

EXTRAORDINARY MEETING OF THE JOINT PARISHES YOUTH COMMITTEE

TO BE HELD AT THE STEYNING CENTRE

MONDAY 4TH MARCH 2024 - AT 2.00 PM.

Members of the press and public are welcome to attend the meeting

AGENDA

1. **APOLOGIES FOR ABSENCE.** To receive apologies from members of the committee
2. **QUESTIONS FROM THE FLOOR.** To receive questions from members of the public
3. **MINUTES OF LAST MEETING** – (Supporting papers)
 - 3.1 To accept the minutes of the extraordinary meeting held on the Thursday 8th February 2024 as a true and fair record.
4. **MATTERS ARISING AND ACTIONS.**
 - 4.1 **Joint Parishes Youth Committee Memorandum of Understanding (MOU)** that each council sign and agree the MOU, and that therein the percentage split for each council's financial commitment be agreed, and that it includes the commitment to part fund the SDS youth scheme. **Cllrs to report back.**
 - 4.2 **Outstanding finances** – Each council agree that their remaining unspent Youth Services funds (from 23/24 budget) be transferred into the newly opened JPYC Bank Account to allow for start-up costs to be covered and allow for a sinking fund. **See Item 6.1**
 - 4.3 **To gain support for JPYC draft Programme of Weekly Activities – All Parishes**
 - 4.4 **To gain support for draft JPYC Finance Plan - All Parishes**
 - 4.5 **To gain support from all Parishes on the proposed 'Starter Motion'**
 - 4.6 **To gain support from all parishes for the commitment to trigger youth Staff Selection.**
 - 4.7 **To gain support from all Parishes for the JPYC Staff Management motion as per 6.5 of the minutes of the 8th February JPYC meeting.**
 - 4.8 **Bring back discussions about the compilation of the new JYPC Charter – Item 6.3**
5. **CONFIDENTIAL SESSION**

To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3d to exclude the press and public on the grounds that the confidential matters to be discussed under agenda items 6.1 to 6.4 may involve disclosure of personal or privileged information which would be inappropriate to put in the public domain.
6. **FINANCE AND GOVERNANCE** – (Supporting papers)
 - 6.1 **Outstanding Finances** – Notifications as to what each council has done, or plans to do, with their 2023 unspent/committed Youth Service budget.
 - 6.2 **Youth Service Appointments** – to discuss and agree the adverts, application forms, dates and interview panel membership for the selection process.
 - 6.3 **A new JPYC Charter** – to continue to discuss the compilation a new JPYC charter.
 - 6.4 **Interest form** - To discuss and agree a form for parents/guardians to showing interest in joining or coming along to the new JPYC Youth Service.

7. A.O.B / CORRESPONDENCE / INFORMATION

None at time of printing

8. DATE OF NEXT MEETING. – TBC 2024

John Fullbrook

Steypning Parish Council Clerk {On behalf of the JPYC}