



The Steypning Centre
Fletcher's Croft
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TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE HEREBY SUMMONED TO A MEETING AT THE STEYNING CENTRE TO BE HELD ON MONDAY 22ND APRIL 2024 AT 7.30PM.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 **APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 **DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 **QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 **MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 25th March 2024 as a true and fair record.
- 5.0 **MATTERS ARISING AND ACTIONS**
 - 5.1 **Flat Roof** – Quote of £2450.00 to re-felt the roof was accepted and the work ordered. **Ongoing** – Contractor has informed that he will be carrying out the work on 14th May.
 - 5.2 **Bus Shelter ramp quotes** - Quote of £13,170 agreed in principle with queries on the handrail and floor tile prices. Report to go to F&GP to seek acceptance or not for the project. **Ongoing**
- 6.0 **PLANNING APPLICATIONS**
 - 6.1 **DC/24/0456 – 11 Penlands Rise** – Erection of a single storey side and rear extension.
 - 6.2 **DC/24/0458 and 0459 – Springwells Bed and Breakfast** – 9 High Steet – Retain of boundary walls to the south of the property (Householder Application)
 - 6.3 **SDNP/24/01258/PNTEL – R/O 3 Charlton Court Cottages, Mouse Lane** – Intention to install fixed line broadband electronic communications apparatus under Regulation 5, detailed as 1 x 9M Light Pole.
 - 6.4 **DC/24/0492 – 35 Hills Road** – Erection of a two- storey side extension.
 - 6.5 **DC/24/0484 & 0485 – 32 High Street** – Change of use for the ground floor and basement commercial use to residential and material alterations to bring the property back into use as a single dwelling house (Full Application).
 - 6.6 **DC/24/0409 – 64 High Street** – Repair and partial rebuild to existing chimney stack to the rear of the property and associated internal works to the fireplace and living room wall (Listed Building Consent)



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- 6.7 DC/24/0540 – 9 Mimmack Close – Erection of a single storey rear extension.**
- 7.0 LATE PLANS**
- 7.1 None at the time of printing**
- 8.0 PLANNING DECISIONS FROM HDC and SDNP**
- Agreed**
- 8.1 DC/23/0482 - Lloyds Bank TSB Limited 37 High Street -** Variation of Condition 1 of previously approved application DC/21/2525 (Conversion of building to 4no flats and ground floor commercial space, conversion of barn to form a 2bed detached dwelling, with all associated external works, refuse storage and cycle rack.)
- 8.2 DC/23/2054 - 58A High Street -** Installation of 1x non-illuminated fascia sign and 1x non-illuminated projecting sign.
- 8.3 DC/23/2124 - 61 Kings Stone Avenue -** Change of use of Annex (Class C3) to air b&b (Class C1) and extension of the land/residential curtilage to the east (Retrospective).
- 8.4 DC/23/2170 - 58A High Street -** Installation of 1x non-illuminated fascia sign and 1x non-illuminated projecting sign (Listed Building Consent).
- 8.5 DC/24/0209 - 7 Kings Barn End, Kings Stone Avenue -** Replacement of rear external double doors with a single door and installation of new steps leading to garden.
- 8.6 DC/24/0138 - Site: 26 Sir Georges Place -** Fell x1 Willow
- 9.0 ENFORCEMENT NOTICES**
- 9.1 EN/24/0118 27/03/2024 Former B and W Building, Elm Grove Lane -** Alleged: untidy site
- 10.0 DEPUTY CLERK’S REPORT FOR STEYNING CENTRE**
- 10.1 Bookings –** Deputy Clerk to report
- 10.2 Film nights –** Deputy Clerk to report.
- 10.3 Solar Panels –** Update on annual income
- 10.4 Coffee machine –** Update on annual income and expenditure
- 11.0 FINANCE**
- 11.1 Income and Expenditure Reports for March 2024 –** to discuss and agree the income and expenditure report for March 2024
- 12.0 CORRESPONDENCE/INFORMATION**
- 12.1 Update on DMMO 4/21 -** Addition of a footpath from Mouse Lane to footpath 2715 with an extension to bridleway 2714 and an extension to the historic Rifle Range Targets
- 13.0 DATE OF NEXT MEETING -** Tuesday 28th May 2024 at 7.30pm (date change due to Monday 27th being a bank holiday)

*John Fullbrook
Clerk to the Council*