

EXTRAORDINARY MEETING OF THE JOINT PARISHES YOUTH COMMITTEE

TO BE HELD AT THE STEYNING CENTRE

WEDNESDAY 10TH APRIL 2024 - AT 6.00 PM.

Members of the press and public are welcome to attend the meeting

AGENDA

1. **APOLOGIES FOR ABSENCE.** To receive apologies from members of the committee
2. **QUESTIONS FROM THE FLOOR.** To receive questions from members of the public
3. **MINUTES OF LAST MEETING** – (Supporting papers)
 - 3.1 To accept the minutes of the extraordinary meeting held on the Monday 4th March 2024 as a true and fair record.
4. **MATTERS ARISING AND ACTIONS.**
 - 4.1 Signing of Memorandum of Understanding (MOU) - **Actioned.** – {All councils have now signed}
 - 4.2 Outstanding finances – **Actioned.** {Upper Beeding to utilise £6000 to develop office for Youth Worker, and pay in remainder to bank account}.
 - 4.3 Bring back discussions about the compilation of the new JPYC Charter – **Ongoing**
 - 4.4 Youth Service Appointments – to agree dates, interview panel and selection process. - **Actioned**
 - 4.5 Interest form - To distribute and promote a form for parents/guardians to show interest in joining or coming along to the new JPYC Youth Service. - **Actioned**
5. **FINANCE AND GOVERNANCE** – (Supporting papers)
 - 5.1 **End of Year** – Notifications as to how the new bank account will be reconciled at the ‘End of Year’.
 - 5.2 **Promotions** – To discuss and agree and promotions for the new service
6. **CONFIDENTIAL SESSION**

To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3d to exclude the press and public on the grounds that the confidential matters to be discussed under agenda items 6 may involve disclosure of personal or privileged information which would be inappropriate to put in the public domain.
6. **STAFFING** – (Supporting papers)
 - 6.1 **New positions** - Update following applications and interviews held for ‘Youth Worker in Charge’ and to agree the appointment of successful applicant. Then to finalise arrangements for the selection of the part-time positions.
7. **CORRESPONDENCE / INFORMATION**

None at time of printing
8. **DATE OF NEXT MEETING.** – **25th April 2024 at 6pm**

John Fullbrook

Steyning Parish Council Clerk {On behalf of the JPYC}