
MINUTES OF THE PLANNING & PREMISES COMMITTEE MEETING HELD ON MONDAY 25TH MARCH 2024 AT 7.30PM AT THE STEYPNING CENTRE.

Present: Cllrs Trundle, Hanson, M Alexander, Johnson and Ballance

Members of the public: None

Clerk – Hazel Roxby

DRAFT MINUTES

P23/133 APOLOGIES

133.1 Apologies were received from Cllrs Young, Lloyd and Foxwell

P23/134 DECLARATIONS OF INTEREST

134.1 There were no declarations of interest from Councillors.

P23/135 QUESTIONS FROM THE FLOOR -

135.1 None

P23/136 MINUTES – to agree minutes of the last meeting on Monday 26th February 2024

136.1 Cllr Trundle **proposed, seconded** by Cllr Johnson to accept the minutes of 26th February 2024 as a true and fair record of the meeting. **Agreed.**

P23/137 MATTERS ARISING AND ACTIONS (taken as read)

137.1 **Flat Roof** – Quote of £2,450.00 to re-felt the roof was accepted and the work ordered. To be carried out in March or April. **Ongoing.** The contractor has been contacted and has informed that he is far behind on his schedule of work due the persistent bad weather.

137.2 **Bus Shelter ramp quotes** - Quote of £13,170 agreed in principle with queries on the handrail and floor tile prices. Report to go to F&GP to seek acceptance or not for the project. **Ongoing.** This was not discussed at the last F&GP

137.3 **Horsham District Local Plan Regulation 19** - was amended as per the agreement at the meeting of 26th February and sent to HDC. **Actioned** The response was sent to HDC on Thursday 29th February. Thanks were given to Cllr Johnson for assisting with the response.

P23/138 PLANNING APPLICATIONS

138.1 **DC/24/0291 – Jumeira, 45A Goring Road** – Installation of a new front door, changes to fenestration, internal changes and replacement revised rear deck area and top floor balcony. Cllr Trundle **proposed, seconded** by Cllr Alexander **No Objection. Agreed.**

- 138.2 DC/24/0316 – 78 High Street**- Internal rearrangement and re-fit out of the ground floor rear Consultation areas LBC
Cllr Trundle **proposed, seconded** by Cllr Ballance **No Objection. Agreed**
- 138.3 DC/24/0225 – Sprockets, Castle Lane** – Surgery to 1 x Corsican Pine
Cllr Trundle **proposed, seconded** by Cllr Hanson **No Objection. Agreed.**
- 138.4 DC/24/0317 – 11 Penlands Vale** – Fell 1 Ash Tree
Cllr Trundle **proposed, seconded** by Cllr Johnson **No Objection. Agreed.**
- P23/139 COMMENTS ON APPLICATIONS ALREADY SENT**
- 139.1 DC /24/0073 – Ashburton , High Street** – Surgery to 1 Horse Chestnut (Works to trees in Conservation Area)
Cllrs Agreed **No Objection**
- 139.2 Amended plan is DC/23/2124 – 61 Kings Stone Avenue** - Change of use of Annex (Class 3) to air b&b (Class C1) and extension of the land/residential curtilage to the east (Retrospective
Cllrs wish their original comment (below) of **OBJECTION** to be used for the amended plan.
'Cllr Trundle **proposed, seconded** by Cllr Ballance **OBJECTION** Due to the lack of definitive evidence of the ownership of the curtilage and overdevelopment of the garden area. Cllrs are concerned that the building is too close to the boundary making it impossible to carry out future maintenance.
Agreed.
- P23/140 LATE PLANS**
- 140.1 DC/24/0429 – Land at Primrose Court, Goring Road** – Fell 1 Birch Tree.
Cllr Trundle **proposed, seconded** by Cllr Alexander **No Objection. Agreed.**
- P23/141 PLANNING DECISIONS FROM HDC and SDNP**
- Permitted**
- 141.1 DC/23/2161 - 11 Church Street** - Description: Change of Use from Educational offices, archives and reception area to co-working space (Offices/Studios).
- 141.2 DC/23/2231 - 56A High Street** - Replacement windows and doors. Repainting of the front elevation (Listed Building Consent)
- 141.3 DC/24/0040 - 59 Kings Barn Lane** – Replacement roof over existing garage forming roof in roof space.
- 141.4 DC/23/1993 - The White Horse Inn 23 High Street** - Installation of 1x externally illuminated hanging sign, 2x non-illuminated post signs, 2x internally illuminated menu case and sign, 1x externally illuminated fascia sign, 1x non-illuminated projecting sign, 1x non-illuminated door plaque, 6x non-illuminated fascia sign lighting.
- 141.5 DC/24/0100 - 71 High Street** - Installation of garage doors and pedestrian door to existing carport, and reinstate vehicular gate from Charlton Street.
- 141.6 DC/23/1570 - 11 Portway** - Erection of a single storey rear extension (Lawful Development Certificate - Existing)
- 141.7 DC/23/2216 - 56A High Street** - Change of use of first floor and part of ground floor from Commercial to 2 bed dwellinghouse including internal alterations (Listed building Consent)
- 141.8 DC/24/0073 - Ashburton High Street** - Surgery to 1x Horse Chestnut (Works to trees in Conservation Area)
- 141.9 DC/24/0124 - 49 Kings Barn Lane** - Surgery 1x Beech
- Refused**
- 141.10 DC/23/2215 - 56A High Street** - Change of use of first floor and part of ground floor from Commercial to 2 bed dwellinghouse including internal alterations (Full)

P23/142 ENFORCEMENT NOTIFICATIONS

142.1 EN/24/0070 26/02/2024 21 Coxham Lane - Alleged breach of condition 3 of DC/21/0001(pre-commencement (slab level) with regards a schedule of materials for new dwelling.

142/2 EN/24/0087 06/03/2024 Land To East of Meadow View Kings Barn Lane - construction of log cabins for residential occupation

142/3 EN/24/0104 15/03/2024 - The White Horse Inn 23 High Street - Alleged: Development not in accordance with approved plans for DC/23/1692 & DC/23/1693 (closing up of the vehicular access)

P23/143 DEPUTY CLERKS REPORT FOR STEYNING CENTRE

143.1 **Bookings** – The bookings are still going well. There is a new monthly group on a Monday evening in Coombe Court, 2 new Pilates/yoga groups starting soon and a mindfulness group starting in Saxon Room on Friday Morning from the beginning of April. The expected income for March is £5,791.42.

143.2 **Film nights** – The film for March was ‘The Old Oak’. 86 tickets were sold, once the fees were paid there was a profit of £48.00. The film for April will be ‘The Miricle Club’. Tickets are on sale in the office at the Steyning Centre.

P23/144 FINANCE – Income and Expenditure for February 2024 - To discuss and agree the income and expenditure reports as a true record of the finances for February 2024.

144.1 Cllr Trundle **proposed, seconded** by Cllr Johnson to accept the financial report for February as a true record. **Agreed.**

P23/145 CORRESPONDENCE/INFORMATION.

145.1 None for this month.

P23/146 DATE OF NEXT MEETING - Monday 22nd April 2024 at 7.30pm

The Chairman closed the meeting at 7.56pm

Signed Chairman

Link for meeting - <https://youtu.be/H7t94pNrNXc>