
MINUTES OF THE PLANNING & PREMISES COMMITTEE MEETING HELD ON MONDAY 19TH AUGUST 2024 AT 7.30PM AT THE STEYPNING CENTRE.

Present: Cllrs Trundle, M Alexander, Young, Ballance, Foxwell, Johnson

Members of the public: None

Clerks: John Fullbrook, Leanne Poole

MINUTES

P24/38 APOLOGIES

38.1 Apologies were received from Cllrs Hanson and Lloyd.

P24/39 DECLARATIONS OF INTEREST

39.1 None

P24/40 QUESTIONS FROM THE FLOOR

40.1 None

P24/41 MINUTES - To agree Planning & Premises minutes for the meeting of Monday 22nd July 2024.

41.1 Cllr Trundle **proposed, seconded** by Cllr Ballance to accept the minutes of Monday 22nd July 2024 as a true and fair record of the meeting. **Agreed.**

P24/42 MATTERS ARISING AND ACTIONS (taken as read)

42.1 Flat Roof – The work to the roof was completed on 7th August 2024.

42.2 Response Letter - The Clerk has amended the response letter as requested, and it's been agreed upon by members. All responses to residents have been sent. SPC has been informed that the date of the hearing has been brought forward to September. HDC Cllr Victoria Finnegan proposed that a representative from Steypning Parish Council be nominated to attend the hearing. The Clerk will follow up to obtain further details.

P24/43 PLANNING APPLICATIONS

43.1 DC/24/1122 – 91 Kings Stone Avenue - Erection of a single storey rear extension. Cllr Trundle **proposed, seconded** by Cllr Foxwell. **No objection. Agreed.**

43.2 DC/24/1141 – Court Mill, Mill Road - Surgery to 1x Conifer Hedge, 1x Prunus Species, 1x Willow, 3x Willow Stumps, 2x Elms, 1x Stump, 1x Cherry/Rose. (Works to Trees in a Conservation Area). Cllr Trundle **proposed, seconded** by Cllr Alexander. **No objection, subject to agreement by the HDC Arboricultural Officer. Agreed.**

P24/44 LATE PLANS
44.1 None at time of printing.

P24/45 PLANNING DECISIONS FROM HDC and SDNP

Permitted

- 45.1** **DC/24/0585** – 9 Laines Road, Steyning, West Sussex, BN44 3LL. Description: Reconstruction of existing garage to form storage and ancillary living space for the main house.
- 45.2** **DC/24/0810** – 12 Kings Barn Lane, Steyning, West Sussex, BN44 3YR. Description: Part demolition of conservatory and erection of a single storey rear extension.
- 45.3** **DC/24/0729** – Ashburton, High Street, Steyning, West Sussex BN44 3GG. Description: Surgery x1 Horse Chestnut (works to trees in conservation area).
- 45.4** **DC/24/0816** - Bidlington Cottage, High Street, Steyning, West Sussex, BN44 3GG. Description: Fell 3x Leylandii (Works to Trees in a Conservation Area).
- 45.5** **DC/24/0849 / DC/24/0850** - Wappingthorn Manor, Horsham Road, Steyning, BN44 3AA. Description: Renovation of existing bothy, erection of a replacement garage, creation of new parking area, erection of garden store, glass house, and works to existing pool building, and associated landscaping. This relates to planning application and listed building consent.
- 45.6** **DC/24/0851** - 62 High Street, Steyning, West Sussex, BN44 3RD. Description: Installation of handrails to both sides of existing front entrance (Listed Building Consent).

Withdrawn

- 45.7** **DC/24/0825** - Erection of 3 no free standing 6m high columns with 5 no WiFi Wireless Access Points.
- 45.8** **DC/24/0222** - The Chantry House, 34 Church Street, Steyning, West Sussex, BN44 3YB. Description: Installation of through floor lift, in previous position of removed lift (Listed Building Consent).

P24/46 ENFORCEMENT NOTIFICATIONS

- 46.1** **EN/24/0297** – 29 Farnfold Road, Steyning, West Sussex, BN44 3SN. Alleged: Erection of side extension without planning permission.

P24/47 CLERKS REPORT FOR THE STEYNING CENTRE

- 47.1** **Bookings** – The monthly expected income for August is £2,333.94.
- 47.2** **Film Nights** – In July, the film was *Driving Madeleine*. 67 tickets were sold, totalling £402. Once all the expenditures had been taken out, the deficit was £26.01. The next film is *Back to Black* and tickets are on sale now.
- 47.3** **Finance** – To consider income and expenditure reports for June and July 2024. Cllr Trundle **proposed, seconded by** Cllr Johnson that SPC accepts the planning and premises income and expenditure reports for June and July 2024. **Agreed.**

P24/48 CORRESPONDENCE/INFORMATION.

48.1 None at time of publication.

P24/49 DATE OF NEXT MEETING - Monday 23rd September 2024 at 7.30PM
The Chairman closed the meeting at 7.52PM.

Signed Chairman

Link for this meeting - <https://youtu.be/eXLUGM6xOuM>