

Published 26th June 2024

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs I Alexander (Chair), Norcross, Bell, Young, S Alexander, Sharp, Hanson, Lloyd & Linfield.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 2nd JULY 2024 AT 7.30 PM IN THE STEYNING CENTRE**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. NB. Under Data protection regs we ask members of the public to only state their name if they agree to their name being recorded in the minutes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 4th June 2024. (*Supporting Papers*)
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/24/6.2 Clerk to take 'Chandlers Way Play Area' installation recommendation to Full Council – **Actioned**
 - 5.2** C/24/6.4 Clerk to obtain further quote/s from Cricket club for Marley Shed doors – **Actioned/ See item 6.1**
 - 5.3** C/24/6.4 Clerk to arrange for tree root works at Steypning Cricket club to be completed – **Actioned**
 - 5.4** C/24/6.6 Abbey Road Copse working party to be set up – **See item 6.2**
 - 5.5** C/24/6.7 Clerk to respond to request from HDC planning Officer concerning a possible play area installation- **Actioned**
 - 5.6** C/24/6.9 Clerk to respond positively to request from the Steypning Athletic Club – **Actioned**
 - 5.7** C/24/6.10 Clerk to respond favourably to request from Steypning in Bloom request for project support – **Actioned**
 - 5.8** C/24/7.2 Clerk to bring back item regarding TRO application meetings undertaken with Cllr Linehan – **See Item 7.1**
 - 5.9** C/24/7.3 Clerk to send reply and amended option preference to WSCC Highways engineers re TRO App. – **Actioned**
 - 5.10** C/24/9.7 Clerk to bring back item concerning Armistice Day service arrangements – **Actioned/ See item 6.3**
- 6.0 COMMUNITY MATTERS AND OPEN SPACE PROJECTS** (*supporting papers*)
 - 6.1** To discuss and agree quote for Marley Shed door replacement
 - 6.2** To discuss and agree the membership for the Abbey Road copse working party
 - 6.3** To consider Armistice Day service arrangement planning and agree any actions
 - 6.4** To discuss and agree a proposed increase to SPC Allotment fees for 2024/25

- 6.5 To receive an update from the Clerk regarding the MPF Concessionary License and agree any actions
- 6.6 To discuss and agree a preferred quote for a Bollard installation at the MPF Car Park
- 6.7 To discuss and agree additional signage at the MPF Car Park to avoid unreasonable use of Bins
- 6.8 To discuss future project aspirations for the Community Committee

- 7.0 **HIGHWAYS** (*supporting papers*)
- 7.1 Clerk to report on meeting with Cllr Linehan concerning possible A283 speed reduction, & other outstanding Traffic Regulation Order progress.

- 8.0 **FINANCE AND GOVERNANCE** (*supporting papers*)
- 8.1 To agree the Community Committee Income & Expenditure report for April 2024

- 9.0 **INFORMATION / CORRESPONDENCE ITEMS**
- 9.1 Information – All Matters Arising from the last meeting which are not yet actioned will be taken to the next Community Committee meeting
- 9.2 No other information or correspondence to report at time of printing

- 10.0 **DATE OF NEXT MEETING – 2nd July 2024 at 7.30 pm**

John Fullbrook,
Clerk to the Council



Parish Clerk: John Fullbrook
Deputy Clerk: Leanne Poole

Email: clerk@steypingpc.gov.uk
Email: leanne.poole@steypingpc.gov.uk