
Published 26th March 2024

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE :-

Cllrs I Alexander (Chair), Norcross, Johnson, Young, S Alexander, Sharp, Hanson, Lloyd & Linfield.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 2nd APRIL 2024 AT 7.30 PM IN THE STEYNING CENTRE**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Please note that the Council is, and members of the public and individual councillors could be, making audio or video recordings of this meeting. The Council's recordings will be uploaded to a cloud-based website of record and will be available indefinitely to the general public.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - *Up to 15 minutes will be available to allow the public to make representations, (2 minutes per person) ask questions or give evidence, in accordance with Standing Orders. NB. Under Data protection regs we ask members of the public to only state their name if they agree to their name being recorded in the minutes.*
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree as a true and fair record, the draft minutes of the Community Committee meeting held on the 5th March 2024. (*Supporting Papers*)
- 5.0 MATTERS ARISING AND ACTIONS** – These items to be taken as read
 - 5.1** C/23/72.1 Clerk to order woodchips for spreading onto MPF entrances – **Actioned**
 - 5.2** C/23/75.1 Roger Brown, Cllr I Alexander & Clerk to complete leaflets/ posters & 'Your Steyning' promotion for Open Day at Abbey Road – **Actioned/ See item 6.1**
 - 5.3** C/23/75.2 Annual Play equip maintenance to be brought back for further discussion – **Actioned/ See item 6.2**
 - 5.4** C/23/75.3 Clerks office to inform Allotment holders of Skip, Bon Fire and Clear up day arrangements – **Actioned**
 - 5.5** C/23/75.3 Skip service to be rolled out for Allotmenters - **Actioned**
 - 5.6** C/23/75.4 Enhanced Grass cutting requester informed of committee's decision - **Actioned**
 - 5.7** C/23/75.6 Fletchers Croft 'Open Space' security meeting to take place. Clerk to inform committee – **See item 6.6**
 - 5.8** C/23/75.7 What's App group extended to include reporting of Potholes and blocked drains - **Actioned**
 - 5.9** C/23/76.1 Vicarage Lane TRO WSCC response - replied to with suggested amendments - **Actioned**
 - 5.10** C/23/76.3 White Bridge Link Project response awaited – **See item 7.1**
 - 5.11** C/23/76.4 What's App group extended to include impassable twittens and paths submerged in earth – **Actioned**
 - 5.12** C/22/76.2 Dog Fouling Clearance Trial period to be discussed in April 2024 - **See item 6.4**
 - 5.13** C/23/54.5 Clerk to engage Tree consultants to complete exploratory works near Cricket nets – **Actioned / item 6.3**
 - 5.14** C/23/64.2 Clerk to organise installation replacement of recycling bin adjacent Bus Shelter – **Actioned**
 - 5.15** C/23/79.1 Clerk to ensure correspondence item taken to F&GP – **Actioned**

6.0 COMMUNITY MATTERS AND OPEN SPACE PROJECTS *(supporting papers)*

- 6.1** Abbey Road open day update
 - 6.2** Following the annual Play Area Inspection Report, to receive an update from the Clerk concerning the ongoing maintenance plan and to consider any other actions necessary.
 - 6.3** Report on exploratory tree root investigation works at the cricket nets, and agree any actions
 - 6.4** Report following Dog Fouling Clearance Trial, and agree any actions.
 - 6.5** Grass cutting report – Season starting
 - 6.6** Clerk to update members on the planned security developments at Fletchers Croft 'Open Space' from HDC
 - 6.7** To discuss future project aspirations for the Community Committee
 - 6.8** Goal post storage on the MPF – update from the Clerk
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- 7.0 HIGHWAYS *(supporting papers)***
 - 7.1** White Bridge Link Project update
 - 7.2** To consider what to do with the information being collected concerning potholes, blocked drains, poor signs, overgrown twittens, and footpaths surface upgrades, and agree any actions.
 - 7.3** DMMO application update from Cllr Young

8.0 FINANCE AND GOVERNANCE *(supporting papers)*

- 8.1** To agree the Community Committee Income & Expenditure report for February 2024

9.0 PROGRESS REPORT – To discuss and agree, if necessary, any actions concerning the following ongoing items.

- 9.1** C/22/65.2 Clerk to obtain permissions for movement of SPC Notice board adjacent High St. car park from HDC
- 9.2** C/22/30.2 Mouse Lane Drainage W. Party to be convened in April, date TBC.
- 9.3** C/22/18.7 MPF entrance development ideas to be brought back to this committee after next working party in April
- 9.4** C/22/30.5 Chandlers Way Pocket Park W. Party to reconvene in April, date TBC.
- 9.5** C/23/42.4 Clerk to set up a working party to discuss HDC plans for EV Charging points following response from HDC
- 9.6** C/23/43.9 Lost Woods project – Landowners to be encouraged to 'sign-up' with working party members to visit sites
- 9.7** C/23/43.11 Virgin Broadband installation legacy to be brought back to committee following discussion with WSCC Cllr
- 9.8** C/23/64.5 Horsham DC to respond to requests for meeting with SPC to discuss SPC Car Park Plan
- 9.9** C/23/64.6 Clerk to have finger post equipment installed when delivered to SPC
- 9.10** C/23/75.5 Parish-wide litter/Dog bin provision to be investigated by Chairman and Clerk
- 9.11** C/23/65.8 Remembrance Day service arrangements to be discussed at July Community meeting
- 9.12** C/23/75.5 Clerk to receive information from SCO concerning memorial tree installations in the Parish
- 9.13** C/23/76.2 Jarvis Lane TRO completed to include Committee decisions, resident signed confirmation and submitted to WSCC

10.0 INFORMATION / CORRESPONDENCE ITEMS

- 10.1** None at time of printing

11.0 DATE OF NEXT MEETING – 5th June 2024 at 7.30 pm

**John Fullbrook,
Clerk to the Council**



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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