
Published 29th January 2025

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs I Alexander (Chair), Norcross, Bell, Young, S Alexander, Sharp, Hanson, Lloyd & Linfield.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 4th FEBRUARY 2025 AT 7.30 PM IN THE STEYNING CENTRE**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. NB. Under Data protection regs we ask members of the public to only state their name if they agree to their name being recorded in the minutes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 3rd December 2024. (*Supporting Papers*)
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/24/49.1 Abbey Road Management Plan uploaded to Website – **Actioned**
 - 5.2** C/24/49.2 Compost Bins to be installed @ Chandlers Way – **Actioned**
 - 5.3** C/24/49.2 Clerk to approach Steyning Primary School for their involvement @ Chandlers Way - **Actioned**
 - 5.4** C/24/49.3 Steyning @ District Partnership approached for them to assist with SDNP grant application – **Actioned**
 - 5.5** C/24/50.1 Messages to go out to 'Snow Angels' as appropriate – **Actioned/ See item 7.1**
 - 5.6** C/24/27.8 Black & white vintage sign to receive maintenance {Bostal Road} – **See Item 7.2**
 - 5.7** C/24/50.2 SPC to lobby for an improved local bus service – **Actioned**
 - 5.8** C/24/51.2 Community budget recommendation taken to F&GP / Full Council – **Actioned**
- 6.0 COMMUNITY MATTERS AND OPEN SPACE PROJECTS** (*supporting papers*)
 - 6.1** Abbey Road update concerning recent works, a proposed planting of a hedgerow and a request from the Steyning Community Orchard, plus their Wassail 2025 event briefing, and agree any actions.
 - 6.2** Clerk to report on meetings to discuss riparian responsibilities for the stream running through Abbey Road
 - 6.3** To receive report about the recent Steyning Primary School presentation in regard to Chandlers Way Pocket Park project, and agree any actions.
 - 6.4** Update on progress with *MPF Interpretation Panel* and *MPF Planters* projects, and consider support for a further funding application to the South Downs National Park
 - 6.5** To discuss this seasons project priorities and consider any future project aspirations for this Committee

7.0 HIGHWAYS (supporting papers)

7.1 Report on Winter Plan and the use of the 'Snow Angels'

7.2 To consider whether black & white vintage road sign at Bostal Road junction to receive SPC maintenance.

7.3 Update on Steyning Bypass TRO to reduce speed to 50 and 40 miles per hour.

8.0 FINANCE AND GOVERNANCE (supporting papers)

8.1 To agree the Community Committee Income & Expenditure reports for November & December 2024

9.0 ONGOING MATTERS ARISING TO BE TAKEN TO NEXT MEETING – Nothing to report at this meeting.

9.1 C/23/30.2 Mouse Lane Drainage W. Party to be reconvened.

9.2 C/23/43.9 Lost Woods project – Landowners to be encouraged to 'sign-up' with working party members to visit sites

9.3 C/23/75.5 Parish-wide litter/Dog bin provision to be investigated by Chairman and Clerk

9.4 C/24/27.6 Clerk continues to seek MPF Concessionary Licence fee or potentially take vendor to small claims court

9.5 C/24/49.2 Log seating, lockable gate, trees, hedge and trellis installed at Chandlers Way plus convene working party

9.6 C/24/38.1 Forthcoming remembrance period to be marked by greater effort to dress town appropriately

9.7 C/24/38.11 Clerk to bring back to this committee the digital screen transfer of ownership details when received

9.8 C/24/38.12 Cycle crossing at Horsham Road / Bypass junction project proposal

9.9 C/24/38.12 Parish-wide disability awareness to be discussed

9.10 C/24/42.2 Fire Station bench to be removed when permissions given

10.0 INFORMATION / CORRESPONDENCE ITEMS

10.1 None at time of printing

11.0 DATE OF NEXT MEETING – 4th March 2025 at 7.30 pm

**John Fullbrook,
Clerk to the Council**



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