

Published 17<sup>th</sup> July 2024

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE  
HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO BE HELD  
ON MONDAY 22<sup>nd</sup> JULY 2024 AT 7.30PM.**

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING**

**GDPR Notice** Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested

# A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Tuesday 24<sup>th</sup> June 2024 as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
  - 5.1 Flat Roof – Ongoing.** The contractor has informed he will carry out the work as soon as possible weather permitting.
  - 5.2 Response Letter** - The Clerk amends the response letter as agreed, and then send this letter to residents as appropriate
- 6.0 PLANNING APPLICATIONS**
  - 6.1 DC/24/0818 – The Nook, Wykeham Close** - Replacement of two windows on the side elevation.
  - 6.2 DC/24/0935 – 10 Coxham Lane** – Erection of front porch and single storey flat roof extension.
  - 6.3 DC/24/0997 – Chantryside, Church Street** - Surgery to 1 x Pyracantha, 3 x Yew, 1 x Bay, 1 x Lilac, 1 x Jasmine, 1 x Viburnum, 1 x shrub, 1 x Hazel, 2 x Laylandi (Work to Trees in a Conservation Area)
  - 6.4 DC/24/1012 – 1 Shooting Field** – Conversion of existing garage to living accommodation and other minor alterations further to approved development ST/16/03 (Retrospective)
  - 6.5 DC/24/0825 – High Street, Steypning** – Erection of 3 no free standing 6m high columns with 5 no WiFi Wireless Access Points. This application has been discussed by cllrs via email and a decision made as it fell outside the scope of the planning departments response date request.
- 7.0 LATE PLANS**
  - 7.1** None at time of printing

**8.0 PLANNING DECISIONS FROM HDC and SDNP**

**Permitted**

- 8.1 DC/24/0624** – 50 Goring Road, Steyning, BN44 3GF. Description: Variation to conditions 1, 7, 8, and 9 of previously approved application DC/18/1661 (Amendment of Condition 1 to previously permitted application DC/17/2567 (Demolition of existing two-storey dwelling and erection of two new semi-detached dwellings, with associated parking and landscaping.) To allow for minor design changes. External south-west wall and windows amended) Variation sought to allow for minor revised car parking design
- 8.2 DC/24/0744** – 43 Breach Close, Steyning, BN44 3RZ. Description: Erection of a single storey extension to front of house.

**9.0 ENFORCEMENT NOTICES**

- 9.1** None

**10.0 DEPUTY CLERK'S REPORT FOR STEYNING CENTRE**

- 10.1 Bookings** - Clerk to report.
- 10.2 Film nights** - Clerk to report.
- 10.3 FINANCE - Income and Expenditure Reports for April and May 2024** – to discuss and agree the income and expenditure report for April and May 2024

**11.0 CORRESPONDENCE/INFORMATION**

- 11.1** None at time of publication.

- 12.0 DATE OF NEXT MEETING** – Monday 19<sup>th</sup> August at 7.30pm

***John Fullbrook***  
***Clerk to the Council***