

Published 20th February 2024

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE
HEREBY SUMMONED TO A MEETING AT THE STEYPNING CENTRE TO BE HELD
ON MONDAY 26TH FEBRUARY 2024 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 22nd January 2024 as a true and fair record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1 Flat Roof** – Quote of £2450.00 to re-felt the roof was accepted and the work ordered. To be carried out in March or April.
 - 5.2 Bus Shelter ramp quotes** - Quote of £13,170 agreed in principle with queries on the handrail and floor tile prices. Report to go to F&GP to seek acceptance or not for the project.
 - 5.3 Hall Price increase for 2025/26** – Price list with a 3% uplift for 2024/25 has been created.
 - 5.4 Horsham District Local Plan Regulation 19** - to amend if necessary and agree the response drafted by the working party and reviewed at the Full Council meeting on 19th February. **Agenda Item 14**
- 6.0 PLANNING APPLICATIONS**
 - 6.1 DC/24/0100 – 71 High Street** – Installation of garage doors and pedestrian door to existing carport, reinstate vehicular gate from Charlton Street.
 - 6.2 DC/24/0209 – 7 Kings Barn End** – Replacement of rear external double doors with a single door and installation of new steps leading.
- 7.0 COMMENTS ON APPLICATIONS ALREADY SENT**
 - 7.1 DC/24/0124 – 49 Kings Barn Lane** – Surgery 1 x Beach - Cllrs **Agreed No Objection**
 - 7.2 DC/24/0138 – 26 Sir Georges Place** – Fell 1 x Willow - Cllrs **Agreed No Objection** if the tree is diseased, however, they would like the tree replaced by another tree that is suitable for the area.

- 8.0 LATE PLANS**
8.1 None at the time of printing
- 9.0 PLANNING DECISIONS FROM HDC and SDNP Agreed**
- 9.1 DC/23/1554 - 50 Goring Road** - Non Material Amendment to previously approved application DC/17/2567 (Demolition of existing two-storey dwelling and erection of two new semi-detached dwellings, with associated parking and landscaping) Minor variation to car parking layout and associated
- 9.2 DC/23/2056 - Gatewick Farm Steyning Bypass** - Erection of 1No. storage barn to replace existing storage containers
- 9.3 DC/23/2070 - 18 Coombe Road** - Erection of a first floor rear extension. Internal alterations with installation of new windows and doors.
- 9.4 DC/23/2188 - 8 De Braose Way** - Erection of a single storey and part first floor rear extension (to existing roof), formation of an extended mono-pitched dormer to southern elevation and enlargement of existing dormer to northern elevation.
- 9.5 DC/23/2295 - 71 High Street** - Fell x1 Western Red Cedar (*Thuja plicata*), Surgery x1 Thuja/Holly Mixed Hedge, Surgery x1 Bay (*Taurus nobilis*) (Works to trees in conservation area)
- 9.6 SDNP/23/03122/CND - Great Drove Farm , Bostal Road-** Removal of Condition 2 of previously approved application ST/9/89 (Relocation of previously approved agricultural dwelling at Great Drove Farm) Relating to agricultural occupancy restriction.
- 9.7 DC/23/2031 - The White Horse Inn 23 High Street** - Installation of 1x externally illuminated hanging sign, 2x non-illuminated post signs, 2x internally illuminated menu case and sign, 1x externally illuminated fascia sign, 1x non-illuminated projecting sign, 1x non-illuminated door plaque, 6x non-illuminated fascia sign, and 7x static floodlights. (Listed Building Consent)
- 9.8 DC/23/2266 - New Brambles 46A Goring Road** - Erection of a single storey rear extension.
- 10.0 ENFORCEMENT NOTICES**
10.1 EN/24/0029 22/01/2024 Horsebrook Cottage Steyning Road - Creation of an annex which is not in accordance with DC/20/1213
- 11.0 PREMISE LICENCE**
11.1 Variation of Premises Licence Application PREM/2547/23 - Change the layout and design of the premises, to allow the Sale of Alcohol On and Off the Premises, to extend the Licensable Hours as follows – Monday to Thursday – 11:00hrs to 21:00hrs and Friday to Sunday – 11:00hrs to 22:00hrs
- 12.0 DEPUTY CLERK’S REPORT FOR STEYNING CENTRE**
12.1 Bookings – Deputy Clerk to report
12.2 Film nights – Deputy Clerk to report.
- 13.0 FINANCE**
13.1 Income and Expenditure Reports for January 2024 – to discuss and agree the income and expenditure for January.
13.2 Contractor price increase - To agree to price increase for garden contractor.
- 14.0 HORSHAM DISTRICT LOCAL PLAN REGULATION 19** - to amend if necessary and agree the drafted response.
- 15.0 CORRESPONDENCE/INFORMATION** – None at the time of printing
- 16.0 DATE OF NEXT MEETING** - Monday 26th March 2024 at 7.30pm

John Fullbrook
Clerk to the Council