

Joint Burial Authority of Bramber, Steyning & Upper Beeding Parish Councils

25 November 2024

Dear Councillor,

There will be a meeting of the **Joint Parishes Cemetery Committee** on **Monday 2 December 2024** in the **Bramber Room, (small meeting room)** at **Beeding and Bramber Village Hall** commencing at **6.00pm** and to which you are hereby requested to attend.

Yours sincerely,

Colette Harber

Cemetery Clerk and Clerk to the Committee

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Members of the public have a right to attend, and are herewith invited  
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AGENDA

- J:1224:01** **Election of a Chairman** – to elect a Chairman for the Joint Parishes Cemetery Committee for the municipal year ending May 2025
- J:1224:02** **Election of a Vice-Chairman** – to elect a Vice-Chairman for the Joint Parishes Cemetery Committee for the municipal year ending May 2025, if deemed necessary
- J:1224:03** **Apologies for absence** – to receive and approve apologies for absence
- J:1224:04** **Declaration of Councillors personal or prejudicial interest** – to receive any declarations of interest as defined under the Localism Act 2011
- J:1224:05** **Minutes of the last meeting** – to consider approval of the Minutes of Joint Parishes Cemetery Committee meeting held on 4 July 2022
- J:1224:06** **Public Adjournment** – to receive questions and comments from members of the public
- J:1224:07** **Draft Management Accounts** - to receive the draft Management Accounts to year end 31 March 2024 and to 30 November 2024

- J:1224:08** **Cemetery Reports** - to receive and discuss any matters relating to the following papers:
- a) Cemetery Clerk's report, including an update re the search for land to extend Botolphs Cemetery or start a new cemetery
 - b) Botolphs Cemetery fees
 - c) copy of the Cemetery plan to 30 November 2024
 - d) data re interment of burials and cremated remains to 30 November 2024
- J:1224:09** Correspondence, if any
- J:1224:10** Matters for information and discussion, or for inclusion in a future agenda
- J:1224:11** To agree the date of next JPCC meeting; preferably at the beginning of the new financial year.

Colette Harber
Cemetery Clerk

25 November 2024