

Published 19th June 2024

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE
HEREBY SUMMONED TO A MEETING AT THE STEYPING CENTRE TO BE HELD
ON MONDAY 24th JUNE 2024 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyping Parish Council. Members of the public are also advised that by attending a meeting of Steyping Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steyping Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Tuesday 28th May 2024 as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 Flat Roof** – Quote of £2,450.00 to re- felt the roof was accepted, and the work ordered. Originally works to be carried out in March or April. **Ongoing.** The contractor has informed he will carry out the work as soon as possible weather permitting.
 - 5.2 Response Letter** - The Clerk amends the response letter as agreed, and then members agree final copy via email. With Clerk to then send this letter to residents as appropriate
- 6.0 PLANNING APPLICATIONS**
 - 6.1 DC/24/0847 – 33 Penlands Vale** – Garage conversion into dining space and erection of a single storey side extension and relocation of existing front door.
 - 6.2 DC/24/0849 – Wappingthorn Manor Horsham Road** – Renovation of existing bothy – erection of replacement garage and works to existing pool house.
 - 6.3 DC/24/0813 – 12 Rosemary Avenue** – Demolition of existing garage, erection of new porch, single storey side extension and single storey infill rear extension.
 - 6.4 DC/24/0810 – 12 Kings Barn Lane** – Part demolition of conservatory and erection of a single storey extension
 - 6.5 DC/24/0816 – Bidlington Cottage High Street** – Fell x 3 Leylandii Trees
 - 6.6 DC/24/0851 – 62 High Street** – Installation of handrails to both sides of existing entrance.
 - 6.7 DC/24/0918 – Dingemans Court Shooting Field** – Surgery to 1 x maple tree
 - 6.8 DC/24/0897 – Cedar Cottage De Broase Way** – Surgery to 1 x Cedar Tree

- 7.0 LATE PLANS**
7.1 None at time of printing
- 8.0 PLANNING DECISIONS FROM HDC and SDNP**
Permitted
- 8.1 DC/24/0225** - Sprockets Castle Lane Steyning West Sussex BN44 3GA Surgery to 1x Corsican Pine
8.2 DC/24/0456 - 11 Penlands Rise Steyning West Sussex BN44 3PJ Erection of a single storey side and rear extension, and a front entrance porch with pitched roof.
8.3 DC/24/0484 and 85 - 32 High Street Steyning West Sussex BN44 3YE Change of use for the ground floor and basement commercial use to residential and material alterations to bring the property back into use as a single dwelling house (Full Application)
8.4 DC/24/0490 - 71 High Street Steyning West Sussex BN44 3RE Description: Decision: Fell x1 Thuja and x1 Holly Hedge and replant (works to trees in conservation area)
8.5 DC/24/0492 - 35 Hills Road Steyning West Sussex BN44 3QG Erection of a two-storey side extension.
DC/22/1895 - Wappingthorn Manor Horsham Road Steyning West Sussex BN44 3AA Description: Erection of an indoor tennis court building and hardstanding area.
8.6 DC/24/0409 - 64 High Street Steyning West Sussex BN44 3RD Description: Repair and partial rebuild to existing chimney stack to the rear of the property and associated internal works to the fireplace
8.7 DC/24/0493 - 16 Church Mead Steyning West Sussex BN44 3ST Description: Erection of a single storey rear extension
8.8 DC/24/0540 - 9 Mimmack Close Steyning West Sussex BN44 3SH Description: Erection of a single storey rear extension.
8.9 DC/24/0574 - Dingemans Court Shooting Field - Surgery x1 Elm
8.10 DC/24/0823 - 72 Kings Stone Avenue Prior Approval for the erection of a single storey rear larger home extension, which would project 6.80m - **Withdrawn**
8.11 DC/24/0918 - Dingemans Court Shooting Field – Surgery to 1 x maple tree
8.12 DC/24/0897 - Cedar Cottage De Broase Way – Surgery to 1 x Cedar
Refused
8.13 DC/23/1870 - 32 High Street Steyning West Sussex BN44 3YE Description: Variation of Conditions 2 and 4 of previously approved application DC/05/0899 (Change of use to tea room and gift shop). Variation sought to allow for change to opening hours and the public use of the walled garden via access through the coffee shop.
- 9.0 ENFORCEMENT NOTICES**
9.1 None
- 10.0 DEPUTY CLERK’S REPORT FOR STEYNING CENTRE**
10.1 Bookings - Clerk to report.
10.2 Film nights - Clerk to report.
10.3 Finance - Clerk to report
- 11.0 CORRESPONDENCE/INFORMATION**
11.1 Correspondence from a resident concerning Bramber Brooks
- 12.0 DATE OF NEXT MEETING - Monday 22nd July 2024 at 7.30pm**

John Fullbrook
Clerk to the Council