

Published 17th January 2024

**TO ALL MEMBERS OF THE PLANNING AND PREMISES COMMITTEE YOU ARE
HEREBY SUMMONED TO A MEETING AT THE STEYPNING CENTRE TO BE HELD
ON MONDAY 22ND JANUARY 2024 AT 7.30PM.**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO 'ATTEND' THE MEETING

GDPR Notice Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steypning Parish Council. Members of the public are also advised that by attending a meeting of Steypning Parish Council they give their consent to being filmed/ recorded by other members of the public if such activity is taking place. Any equipment used in the Steypning Centre and plugged into the main electrical supply must be PAT tested

A G E N D A

- 1.0 **APOLOGIES** – to receive apologies and reasons for absence.
- 2.0 **DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 **QUESTIONS FROM THE FLOOR** - Up to 15 minutes (2 minutes per person) will be available for the public to make representations or ask questions relevant to items on the agenda.
- 4.0 **MINUTES** – to agree and sign the Planning & Premises minutes of the meeting of Monday 18th December 2023 as a true and fair record.
- 5.0 **MATTERS ARISING AND ACTIONS**
 - 5.1 **93.1 – Bus Shelter ramp** – 2 builders out of the 7 contacted have now been out on site and quotes are awaited. Agenda Item 11.3
 - 5.2 **85.1 – Greening Steypning Report** – the recommendation for F&GP to put £10,000 in the budget for a solar package was an agenda item for 12th December. **Actioned**
 - 5.3 **99.2 - Flat roof quote** - Agenda Item 11.2
 - 5.4 **100.2 - South Downs National Park Draft Settlement Facilities Assessment** – Deputy Clerk was asked to amend the proforma and send back to South Downs National Park. **Actioned.**
- 6.0 **PLANNING APPLICATIONS**
 - 6.1 **DC/23/2266 –New Brambles, 46a Goring Road** – Erection of a single storey rear extension.
 - 6.2 **DC/23/2295 – 71 High Street** - Fell 1 Western Red Cedar (*Thuja Plicata*), Surgery 1 Thuja/Holly Mixed Hedge, Surgery 1 Bay (*Taurus Nobilis*) (Works to trees in a Conservation Area)
 - 6.3 **DC/24/0040 – 59 Kings Barn Lane** – Replacement roof over existing garage forming room in roof space
 - 6.4 **DC/23/2124 – 61 Kings Stone Avenue** - Change of use of Annex (Class C3) to air b&b (Class C1) and extension of the land/residential curtilage to the east
- 7.0 **LATE PLANS**
 - 7.1 **None at the time of printing**

- 8.0 PLANNING DECISIONS FROM HDC and SDNP**
Agreed
- 8.1 SDNP/23/02314/CND – Charlton Court Granary, Mouse Lane** - Variation of condition 1 of previously approved application SDNP/19/05470/FUL (part demolition of outbuildings and conversion of redundant agricultural buildings to form one dwelling with the erection of extension) Variation sought to incorporate additional designs to part of approval proposals and amalgamation of additional drawings to reflect minor changes to approved design of granary.
- 8.2 DC/23/1952 – Ash Lea, Coxham Lane** – Fell 1 Ash Tree.
- 8.3 DC/23/1985 – 38 Market Field** – Surgery to 1 Acer (Sycamore)
- 8.4 DC/23/1692 - The White Horse Inn 23 High Street** - Extension of existing patio area and installation of a pergola. Alterations to car park egress, parking arrangements and associated works. (Full Application)
- Withdrawn**
- 8.5 DC/23/2028 - 12 Rosemary Avenue** - Erection of a two-storey side extension and dormer windows to the front and rear roof slope. Single-storey rear extension and open porch over front door.
- 9.0 ENFORCEMENT NOTICES**
- 9.1** None at the time of printing.
- 10.0 DEPUTY CLERK’S REPORT FOR STEYNING CENTRE**
- 10.1 Bookings** – Deputy Clerk to report
- 10.2 Film nights** – Deputy Clerk to report.
- 10.3 Automatic Door service** – Report from the service carried out on 4 January 2024.
- 10.4 Annual Service of Gas Cookers in Coombe Court** – Report from the service carried out on 11th January 2024 .
- 11.0 FINANCE**
- 11.1 Income and Expenditure Reports for December 2023** – to discuss and agree the income and expenditure for December
- 11.2 Flat Roof** – To discuss quotes received and agree the way forward.
- 11.3 Bus Shelter quotes** - report on quotes received
- 11.4 Hall Price increase for 2025/26** – to discuss and agree a price increase for April 2025 to March 2026.
- 12.0 Horsham District Local Plan Regulation 19** - to discuss and agree a way forward to compiling a response to the Consultation Period from 19th January to 1st March 2024.
- 13.0 CORRESPONDENCE/INFORMATION –**
None at the time of printing
- 14.0 DATE OF NEXT MEETING** - Monday 26th February 2024 at 7.30pm

John Fullbrook
Clerk to the Council