
MINUTES OF THE PLANNING & PREMISES COMMITTEE MEETING HELD ON MONDAY 26TH FEBRUARY 2024 AT 7.30PM AT THE STEYNING CENTRE.

Present: Cllrs Young, Hanson, M Alexander, Johnson, Lloyd, Foxwell and Ballance

Members of the public: 3 Members

Clerk – Hazel Roxby

MINUTES

P23/117 APOLOGIES

117.1 Apologies were received from Cllr Trundle

P23/118 DECLARATIONS OF INTEREST

118.1 There were no declarations of interest from Councillors

P23/119 QUESTIONS FROM THE FLOOR -

119.1 Phil Bowell asked councillors to consider adding into the Regulation 19 response that Steypning needs entry level affordable housing and smaller properties that can be downsized into which would allow the elderly to remain living in the community by moving into smaller properties. There would not be the requirement for a large number of 3 or 4 bedroom houses if the property developers took this approach.

P23/120 MINUTES – to agree minutes of the last meeting on Monday 22nd January 2024

120.1 Cllr Hanson **proposed, seconded** by Cllr Johnson to accept the minutes of 22nd January 2024 as a true and fair record of the meeting. **Agreed.**

P23/121 MATTERS ARISING AND ACTIONS (taken as read)

121.1 **Flat Roof** – Quote of £2,450.00 to re-felt the roof was accepted and the work ordered. To be carried out in March or April.

121.2 **Bus Shelter ramp quotes** - Quote of £13,170 agreed in principle with queries on the handrail and floor tile prices. Report to go to F&GP to seek acceptance or not for the project.

121.3 **Hall Price increase for 2025/26** – Price list with a 3% uplift for 2024/25 has been created.

121.4 **Horsham District Local Plan Regulation 19** - to amend if necessary and agree the response drafted by the working party and reviewed at the Full Council meeting on 19th February. Item 130 in the minutes

P23/122 PLANNING APPLICATIONS

122.1 **DC/24/0100 – 71 High Street** – Installation of garage doors and pedestrian door to existing carport, reinstate vehicular gate from Charlton Street.

Cllr Hanson **proposed, seconded** by Cllr Ballance **No Objection** Cllrs hope that the neighbour representation will be adhered to. **Agreed.**

- 122.2 DC/24/0209 – 7 Kings Barn End** – Replacement of rear external double doors with a single door and installation of new steps leading.
Cllr Hanson **proposed, seconded** by Cllr Johnson **No Objection. Agreed**

P23/123 COMMENTS ON APPLICATIONS ALREADY SENT

- 123.1 DC/24/0124 – 49 Kings Barn Lane** – Surgery 1 x Beach
Cllrs **Agreed No Objection**

- 123.2 DC/24/0138 – 26 Sir Georges Place** – Fell 1 x Willow
Cllrs **Agreed No Objection if the tree is diseased, however, they would like the tree replaced by another tree that is suitable for the area**

P23/124 LATE PLANS

- 124.1 DC/24/0222 – The Chantry House, 34 Church Street** – Installation of through floor lift, in previous position of removed lift (**LBC**)
Cllr Ballance proposed, seconded by Cllr Foxwell **No Objection. Agreed.**

P23/125 PLANNING DECISIONS FROM HDC and SDNP Permitted

- 125.1 DC/23/1554 - 50 Goring Road** - Non - Material Amendment to previously approved application DC/17/2567 (Demolition of existing two-storey dwelling and erection of two new semi-detached dwellings, with associated parking and landscaping) Minor variation to car parking layout and associated
- 125.2 DC/23/2056 - Gatewick Farm Steyning Bypass** - Erection of 1No. storage barn to replace existing storage containers
- 125.3 DC/23/2070 - 18 Coombe Road** - Erection of a first floor rear extension. Internal alterations with installation of new windows and doors.
- 125.4 DC/23/2188 - 8 De Braose Way** - Erection of a single storey and part first floor rear extension (to existing roof), formation of an extended mono-pitched dormer to southern elevation and enlargement of existing dormer to northern elevation.
- 124.5 DC/23/2295 - 71 High Street** - Fell x1 Western Red Cedar (*Thuja plicata*), Surgery x1 Thuja/Holly Mixed Hedge, Surgery x1 Bay (*Taurus nobilis*) (Works to trees in conservation area)
- 125.6 SDNP/23/03122/CND - Great Drove Farm , Bostal Road**- Removal of Condition 2 of previously approved application ST/9/89 (Relocation of previously approved agricultural dwelling at Great Drove Farm) Relating to agricultural occupancy restriction.
- 125.7 DC/23/2031 - The White Horse Inn 23 High Street** - Installation of 1x externally illuminated hanging sign, 2x non-illuminated post signs, 2x internally illuminated menu case and sign, 1x externally illuminated fascia sign, 1x non-illuminated projecting sign, 1x non-illuminated door plaque, 6x non-illuminated fascia sign, and 7x static floodlights. (Listed Building Consent)
- 125.8 DC/23/2266 - New Brambles 46A Goring Road** - Erection of a single storey rear extension.

P23/126 ENFORCEMENT NOTIFICATIONS

- 126.1 EN/24/0029 22/01/2024 Horsebrook Cottage Steyning Road** - Creation of an annex which is not in accordance with DC/20/1213

P23/127 PREMISE LICENCE

127.1 Variation of Premises Licence Application PREM/2547/23 - Change the layout and design of the premises, to allow the Sale of Alcohol On and Off the Premises, to extend the Licensable Hours as follows –Monday to Thursday – 11:00hrs to 21:00hrs and Friday to Sunday – 11:00hrs to 22:00hrs. Councillors welcomed this change.

P23/128 DEPUTY CLERKS REPORT FOR STEYNING CENTRE

128.1 Bookings – The bookings are still going well. The expected income for February is £4,897.45.

128.2 Film nights – The film for February was ‘The Great Escaper’. 135 tickets were sold, once the fees were paid there was a profit of £264.25. The film for March will be ‘The Old Oak’. Tickets are selling

P23/129 FINANCE – Income and Expenditure for January 2024 - To agree the reports as a true record of the finances for January 2024.

129.1 Cllr Hanson **proposed, seconded** by Cllr Ballance to accept the financial reports for January as a true record. **Agreed.**

129.2 Contractor price increase - To agree to price increase for garden contractor.

Cllr Hanson **proposed seconded** by Cllr Ballance to agree to price increase from £19.00 per hour to £20.00 per hour. **Agreed.**

P23/130 Horsham District Local Plan Regulation 19 - to amend if necessary and agree the drafted response. Cllrs discussed and made amendments to the Regulation 19 draft response. Cllr Johnson and the Deputy Clerk are to finalise the amendments and to complete and send the response form on HDC website.

P23/131 CORRESPONDENCE/INFORMATION.

None for this month.

P23/132 DATE OF NEXT MEETING - Monday 26th March 2024 at 7.30pm

The Chairman closed the meeting at 8.44pm

Signed Chairman

There was no recording available for this meeting