

Published 19th March 2024

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE
HEREBY SUMMONED TO A MEETING AT THE STEYPNING CENTRE TO BE HELD
ON MONDAY 25TH MARCH 2024 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 26th February 2024 as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 Flat Roof** – Quote of £2450.00 to re-felt the roof was accepted and the work ordered. To be carried out in March or April. **Ongoing**
 - 5.2 Bus Shelter ramp quotes** - Quote of £13,170 agreed in principle with queries on the handrail and floor tile prices. Report to go to F&GP to seek acceptance or not for the project. **Ongoing**
 - 5.3 Horsham District Local Plan Regulation 19** - to amend if necessary and agree the response drafted by the working party and reviewed at the Full Council meeting on 19th February. **Actioned**
- 6.0 PLANNING APPLICATIONS**
 - 6.1 DC/24/0291 – Jumeira, 45A Goring Road** – Installation of a new front door, changes to fenestration, Internal changes and replacement revised rear deck area and top floor balcony.
 - 6.2 DC/24/0316 – 78 High Street**- Internal rearrangement and re-fit out of the ground floor rear consultation areas LBC
 - 6.3 DC/24/0225 – Sprockets, Castle Lane** – Surgery to 1 x Corsican Pine
 - 6.4 DC/24/0317 – 11 Penlands Vale** – Fell 1 Ash Tree
- 7.0 COMMENTS ON APPLICATIONS ALREADY SENT**
 - 7.1 DC /24/0073 – Ashburton , High Street** – Surgery to 1 Horse Chestnut (Works to trees in Conservation Area)
 - 7.2 Amended plan is DC/24/2124 – 61 King's Stone Avenue** - Change of use of Annex (Class 3) to air b&b (Class C1) and extension of the land/residential curtilage to the east (Retrospective)

- 7.3 LATE PLANS**
None at the time of printing
- 8.0 PLANNING DECISIONS FROM HDC and SDNP**
Agreed
- 8.1 DC/23/2161 - 11 Church Street** - Description: Change of Use from Educational offices, archives and reception area to co-working space (Offices/Studios).
- 8.2 DC/23/2231 - 56A High Street** - Replacement windows and doors. Repainting of the front elevation (Listed Building Consent)
- 8.3 DC/24/0040 - 59 King's Barn Lane** – Replacement roof over existing garage forming roof in roof space.
- 8.4 DC/23/1993 - The White Horse Inn 23 High Street** - Installation of 1x externally illuminated hanging sign, 2x non-illuminated post signs, 2x internally illuminated menu case and sign, 1x externally illuminated fascia sign, 1x non-illuminated projecting sign, 1x non-illuminated door plaque, 6x non-illuminated fascia sign lighting.
- 8.5 DC/24/0100 - 71 High Street** - Installation of garage doors and pedestrian door to existing carport, and reinstate vehicular gate from Charlton Street.
- 9.0 ENFORCEMENT NOTICES**
- 9.1 EN/24/0070 26/02/2024 21 Coxham Lane Steyning** - Alleged breach of condition 3 of DC/21/0001 (pre-commencement) (slab level) with regards a schedule of materials for new dwelling.
- 9.2 EN/24/0087 06/03/2024 Land To East of Meadow View Kings Barn Lane** - construction of log cabins for residential occupation
- 9.3 EN/24/0104 15/03/2024 - The White Horse Inn 23 High Street** - Alleged: Development not in accordance with approved plans for DC/23/1692 & DC/23/1693 (closing up of the vehicular access)
- 10.0 DEPUTY CLERK'S REPORT FOR STEYNING CENTRE**
- 10.1 Bookings** – Deputy Clerk to report
- 10.2 Film nights** – Deputy Clerk to report.
- 11.0 FINANCE**
- 11.1 Income and Expenditure Reports for February 2024** – to discuss and agree the income and expenditure report for February 2024
- 12.0 CORRESPONDENCE/INFORMATION** – None at the time of printing
- 13.0 DATE OF NEXT MEETING** - Monday 22nd April 2024 at 7.30pm

John Fullbrook
Clerk to the Council