

Published 29th May 2024

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs I Alexander (Chair), Norcross, Bell, Young, S Alexander, Sharp, Hanson, Lloyd & Linfield.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 4th JUNE 2024 AT 7.30 PM IN THE STEYNING CENTRE**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. NB. Under Data protection regs we ask members of the public to only state their name if they agree to their name being recorded in the minutes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 2nd April 2024. *(Supporting Papers)*
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/23/86.3 Clerk to seek quote for root pruning/fungicidal treatment/root barrier @Cricket Nets – **Actioned/ Item 6.4**
 - 5.2** C/23/86.3 Clerk to discuss financial support for these root works from the Cricket club – **Actioned/ See item 6.4**
 - 5.3** C/23/86.4 Clerk to suspend the weekly dog fouling clearance service for the MPF – **Actioned**
 - 5.4** C/23/86.6 Planned 'open space' security works at Fletcher's Croft to be undertaken by HDC – **Actioned**
 - 5.5** C/23/87.2 Clerk to compose & send letter to the WSCC highways dept. concerning items discussed at meeting - **Actioned**
 - 5.6** C/23/89.1 Clerk to obtain permissions for movement of the SPC noticeboard on High Street – **See item 6.3/ Actioned**
 - 5.7** C/23/89.4 Chandlers Way pocket Park working party to convene and move process forward – **Actioned/ See item 6.2**
 - 5.8** C/23/89.5 Clerk to set up working party to discuss EV Charging points developments in Steyning – **Actioned/ Item 7.1**
 - 5.9** C/23/64.5 Horsham DC to respond to requests for meeting with SPC to discuss SPC Car Park Plan – **Actioned/ Item 7.1**
 - 5.10** C/23/89.13 Jarvis Lane TRO completed to include Committee decisions, resident signed confirmation and submitted to WSCC – **Actioned**
 - 5.11** C/23/90.1 Clerk to promote LEAP Green development grants on SPC Web Site - **Actioned**
 - 5.12** C/23/90.2 Following email from Cllr Linehan concerning Proposed A283 speed reduction, Clerk to progress – **Item 7.2**
 - 5.13** C/23/90.3 Fallen Tree at Abbey Road – Clerk to organise Tree warden to initially make area safe, the to arrange Tree surgeon to remove tree, tidy area and redistribute wood chippings to appropriate areas in S. P. – **Actioned**
 - 5.14** C/23/90.3 Clerk to discuss remedial works to resident's car & open space caused by fallen Tree - **Actioned/ Item 6.6**

6.0 COMMUNITY MATTERS AND OPEN SPACE PROJECTS *(supporting papers)*

- 6.1 Abbey Road Report to include Open Day, 20th April, and resident feedback– Cllr feedback report
- 6.2 To discuss and agree the final play area proposal which has been a recommendation from the Chandlers Way working party and agree any actions
- 6.3 SPC Notice board movement – to discuss and agree any actions.
- 6.4 To discuss and agree root pruning maintenance works required at the Steyning Cricket Nets, and Clerk to update on other recent maintenance works at the Cricket club
- 6.5 Grass cutting update
- 6.6 Clerk to propose remedial works/ development at Abbey Road copse adjacent play park and resident's house
- 6.7 To consider a request from the HDC senior planning officer concerning possible future play park acquisition
- 6.8 Receive notification of Canada gardens access upgrade from the Clerk
- 6.9 To consider and approve permissions for the Steyning Athletic club to use playing fields, changing rooms and High street toilets as facilities for their Round Hill Romp event, dated the 3rd July
- 6.10 To consider support for a planter installation by the Steyning in Bloom Group on the Steyning High Street
- 6.11 To discuss future project aspirations for the Community Committee

7.0 HIGHWAYS *(supporting papers)*

- 7.1 Clerk and Chair to report on Car Parks and other associated developments in the Steyning Parish
- 7.2 Clerk to report on meeting with Cllr Linehan concerning possible A283 speed reduction, & other highway matters.
- 7.3 Clerk to report on further Vicarage Lane TRO developments and for members to discuss and agree support for final solution as proposed by the WSCC Highways Dept

8.0 FINANCE AND GOVERNANCE *(supporting papers)*

- 8.1 To agree the Community Committee Income & Expenditure report for March 2024

9.0 PROGRESS REPORT – To discuss and agree, if necessary, any actions concerning the following ongoing items.

- 9.1 C/23/30.2 Mouse Lane Drainage W. Party to be convened, date TBC.
- 9.2 C/23/18.7 MPF entrance development ideas to be brought back to this committee after next working party
- 9.3 C/23/43.9 Lost Woods project – Landowners to be encouraged to 'sign-up' with working party members to visit sites
- 9.4 C/23/43.11 Virgin Broadband installation legacy to be brought back to committee
- 9.5 C/23/64.6 Clerk to have finger post equipment installed when delivered to SPC
- 9.6 C/23/75.5 Parish-wide litter/Dog bin provision to be investigated by Chairman and Clerk
- 9.7 C/23/65.8 Remembrance Day service arrangements to be discussed at July Community meeting
- 9.8 C/23/75.5 Clerk to receive information from SCO concerning memorial tree installations in the Parish
- 9.9 C/23/86.8 Goal Posts from the MPF dismantled and taken to Steyning FC for their utilisation

10.0 INFORMATION / CORRESPONDENCE ITEMS

- 10.1 None at time of printing

11.0 DATE OF NEXT MEETING – 2nd July 2024 at 7.30 pm

John Fullbrook,
Clerk to the Council



Parish Clerk: John Fullbrook
Deputy Clerk:

Email: clerk@steyningpc.gov.uk
Email: