
Published 20th November 2024

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING AT THE STEYPING CENTRE TO
BE HELD ON MONDAY 25th NOVEMBER 2024 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyping Parish Council. Members of the public are also advised that by attending a meeting of Steyping Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steyping Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 28th October 2024 as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 Coombe Court and Saxon Room floors** – Deputy Clerk to gather quotes for the re-sanding of the floors in 2026.
- 6.0 PLANNING APPLICATIONS**
 - 6.1 CA/24/0041** - The Maltings, Church Street - Surgery to 2x Yew (Works to Trees within a Conservation Area)
 - 6.2 DC/24/1671** – 42 Penfold Way - Demolition of existing conservatory and erection of a single storey side extension.
 - 6.3 DC/24/1646** - Gervays Hall, Southdown Nursery School - Surgery to 1x Lime.
 - 6.4 DC/24/1707** - 24 Laines Road - Erection of a two storey side extension and alterations to fenestration.
- 7.0 LATE PLANS**
 - 7.1** None at time of printing
- 8.0 PLANNING DECISIONS FROM HDC and SDNP**
 - Permitted**
 - 8.1 DC/24/1334** - 75 High Street, Steyping, West Sussex, BN44 3RE. Description: Removal of internal modern studwork walls. Roofing repairs, replacement of rooflight, damp and timber treatments and electrical rewiring (Listed Building Consent).
 - 8.2 DC/24/1368** - 47 Hills Road, Steyping, West Sussex, BN44 3QG. Description: Erection of a part two storey and single storey rear extension. Alterations to boundary fence.

- 8.3** **DC/24/1415** - 3 Gatewaycke Terrace, Tanyard Lane, Steyning, West Sussex. BN44 3RL. Description: Installation of solar panels to the south elevation pitched roof.
- 9.0** **ENFORCEMENT NOTICES**
- 9.1** None.
- 10.0** **DEPUTY CLERK'S REPORT FOR STEYNING CENTRE**
- 10.1** **Bookings** - Deputy Clerk to report.
- 10.2** **Film nights** – Deputy Clerk to report.
- 10.3** **Heating System Upgrade** – Deputy Clerk to report.
- 10.4** **Entrance doors** - Deputy Clerk to report.
- 11.0** **FINANCE - Income and Expenditure Reports for October 2024**
- 11.1** To discuss and agree the income and expenditure report for October 2024
- 11.2** To consider the Premises budget 2025/26 as per supporting papers and to agree recommendation to F&GP committee.
- 12.0** **CORRESPONDENCE/INFORMATION**
- 12.1** Update from Cllr Alexander regarding Wi-Fi mast installation.
- 12.2** Information regarding BT Voice digital switchover.
- 12.3** Horsham District Council are looking to book the large hall at The Steyning Centre to host their full council meeting.

DATE OF NEXT MEETING – Monday 16th December at 7.30pm

John Fullbrook
Clerk to the Council