

Published 18th September 2024

TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO
BE HELD ON MONDAY 23rd SEPTEMBER 2024 AT 7.30PM.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 19th August 2024 as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 Response Letter** - The Clerk amends the response letter as agreed, and then send this letter to residents as appropriate
- 6.0 PLANNING APPLICATIONS DISCUSSED BY EMAIL DUE TO DEADLINE**
 - 6.1 DC/24/0919– 72 Kings Stone Avenue** - Erection of a single storey rear extension.
 - 6.2 DC/24/1169 – 64 High Street** - Installation of 1x externally illuminated fascia sign, 1x internally illuminated hanging sign and window stickers.
 - 6.3 DC/24/1173 - 64 High Street** - Installation of 1x externally illuminated fascia sign, 1x internally illuminated hanging sign and window stickers (Listed Building Consent).
- 7.0 PLANNING APPLICATIONS**
 - 7.1 DC/24/1170 - Primrose Cottage, Horsham Road** - Erection of detached double garage following the demolition of the existing garage.
 - 7.2 DC/24/1239 – 3 Newham Lane** - Erection of a single storey rear extension, erection of a pergola to the rear elevation, installation of cladding to the first floor and changes to fenestration.
 - 7.3 CA/24/0009 – St Johns, Jarvis Lane** - Fell 1x Holly and 1x Scots Pine (Works to Trees in a Conservation Area)
 - 7.4 CA/24/0010 – Penns Cottage, Horsham Road** - Surgery to 1x Spruce and Fell 1x Tree of Heaven and 1x Fan Palm (Works to Trees in a Conservation Area)
 - 7.5 DC/24/1334 – 75 High Street** - Roofing repairs, replacement of rooflight, damp and timber treatments and electrical rewiring (Listed Building Consent).

8.0 LATE PLANS

8.1 None at time of printing

**9.0 PLANNING DECISIONS FROM HDC and SDNP
Permitted**

- 9.1** **DC/24/0847** - 33 Penlands Vale, Steyning, West Sussex, BN44 3PL. Description: Garage conversion into dining space and erection of a single storey side extension and relocation of existing front door.
- 9.2** **DC/24/0897** - Cedar Cottage, De Braose Way, Bramber, West Sussex, BN44 3FD. Description: Surgery x1 Cedar
- 9.3** **DC/24/0909** - Wappingthorn Manor, Horsham Road, Steyning, West Sussex, BN44 3AA. Description: External Repairs to Stonework, Brickwork, Roof and Rainwater Goods (Listed Building Consent)
- 9.4** **DC/24/0918** - Dingemans Court, Shooting Field, Steyning, West Sussex, BN44 3RU. Description: Surgery x1 Silver Maple
- 9.5** **DC/24/0935** - 10 Coxham Lane, Steyning, West Sussex, BN44 3LG. Description: Erection of front open porch and single storey flat roof rear extension.
- 9.6** **DC/24/0912** - 64 High Street, Steyning, West Sussex, BN44 3RD. Description: Removal of a single skin brick wall, 500mm wide by 2,5m tall to the front right of the building to gain access between 64 and the neighbouring property. Removal of waste and replacement with access gate for future maintenance. (Listed Building Consent)
- 9.7** **DC/24/1122** - 91 Kings Stone Avenue, Steyning, West Sussex, BN44 3FJ. Description: Erection of a single storey rear extension.

10.0 ENFORCEMENT NOTICES

10.1 None.

11.0 TO REVIEW SPC COMMENTS FOR HDC PLANNING SOUTH COMMITTEE REPRESENTATION

11.1 To discuss and agree statement content to reflect SPC views on planning application DC/21/2233 (Land North of Glebe Farm and Kings Barn Lane)

12.0 DEPUTY CLERK'S REPORT FOR STEYNING CENTRE

- 12.1** **Bookings** - Deputy Clerk to report.
- 12.2** **Film nights** – Deputy Clerk to report.
- 12.3** **Coombe Court and Saxon Room Floor** – Deputy Clerk to report

13.0 FINANCE - Income and Expenditure Reports for August 2024

13.1 To discuss and agree the income and expenditure report for August 2024

14.0 CORRESPONDENCE/INFORMATION

None at time of publication.

DATE OF NEXT MEETING – Monday 28th October at 7.30pm

*John Fullbrook
Clerk to the Council*



Parish Clerk: John Fullbrook
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