

Published 23rd October 2024

TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO
BE HELD ON MONDAY 28th OCTOBER 2024 AT 7.30PM.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 23rd September 2024 as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 Coombe Court and Saxon Room floors** – Deputy Clerk to gather quotes for the re-sanding of the floors in 2026.
- 6.0 PLANNING APPLICATIONS DISCUSSED BY EMAIL DUE TO DEADLINE**
 - 6.1 DC/24/1417– Doves Place, Coxham Lane** – Fell 1x Beech.
 - 6.2 CA/24/0021 – 4 Norfolk Cottages** - Surgery to 1x Silver Birch (Works to Trees in a Conservation Area)
- 7.0 PLANNING APPLICATIONS**
 - 7.1 CA/24/0024 – Gatewick, Church Lane** - Surgery to 6x Common Holly and 1x English Yew, and Fell 1x Southern Catalpa and 1x Sweet Chestnut (Works to Trees in a Conservation Area)
 - 7.2 CA/24/0025 – Gatewick, Church Lane** - Fell 2x Ash, 3x Sycamore, 1x Chinese Poplar, 2x Field Maples, 1x Sweet Chestnut, 1x Willow, and Surgery to 4x Laurel and 2x Hawthorn (Works to Trees in a Conservation Area)
 - 7.3 CA/24/0026 – Penfold Cottage, 30 High Street** - Fell 1x Tree of Heaven and 1x Oak (Works to Trees in a Conservation Area)
 - 7.4 CA/24/0028 - 8 High Street** - Surgery to 1x Taxus Yew (Works to Trees in a Conservation Area)
 - 7.5 DC/24/1534 - Huddleston Farm, Horsham Road** - Creation of an access track.
 - 7.6 DC/24/1537 – 2 Thornscoft** - Replacement of existing single storey timber porch with new masonry porch and erection of a first floor extension over. Demolition of existing summerhouse and pergola and erection of a single storey rear extension
 - 7.7 CA/24/0033 - 10 Gatewycke Terrace, Tanyard Lane** - Surgery x2 Silver Birch (Works to Trees in a Conservation Area)

- 7.8 DC/24/1560 – Gatewick, Church Lane** - Surgery to group of Tilia Platyphyllos and Fagus Sylvatica Purpurea, 1x Fagus Sylvatica Purpurea, and group of Populus x Euroamericana. Fell 1x Sorbus Intermedia and 2x Acer Platanoides.
- 7.9 DC/24/1532 - The Courtyard, Oak House Elm Grove Lane** - Alteration to window on the rear elevation.
- 8.0 LATE PLANS**
- 8.1** None at time of printing
- 9.0 PLANNING DECISIONS FROM HDC and SDNP**
- Permitted**
- 9.1 DC/24/0459** - Springwells Bed and Breakfast, 9 High Street, Steyning, West Sussex, BN44 3GG. Description: Removal of part of boundary wall to the south of the property (retrospective) (Listed Building Consent).
- 9.2 DC/24/0507** - Doves Place, Coxham Lane, Steyning, West Sussex, BN44 3LG. Description: Surgery x1 Pine
- 9.3 DC/24/0818** - The Nook, Wykeham Close, Steyning, West Sussex, BN44 3GR. Description: Replacement of two windows on the side elevation.
- 9.4 DC/24/1141** - Court Mill, Mill Road, Steyning, West Sussex, BN44 3LN. Description: Surgery to 1x Conifer Hedge, 1x Prunus Species, 1x Willow, 3x Willow Stumps, 2x Elms, 1x Stump, 1x Cherry/Rose. (Works to Trees in a Conservation Area).
- 9.5 DC/24/0919** - 72 Kings Stone Avenue, Steyning, West Sussex, BN44 3FJ. Description: Erection of a single storey rear extension
- 9.6 DC/24/1170** - Primrose Cottage, Horsham Road, Steyning, West Sussex, BN44 3AB. Description: Erection of detached double garage following the demolition of the existing garage.
- Refused**
- 9.7 SDNP/24/01998/HOUS** - Great Drove Farm, Bostal Road, Steyning, West Sussex, BN44 3PD. Description: Demolition of existing conservatory and erection of single-storey extensions.
- 10.0 ENFORCEMENT NOTICES**
- 10.1** None.
- 11.0 TO DISCUSS GREEN BUILDING GUIDELINES**
- 11.1** To discuss how SPC should be considering these in future.
- 12.0 DEPUTY CLERK’S REPORT FOR STEYNING CENTRE**
- 12.1 Bookings** - Deputy Clerk to report.
- 12.2 Film nights** – Deputy Clerk to report.
- 12.3 Maintenance items information** – Deputy Clerk to report.
- 12.4 First aid courses** - Deputy Clerk to report.
- 13.0 FINANCE - Income and Expenditure Reports for September 2024**
- 13.1** To discuss and agree the income and expenditure report for September 2024
- 13.2** To consider the Premises budget 2025/26 as per supporting papers.
- 14.0 CORRESPONDENCE/INFORMATION**
- None at time of publication.

DATE OF NEXT MEETING – Monday 25th November at 7.30pm

John Fullbrook
Clerk to the Council