
MINUTES OF THE PLANNING & PREMISES COMMITTEE MEETING HELD ON MONDAY 22nd JULY 2024 AT 7.30PM AT THE STEYPNING CENTRE.

Present: Cllrs Trundle, M Alexander, Ballance, Foxwell, Johnson, Lloyd, Hanson

Members of the public: None

Clerks: John Fullbrook, Leanne Poole

MINUTES

P24/26 APOLOGIES

26.1 Apologies were received from Councillor Young.

P24/27 DECLARATIONS OF INTEREST

27.1 None

P24/28 QUESTIONS FROM THE FLOOR

28.1 None

P24/29 MINUTES - To agree Planning & Premises minutes of the meeting of Monday 24th June 2024.

29.1 Cllr Trundle **proposed, seconded** by Cllr Johnson to accept the minutes of Monday 24th June 2024 as a true and fair record of the meeting. **Agreed.**

P24/30 MATTERS ARISING AND ACTIONS (taken as read)

30.1 Flat Roof – Ongoing. The contractor has informed he will carry out the work as soon as possible weather permitting. This will be completed on Monday 5th August.

30.2 Response Letter - The Clerk has amended the response letter as requested, and it's been agreed by members. Now to be sent to residents as appropriate.

P24/31 PLANNING APPLICATIONS

31.1 DC/24/0818 – The Nook, Wykeham Close - Replacement of two windows on the side elevation. Cllr Trundle **proposed, seconded** by Cllr Hanson. **No objection. Agreed.**

31.2 DC/24/0935 – 10 Coxham Lane – Erection of front porch and single storey flat roof extension. Cllr Trundle **proposed, seconded** by Cllr Ballance. **No objection. Agreed.**

31.3 DC/24/0997 – Chantryside, Church Street - Surgery to 1 x Pyracantha, 3 x Yew, 1 x Bay, 1 x Lilac, 1 x Jasmine, 1 x Viburnum, 1 x shrub, 1 x Hazel, 2 x Laylandi (Work to Trees in a Conservation Area) Cllr Trundle **proposed, seconded** by Cllr Alexander. **No objection. Agreed.**

- 31.4 DC/24/1012 – 1 Shooting Field** – Conversion of existing garage to living accommodation and other minor alterations further to approved development ST/16/03 (Retrospective)
Cllr Trundle **proposed, seconded by** Cllr Johnson. **No objection. Agreed.**
- 31.5 DC/24/0825 – High Street, Steyning** – Erection of 3 no free standing 6m high columns with 5noWiFi Wireless Access Points. This application had been discussed by councillors via email and a decision made in order to meet the HDC consultation deadline.
Cllr Young **proposed, seconded by** Cllr Trundle: While the SPC Planning committee supports a plan to improve WiFi in the High Street, the siting of two of the poles appears to be inappropriate and it feels this requires further consideration. It requests an “on site” meeting with the Planning Officer to discuss the options within this sensitive conservation area street scene. **Agreed.**
- P24/32 LATE PLANS**
- 32.1 DC/24/0912 - 64 High Street Steyning** - Removal of a single skin brick wall, 500mm wide by 2,5m tall to the front right of the building to gain access between 64 and the neighbouring property. Removal of waste and replacement with access gate for future maintenance. (Listed Building Consent)
Cllr Hanson **proposed, seconded by** Cllr Ballance. **No objection** but councillors suggested that the gutters are cleaned and spikes added to the roof to deter pigeons. **Agreed.**
- P24/33 PLANNING DECISIONS FROM HDC and SDNP**
Permitted
- 33.1 DC/24/0624 – 50 Goring Road, Steyning, BN44 3GF.** Description: Variation to conditions 1, 7, 8, and 9 of previously approved application DC/18/1661 (Amendment of Condition 1 to previously permitted application DC/17/2567 (Demolition of existing two-storey dwelling and erection of two new semi-detached dwellings, with associated parking and landscaping.) To allow for minor design changes. External south-west wall and windows amended) Variation sought to allow for minor revised car parking design
- 33.2 DC/24/0744 – 43 Breach Close, Steyning, BN44 3RZ.** Description: Erection of a single storey extension to front of house.
- P24/34 ENFORCEMENT NOTIFICATIONS**
- 34.1** None
- P24/35 CLERKS REPORT FOR THE STEYNING CENTRE**
- 35.1 Bookings** – Bookings have decreased for the recess as is usual for July and August. The Coombe Court and Saxon Room floors are due to be repolished in August. The monthly expected income for July is £4616.64.
- 35.2 Film nights** – In June, the film was Wicked Little Letters. 111 tickets were sold. Once all the expenditures have been taken out, the total profit is £143.66. The next film is Driving Madeleine and tickets are on sale now.
- 35.3 Finance** – To consider income and expenditure reports for April and May 2024.
Cllr Trundle **proposed, seconded by** Cllr Johnson that SPC accepts the planning and premises income and expenditure reports for April and May 2024. **Agreed.**
- P24/36 CORRESPONDENCE/INFORMATION.**
- 36.1** None at time of publication.

P24/37 **DATE OF NEXT MEETING** - Monday 19th August 2024 at 7.30pm
The Chairman closed the meeting at 7.59

Signed Chairman

Link for this meeting - <https://youtu.be/Om8fej1EZRE>