. Increase width of existing drive to provide access to double garage.
  - 6.3 DC/24/1957** - 9 Saxon Road - Erection of single storey side and rear extensions.
  - 6.4 DC/24/1992** - 5 King Alfred Close - Surgery to 3 x Sycamore, 1 x Horse chestnut, 1 x Thuja and 1 x Poplar.
  - 6.5 DC/24/1761** – Steypning Football Club - Demolition of 50 seat spectator stand. Erection of 150 seat spectator stand.
  - 6.6 DC/24/1720** - Northover Manor Farm - Change of use of 2 bays in an agricultural/commercial open yard to: Bay A - The Storage and maintenance of road gritting vehicles. Bay B - The storage of salt for the gritting of roads.
  - 6.7 DC/25/0026** - 32 High Street - Replace 2no. existing ground floor front elevation windows with new timber sash windows (Full Application).
  - 6.8 DC/25/0027** - 32 High Street - Replace 2no. existing ground floor front elevation windows with new timber sash windows (Listed Building Consent).

## **7.0 LATE PLANS**

**7.1** None at time of printing

## **8.0 PLANNING DECISIONS FROM HDC and SDNP**

### **Permitted**

- 8.1 DC/24/1532** - The Courtyard, Oak House, Elm Grove Lane, Steyning, West Sussex, BN44 3BW. Description: Alteration to window on the rear elevation.
- 8.2 DC/24/1560** – Gatewick, Church Lane, Steyning, West Sussex, BN44 3RS. Description: Surgery to group of Tilia Platyphyllos and Fagus Sylvatica Purpurea, 1x Fagus Sylvatica Purpurea, and group of Populus x Euroamericana. Fell 1x Sorbus Intermedia and 2x Acer Platanoides.
- 8.3 DC/24/1591** – Gatewick, Church Lane, Steyning, West Sussex, BN44 3RS. Description: Replacement and restoration of the access points and gates to Gatewick House. (Householder Application).
- 8.4 DC/24/1592** – Gatewick, Church Lane, Steyning, West Sussex, BN44 3RS. Description: Replacement and restoration of the access points and gates to Gatewick House. (Listed Building Consent).
- 8.5 DC/24/1169** - 64 High Street Steyning West Sussex BN44 3RD. Description: Installation of non-illuminated fascia sign and non-illuminated hanging sign
- 8.6 DC/24/1173** - 64 High Street Steyning West Sussex BN44 3RD. Description: Installation of non-illuminated fascia sign and non-illuminated hanging sign (Listed Building Consent).
- 8.7 DC/24/1671** - 42 Penfold Way Steyning West Sussex BN44 3PG. Description: Demolition of existing conservatory and erection of a single storey side extension.
- 8.8 DC/24/1707** - 24 Laines Road Steyning West Sussex BN44 3LL. Description: Erection of a two storey side extension and alterations to fenestration.
- 8.9 DC/24/1609** - 75 High Street, Steyning, West Sussex, BN44 3RE. Description: Demolition of existing single storey rear extension, garage, and garden room. Erection of single storey rear extension and replacement garage and garden room (Householder)
- 8.10 DC/24/1610** - 75 High Street, Steyning, West Sussex, BN44 3RE. Description: Demolition of existing single storey rear extension, garage, and garden room. Erection of single storey rear extension and replacement garage and garden room (Listed Building Consent)
- 8.11 DC/24/1646** - Gervays Hall, Southdown Nursery School, Jarvis Lane, Steyning, West Sussex, BN44 3GL. Description: Surgery to 1x Lime.

## **9.0 ENFORCEMENT NOTICES**

**9.1** None.

## **10.0 REPORT FOR THE STEYNING CENTRE**

**10.1** Deputy Clerk to report on bookings and maintenance items.

## **11.0 FINANCE – PLANNING AND PREMISES**

**11.1** To discuss and agree the income and expenditure reports for November and December 2024.

**11.2** **Steyning Centre fees and charges for 2026/27** - to discuss and agree any price increase for April 2026 to March 2027.

## **12.0 CORRESPONDENCE/INFORMATION**

**12.1** Correspondence from South Downs National Park for Local Plan Review: Have Your Say Now (Reg 18 Public Consultation) for councillors consideration and to agree any actions.

**DATE OF NEXT MEETING** – Monday 24<sup>th</sup> February 2025 at 7.30pm

*John Fullbrook*  
*Clerk to the Council*